

**TOWN OF PLATTSBURGH
TOWN BOARD MONTHLY MEETING
March 7, 2024**

The meeting was called to order at 6:00 p.m. by the presiding officer at the Town Hall on Banker Road. Pledge.

MEMBERS:	<u>PRESENT</u>	<u>ABSENT</u>
Michael S. Cashman, Supervisor	x	
Thomas E. Wood, Councilor	x	
Barbara E. Hebert, Councilor	x	
Charles A. Kostyk, Councilor	x	
Dana M. Isabella, Councilor	x	
Kathryn B. Kalluche, Town Clerk	x	
James J. Coffey, Town Attorney	x	

Also, in attendance: Nadia Potts, Emma Deo

Resolution No. 024-055

Approve Minutes of the Previous Meeting

RESOLVED, that the minutes of **January 18, 2024** and **January 25, 2024** be approved, and the reading of the minutes be dispensed with.

Motion: Charles A. Kostyk
Seconded by: Barbara E. Hebert
Discussion: None

	<u>Yes</u>	<u>No</u>	<u>Absent</u>	<u>Carried</u>	<u>Tabled</u>
				x	
Thomas E. Wood	x				
Barbara E. Hebert	x				
Charles A. Kostyk	x				
Dana M. Isabella	x				
Michael S. Cashman	x				

Public Comment - None

Resolution No. 024-056

Abstract 3A-2024

RESOLVED, that the abstract of audited claims **No. 3A-24** for \$200,825.36, **Abstract 3A-24** prepays for the amount \$199,238.42 be received as reviewed by the Audit Committee and the Supervisor is hereby authorized to pay said abstracts.

Motion: Barbara E. Hebert
Seconded by: Dana M. Isabella
Discussion: None

	<u>Yes</u>	<u>No</u>	<u>Absent</u>	<u>Carried</u>	<u>Tabled</u>
				x	
Thomas E. Wood	x				
Barbara E. Hebert	x				
Charles A. Kostyk	x				
Dana M. Isabella	x				
Michael S. Cashman	x				

Resolution No. 024-057

Monthly Department Reports

RESOLVED, to receive and place on file Monthly Department Head Reports.

- Building and Grounds – **January 2024**
- Codes and Zoning – **January 2024**
- Dog Control Officer – **January 2024**
- Historian –
- Highway Superintendent – **January 2024**
- Justice Court –
- Parks and Recreation – **January 2024**
- Planning and Community Development –
- Safety Committee –
- Supervisors Financial Report – **January 2024**
- Tax Receiver –
- Town Clerk – **January 2024**
- Water Wastewater – **January 2024**

Motion: Charles A. Kostyk
Seconded by: Thomas E. Wood
Discussion: None

	<u>Yes</u>	<u>No</u>	<u>Absent</u>	<u>Carried</u>	<u>Tabled</u>
				x	
Thomas E. Wood	x				
Barbara E. Hebert	x				
Charles A. Kostyk	x				
Dana M. Isabella	x				
Michael S. Cashman	x				

Resolution No. 024-058

**Appointment of Brandon Davis as MEO II
in the Highway Department**

WHEREAS, the Highway Department has a vacancy and there is a need to add another staff member in that Department; and

WHEREAS, all applications for said position have been reviewed and the job has been posted by Greg Burnell, Highway Superintendent as per union contract; and

WHEREAS, the Highway Superintendent recommends that Brandon Davis be appointed to said position; now, therefore be it

RESOLVED, that the Town Board of the Town of Plattsburgh does hereby authorize the hiring and appointment of Mr. Davis to the vacant position of MEO II at an hourly rate of \$24.67 as indicated by the current Teamster’s Agreement, and a copy be given to Civil Service for their final review and approval; and be it further

RESOLVED, that this appointment will become effective March 25, 2024 and following Civil Service final approval and the Supervisor is hereby authorized to sign all necessary documents for the appointment of Mr. Davis to the position of MEO II in the Highway Department with a probation period not to exceed twelve months; and, it is further

RESOLVED, and a copy of this Resolution be given to the Finance Manager, Highway Superintendent and also be placed in Mr. Davis’s personnel file.

Motion: Thomas E. Wood

Seconded by: Dana M. Isabella

Discussion: Charles A. Kostyk, Thomas E. Wood

Roll Call:	<u>Yes</u>	<u>No</u>	<u>Absent</u>	<u>Carried</u>	<u>Tabled</u>
				x	
Thomas E. Wood	x				
Barbara E. Hebert	x				
Charles A. Kostyk	x				
Dana M. Isabella	x				
Michael S. Cashman	x				

Resolution No. 024-059

**Request to Purchase Rubber Plow Edge Blades
for Highway Department**

WHEREAS, it is necessity to maintain equipment for the continued maintenance and improvements of town highways within the Town of Plattsburgh; and

WHEREAS, Procedures for Purchase of Commodities, Equipment or Goods and Contract Values requires the Town to solicit price quotes for amounts in excess of \$5,000.00; and

WHEREAS, Greg Burnell, Highway Superintendent, has solicited prices and is requesting permission to place an order for rubber plow edge blades; and

WHEREAS, the best quote option, which includes freight fees, is Chemung Supply Corp. for a total of \$6,740.00 for the 20 rubber plow edge blades; therefore be it

RESOLVED, that the Town Board approve the purchases as recommended and that the Highway Superintendent is hereby authorized to make said purchase; and be it further

RESOLVED, that payment be made payable from the 2024 Highway Budget Repairs Account #DAA.5130.4200.0000 and that a copy of this Resolution be given to the Finance Manager and the Highway Superintendent.

Motion by: Thomas E. Wood
Seconded by: Dana M. Isabella
Discussion: None

	<u>Yes</u>	<u>No</u>	<u>Absent</u>	<u>Carried</u>	<u>Tabled</u>
				x	
Thomas E. Wood	x				
Barbara E. Hebert	x				
Charles A. Kostyk	x				
Dana M. Isabella	x				
Michael S. Cashman	x				

Resolution No. 024-060

Highway Department Request to Purchase a Sure-Trac Equipment Trailer

WHEREAS, the Highway Department needs an equipment trailer to replace an existing trailer that will no longer pass New York State inspection; and

WHEREAS, Procedures for Purchase of Commodities, Equipment or Goods and Contract Values requires the Town to solicit price quotes for amounts in excess of \$5,000.00; and

WHEREAS, the Highway Department obtained three quotes and is requesting permission to purchase an equipment trailer; therefore be it

RESOLVED, that, based on the specifications and quality needed for the Town, purchase of one Sure-Trac 7x20 (18+2) Equipment Trailer be awarded to Key R-D Trailer Sales in Plattsburgh, New York in the amount of \$6,000.00 be approved; and it is further

RESOLVED, that said purchase be made payable from the 2024 Highway Equipment Capital Outlay #DAA.5130.2000 Budget and that a copy of this Resolution be given to the Highway Superintendent and the Finance Manager.

Motion: Dana M. Isabella
Seconded by: Thomas E. Wood
Discussion: None

	<u>Yes</u>	<u>No</u>	<u>Absent</u>	<u>Carried</u>	<u>Tabled</u>
				x	
Thomas E. Wood	x				
Barbara E. Hebert	x				
Charles A. Kostyk	x				
Dana M. Isabella	x				
Michael S. Cashman	x				

Resolution No. 024-061

Publish a Request for Proposals (RFP) Intended for Municipal Insurance Broker Services

WHEREAS, the Town of Plattsburgh is seeking proposals from qualified and experienced insurance brokerage firms to provide comprehensive insurance brokerage services and act as the municipality’s insurance broker to manage and optimize its insurance portfolio effectively; and

WHEREAS, firms offering proposals should be familiar with municipal government, New York State Law, and provide other municipal references; and

WHEREAS, the Town of Plattsburgh will rank the responses received on an evaluation of certification that your firms provides services to municipal clients, technical skills, experience and reference information; and

WHEREAS, the Town of Plattsburgh reserves the right to reject any or all proposals and to conduct interviews at its sole discretion. Responses must be sealed and marked “Proposal for Municipal Insurance Broker Services for the Town of Plattsburgh” and received at the Town of Plattsburgh by 12:00 pm, Friday, April 12th, 2024. Additional information regarding this Request for Proposals may be obtained by calling the Town Clerk at 562-6830 during business hours Monday – Friday or going to the Town of Plattsburgh website; now, therefore, it is

RESOLVED, that the Town Board of the Town of Plattsburgh does hereby authorize the Supervisor to solicit and receive formal proposals for Municipal Insurance Broker Services, to administer and deliver the scope of services, and that the Town Clerk post notice on the Town Clerk’s bulletin board and post on the Town’s Website; and, it is further

RESOLVED, that a copy of this Resolution be given to the Town Finance Manager

Motion: Barbara E. Hebert

Seconded by: Charles A. Kostyk

Discussion: Michael S. Cashman, Thomas E. Wood, Barbara E. Hebert

Roll Call:	<u>Yes</u>	<u>No</u>	<u>Absent</u>	<u>Carried</u>	<u>Tabled</u>
				x	
Thomas E. Wood	x				
Barbara E. Hebert	x				
Charles A. Kostyk	x				
Dana M. Isabella	x				
Michael S. Cashman	x				

Resolution No. 024-062

**Publish a Request for Proposals (RFP) Intended for
Municipal Employee Health and Benefit Insurance Agency**

WHEREAS, the Town of Plattsburgh is seeking proposals from qualified and experienced insurance brokerage firms to provide comprehensive insurance brokerage services for our municipal employees health and benefit insurance; and

WHEREAS, experienced agencies should submit proposals to assist in procuring and managing various insurance policies covering health, life, disability, and other benefits for our employees; and

WHEREAS, firms offering proposals should be familiar with municipal government, New York State Law, and provide other municipal references; and

WHEREAS, the Town of Plattsburgh will rank the responses received on an evaluation of certification that your firms provides services to municipal clients, technical skills, experience and reference information; and

WHEREAS, the Town of Plattsburgh reserves the right to reject any or all proposals and to conduct interviews at its sole discretion. Responses must be sealed and marked "Proposal for Municipal Employee Insurance Agency for the Town of Plattsburgh" and received at the Town of Plattsburgh by 12:00 pm, Friday, April 12th, 2024. Additional information regarding this Request for Proposals may be obtained by calling the Town Clerk at 562-6830 during business hours Monday – Friday or going to the Town of Plattsburgh website; now, therefore it is

RESOLVED, that the Town Board of the Town of Plattsburgh does hereby authorize the Supervisor to solicit and receive formal proposals for Municipal Employee Health and Benefit Insurance Agency, to administer and deliver the scope of services, and that the Town Clerk post notice on the Towns Clerk's bulletin board and post on the Town's Website; and, it is further

RESOLVED, that a copy of this Resolution be given to the Town Finance Manager

Motion: Barbara E. Hebert
Seconded by: Charles A. Kostyk
Discussion: Michael S. Cashman

Roll Call:	<u>Yes</u>	<u>No</u>	<u>Absent</u>	<u>Carried</u>	<u>Tabled</u>
				x	
Thomas E. Wood	x				
Barbara E. Hebert	x				
Charles A. Kostyk	x				
Dana M. Isabella	x				
Michael S. Cashman	x				

Resolution No. 024-063

Request for NRC East Environmental Services/Republic Services Related to the Collection of Flammable, Non-Flammable Paints and Aerosols for the Town of Plattsburgh

WHEREAS, the following Resolution supersedes Resolution No. 024-053, based the information attached, Superintendent of Building and Grounds, Mike Drew, is requesting the Town seek services for removal of hazardous liquids, through a different company at a significantly lower cost; and

WHEREAS, NRC East Environmental Services (NRC), a subsidiary of Republic Services, provided the Town of Plattsburgh with a proposal for services related to the collection of Flammable, Non-Flammable paints and Aerosols located at 151 Banker Road, Plattsburgh, NY, 12901; and

WHEREAS, Republic Services will facilitate the collection, packaging, categorizing, transportation, and disposal of Flammable, Non-Flammable paints and Aerosols at Republic Services disposal facility in Williston, VT for \$6,456.31; therefore, be it

RESOLVED, that the Town Board approve the cost of said service with Republic Services as recommended and that the Superintendent of Building and Grounds is hereby authorized to make arrangements to schedule said service; and be it further

RESOLVED, that cost of services be split equally among the budgets of the following departments: Building and Grounds, Water and Wastewater, and Highway; be it further

RESOLVED, that a copy of this Resolution be given to the Finance Manager and the Superintendent of Building and Grounds, Mike Drew.

Motion: Dana M. Isabella
Seconded By: Charles A. Kostyk
Discussion: None

Roll Call:	<u>Yes</u>	<u>No</u>	<u>Absent</u>	<u>Carried</u>	<u>Tabled</u>
				x	
Thomas E. Wood	x				
Barbara E. Hebert	x				
Charles A. Kostyk	x				
Dana M. Isabella	x				
Michael S. Cashman	x				

Resolution No. 024-064

**Professional Services Contract
Water & Wastewater SCADA**

WHEREAS, the Town of Plattsburgh owns and maintains a Supervisory Control and Data Acquisition (SCADA) system for remote monitoring of water and wastewater infrastructure.; and

WHEREAS, the Town needs to evaluate the replacement of obsolete wireless radios across the system. In addition software and security updates to the system; therefore, be it

RESOLVED, the Town Board does hereby authorize the Supervisor to execute a Professional Services Contract for Saratoga Networks to provide SCADA engineering support; and, it is further

RESOLVED, that the Supervisor is hereby authorized to sign the professional services contract with Saratoga Networks LLC to be compensated not to exceed \$10,000.00; and, it is further

RESOLVED, that a copy of this Resolution be given to the Finance Manager and Water and Wastewater Director.

Motion: Charles A. Kostyk

Seconded By: Thomas E. Wood

Discussion: Charles A. Kostyk, Barbara E. Hebert

Roll Call:	<u>Yes</u>	<u>No</u>	<u>Absent</u>	<u>Carried</u>	<u>Tabled</u>
				x	
Thomas E. Wood	x				
Barbara E. Hebert	x				
Charles A. Kostyk	x				
Dana M. Isabella	x				
Michael S. Cashman	x				

Resolution No. 024-065

**Request to Travel to the Association of Towns (AOT)
and New York Conference of Mayors (NYCOM)
Local Government Lobby Day**

WHEREAS, the Association of Towns (AOT) and New York Conference of Mayors (NYCOM) are joining forces to ensure that our state budget priorities are at the forefront of the State Legislature’s mind during the final weeks leading up the Budget’s adoption; and

WHEREAS, in an effort to drive home our position on critical funding for local governments that should be included as part of the adopted 2024-2025 State Budget, it is encouraged that a representative from the Town of Plattsburgh travel to Local Government Lobby Day on March 20, 2024 at the Renaissance Hotel in Albany, NY; therefore, be it

RESOLVED, that Supervisor Cashman be approved to attend Local Government Lobby Day (Tuesday, March 19, 2024-Wednesday, March 20, 2024); be it further

RESOLVED, that expenses for said travel are not to exceed \$529.74 and that a copy of this Resolution be given to the Finance Manager.

Motion: Dana M. Isabella

Seconded by: Barbara E. Hebert

Discussion: Barbara E. Hebert. Thomas E. Wood

Roll Call:	<u>Yes</u>	<u>No</u>	<u>Absent</u>	<u>Carried</u>	<u>Tabled</u>
				x	
Thomas E. Wood	x				
Barbara E. Hebert	x				
Charles A. Kostyk	x				
Dana M. Isabella	x				
Michael S. Cashman			- Abstain -		

Resolution No. 024-066

**Temporary Seasonal Hire for
Recreation Assistant in the
Recreation Department**

WHEREAS, there is a planned need for a temporary position (Recreation Assistant) in the Town of Plattsburgh Parks & Recreation Department and

WHEREAS, the Supervisor has received a letter dated March 1, 2024 from Erin Pangborn, Youth Services and Recreation Director, requesting to hire Recreation Assistant position; and,

WHEREAS, Celeste Lukasiewicz (\$15.00/hour) be appointed to said position when all employment verification and eligibility provisions have been satisfied; now, therefore be it

RESOLVED, that the Supervisor is authorized to sign all necessary documents to hire seasonal temporary help in the Parks and Recreation Department and a certified copy of this Resolution be given to the Finance Manager, Youth Director, Cool Insurance, and the Clinton County Civil Service Department of Personnel for their final approval and filing and a copy placed in her personnel file.

Motion: Thomas E. Wood

Seconded by: Dana M. Isabella

Discussion: Charles A. Kostyk, Michael S. Cashman

Roll Call:	<u>Yes</u>	<u>No</u>	<u>Absent</u>	<u>Carried</u>	<u>Tabled</u>
				x	
Thomas E. Wood	x				
Barbara E. Hebert	x				
Charles A. Kostyk	x				
Dana M. Isabella	x				
Michael S. Cashman	x				

Resolution No. 024-067

Recreation Program Contract of Services

WHEREAS, Parks and Recreation utilizes instructional services for programs in the Town of Plattsburgh; and

WHEREAS, the Youth Services and Recreation Director recommends contract services for program and said person(s) get a W9; now, therefore be it

Summer Program Contracts:

Matt Medeiros <i>31, August 7</i>	\$440	Family Fun Run/Walk Series	<i>June 19, 26, July 3, 10, 17, 24,</i>
Preston Sellars	\$440	Youth Pickleball	<i>August 12-16, 2024</i>
Roxana Palmer	\$660	Art (4 sessions)	<i>July 15-18, July 22-24</i>
Rylee Fesette	\$352	Tennis	<i>July 22-25, 2024</i>
Lexie Denis	\$880	Readers Rock Programs (4 sessions)	<i>July 1-5, 8-12, August 13, 2024</i>
Courtney St. Pierre	\$400	Cookie Decorating	<i>July 29, 2024</i>
Lindsay Going-Swaim <i>2024</i>	\$616	Outdoor Adventure Programs (3 sessions)	<i>August 12-14, 19-21, 26-28,</i>
Renee Hall <i>2024</i>	\$900	Paint & Snack Programs (Adult & Youth)	<i>March 11, 2024 & August 5,</i>
Patty Husband <i>August 8, 2024</i>	\$360	Adult Pickleball	<i>June 6 & 20, 2024, July 13,</i>
Robert Light <i>August 8, 2024</i>	\$360	Adult Pickleball	<i>June 6 & 20, 2024, July 13,</i>

RESOLVED, that the Supervisor is authorized to sign all necessary documents for these short term contract services.

Motion: Charles A. Kostyk
Seconded by: Dana M. Isabella
Discussion: Barbara E. Hebert, Michael S. Cashman

Roll Call:	<u>Yes</u>	<u>No</u>	<u>Absent</u>	<u>Carried</u>	<u>Tabled</u>
				x	
Thomas E. Wood	x				
Barbara E. Hebert	x				
Charles A. Kostyk	x				
Dana M. Isabella	x				
Michael S. Cashman	x				

Resolution No. 024-068

**Highway Request to Temporary Post
the Following Town Roads**

WHEREAS, the Supervisor has received a letter dated March 4, 2024 from Greg Burnell Superintendent of Highways requesting permission to temporarily post the following Town Roads effective March 11, 2024:

Akey Rd. (from Route 374, to the entire length), Bart Merrill Road (Section North of the Gene Lefevre Rd. intersection), Bradford Road (from Rt. #374 going north to Rt. #190), Champlain Park (all entrances), Cliff Haven Community (all entrances), Durand Road, Gene LeFevre Rd, Trudeau Road, Kennedy Road, Robinson Road, Stafford Road, South Jct. Road, Thunderbird Heights (all entrances), Woodcliff Drive, Wallace Hill Road and Archie Bordeau Road; therefore be it

RESOLVED, that certain vehicles, as described in the New York State Vehicle and Traffic Law Section 1660, be excluded from Town Highways and/or sections thereof listed in the aforementioned letter upon (1) the erection of signs posting the respective highways or sections thereof; and (2) a notice, pursuant to said section 1660, being published in the Press Republican; and, it is further

RESOLVED, that the Town Board does hereby authorize and direct the Town Clerk to cause said notice to be published in the Press Republican in accordance with Town Law; and, be it further.

RESOLVED, that a copy of this Resolution be given to the Highway Superintendent.

Motion: Charles A. Kostyk
Seconded by: Barbara E. Hebert
Discussion: None

	<u>Yes</u>	<u>No</u>	<u>Absent</u>	<u>Carried</u>	<u>Tabled</u>
				x	
Thomas E. Wood	x				
Barbara E. Hebert	x				
Charles A. Kostyk	x				
Dana M. Isabella	x				
Michael S. Cashman	x				

Resolution No. 024-069

2023 Year End Budget Amendment

WHEREAS, certain lines items have been overspent in Town funds during the 2023 fiscal year; and

WHEREAS, the budget amendments will be offset from existing line items for the 2023 budget; therefore be it

RESOLVED, that the Town Board of the Town of Plattsburgh authorize the attached budget amendments:

and be it further

RESOLVED, that a copy of this Resolution be given to the Finance Manager,

Motion: Charles A. Kostyk

Seconded by: Dana M. Isabella

Discussion: None

	<u>Yes</u>	<u>No</u>	<u>Absent</u>	<u>Carried</u>	<u>Tabled</u>
				x	
Thomas E. Wood	x				
Barbara E. Hebert	x				
Charles A. Kostyk	x				
Dana M. Isabella	x				
Michael S. Cashman	x				

Budget Adjustment Register

Adjustment Detail

Packet: GLPKT11247 - Budget Adjustment YE 2023

Adjustment Number	Budget Code	Description	Adjustment Date
BA0023014	2023 Adopted Budget	YE end Budget Adjustment	12/31/2023

Summary Description:

Account Number	Account Name	Adjustment Description	Before	Adjustment	After
<u>AAA.1610.4111.0000</u>	OFFICE SUPPLIES	YE end Budget Adjustment	5,500.00	750.00	6,250.00
December:	750.00				
<u>AAA.1610.4115.0000</u>	SAFETY SUPPLIES	YE end Budget Adjustment	1,500.00	-375.00	1,125.00
December:	-375.00				
<u>AAA.1610.4130.0000</u>	POSTAGE	YE end Budget Adjustment	1,700.00	-375.00	1,325.00
December:	-375.00				
<u>AAA.1610.4700.0000</u>	CONTRACTUAL SERVICES	YE end Budget Adjustment	14,100.00	50.00	14,150.00
December:	50.00				
<u>AAA.1610.4721.0000</u>	COMPUTER SERVICES	YE end Budget Adjustment	8,800.00	-75.00	8,725.00
December:	-75.00				
<u>AAA.1620.4112.0000</u>	SUPPLIES, CLEANING	YE end Budget Adjustment	4,750.00	-100.00	4,650.00
December:	-100.00				
<u>AAA.1620.4112.0000</u>	SUPPLIES, CLEANING	YE end Budget Adjustment	4,750.00	100.00	4,850.00
December:	100.00				
<u>AAA.1620.4210.1000</u>	PARK WATER	YE end Budget Adjustment	2,500.00	-900.00	1,600.00
December:	-900.00				
<u>AAA.1620.4241.0000</u>	HEATING, HWY&WS DEPT	YE end Budget Adjustment	12,050.00	-75.00	11,975.00
December:	-75.00				
<u>AAA.1620.4241.1000</u>	PARK HEAT	YE end Budget Adjustment	6,600.00	75.00	6,675.00
December:	75.00				
<u>AAA.1620.4510.0000</u>	BLDGS.REPAIRS&SERVICE	YE end Budget Adjustment	22,700.00	900.00	23,600.00
December:	900.00				
<u>AAA.1620.4530.0000</u>	VEHICLES REP.&SERV.	YE end Budget Adjustment	5,000.00	300.00	5,300.00
December:	300.00				
<u>AAA.1620.4530.1000</u>	PARK VEHICLE REPAIR AND SER	YE end Budget Adjustment	2,000.00	-300.00	1,700.00
December:	-300.00				
<u>AAA.1990.4000.0000</u>	CONTINGENT ACCT.	YE end Budget Adjustment	34,700.00	-500.00	34,200.00
December:	-500.00				
<u>AAA.8020.4701.0000</u>	Legal Services	YE end Budget Adjustment	46,000.00	-2,500.00	43,500.00
December:	-2,500.00				
<u>AAA.8020.4750.0000</u>	ENGINEERING SERV.	YE end Budget Adjustment	0.00	2,500.00	2,500.00
December:	2,500.00				
<u>AAA.8810.4000.0000</u>	CONTRACTUAL EXPENDITURE	YE end Budget Adjustment	11,400.00	500.00	11,900.00
December:	500.00				
<u>DAA.5112.2000.0000</u>	ROAD PAVING (CHIPS)	YE end Budget Adjustment	395,300.00	-17,300.00	378,000.00
December:	-17,300.00				
<u>DAA.5112.4200.0000</u>	PAVING MATERIALS	YE end Budget Adjustment	2,400.00	17,300.00	19,700.00
December:	17,300.00				
<u>H21.0000.5710.0000</u>	SERIAL BONDS	YE end Budget Adjustment	0.00	-12,798,000.00	-12,798,000.00
December:	-12,798,000.00				
<u>H21.1000.2401.0000</u>	Interest Earnings	YE end Budget Adjustment	0.00	-113,100.00	-113,100.00
December:	-113,100.00				
<u>H21.1000.5731.0000</u>	BANS REDEEEMD FROM APPR	YE end Budget Adjustment	0.00	-148,750.00	-148,750.00
December:					

Budget Adjustment Register

Packet: GLPKT11247 - Budget Adjustment YE 2023

December:	-148,750.00				
<u>H21.8320.2000.0000</u>		EQUIPMENT CAPITAL OUTLAY	YE end Budget Adjustment	0.00	40,100.00
December:	40,100.00				40,100.00
<u>H21.8320.4000.0000</u>		Engineering Services	YE end Budget Adjustment	0.00	4,200.00
December:	4,200.00				4,200.00
<u>H23.1000.2401.0000</u>		Interest Earnings	YE end Budget Adjustment	0.00	-31,000.00
December:	-31,000.00				-31,000.00
<u>H23.1000.5710.0000</u>		SERIAL BOND	YE end Budget Adjustment	0.00	-402,000.00
December:	-402,000.00				-402,000.00
<u>H24.0000.5710.0000</u>		SERIAL BONDS	YE end Budget Adjustment	0.00	-2,267,000.00
December:	-2,267,000.00				-2,267,000.00
<u>H24.1000.2401.0000</u>		Interest Earnings	YE end Budget Adjustment	0.00	-50,000.00
December:	-50,000.00				-50,000.00
<u>H24.8120.2000.0000</u>		EQUIPMENT CAPITAL OUTLAY	YE end Budget Adjustment	0.00	46,000.00
December:	46,000.00				46,000.00
<u>H25.0000.5710.0000</u>		SERIAL BONDS	YE end Budget Adjustment	0.00	-280,000.00
December:	-280,000.00				-280,000.00
<u>H25.1000.2401.0000</u>		Interest Earnings	YE end Budget Adjustment	0.00	-18,800.00
December:	-18,800.00				-18,800.00
<u>H25.1000.5731.0000</u>		BANS REDEEMED FROM APPR	YE end Budget Adjustment	0.00	-220,500.00
December:	-220,500.00				-220,500.00
<u>H25.9901.9000.0000</u>		INTERFUND TRANSFER EXPEN	YE end Budget Adjustment	0.00	886,000.00
December:	886,000.00				886,000.00
<u>H32.1000.5710.0000</u>		SERIAL BOND	YE end Budget Adjustment	0.00	-1,038,800.00
December:	-1,038,800.00				-1,038,800.00
<u>H33.0000.5710.0000</u>		SERIAL BONDS	YE end Budget Adjustment	0.00	-107,000.00
December:	-107,000.00				-107,000.00
<u>H33.1000.2401.0000</u>		Interest Earnings	YE end Budget Adjustment	0.00	-2,200.00
December:	-2,200.00				-2,200.00
<u>H35.1000.2401.0000</u>		INTEREST EARNINGS	YE end Budget Adjustment	0.00	-13,600.00
December:	-13,600.00				-13,600.00
<u>H35.1000.5031.0000</u>		Interfund Transfers	YE end Budget Adjustment	0.00	-900,000.00
December:	-900,000.00				-900,000.00
<u>H35.1000.5710.0000</u>		SERIAL BONDS	YE end Budget Adjustment	0.00	-1,642,500.00
December:	-1,642,500.00				-1,642,500.00
<u>H35.8120.2000.0000</u>		EQUIPMENT CAPITAL OUTLAY	YE end Budget Adjustment	0.00	316,300.00
December:	316,300.00				316,300.00
<u>H35.8120.4000.0000</u>		ENGINEERING SERVICES	YE end Budget Adjustment	0.00	17,400.00
December:	17,400.00				17,400.00
<u>H36.1000.2401.0000</u>		INTEREST EARNINGS	YE end Budget Adjustment	0.00	-31,100.00
December:	-31,100.00				-31,100.00
<u>H37.0000.2401.0000</u>		INTEREST EARNINGS	YE end Budget Adjustment	0.00	-540.00
December:	-540.00				-540.00
<u>H37.1000.3987.0000</u>		STATE AID CULTURAL	YE end Budget Adjustment	-900,000.00	-187,103.00
December:	-187,103.00				-1,087,103.00
<u>H37.1000.5031.0000</u>		INTERFUND TRANSFER REVEN	YE end Budget Adjustment	-300,000.00	-200,000.00
December:	-200,000.00				-500,000.00
<u>H37.7110.2000.0000</u>		PARK EQUIP & CAPITAL OUTLA	YE end Budget Adjustment	0.00	1,061,000.00
December:	1,061,000.00				1,061,000.00
<u>H37.7110.4000.0000</u>		ENGINEERING SERVICES	YE end Budget Adjustment	0.00	2,200.00
December:	2,200.00				2,200.00
<u>H38.0000.2401.0000</u>		INTEREST EARNINGS	YE end Budget Adjustment	0.00	-250.00
December:	-250.00				-250.00

Budget Adjustment Register

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<u>H38.1000.5031.0000</u>	INTERFUND TRANSFER	YE end Budget Adjustment	0.00	-50,000.00	-50,000.00
December:					
<u>H38.8120.4000.0000</u>	ENGINEERING SERVICES	YE end Budget Adjustment	0.00	13,000.00	13,000.00
December:					
<u>H60.1000.2401.0000</u>	Interest Earnings	YE end Budget Adjustment	0.00	-3,200.00	-3,200.00
December:					
<u>H60.9710.6000.0000</u>	Bond Principal	YE end Budget Adjustment	0.00	235,400.00	235,400.00
December:					
<u>SLC.5182.4200.0000</u>	ELECTRICITY	YE end Budget Adjustment	146,900.00	2,700.00	149,600.00
December:					
<u>SLC.5182.4300.0000</u>	POLE ATTACHMENT FEE	YE end Budget Adjustment	23,600.00	1,600.00	25,200.00
December:					
<u>SLC.5182.4400.0000</u>	NYPA Maintenance program	YE end Budget Adjustment	31,200.00	-4,300.00	26,900.00
December:					
<u>SSC.8120.4560.0000</u>	REPAIR/MAINT	YE end Budget Adjustment	14,950.00	200.00	15,150.00
December:					
<u>SSC.8120.4810.0000</u>	INSURANCE	YE end Budget Adjustment	5,000.00	-200.00	4,800.00
December:					
<u>SSC.8130.4210.0000</u>	CITY SEWER	YE end Budget Adjustment	867,000.00	171,100.00	1,038,100.00
December:					
<u>SSC.8130.4550.0000</u>	REPAIRS	YE end Budget Adjustment	4,200.00	750.00	4,950.00
December:					
<u>SSC.8130.4700.0000</u>	LAB ANALYSIS	YE end Budget Adjustment	3,700.00	-750.00	2,950.00
December:					
<u>SWC.8340.4200.0000</u>	ELECTRICTY	YE end Budget Adjustment	10,000.00	375.00	10,375.00
December:					
<u>SWC.8340.4230.0000</u>	TELEPHONE	YE end Budget Adjustment	1,300.00	-375.00	925.00
December:					
<u>SWC.8340.4590.0000</u>	REPAIRS	YE end Budget Adjustment	28,600.00	1,400.00	30,000.00
December:					
<u>SWC.8340.4810.0000</u>	INSURANCE	YE end Budget Adjustment	15,500.00	-1,400.00	14,100.00
December:					
<u>WSA.1610.4111.0000</u>	OFFICE SUPPLIES	YE end Budget Adjustment	4,000.00	-50.00	3,950.00
December:					
<u>WSA.1610.4112.0000</u>	Incode E-Check Fee	YE end Budget Adjustment	0.00	50.00	50.00
December:					
<u>WSA.1610.4115.0000</u>	SAFETY SUPPLIES	YE end Budget Adjustment	4,000.00	230.00	4,230.00
December:					
<u>WSA.1610.4120.0000</u>	ENVELOPES, STATEMENTS	YE end Budget Adjustment	1,000.00	-230.00	770.00
December:					

Budget Code Summary

Budget	Budget Description	Account	Account Description	Before	Adjustment	After
2023	2023 Adopted Budget	<u>AAA.1610.4111.0000</u>	OFFICE SUPPLIES	5,500.00	750.00	6,250.00
		<u>AAA.1610.4115.0000</u>	SAFETY SUPPLIES	1,500.00	-375.00	1,125.00
		<u>AAA.1610.4130.0000</u>	POSTAGE	1,700.00	-375.00	1,325.00
		<u>AAA.1610.4700.0000</u>	CONTRACTUAL SERVICES	14,100.00	50.00	14,150.00
		<u>AAA.1610.4721.0000</u>	COMPUTER SERVICES	8,800.00	-75.00	8,725.00
		<u>AAA.1620.4112.0000</u>	SUPPLIES, CLEANING	4,750.00	0.00	4,750.00
		<u>AAA.1620.4210.1000</u>	PARK WATER	2,500.00	-900.00	1,600.00
		<u>AAA.1620.4241.0000</u>	HEATING, HWY&WS DEPT	12,050.00	-75.00	11,975.00
		<u>AAA.1620.4241.1000</u>	PARK HEAT	6,600.00	75.00	6,675.00
		<u>AAA.1620.4510.0000</u>	BLDGS.REPAIRS&SERVICE	22,700.00	900.00	23,600.00
		<u>AAA.1620.4530.0000</u>	VEHICLES REP.&SERV.	5,000.00	300.00	5,300.00
		<u>AAA.1620.4530.1000</u>	PARK VEHICLE REPAIR AND SERVIC	2,000.00	-300.00	1,700.00
		<u>AAA.1990.4000.0000</u>	CONTINGENT ACCT.	34,700.00	-500.00	34,200.00
		<u>AAA.8020.4701.0000</u>	Legal Services	46,000.00	-2,500.00	43,500.00
		<u>AAA.8020.4750.0000</u>	ENGINEERING SERV.	0.00	2,500.00	2,500.00
		<u>AAA.8810.4000.0000</u>	CONTRACTUAL EXPENDITURE	11,400.00	500.00	11,900.00
		<u>DAA.5112.2000.0000</u>	ROAD PAVING (CHIPS)	395,300.00	-17,300.00	378,000.00
		<u>DAA.5112.4200.0000</u>	PAVING MATERIALS	2,400.00	17,300.00	19,700.00
		<u>H21.0000.5710.0000</u>	SERIAL BONDS	0.00	-12,798,000.00	-12,798,000.00
		<u>H21.1000.2401.0000</u>	Interest Earnings	0.00	-113,100.00	-113,100.00
		<u>H21.1000.5731.0000</u>	BANS REDEEEMD FROM APPROPR	0.00	-148,750.00	-148,750.00
		<u>H21.8320.2000.0000</u>	EQUIPMENT CAPITAL OUTLAY	0.00	40,100.00	40,100.00
		<u>H21.8320.4000.0000</u>	Engineering Services	0.00	4,200.00	4,200.00
		<u>H23.1000.2401.0000</u>	Interest Earnings	0.00	-31,000.00	-31,000.00
		<u>H23.1000.5710.0000</u>	SERIAL BOND	0.00	-402,000.00	-402,000.00
		<u>H24.0000.5710.0000</u>	SERIAL BONDS	0.00	-2,267,000.00	-2,267,000.00
		<u>H24.1000.2401.0000</u>	Interest Earnings	0.00	-50,000.00	-50,000.00
		<u>H24.8120.2000.0000</u>	EQUIPMENT CAPITAL OUTLAY	0.00	46,000.00	46,000.00
		<u>H25.0000.5710.0000</u>	SERIAL BONDS	0.00	-280,000.00	-280,000.00
		<u>H25.1000.2401.0000</u>	Interest Earnings	0.00	-18,800.00	-18,800.00
		<u>H25.1000.5731.0000</u>	BANS REDEEMED FROM APPROPR	0.00	-220,500.00	-220,500.00
		<u>H25.9901.9000.0000</u>	INTERFUND TRANSFER EXPENDIT	0.00	886,000.00	886,000.00
		<u>H32.1000.5710.0000</u>	SERIAL BOND	0.00	-1,038,800.00	-1,038,800.00
		<u>H33.0000.5710.0000</u>	SERIAL BONDS	0.00	-107,000.00	-107,000.00
		<u>H33.1000.2401.0000</u>	Interest Earnings	0.00	-2,200.00	-2,200.00
		<u>H35.1000.2401.0000</u>	INTEREST EARNINGS	0.00	-13,600.00	-13,600.00
		<u>H35.1000.5031.0000</u>	Interfund Transfers	0.00	-900,000.00	-900,000.00
		<u>H35.1000.5710.0000</u>	SERIAL BONDS	0.00	-1,642,500.00	-1,642,500.00
		<u>H35.8120.2000.0000</u>	EQUIPMENT CAPITAL OUTLAY	0.00	316,300.00	316,300.00
		<u>H35.8120.4000.0000</u>	ENGINEERING SERVICES	0.00	17,400.00	17,400.00
		<u>H36.1000.2401.0000</u>	INTEREST EARNINGS	0.00	-31,100.00	-31,100.00
		<u>H37.0000.2401.0000</u>	INTEREST EARNINGS	0.00	-540.00	-540.00
		<u>H37.1000.3987.0000</u>	STATE AID CULTURAL	-900,000.00	-187,103.00	-1,087,103.00
		<u>H37.1000.5031.0000</u>	INTERFUND TRANSFER REVENUE	-300,000.00	-200,000.00	-500,000.00
		<u>H37.7110.2000.0000</u>	PARK EQUIP & CAPITAL OUTLAY	0.00	1,061,000.00	1,061,000.00
		<u>H37.7110.4000.0000</u>	ENGINEERING SERVICES	0.00	2,200.00	2,200.00
		<u>H38.0000.2401.0000</u>	INTEREST EARNINGS	0.00	-250.00	-250.00
		<u>H38.1000.5031.0000</u>	INTERFUND TRANSFER	0.00	-50,000.00	-50,000.00
		<u>H38.8120.4000.0000</u>	ENGINEERING SERVICES	0.00	13,000.00	13,000.00
		<u>H60.1000.2401.0000</u>	Interest Earnings	0.00	-3,200.00	-3,200.00
		<u>H60.9710.6000.0000</u>	Bond Principal	0.00	235,400.00	235,400.00
		<u>SLC.5182.4200.0000</u>	ELECTRICITY	146,900.00	2,700.00	149,600.00
		<u>SLC.5182.4300.0000</u>	POLE ATTACHMENT FEE	23,600.00	1,600.00	25,200.00
		<u>SLC.5182.4400.0000</u>	NYPA Maintenance program	31,200.00	-4,300.00	26,900.00
		<u>SSC.8120.4560.0000</u>	REPAIR/MAINT	14,950.00	200.00	15,150.00
		<u>SSC.8120.4810.0000</u>	INSURANCE	5,000.00	-200.00	4,800.00
		<u>SSC.8130.4210.0000</u>	CITY SEWER	867,000.00	171,100.00	1,038,100.00
		<u>SSC.8130.4550.0000</u>	REPAIRS	4,200.00	750.00	4,950.00

Budget Adjustment Register

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<u>SSC.8130.4700.0000</u>	LAB ANALYSIS	3,700.00	-750.00	2,950.00
<u>SWC.8340.4200.0000</u>	ELECTRICTY	10,000.00	375.00	10,375.00
<u>SWC.8340.4230.0000</u>	TELEPHONE	1,300.00	-375.00	925.00
<u>SWC.8340.4590.0000</u>	REPAIRS	28,600.00	1,400.00	30,000.00
<u>SWC.8340.4810.0000</u>	INSURANCE	15,500.00	-1,400.00	14,100.00
<u>WSA.1610.4111.0000</u>	OFFICE SUPPLIES	4,000.00	-50.00	3,950.00
<u>WSA.1610.4112.0000</u>	Incode E-Check Fee	0.00	50.00	50.00
<u>WSA.1610.4115.0000</u>	SAFETY SUPPLIES	4,000.00	230.00	4,230.00
<u>WSA.1610.4120.0000</u>	ENVELOPES, STATEMENTS	1,000.00	-230.00	770.00
	2023 Total:	537,950.00	-17,712,768.00	-17,174,818.00
	Grand Total:	537,950.00	-17,712,768.00	-17,174,818.00

Fund Summary

Fund	Before	Adjustment	After
Budget Code:2023 - 2023 Adopted Bidget Fiscal: 2023			
AAA	179,300.00	-25.00	179,275.00
DAA	397,700.00	0.00	397,700.00
H21	0.00	-13,015,550.00	-13,015,550.00
H23	0.00	-433,000.00	-433,000.00
H24	0.00	-2,271,000.00	-2,271,000.00
H25	0.00	366,700.00	366,700.00
H32	0.00	-1,038,800.00	-1,038,800.00
H33	0.00	-109,200.00	-109,200.00
H35	0.00	-2,222,400.00	-2,222,400.00
H36	0.00	-31,100.00	-31,100.00
H37	-1,200,000.00	675,557.00	-524,443.00
H38	0.00	-37,250.00	-37,250.00
H60	0.00	232,200.00	232,200.00
SLC	201,700.00	0.00	201,700.00
SSC	894,850.00	171,100.00	1,065,950.00
SWC	55,400.00	0.00	55,400.00
WSA	9,000.00	0.00	9,000.00
Budget Code 2023 Total:	537,950.00	-17,712,768.00	-17,174,818.00
Grand Total:	537,950.00	-17,712,768.00	-17,174,818.00

Motion to go into Executive Session to discuss the work history of three specific individuals.

Motion to come out of Executive Session

Motion by: Barbara E. Hebert
Seconded by: Dana M. Isabella
Time: 6:23 PM

Motion by: Barbara E. Hebert
Seconded by: Dana M. Isabella
Time: 7:26 PM

	<u>YES</u>	<u>NO</u>
Thomas E. Wood	x	
Barbara E. Hebert	x	
Charles A. Kostyk	x	
Dana M. Isabella	x	
Michael S. Cashman	x	

	<u>YES</u>	<u>NO</u>
Thomas E. Wood	x	
Barbara E. Hebert	x	
Charles A. Kostyk	x	
Dana M. Isabella	x	
Michael S. Cashman	x	

RESOLVED, that this Town Board meeting be adjourned at 7:26 PM.

Motion by: Charles A. Kostyk
Seconded by: Thomas E. Wood
Discussion: None

	<u>Yes</u>	<u>No</u>	<u>Carried</u>
			x
Thomas E. Wood	x		
Barbara E. Hebert	x		
Charles A. Kostyk	x		
Dana M. Isabella	x		
Michael S. Cashman	x		

Minutes Respectfully Submitted by:

Katie Kalluche, Town Clerk

