

**TOWN OF PLATTSBURGH
TOWN BOARD MONTHLY MEETING
April 3, 2025**

The meeting was called to order at 6:00 p.m. by the presiding officer at the Town Hall on Banker Road. Pledge.

MEMBERS:	<u>PRESENT</u>	<u>ABSENT</u>
Michael S. Cashman, Supervisor	x	
Thomas E. Wood, Councilor	x	
Charles A. Kostyk, Councilor	x	
Dana M. Isabella, Councilor	x	
Daniel A. Bosley, Councilor	x	
Kathryn B. Kalluche, Town Clerk	x	
James J. Coffey, Town Attorney	x	

Also, in attendance: Jessica Kogut, Trevor Cole

Resolution No. 025-098

Accept Minutes of the Previous Meeting

RESOLVED, that the minutes of **February 13, 2025** be accepted, and the reading of the minutes be dispensed with.

Motion: Thomas E. Wood

Seconded by: Charles A. Kostyk

Discussion: None

	<u>Yes</u>	<u>No</u>	<u>Absent</u>	<u>Carried</u>	<u>Tabled</u>
				x	
Thomas E. Wood	x				
Charles A. Kostyk	x				
Dana M. Isabella	x				
Daniel A. Bosley	x				
Michael S. Cashman	x				

Public Comment - None

**TOWN OF PLATTSBURGH
TOWN BOARD MONTHLY MEETING
April 3, 2025**

Resolution No. 025-099

Abstract 4A-25

RESOLVED, that the abstract of audited claims **No. 4A-25** for \$253,384.41, **Abstract 4A-25** prepays for the amount \$240,272.21 be received as reviewed by the Audit Committee and the Supervisor is hereby authorized to pay said abstracts.

Motion: Dana M. Isabella

Seconded by: Charles A. Kostyk

Discussion: None

	<u>Yes</u>	<u>No</u>	<u>Absent</u>	<u>Carried</u>	<u>Tabled</u>
				x	
Thomas E. Wood	x				
Charles A. Kostyk	x				
Dana M. Isabella	x				
Daniel A. Bosley	x				
Michael S. Cashman	x				

**TOWN OF PLATTSBURGH
TOWN BOARD MONTHLY MEETING
April 3, 2025**

Resolution No. 025-100

Monthly Department Reports

RESOLVED, to receive and place on file Monthly Department Head Reports.

Building and Grounds – **February 2025**
Codes and Zoning –
Dog Control Officer –
Historian –
Highway Superintendent – **February 2025**
Justice Court –
Parks and Recreation – **February 2025**
Planning and Community Development –
Safety Committee –
Supervisors Financial Report – **February 2025**
Tax Receiver –
Town Clerk – **February 2025**
Water Wastewater – **February 2025**

Motion: Daniel A. Bosley

Seconded by: Charles A. Kostyk

Discussion: None

	<u>Yes</u>	<u>No</u>	<u>Absent</u>	<u>Carried</u>	<u>Tabled</u>
				x	
Thomas E. Wood	x				
Charles A. Kostyk	x				
Dana M. Isabella	x				
Daniel A. Bosley	x				
Michael S. Cashman	x				

**TOWN OF PLATTSBURGH
TOWN BOARD MONTHLY MEETING
April 3, 2025**

Resolution No. 025-101

**Temporary Seasonal Hire for the Building and
Grounds Department – Jason Bradford Jr.**

WHEREAS, the Supervisor has received a letter from Michael Drew, Superintendent of Building and Grounds, requesting to hire a seasonal worker; and

WHEREAS, Jason Bradford Jr. (\$17.00/hour) be appointed to said position, when all employment verification and eligibility provisions have been satisfied, with a start date of May 19, 2025, for fourteen weeks, ending on August 29, 2025; now, therefore be it

RESOLVED, that the Supervisor is authorized to sign all necessary documents to hire seasonal temporary help in the Building and Grounds Department and a certified copy of this Resolution be given to the Finance Manager, the Clinton County Civil Service Department of Personnel for their final approval, and a copy be placed in Mr. Bradford's personnel file.

Motion: Charles A. Kostyk

Seconded by: Dana M. Isabella

Discussion: None

	<u>Yes</u>	<u>No</u>	<u>Absent</u>	<u>Carried</u> x	<u>Tabled</u>
Thomas E. Wood	x				
Charles A. Kostyk	x				
Dana M. Isabella	x				
Daniel A. Bosley	x				
Michael S. Cashman	x				

**TOWN OF PLATTSBURGH
TOWN BOARD MONTHLY MEETING
April 3, 2025**

Resolution No. 025-102

**Request to Purchase Two Modine High Efficiency
Natural Gas Heaters for Town of Plattsburgh**

WHEREAS, the Town of Plattsburgh Building and Grounds Superintendent, Michael Drew, has requested to purchase two (2) Modine High Efficiency Natural Gas Heaters to replace existing shop heaters in the Highway Department; and

WHEREAS, three quotes have been obtained and reviewed and it is of the recommendation of Mr. Drew to purchase the heaters from Hulbert Supply of Plattsburgh, NY in the amount totaling \$5,395.33 to include shipping; therefore, be it

RESOLVED, the Town of Plattsburgh Town Board does hereby authorize the purchase of said Modine High Efficiency Natural Gas Heaters; and, be it further

RESOLVED, that payment for said purchase be made payable from the Building Repairs and Maintenance Account AAA.1620.4510.0000 and a copy of this Resolution be given to the Superintendent of Building and Grounds and the Finance Manager.

Motion: Thomas E. Wood

Seconded by: Daniel A. Bosley

Discussion: None

	<u>Yes</u>	<u>No</u>	<u>Absent</u>	<u>Carried</u>	<u>Tabled</u>
				x	
Thomas E. Wood	x				
Charles A. Kostyk	x				
Dana M. Isabella	x				
Daniel A. Bosley	x				
Michael S. Cashman	x				

**TOWN OF PLATTSBURGH
TOWN BOARD MONTHLY MEETING
April 3, 2025**

Resolution No. 025-103

**Planning Board Member
Appointment of Sarah Cayea**

WHEREAS, a vacancy exists on the Planning Board for a regular Board Member; and

WHEREAS, Sarah Cayea is an alternate on the Planning Board and is willing to serve as a regular Planning Board Member; now therefore be it

RESOLVED, that the Town Board of the Town of Plattsburgh does hereby appoint Ms. Cayea, a resident of the Town of Plattsburgh, to the Planning Board as a regular Board Member for a term to expire December 31, 2029; and, be it further

RESOLVED, that Ms. Cayea take the oath of office within thirty days of this Resolution and the Supervisor send a letter of appointment and appreciation to Ms. Cayea, and, be it further

RESOLVED, that a copy of this Resolution be given to the Planning & Community Development Department Head, and a certified copy also be given to Ms. Cayea.

Motion: Dana M. Isabella

Seconded by: Thomas E. Wood

Discussion: None

Roll Call:	<u>Yes</u>	<u>No</u>	<u>Absent</u>	<u>Carried</u>	<u>Tabled</u>
				x	
Thomas E. Wood	x				
Charles A. Kostyk	x				
Dana M. Isabella	x				
Daniel A. Bosley	x				
Michael S. Cashman	x				

**TOWN OF PLATTSBURGH
TOWN BOARD MONTHLY MEETING
April 3, 2025**

Resolution No. 025-104

**Resolution Authorizing the Acceptance of a
Gift of an Anchor from Clinton Community
College to the Town of Plattsburgh**

WHEREAS, the Town of Plattsburgh recognizes the historical significance of the anchor lost by the U.S.S. Preble on September 11, 1814, in Cumberland Bay during the Battle of Plattsburgh; the southern most U.S. Naval vessel in Lt. Thomas Macdonough's squadron; and

WHEREAS, the anchor was discovered by Mr. Dennis M. Lewis, while scuba diving, in the early 1980s, and then gifted said anchor to Clinton Community College in 1997; and

WHEREAS, Clinton Community College has expressed its desire to transfer ownership of the anchor to the Town of Plattsburgh so that the anchor can be displayed at Town Hall for public appreciation and education; therefore be it

RESOLVED, that the Town Board of the Town of Plattsburgh accepts the gift of the anchor from Clinton Community College with gratitude and the anchor will be displayed at Town Hall along with the plaque that explains its historical significance; and, be it further

RESOLVED, that the Town Board extends its appreciation to Clinton Community College and to Mr. Lewis for their roles in preserving and sharing this invaluable piece of local history with the Town of Plattsburgh community; and be it further

RESOLVED, that a certified copy of this Resolution be given to Clinton Community College and a copy of be given to the Town of Plattsburgh Finance Manager.

Motion: Charles A. Kostyk

Seconded by: Dana M. Isabella

Discussion: Michael S. Cashman, Thomas E. Wood

	<u>Yes</u>	<u>No</u>	<u>Absent</u>	<u>Carried</u>	<u>Tabled</u>
				x	
Thomas E. Wood	x				
Charles A. Kostyk	x				
Dana M. Isabella	x				
Daniel A. Bosley	x				
Michael S. Cashman	x				

**TOWN OF PLATTSBURGH
TOWN BOARD MONTHLY MEETING
April 3, 2025**

Resolution No. 025-105

**Resolution Authorizing the Town of
Plattsburgh to Update Loan Agreement with
the New York State Museum for a Cannon**

WHEREAS, the Town of Plattsburgh recognizes the historical significance of the cannon, currently on loan from the New York State Museum to the Clinton County Historical Association and located on the Clinton Community College campus; and

WHEREAS, the cannon, discovered in 1968 by divers in Cliff Haven, having been thrown overboard by the French near Crab Island in 1759 on Lake Champlain, and is believed to be one of two cannons captured from the British by the French at Fort William Henry in 1757; and

WHEREAS, the Town of Plattsburgh wishes to display the cannon in the lobby of the Town of Plattsburgh Town Hall for the education and appreciation of visitors; now, therefore be it

RESOLVED, that the Town Board finds it in the best interest of the community to update the loan agreement with the New York State Museum in order to display the cannon at Town Hall and the Town Board does hereby authorize the Town Supervisor to sign any and all documents necessary for the loan to be updated; and, be it further

RESOLVED, that a certified copy of this Resolution be given to the New York State Museum, the Clinton County Historical Association, Clinton Community College, and the Town of Plattsburgh Finance Manager.

Motion: Daniel A. Bosley

Seconded by: Charles A. Kostyk

Discussion: Michael S. Cashman

	<u>Yes</u>	<u>No</u>	<u>Absent</u>	<u>Carried</u>	<u>Tabled</u>
				x	
Thomas E. Wood	x				
Charles A. Kostyk	x				
Dana M. Isabella	x				
Daniel A. Bosley	x				
Michael S. Cashman	x				

**TOWN OF PLATTSBURGH
TOWN BOARD MONTHLY MEETING
April 3, 2025**

Resolution No. 025-106

**Temporary Seasonal Hire for Recreation Assistant
in the Recreation Department**

WHEREAS, there is a planned need for a temporary position (Recreation Assistant) in the Town of Plattsburgh Parks & Recreation Department and

WHEREAS, the Supervisor has received a letter dated March 21, 2025 from Erin Pangborn, Youth Services and Recreation Director, requesting to hire for the Recreation Assistant position; and,

WHEREAS, Gillian Miner (\$18.00/hour) be appointed to said position, when all employment verification and eligibility provisions have been satisfied, with a start date of May 16, 2025 and an end date of August 28, 2025; now, therefore be it

RESOLVED, that the Supervisor is authorized to sign all necessary documents to hire seasonal temporary help in the Parks and Recreation Department and a certified copy of this Resolution be given to the Finance Manager, Youth Director, and the Clinton County Civil Service Department of Personnel for their final approval and filing and a copy placed in her personnel file.

Motion: Charles A. Kostyk

Seconded by: Thomas E. Wood

Discussion: None

Roll Call:	<u>Yes</u>	<u>No</u>	<u>Absent</u>	<u>Carried</u>	<u>Tabled</u>
				x	
Thomas E. Wood	x				
Charles A. Kostyk	x				
Dana M. Isabella	x				
Daniel A. Bosley	x				
Michael S. Cashman	x				

**TOWN OF PLATTSBURGH
TOWN BOARD MONTHLY MEETING
April 3, 2025**

Resolution No. 025-107

**Temporary Seasonal Hire for Recreation Assistant
in the Recreation Department**

WHEREAS, there is a planned need for a temporary position (Recreation Assistant) in the Town of Plattsburgh Parks & Recreation Department and

WHEREAS, the Supervisor has received a letter dated March 21, 2025 from Erin Pangborn, Youth Services and Recreation Director, requesting to hire for the Recreation Assistant position; and,

WHEREAS, Elizabeth Christon (\$17.00/hour) be appointed to said position, when all employment verification and eligibility provisions have been satisfied, with a start date of May 16, 2025 and an end date of August 28, 2025; now, therefore be it

RESOLVED, that the Supervisor is authorized to sign all necessary documents to hire seasonal temporary help in the Parks and Recreation Department and a certified copy of this Resolution be given to the Finance Manager, Youth Director, and the Clinton County Civil Service Department of Personnel for their final approval and filing and a copy placed in her personnel file.

Motion: Thomas E. Wood

Seconded by: Charles A. Kostyk

Discussion: None

Roll Call:	<u>Yes</u>	<u>No</u>	<u>Absent</u>	<u>Carried</u> x	<u>Tabled</u>
Thomas E. Wood	x				
Charles A. Kostyk	x				
Dana M. Isabella	x				
Daniel A. Bosley	x				
Michael S. Cashman	x				

**TOWN OF PLATTSBURGH
TOWN BOARD MONTHLY MEETING
April 3, 2025**

Resolution No. 025-108

Disposal of Obsolete Items

WHEREAS, it has been determined that the items listed below are obsolete and no longer needed; and

BUILDING & GROUNDS:

- 2008 Jeep Grand Cherokee Laredo (VIN #1J8GR48K88C158767)
- 2023 Toro Z-master 7500 (sn414525178)
- 2023 Toro Z-master 7500 (sn414525181)

HIGHWAY DEPARTMENT:

- 2017 F250 XL 4x4 Reg Cab with Fisher straight plow (VIN #1FTBF2B6XH662231)
- 2006 International 5600i Paystar Tandem (VIN #1HTXHAHT16J243205)
- 6' Skid Steer Plow Blade
- Sweeper
- (22) Barrels – no bases
- Barrel Cart
- Generator – MAXA Powermate Model #PM0524000
- Full Drum – 15W40 new oil – old stock
- Plasma cutter Powermax 800 Hypertherm

GENERAL:

- Canon Document Scanner DR-C225 II

WHEREAS, the equipment will be put out for bid through Auctions International for the proper disposal; therefore, be it

RESOLVED, that the Town Board does hereby authorize the sale of said equipment; and, it is further

RESOLVED, that a copy of this Resolution be given to the Finance Manager.

Motion: Charles A. Kostyk

Seconded by: Dana M. Isabella

Discussion: Charles A. Kostyk

	<u>Yes</u>	<u>No</u>	<u>Absent</u>	<u>Carried</u> x	<u>Tabled</u>
Thomas E. Wood	x				
Charles A. Kostyk	x				
Dana M. Isabella	x				
Daniel A. Bosley	x				
Michael S. Cashman	x				

**TOWN OF PLATTSBURGH
TOWN BOARD MONTHLY MEETING
April 3, 2025**

Motion to go into Executive Session
to discuss collective bargaining
negotiations per Article 14 of Civil
Service Law.

Motion to come out of Executive Session

Motion by: Charles A. Kostyk
Seconded by: Dana M. Isabella
Time: 6:17 PM

Motion by: Dana M. Isabella
Seconded by: Daniel A. Bosley
Time: 7:10 PM

	<u>YES</u>	<u>NO</u>		<u>YES</u>	<u>NO</u>
Thomas E. Wood	x		Thomas E. Wood	x	
Charles A. Kostyk	x		Charles A. Kostyk	x	
Dana M. Isabella	x		Dana M. Isabella	x	
Daniel A. Bosley	x		Daniel A. Bosley	x	
Michael S. Cashman	x		Michael S. Cashman	x	

RESOLVED, that this Town Board meeting be adjourned at 7:10 PM.

Motion by: Charles A. Kostyk

Seconded by: Daniel A. Bosley

Discussion: None

	<u>Yes</u>	<u>No</u>	<u>Carried</u>
			x
Thomas E. Wood	x		
Charles A. Kostyk	x		
Dana M. Isabella	x		
Daniel A. Bosley	x		
Michael S. Cashman	x		

**TOWN OF PLATTSBURGH
TOWN BOARD MONTHLY MEETING
PUBLIC HEARING
April 3, 2025**

NOTICE is hereby given that the Town of Plattsburgh Town Board will meet and hold public hearings thereon at the Town Hall located on the Banker Road, in the Town of Plattsburgh, Clinton County, New York on Thursday, April 3, 2025 at 6:05 p.m. prevailing time in relation to Proposed Local Law No. 2 of 2025 a Local Law Creating Housing Acceleration Measures for Plattsburgh (CHAMP).

1. Acceptance of Written Comments into the Record of the Hearing: None

2. Open Public Hearing to the Floor for Public Comment:

- Trevor Cole made comments in support of having growth.

Motion to OPEN Public Hearings

Motion by: **Charles A. Kostyk**

Seconded by: **Thomas E. Wood**

Discussion: **None**

	<u>Yes</u>	<u>No</u>
Thomas E. Wood	x	
Charles A. Kostyk	x	
Dana M. Isabella	x	
Daniel A. Bosley	x	
Michael S. Cashman	x	

Time: **6:05 PM**

Motion to CLOSE Public Hearings

Motion by: **Thomas E. Wood**

Seconded by: **Daniel A. Bosley**

Discussion: **None**

	<u>Yes</u>	<u>No</u>
Thomas E. Wood	x	
Charles A. Kostyk	x	
Dana M. Isabella	x	
Daniel A. Bosley	x	
Michael S. Cashman	x	

Time: **6:17 PM**

Minutes Respectfully Submitted by:

Katie Kalluche, Town Clerk