

TOWN OF PLATTSBURGH
BATTLEFIELD MEMORIAL GATEWAY PHASE 2
AES PROJECT NO. 5314

DOCUMENT 009100

ADDENDA

ADDENDUM NUMBER 2

DATE: April 30, 2025

PROJECT: Battlefield Memorial Gateway Phase 2

AES PROJECT NO: 5314

OWNER: Town of Plattsburgh

ARCHITECT/ENGINEER: AES Northeast

TO: Prospective Bidders/Plan Holders

This Addendum forms a part of the Contract Documents and modifies the Bidding Documents dated April 15th, 2025, with amendments and additions noted below.

This Addendum consists of (4) Pages, including:

- This Cover Sheet (1 page)
- Pre-Bid Meeting Minutes & Sign-In Sheet (3 pages)

****Acknowledge receipt of this Addendum in the space provided in the Bid Form. Failure to do so may disqualify the Bidder.****

END OF DOCUMENT



TOWN OF PLATTSBURGH
Battlefield Memorial Gateway Phase 2
AES PROJECT NO. 5314



PRE-BID CONFERENCE MINUTES

April 29th, at 10:00 A.M.

1. Sign-in Sheet was distributed for all in attendance and attached to the Pre-Bid Conference meeting minutes.
2. Introductions.
3. Bid due date/time:
 - Bids are due at **10:00 A.M. on May 15th, 2025**, at the Town of Plattsburgh Offices, located at 151 Banker Road, Plattsburgh, NY 12901, where bids will be opened and read aloud. Any bid received after **10:00 A.M. on May 15th, 2025**, will not be accepted and returned to the bidder unopened.
4. Please submit bids in sealed envelopes with the name and address of the Bidder as well as the project name and AES Project No. 5314 clearly marked on the face of the envelope.
5. This Contract is being Bid as (1) Prime Contract.
 - a. General Construction (GC) – The proposed project generally includes construction of an approximately 3,000-sf park pavilion with foundation, pavers, stone veneer, capstones, architectural canopy roof, wood shelter with foundation for portable restrooms, site lighting, walking path, drainage improvements, landscaping and site restoration and whatever else is necessary for a complete installation.
6. List of Bid Alternates:
 - a. Bid Alternate GC-1 (ADD)
7. **Project Estimate (Base Bid): General Construction: \$1,000,000.00**
8. Completion Date:
 - The Work will be substantially completed by **October 31, 2025**, and completed and ready for final payment in accordance with Paragraph 15.06 of the General Conditions.
9. The successful bidder(s) will be required to provide Performance and Payment Bonds each in an amount equal to 100% of the contract value.
10. Documents included with Bid:

Documents required with the bid must be in strict accordance with Contract Documents. Required documents include but are not necessary limited to;

 - Bid Bond Security in the Amount of 5% - utilizing Forms provided in specification manual
 - Document 004100 Bid Form (EJCDC C-410)

- Affidavit of Non-Collusion
 - Resolution for Corporate Bidders
 - Certification of Compliance with the Iran Divestment Act
 - Guide A – Statement of Contractor’s Qualifications, within (24) hours of Bid submission (when requested by Owner).
 - NYS EFC Certification Regarding Lobbying
 - NYS Vendor Responsibility Questionnaire
 - It is the Contractor’s responsibility to submit the NYS Vendor Responsibility Questionnaire (CCA-2) to the NYS Office of the State Comptroller (OSC).
 - NYS EFC American Iron & Steel (AIS) Contractor’s Certification
 - Sexual Harassment Prevention Certification Form
 - Certification Under Executive Order No. 16 Prohibiting State Agencies and Authorities from Contracting with Businesses Conducting Business in Russia.
 - Proof of Contractor Registry Under NYS DOL Labor Law Section 220-1.
11. The successful Contractor will be required to pay liquidated damages in the amount of **\$1,000** per each calendar day that expires after the contract milestone or completion dates specified by the Notice to Proceed.
 12. This is a prevailing wage rate project therefore, both NYS Prevailing Wage Rates and Davis Bacon Wage Rates are included in the Appendices of the Project Manual. Contractors are required to pay subcontractors and workers the higher of the two rates for the particular classification. It is the Contractors responsibility to ensure they are utilizing the most current rates.
 13. Reporting Requirements: Contractor is responsible for any all reporting requirements associated with this project. This includes but is not limited to Certified Payrolls.
 14. Discussion was had regarding Smartsheet and its role in the project.
 15. Contractor's costs for products, delivery, installation, labor, insurance, payroll, taxes, bonding, equipment rental, will be included in Change Orders and/or Change Directives authorizing expenditure of funds from these Allowances.
 16. Contract questions and answer period.
 - **Utilize the Request for Clarification (RFC) Form** in the specifications manual and all questions should be received by **Close of Business May 1st, 2025**. **Make sure to send questions to Ryan Oliver (ryanoliver@aesnortheast.com)**
 17. Site walk-through.
 18. With no further business, the meeting was adjourned.

END OF DOCUMENT



MEETING SIGN-IN SHEET

PROJECT: Battlefield Memorial Gateway Phase 2
OWNER: Town of Plattsburgh
DATE: April 29th, 2025
TIME: 10:00 AM
AES PROJECT NO: 5314

[illegible]