

**TOWN OF PLATTSBURGH
TOWN BOARD WORK SESSION AGENDA
March 28, 2024**

The meeting was called to order at 6:00 PM by the presiding officer at the Town of Plattsburgh Town Hall, 151 Banker Road. Pledge.

	<u>Present</u>	<u>Absent</u>
MEMBERS: Michael S. Cashman, Supervisor	x	
Thomas E. Wood, Councilor		x
Barbara E. Hebert, Councilor	x	
Charles A. Kostyk, Councilor	x	
Dana M. Isabella, Councilor	x	
Kathryn B. Kalluche, Town Clerk	x	
James J. Coffey, Town Attorney	x	

Public Comments: None

Supervisor’s Report: None

Resolution No. 024-079

**Setting a Public Hearing to Review Proposed
Amendments to The Town Zoning Map**

TOWN ZONING MAP AMENDMENT- Consideration of a zoning amendment for parcels 245.-4-22.11, 245.-4-40.1, 245.-4-41, and 245.-4-16.2 located on Route 22, Salmon River Road, and Superior Drive, changing the existing zone classification of said parcels from Residential (R2) to Industrial (I); and

WHEREAS, at its regularly scheduled meeting on March 16, 2023 the Town Board of the Town of Plattsburgh (the “Town Board”) received and placed on file a zoning map amendment petition from Schluter Systems Inc. requesting an amendment of the existing zone classification of the previously said parcels from Residential (R2) to Industrial (I) (the “Zoning Amendment”); and

WHEREAS, pursuant to Article XIII, Section 13.3, all proposed zoning amendments originating by petition or by motion shall be referred to the Town of Plattsburgh Planning Board (the “Planning Board”) for a report and recommendation thereon; and

WHEREAS, the Planning Board did submit its report to the Town Board within forty five (45) days of receipt of such referral in accordance with the provisions of said Zoning Ordinance; and

WHEREAS, the Town board has considered the Zoning Amendment and the recommendations contained in the report of the Planning Board; and

WHEREAS, the Town Board finds merit in the consideration of a zoning map amendment; and

WHEREAS, pursuant to the New York State Environmental Quality Review Act, Article 8 of the Environmental Conservation Law and the regulations promulgated thereto at 6 NYCRR Part 617 (collectively referred to as “SEQRA”), the Town Board is required to conduct a review of the Zoning Amendment in order to determine if it presents a potential significant adverse environmental impact; and

WHEREAS, the Town Board has received a Part 1 of a Full Environmental Assessment Form (“EAF”) for the Zoning Amendment as required by SEQRA; ; and

WHEREAS, the Town Board, upon receipt of the EAF, declared intent to act as Lead Agency for the purpose of conducting a review of the Zoning Amendment pursuant to SEQRA; and

WHEREAS, the Zoning Amendment proposes to affect more than 25 acres of land and is therefore considered a Type I action pursuant to Section 617.4 of the SEQRA regulations requiring that a coordinated review with all involved agencies be conducted; and

WHEREAS, the Town Board will coordinate with involved and interested agencies as appropriate and necessary for the review of potential adverse environmental impacts posed by the Zoning Amendment; and

WHEREAS, New York State Law and the Town’s Zoning Ordinance requires that a public hearing on proposed amendments be held to consider the advisability of amendment to the Town of Plattsburgh Zoning Ordinance; and

WHEREAS, Part 617 of the Environmental Conservation Law - "State Environmental Quality Review Act", Section 8-0113 (SEQRA herein) provides for the review of any "ACTION" to determine the effect of said Action on the environment, along with any related administrative procedures for the implementation, authorization or approval of said Action; now therefore be it,

WHEREAS, on March 21, 2024 the Town Board did previously resolve to hold a public hearing on said amendment on April 4th, 2024; and

WHEREAS, due to reduced circulation dates of the Press Republican, the Board was unable to meet the 10-day minimum notice requirement, and desires to notice a new public hearing date; now, therefore be it

RESOLVED, the Town Board hereby declares itself as Lead Agency for the Revisions and Amendment to Zoning Ordinance and Map, and does hereby determine that the proposed Project is a TYPE I ACTION and a coordinated review under SEQRA shall be conducted; now be it further

RESOLVED, pursuant to Article XVII, Section 17.4 of the Town Zoning Ordinance and Section 264 and 265 of New York Town Law the Town Clerk shall transmit a full statement of the proposed amendment and map to the Clinton County Planning Board prior to the April 3, 2024 County Planning Board meeting deadline; and be it further

RESOLVED that the Town Board shall hold a public hearing in relation to the proposed amendment to the Zoning Ordinance at the Town Hall, at 151 Banker Road, Plattsburgh, New York 12901 on **April 11, 2024 at 6:05 P.M.**, [Eastern Daylight Savings Time]; and, be it further

RESOLVED that pursuant to the provisions of Article XVII, Section 17.4 of the Town Zoning Ordinance, the Town Clerk shall cause a notice of the time and place of said public hearing to be published in The Press Republican, a paper of general circulation in the Town of Plattsburgh, at least once, 10 days before **April 11, 2024** meeting with such notice also being posted in the Town Hall and given to necessary adjoining municipalities and the Clinton County Planning Board and such other agencies and parties as required by law; and, be it further

RESOLVED, that notice of said Public Hearing and a copy of full statement of the proposed zoning ordinance amendment shall also be posted on the Town’s Website; and, be it further

RESOLVED, that a copy of this Resolution and attachments be given to the Town Clerk, Planning and Zoning Departments and the Clinton County Planning Board.

Motion: Barbara E. Hebert
Seconded by: Charles A. Kostyk
Discussion: None

Roll Call:	<u>Yes</u>	<u>No</u>	<u>Absent</u>	<u>Carried</u>	<u>Tabled</u>
				x	
Thomas E. Wood			x		
Barbara E. Hebert	x				
Charles A. Kostyk	x				
Dana M. Isabella	x				
Michael S. Cashman	x				

Draft Resolutions:

- 024-xxx Minutes
- 024-xxx Monthly Reports
- 024-xxx Authorization to Apply, and Commitment of Match, for Northern Border Regional Commission Catalyst Program 2024
- 024-xxx Agreement with The Precision Group for the Cleaning and Servicing of the Oil Water Separator
- 024-xxx Request to Purchase Carpet Tile for Town Hall Building
- 024-xxx Request for Greg Burnell to Attend the 2024 Highway School
- 024-xxx Request to Attend NYSTCA Annual Conference

- 024-xxx Request to Attend PERMA Annual Member Conference
- 024-xxx Gift Agreement Between The Foundation of CVPH Medical Center, Inc. and the Town of Plattsburgh
- 024-xxx Community Partnership Between the Town of Plattsburgh Recreation Program and Clinton County Youth Bureau
- 024-xxx Permanent Appointment of Jordanne Manney as Recreation Program Coordinator
- 024-xxx One-Year Contract with Casella Waster Management of N.Y., Inc.
- 024-xxx Abandoned/Condemned Property – 450 Route 3
- 024-xxx Cumberland 12 Cinemas License Application
- 024-xxx Resolution Authorizing Adoption by the Town Board of the Town of Plattsburgh of Local Law No. 1 of 2024 – Imposing a Twelve-Month Moratorium of Applications for Battery-Based Energy Storage Systems

Committee Reports:

Town Board meeting be adjourned at 6:53 PM.

Executive Session – as needed:

Motion to go into Executive Session to discuss proposed, pending or current litigation with Morrisonville EMS.

Motion to come out of Executive session

Motion by: **Barbara E. Hebert**

Motion by: **Barbara E. Hebert**

Seconded by: **Charles A. Kostyk**

Seconded by: **Charles A. Kostyk**

Time: 6:20 PM

Time: 6:53 PM

	<u>YES</u>	<u>NO</u>		<u>YES</u>	<u>NO</u>
Thomas E. Wood		Absent	Thomas E. Wood		Absent
Barbara E. Hebert	x		Barbara E. Hebert	x	
Charles A. Kostyk	x		Charles A. Kostyk	x	
Dana M. Isabella	x		Dana M. Isabella	x	
Michael S. Cashman	x		Michael S. Cashman	x	

Minutes Respectfully Submitted by:

Katie Kalluche, Town Clerk