

**TOWN OF PLATTSBURGH  
TOWN BOARD SEMI-MONTHLY MEETING  
May 16, 2024**

**Resolution No. 024-131**

**Municipal Insurance Broker Services**

**WHEREAS**, the Town of Plattsburgh sought to engage a reputable insurance broker to ensure adequate coverage, risk assessment, and cost-effective insurance solutions while interfacing with NYMIR, Workers Compensation, PERMA; and

**WHEREAS**, it is essential to engage an agency from qualified and experienced insurance brokerage firms to provide comprehensive insurance brokerage services; and

**WHEREAS**, the Town of Plattsburgh published a request for proposal and received numerous replies, each of which was examined through the lens of the scope of services; and

**WHEREAS**, proposals have been evaluated based on the experience and expertise of the agency in providing insurance brokerage services, understanding of the municipality's needs and ability to provide tailored solutions, qualifications and capabilities of key personnel, cost-effectiveness and value of proposed services, and quality of references; and

**WHEREAS**, Northern Insuring Agency is licensed and authorized to conduct insurance services, has demonstrated experience in providing insurance brokerage services to municipal entities or similar organizations, is knowledgeable about the insurance marketplace and trends in employee benefits, has the ability to provide responsive and attentive customer service to both the municipality and its employees, possesses financial stability and a proven track record of effectively managing insurance programs, and complies with all relevant laws, regulations, and industry standards; and

**WHEREAS**, the ad hoc committee has examined all materials and recommends Northern Insuring Agency;

**BE IT RESOLVED**, that the Supervisor is authorized to sign any and all related documents required for engaging Northern Insuring Agency and to ensure the timely commencement and completion of the project.

**Motion:**

**Seconded by:**

**Discussion:**

**Yes   No   Absent   Carried   Tabled**

**Thomas E. Wood  
Barbara E. Hebert  
Charles A. Kostyk  
Dana M. Isabella  
Michael S. Cashman**