

**TOWN OF PLATTSBURGH  
TOWN BOARD WORK SESSION AGENDA  
January 25, 2024**

The meeting was called to order at 6:00 PM by the presiding officer at the Town of Plattsburgh Town Hall, 151 Banker Road. Pledge.

|  | <u>Present</u> | <u>Absent</u> |
|--|----------------|---------------|
| <b>MEMBERS: Michael S. Cashman, Supervisor</b> | x              |               |
| <b>Thomas E. Wood, Councilor</b>               | x              |               |
| <b>Barbara E. Hebert, Councilor</b>            | x              |               |
| <b>Charles A. Kostyk, Councilor</b>            | x              |               |
| <b>Dana M. Isabella, Councilor</b>             | x              |               |
| <b>Kathryn B. Kalluche, Town Clerk</b>         | x              |               |
| <b>James J. Coffey, Town Attorney</b>          |                | x             |

**Public Comments: None**

**Supervisor’s Report: None**

**Resolution No. 024-034**

**Town of Plattsburgh Letter of  
Commitment for USDOT Thriving  
Communities Program**

**WHEREAS**, the United States Department of Transportation (USDOT) has requested letters of interest for participation in the Thriving Communities Program (TCP) which would provide 3 years of planning, capacity building, and technical assistance to enable the Town to implement its long-term transportation system goals; and

**WHEREAS**, the content of the Town of Plattsburgh’s letter of interest was deemed eligible and the Town’s application was selected as a finalist for further consideration for participation in the program; and

**WHEREAS**, the USDOT requires that all finalist submit letters of commitment on behalf of their organization and also from two key partner organizations; and

**WHEREAS**, the Town of Plattsburgh has identified Behavioral Health Services North (BHSN) and the Joint Council for Economic Opportunity (JCEO) as key partners for their representation of, and advocacy for community members who may utilize and benefit from an enhanced and more equitable Town Center transportation network;

**NOW, THEREFORE, BE IT RESOLVED** that the Supervisor of the Town of Plattsburgh is authorized and directed to sign a letter of commitment for participation in the USDOT Thriving Communities program; and, be it further

**RESOLVED**, that Town of Plattsburgh may enter into memorandums of agreement (MOA) with BHSN and JCEO as necessary for participation in the Thriving Communities Program; and, be it further

**RESOLVED**, that in the event of funding or other award, the Supervisor of the Town of Plattsburgh is authorized to execute, as necessary, contracts for financial assistance, and to execute all aforementioned MOA and additional assurances and forms as required by the Grantor.

**Motion: Dana M. Isabella**

**Seconded by: Charles A. Kostyk**

**Discussion: Michael S. Cashman, Barbara E. Hebert, Thomas E. Wood**

| <b>Roll Call:</b>         | <b><u>Yes</u></b> | <b><u>No</u></b> | <b><u>Absent</u></b> | <b><u>Carried</u></b> | <b><u>Tabled</u></b> |
|---------------------------|-------------------|------------------|----------------------|-----------------------|----------------------|
|                           |                   |                  |                      | <b>x</b>              |                      |
| <b>Thomas E. Wood</b>     | <b>x</b>          |                  |                      |                       |                      |
| <b>Barbara H. Hebert</b>  | <b>x</b>          |                  |                      |                       |                      |
| <b>Charles A. Kostyk</b>  | <b>x</b>          |                  |                      |                       |                      |
| <b>Dana M. Isabella</b>   | <b>x</b>          |                  |                      |                       |                      |
| <b>Michael S. Cashman</b> | <b>x</b>          |                  |                      |                       |                      |

**Draft Resolutions:**

024-xxx Minutes

024-xxx Monthly Reports

024-xxx Appointment of Scott Hite to the Finance Committee

024-xxx Town of Plattsburgh Park Memorial Policy

024-xxx Adoption of the Park Improvement Plan for 2024

024-xxx Request to Purchase Flammables Safety Cabinet for Building and Grounds Department

024-xxx December 2023 Budget Amendment

024-xxx Capital Project Closure

**Committee Reports:** None

Town Board meeting be adjourned at 6:22 PM.

Minutes Respectfully Submitted by:

Katie Kalluche, Town Clerk