

**TOWN OF PLATTSBURGH
TOWN BOARD SEMI-MONTHLY MEETING
February 20, 2025**

The meeting was called to order at 6:00 p.m. by the presiding officer at the Town Hall on Banker Road. Pledge.

MEMBERS:	<u>PRESENT</u>	<u>ABSENT</u>
Michael S. Cashman, Supervisor	x	
Thomas E. Wood, Councilor	x	
Charles A. Kostyk, Councilor	x	
Dana M. Isabella, Councilor	x	
Daniel A. Bosley, Councilor		x
Kathryn B. Kalluche, Town Clerk	x	
James J. Coffey, Town Attorney	x	

Also, in attendance: County Legislator, Paul Lamoy

Resolution No. 025-062

Accept Minutes of the Previous Meeting

RESOLVED, that the minutes of **January 16, 2025** be accepted, and the reading of the minutes be dispensed with.

Motion: Thomas E. Wood

Seconded by: Charles A. Kostyk

Discussion: None

	<u>Yes</u>	<u>No</u>	<u>Absent</u>	<u>Carried</u>	<u>Tabled</u>
				x	
Thomas E. Wood	x				
Charles A. Kostyk	x				
Dana M. Isabella	x				
Daniel A. Bosley			x		
Michael S. Cashman	x				

Public Comment - None

**TOWN OF PLATTSBURGH
TOWN BOARD SEMI-MONTHLY MEETING
February 20, 2025**

Resolution No. 025-063

Abstract 2B-2025

RESOLVED, that the abstract of audited claims **No. 2B-2025** for 2024 in the amount of \$93,348.05, and **No. 2B-2025** for 2025 in the amount of \$270,261.02, **Abstract 2B-2025** prepays for 2025 in the amount of \$501,556.87 be received as reviewed by the Audit Committee and the Supervisor is hereby authorized to pay said abstracts.

Motion: Dana M. Isabella

Seconded by: Thomas E. Wood

Discussion: None

	<u>Yes</u>	<u>No</u>	<u>Absent</u>	<u>Carried</u>	<u>Tabled</u>
				x	
Thomas E. Wood	x				
Charles A. Kostyk	x				
Dana M. Isabella	x				
Daniel A. Bosley			x		
Michael S. Cashman	x				

**TOWN OF PLATTSBURGH
TOWN BOARD SEMI-MONTHLY MEETING
February 20, 2025**

Resolution No. 025-064

**Continuation of Lease Agreement for
Automate Sports Field Line Striping Machine**

WHEREAS, Michael Drew, Buildings and Grounds Superintendent, has requested the Town continue its lease agreement with Turf Tank for an automated sports field line striping machine; and

WHEREAS, the lease term will be for one year at a cost of \$10,996.00, which includes 180 gallons of striping paint; therefore, be it

RESOLVED, that the Town Board hereby authorizes the continuation of the lease agreement with Turf Tank; and, be it further

RESOLVED, that a copy of this Resolution be given to the Buildings and Grounds Superintendent and Finance Manager.

Motion: Charles A. Kostyk

Seconded by: Thomas E. Wood

Discussion: None

	<u>Yes</u>	<u>No</u>	<u>Absent</u>	<u>Carried</u>	<u>Tabled</u>
				x	
Thomas E. Wood	x				
Charles A. Kostyk	x				
Dana M. Isabella	x				
Daniel A. Bosley			x		
Michael S. Cashman	x				

**TOWN OF PLATTSBURGH
TOWN BOARD SEMI-MONTHLY MEETING
February 20, 2025**

Resolution No. 025-065

**Temporary Seasonal Hire for the Building and
Grounds Department – Ryder Estes**

WHEREAS, the Supervisor has received a letter from Michael Drew, Superintendent of Building and Grounds, requesting to hire a seasonal worker; and

WHEREAS, Ryder Estes (\$19.00/hour) be appointed to said position, when all employment verification and eligibility provisions have been satisfied, with a start date of May 27, 2025, for fourteen weeks, ending on August 29, 2025; now, therefore be it

RESOLVED, that the Supervisor is authorized to sign all necessary documents to hire seasonal temporary help in the Building and Grounds Department and a certified copy of this Resolution be given to the Finance Manager, the Clinton County Civil Service Department of Personnel for their final approval, and a copy be placed in Mr. Estes' personnel file.

Motion: Dana M. Isabella

Seconded by: Charles A. Kostyk

Discussion: Charles A. Kostyk

	<u>Yes</u>	<u>No</u>	<u>Absent</u>	<u>Carried</u>	<u>Tabled</u>
				x	
Thomas E. Wood	x				
Charles A. Kostyk	x				
Dana M. Isabella	x				
Daniel A. Bosley			x		
Michael S. Cashman	x				

**TOWN OF PLATTSBURGH
TOWN BOARD SEMI-MONTHLY MEETING
February 20, 2025**

Resolution No. 025-066

**Request to Purchase New 2024 Chevrolet Work
Body Truck with Regular Cab and V Plow for the
Building and Grounds Department**

WHEREAS, normal use requires that the Town of Plattsburgh must periodically update vehicles; and

WHEREAS, Mike Drew, Building and Grounds Superintendent, has complied with the New York State OGS procurement requirements for vehicle acquisition by the completion of the competitive mini-bid process executed via the New York State Vehicle Marketplace; therefore be it

RESOLVED, to receive a letter dated February 14, 2025 from Mr. Drew requesting permission to purchase one (1) 2025 3500HD Chevrolet Work Body Truck with regular cab and V plow in the amount of \$66,771.29 for use by the Town of Plattsburgh Building and Grounds Department pursuant to the New York State Office through the General Services Standards and Purchase Group Contract; and it is further

RESOLVED, that the Town Board does hereby grant permission to Mr. Drew to order said truck from Denooyer Chevrolet, Albany, New York and the Supervisor is hereby authorized to sign any related documents required for the purchase; and it is further

RESOLVED, that payment for said purchase will be made payable from the 2025 Equipment and Capital Outlay Account AAA.1620.2000.0000 and that a copy of this Resolution be given to the Building and Grounds Superintendent, Town Clerk and Finance Manager.

Motion: Charles A. Kostyk

Seconded by: Dana M. Isabella

Discussion: Thomas E. Wood

	<u>Yes</u>	<u>No</u>	<u>Absent</u>	<u>Carried</u>	<u>Tabled</u>
Thomas E. Wood	x			x	
Charles A. Kostyk	x				
Dana M. Isabella	x				
Daniel A. Bosley			x		
Michael S. Cashman	x				

**TOWN OF PLATTSBURGH
TOWN BOARD SEMI-MONTHLY MEETING
February 20, 2025**

Resolution No. 025-067

**Request to Purchase New 2024 Chevrolet Pick-Up
Truck with Regular Cab and V Plow for the
Building and Grounds Department**

WHEREAS, normal use requires that the Town of Plattsburgh must periodically update vehicles; and

WHEREAS, Mike Drew, Building and Grounds Superintendent, has complied with the New York State OGS procurement requirements for vehicle acquisition by the completion of the competitive mini-bid process executed via the New York State Vehicle Marketplace; therefore, be it

RESOLVED, to receive a letter dated February 3, 2025 from Mr. Drew requesting permission to purchase one (1) 2024 Chevrolet pick-up truck with regular cab and V plow in the amount of \$53,412.26 for use by the Town of Plattsburgh Building and Grounds Department pursuant to the New York State Office through the General Services Standards and Purchase Group Contract; and it is further

RESOLVED, that the Town Board does hereby grant permission to Mr. Drew to order said truck from Denooyer Chevrolet in Albany, New York and the Supervisor is hereby authorized to sign any related documents required for the purchase; and it is further

RESOLVED, that payment for said purchase will be made payable from the 2025 Equipment and Capital Outlay Account AAA.1620.2000.0000 and that a copy of this Resolution be given to the Building and Grounds Superintendent, Town Clerk and Finance Manager.

Motion: Thomas E. Wood

Seconded by: Charles A. Kostyk

Discussion: None

	<u>Yes</u>	<u>No</u>	<u>Absent</u>	<u>Carried</u>	<u>Tabled</u>
				x	
Thomas E. Wood	x				
Charles A. Kostyk	x				
Dana M. Isabella	x				
Daniel A. Bosley			x		
Michael S. Cashman	x				

**TOWN OF PLATTSBURGH
TOWN BOARD SEMI-MONTHLY MEETING
February 20, 2025**

Resolution No. 025-068

**Request to Purchase New 2024 Ford F-150 4x4
Super Cab for the Codes and Zoning Department**

WHEREAS, the Town of Plattsburgh Codes and Zoning Department is requesting to purchase a new vehicle for their department fleet; and

WHEREAS, the Codes and Zoning Department has complied with the NYS, OGS procurement requirements for acquisition by the completion of the competitive mini-bid process executed via the NYS Vehicle Marketplace; therefore, be it

RESOLVED, to accept the following bid: to purchase one new 2024 Ford F-150 4x4 Super Cab in the amount of \$51,889.90 , pursuant to the New York State Office through the General Services Standards and Purchase Group Contract; and it is further

RESOLVED, that the Town Board does hereby grant permission to purchase the above vehicle from Riley Ford in Plattsburgh, NY, and a copy of this resolution be given to the Codes and Zoning Department and Finance Manager.

Motion: Charles A. Kostyk

Seconded by: Dana M. Isabella

Discussion: None

	<u>Yes</u>	<u>No</u>	<u>Absent</u>	<u>Carried</u>	<u>Tabled</u>
				x	
Thomas E. Wood	x				
Charles A. Kostyk	x				
Dana M. Isabella	x				
Daniel A. Bosley			x		
Michael S. Cashman	x				

**TOWN OF PLATTSBURGH
TOWN BOARD SEMI-MONTHLY MEETING
February 20, 2025**

Resolution No. 025-069

**Request to Purchase Three (3) 16'x12'
Overhead Shop Doors**

WHEREAS, the Town of Plattsburgh Buildings & Grounds Department Superintendent, Mike Drew, has submitted a request to purchase three (3) 16’x12’ overhead shop doors; and

WHEREAS, two quotes were provided from both available commercial overhead door suppliers/contractors in our area, and it is of the recommendation of Mr. Drew to purchase the overhead shop doors from North Country Door Systems, located in West Chazy, NY, in the amount totaling \$18,574.46; therefore, be it

RESOLVED, that the Town Board does hereby authorize Mr. Drew to order said overhead shop doors and that payment for said purchase will be made payable from the 2025 Building Repairs and Service Account # AAA.1620.4510.0000; and be it further

RESOLVED, that a copy of this Resolution be given to Mr. Drew and to the Finance Manager.

Motion: Dana M. Isabella

Seconded by: Charles A. Kostyk

Discussion: None

	<u>Yes</u>	<u>No</u>	<u>Absent</u>	<u>Carried</u>	<u>Tabled</u>
Thomas E. Wood	x			x	
Charles A. Kostyk	x				
Dana M. Isabella	x				
Daniel A. Bosley			x		
Michael S. Cashman	x				

**TOWN OF PLATTSBURGH
TOWN BOARD SEMI-MONTHLY MEETING
February 20, 2025**

Resolution No. 025-070

**Request to Attend the 2025 Town & Village
Justices Continuing Education Program –
Core A and Core B Training**

WHEREAS, it is important for the Town of Plattsburgh Justices to remain current and informed concerning changes in regulations; therefore, be it

RESOLVED, that Justice James Joyce be allowed to attend the 2025 Continuing Judicial Education (CJE) Core A and Core B Training Program held, in-person, at the Third Judicial District Administration Office, 2500 Pond View, Castleton-on-Hudson, New York from March 18th-March 20th, 2025; and be it further

RESOLVED, that \$547.80 for travel, lodging, and meal expenses for Justice Joyce be charged to the Conference Budget Account AAA.1110.4410.0000; and be it further

RESOLVED, that a copy of this Resolution be given to the Finance Manager and a copy be placed in Justice Joyce’s personnel file.

Motion: Thomas E. Wood

Seconded by: Charles A. Kostyk

Discussion: None

	<u>Yes</u>	<u>No</u>	<u>Absent</u>	<u>Carried</u>	<u>Tabled</u>
				x	
Thomas E. Wood	x				
Charles A. Kostyk	x				
Dana M. Isabella	x				
Daniel A. Bosley			x		
Michael S. Cashman	x				

TOWN OF PLATTSBURGH
TOWN BOARD SEMI-MONTHLY MEETING
February 20, 2025

Resolution No. 025-071

**Resolution in Support of Home Rule Request for
Room Occupancy Tax Authorization (S366/A3984)**

WHEREAS, the Town of Plattsburgh is committed to promoting fiscal responsibility, fostering economic growth, and maintaining a high quality of life for its residents; and

WHEREAS, the Town of Plattsburgh does not currently impose a property tax on property owners, yet seeks additional revenue sources to support necessary infrastructure projects and community development initiatives; and

WHEREAS, the Town Board seeks to introduce a modest 5% room occupancy tax on hotel, motel, and vacation rental stays within the town limits; and

WHEREAS, similar municipalities, including the Town and Village of Skaneateles, have successfully implemented room occupancy taxes, there is a precedent for local governments to introduce this revenue-generating mechanism; and

WHEREAS, the proposed room occupancy tax in the Town of Plattsburgh could generate an estimated \$1 Million annually, contributing directly to essential infrastructure improvements and economic development initiatives in the town center; and

WHEREAS, the Town of Plattsburgh's proposed tax, when combined with the existing 3% tax levied by Clinton County, remains competitive and below the rates charged by surrounding areas, ensuring the town remains attractive to visitors and tourists; and

WHEREAS, Town of Plattsburgh understand that robust infrastructure is required for the health and safety, sustainability and economic development of the municipality; and

WHEREAS, the additional revenue generated through the room occupancy tax will not only support infrastructure projects but will also help stimulate tourism, improve local amenities, increase housing supply, and promote long-term sustainable growth within the town as a mixed economy; and

WHEREAS, it is in the best interest of the Town of Plattsburgh to retain local control and decision-making authority over the implementation and use of this tax revenue to meet the town's specific needs;

WHEREAS, Senator Daniel G. Stec has provided the Town of Plattsburgh with eight certified copies of a Home Rule request for state legislation, Senate Bill No. S366 and Assembly Bill No. A3984, which grants the Town of Plattsburgh the authority to implement a local room occupancy tax of 5%; and

WHEREAS, the Town Board of the Town of Plattsburgh now seeks to formally adopt this resolution in support of the Home Rule request and the corresponding state legislation;

NOW, THEREFORE, BE IT RESOLVED, that the Town Board of the Town of Plattsburgh does hereby affirm its full support for the passage of Senate Bill No. S366 and Assembly Bill No. A3984, which will enable the Town of Plattsburgh to implement this measure and begin accruing the necessary funds to advance its economic development and infrastructure goals, ensuring that the Town remains a vibrant community in the North Country known as a great place to live, work, play, stay, and invest; and

BE IT FINALLY RESOLVED, that all certified copies of the Home Rule request forms for Senate Bill No. S366 and Assembly Bill No. A3984, along with eight copies of this certified Resolution, be given to Senator Daniel G. Stec's office, reaffirming the Town of Plattsburgh's commitment to responsible fiscal management, planning, and sustainable community development.

Motion: Dana M. Isabella

Seconded by: Charles A. Kostyk

Discussion: Michael S. Cashman, Thomas E. Wood, Charles A. Kostyk

Roll Call:	<u>Yes</u>	<u>No</u>	<u>Absent</u>	<u>Carried</u>	<u>Tabled</u>
				x	
Thomas E. Wood	x				
Charles A. Kostyk	x				
Dana M. Isabella	x				
Daniel A. Bosley			x		
Michael S. Cashman	x				

TOWN OF PLATTSBURGH
TOWN BOARD SEMI-MONTHLY MEETING
February 20, 2025

Resolution No. 025-071

**Resolution in Support of Home Rule Request for
Room Occupancy Tax Authorization (S366/A3984)**

WHEREAS, the Town of Plattsburgh is committed to promoting fiscal responsibility, fostering economic growth, and maintaining a high quality of life for its residents; and

WHEREAS, the Town of Plattsburgh does not currently impose a property tax on property owners, yet seeks additional revenue sources to support necessary infrastructure projects and community development initiatives; and

WHEREAS, the Town Board seeks to introduce a modest 5% room occupancy tax on hotel, motel, and vacation rental stays within the town limits; and

WHEREAS, similar municipalities, including the Town and Village of Skaneateles, have successfully implemented room occupancy taxes, there is a precedent for local governments to introduce this revenue-generating mechanism; and

WHEREAS, the proposed room occupancy tax in the Town of Plattsburgh could generate an estimated \$1 Million annually, contributing directly to essential infrastructure improvements and economic development initiatives in the town center; and

WHEREAS, the Town of Plattsburgh's proposed tax, when combined with the existing 3% tax levied by Clinton County, remains competitive and below the rates charged by surrounding areas, ensuring the town remains attractive to visitors and tourists; and

WHEREAS, Town of Plattsburgh understand that robust infrastructure is required for the health and safety, sustainability and economic development of the municipality; and

WHEREAS, the additional revenue generated through the room occupancy tax will not only support infrastructure projects but will also help stimulate tourism, improve local amenities, increase housing supply, and promote long-term sustainable growth within the town as a mixed economy; and

WHEREAS, it is in the best interest of the Town of Plattsburgh to retain local control and decision-making authority over the implementation and use of this tax revenue to meet the town's specific needs;

WHEREAS, Senator Daniel G. Stec has provided the Town of Plattsburgh with eight certified copies of a Home Rule request for state legislation, Senate Bill No. S366 and Assembly Bill No. A3984, which grants the Town of Plattsburgh the authority to implement a local room occupancy tax of 5%; and

WHEREAS, the Town Board of the Town of Plattsburgh now seeks to formally adopt this resolution in support of the Home Rule request and the corresponding state legislation;

NOW, THEREFORE, BE IT RESOLVED, that the Town Board of the Town of Plattsburgh does hereby affirm its full support for the passage of Senate Bill No. S366 and Assembly Bill No. A3984, which will enable the Town of Plattsburgh to implement this measure and begin accruing the necessary funds to advance its economic development and infrastructure goals, ensuring that the Town remains a vibrant community in the North Country known as a great place to live, work, play, stay, and invest; and

BE IT FINALLY RESOLVED, that all certified copies of the Home Rule request forms for Senate Bill No. S366 and Assembly Bill No. A3984, along with eight copies of this certified Resolution, be given to Senator Daniel G. Stec's office, reaffirming the Town of Plattsburgh's commitment to responsible fiscal management, planning, and sustainable community development.

Motion: Dana M. Isabella

Seconded by: Charles A. Kostyk

Discussion: Michael S. Cashman, Thomas E. Wood, Charles A. Kostyk

Roll Call:	<u>Yes</u>	<u>No</u>	<u>Absent</u>	<u>Carried</u>	<u>Tabled</u>
				x	
Thomas E. Wood	x				
Charles A. Kostyk	x				
Dana M. Isabella	x				
Daniel A. Bosley			x		
Michael S. Cashman	x				

**TOWN OF PLATTSBURGH
TOWN BOARD SEMI-MONTHLY MEETING
February 20, 2025**

Resolution No. 025-072

**Request to Attend New York Planning Federation
Conference – Jessica Kogut & Michele Buckminster**

WHEREAS, the Town of Plattsburgh Planning & Community Development Department are required to maintain professional training and development; and

WHEREAS, it is in the best interest of the Town Planning & Community Development Department to update technical knowledge and new regulation information regarding comprehensive planning, complete streets, solar energy, subdivision and site plan reviews; now therefore be it

RESOLVED, that Jessica Kogut and Michele Buckminster be allowed to attend the NY Planning Federation Conference held on April 6-8, 2025, in Cooperstown, New York; and, it is further

RESOLVED, that \$976.00 for lodging and meals and \$480.00 for registration be charged to the Planning & Community Department Budget, account number A-.8020.4410.000; and, be it further

RESOLVED, that a copy of this Resolution be given to the Finance Manager and Planning & Community Development Department Head.

Motion: Dana M. Isabella

Seconded by: Thomas E. Wood

Discussion: None

	<u>Yes</u>	<u>No</u>	<u>Absent</u>	<u>Carried</u>	<u>Tabled</u>
				x	
Thomas E. Wood	x				
Charles A. Kostyk	x				
Dana M. Isabella	x				
Daniel A. Bosley			x		
Michael S. Cashman	x				

**TOWN OF PLATTSBURGH
TOWN BOARD SEMI-MONTHLY MEETING
February 20, 2025**

Resolution No. 025-073

Cumberland 12 Cinemas License Application

WHEREAS, to comply with the Town of Plattsburgh Codes and Zoning Laws, Cumberland 12 Cinemas has applied for a license to conduct and operate a cinema, known as Cumberland 12 Cinemas, located in the Town of Plattsburgh at 18 North Bowl Lane, Route 9; and

WHEREAS, said application was applied for and received with license fee of \$500.00; and

WHEREAS, the Codes Department has completed their inspection and has found Cumberland 12 Cinemas to be in compliance with all Local Laws and New York State Regulations and Codes; therefore, be it

RESOLVED, to receive and place on file an application for a license to conduct and operate Cumberland 12 Cinemas; and it is further

RESOLVED, that the Town Clerk is hereby authorized to issue said license for the period from January 1, 2025 through December 31, 2025.

Motion: Charles A. Kostyk

Seconded by: Thomas E. Wood

Discussion: Thomas E. Wood, Kathryn B. Kalluche

	<u>Yes</u>	<u>No</u>	<u>Absent</u>	<u>Carried</u>	<u>Tabled</u>
				x	
Thomas E. Wood	x				
Charles A. Kostyk	x				
Dana M. Isabella	x				
Daniel A. Bosley			x		
Michael S. Cashman	x				

**TOWN OF PLATTSBURGH
TOWN BOARD SEMI-MONTHLY MEETING
February 20, 2025**

RESOLVED, that this Town Board meeting be adjourned at 6:19 PM.

Motion by: Dana M. Isabella

Seconded by: Charles A. Kostyk

Discussion: None

	<u>Yes</u>	<u>No</u>	<u>Carried</u>
			x
Thomas E. Wood	x		
Charles A. Kostyk	x		
Dana M. Isabella	x		
Daniel A. Bosley	Absent		
Michael S. Cashman	x		

Minutes Respectfully Submitted by:

Katie Kalluche, Town Clerk