

**TOWN OF PLATTSBURGH
TOWN BOARD WORK SESSION AGENDA
March 14, 2024**

The meeting was called to order at 6:00 PM by the presiding officer at the Town of Plattsburgh Town Hall, 151 Banker Road. Pledge.

Moment of Silence

	<u>Present</u>	<u>Absent</u>
MEMBERS: Michael S. Cashman, Supervisor	x	
Thomas E. Wood, Councilor	x	
Barbara E. Hebert, Councilor	x	
Charles A. Kostyk, Councilor	x	
Dana M. Isabella, Councilor		x
Kathryn B. Kalluche, Town Clerk	x	
James J. Coffey, Town Attorney	x	

Also in attendance: Wendell Hughes, David Bezio, Trevor Cole, Jessica Kogut, Chris Round (w/LaBella Associates), Timothy Schwartz, Deanna Akin, John Akin, John Edwards, Cathy Labare, Nick Kustos, Davis Casey, Janet Passino, Sandra Rezac, Ron Santor, Gail Santor, Donald Hastings, Marshia Flury Desorcie, Dan Schanyhnessy, as well as additional community members

Public Information:

- Trevor Cole introduced Chris Round of LaBella.
- Chris Round presented information regarding proposed zoning amendment.

Public Comments:

- Many community members spoke regarding the proposed zoning amendment.

Supervisor’s Report:

- Total solar eclipse plan ahead, welcome visitors and extra patience.
- Housing – reach out to our community is rising.

Resolution No. 024-070

Battlefield Memorial Gateway Change Order to Reduce Scope- No As-built Site Survey Required (Allowance #2)

WHEREAS, the Town of Plattsburgh has contracted with Luck Bros, Inc for the construction of the Battlefield Memorial Gateway Phase I; and

WHEREAS, the project is substantially complete with only minimal site maintenance remaining, scheduled for spring 2024; and

WHEREAS, the original scope of work and schedule of values identifies a final as-built site survey to be conducted for approximately \$8000.00; and

WHEREAS, the project has been completed as proposed, with very little deviation from the design plans; and

WHEREAS, the Planning and Community Development Department has determined that a contractor’s re-line mark-up plan will suffice for the purposes of project as-built documentation and provide a financial savings for the Town; now, therefore be it

RESOLVED, that the Town Board, of the Town of Plattsburgh, hereby approves and authorizes the Town Supervisor to execute the change order, eliminating the requirement for an as-built construction survey in the amount of \$8,000.00; and be it further

RESOLVED, that a copy of this Resolution be given to Luck Bros Inc. and the Town Finance Manager.

Motion: Thomas E. Wood
Seconded by: Barbara E. Hebert
Discussion: Michael S. Cashman

Roll Call:	<u>Yes</u>	<u>No</u>	<u>Absent</u>	<u>Carried</u>	<u>Tabled</u>
				x	
Thomas E. Wood	x				
Barbara E. Hebert	x				
Charles A. Kostyk	x				
Dana M. Isabella			x		
Michael S. Cashman	x				

Resolution No. 024-071

Authorization to Apply for Downtown Revitalization Initiative Round 8

WHEREAS, the Town of Plattsburgh has a successful track record of community supported planning initiatives and subsequent project implementation, investing more than 26 million dollars in infrastructure improvements, utility capacity, and planning over the last decade; and

WHEREAS, the Town of Plattsburgh has received widespread public support for our Smart Growth Initiative, and thus positioned itself to allow for complete streets, housing affordability and diversity, enhanced transportation opportunities, and a reduction in energy consumption and greenhouse gas emissions; and

WHEREAS, the Town of Plattsburgh has been host to sustained growth in the industrial, commercial, and residential sectors and is aware of impending continued growth, creating demand for additional workforce housing, transportation options, recreation opportunities and cultural/community services; and

WHEREAS, New York State has announced that it is accepting applications for round 8 of the Downtown Revitalization Initiative, typically awarding up to \$10M to one or two communities within each of the State’s 10 Regional Economic Development Councils (REDCs); and

WHEREAS, the Town of Plattsburgh’s vision and goals for a thriving Town Center closely aligns with the goals, purpose & intent of the New York State Downtown Revitalization Initiative (DRI) Round 8, and the Town’s vision for Town Center could be actualized by direct investment from the DRI, catalyzing transformative community development; and

WHEREAS, The Town of Plattsburgh has capacity, willingness, and intent to submit an application for DRI, and has identified Labella Associates as a consultant to provide services for the application process; now therefore be it

RESOLVED, that the Town Board does hereby authorize an application for the eighth round of the Downtown Revitalization Initiative to be prepared by the Planning & Community Development Department; and be it further

RESOLVED, that the Town Board authorizes expenditure up to \$20,000 to prepare the DRI application and related materials; and be it further

RESOLVED, that upon review by the Town Attorney, the Town Supervisor is hereby authorized to sign & execute the necessary documents required for filing said application; and be it further

RESOLVED, that a copy of this resolution be provided to the Town Planning & Community Development Department, Town Finance Manager, and Town Supervisor.

Motion: Charles A. Kostyk
Seconded by: Thomas E. Wood
Discussion: Michael S. Cashman

Roll Call:	<u>Yes</u>	<u>No</u>	<u>Absent</u>	<u>Carried</u>	<u>Tabled</u>
				x	
Thomas E. Wood	x				
Barbara E. Hebert	x				
Charles A. Kostyk	x				
Dana M. Isabella			x		
Michael S. Cashman	x				

Draft Resolutions:

024-xxx Minutes

024-xxx Resolution to Hold a Public Hearing and Type SEQRA Action for Local Law #1 of 2024

024-xxx Engineered Wood Fiber Purchase for Town of Plattsburgh Playgrounds

024-xxx Request to Purchase Rubber Plow Edge Blades for Highway Department from Northern Supply, Inc.

Committee Reports:

- Barbara E. Hebert: Planning & Community Development Liaison comments
- Thomas E. Wood: Town Clerk Liaison: mausoleum review of regulations and rules
- Charles A. Kostyk: Building and Grounds Liaison comments

Town Board meeting be adjourned at 6:56 PM.

Minutes Respectfully Submitted by:

Katie Kalluche, Town Clerk