

**TOWN OF PLATTSBURGH  
TOWN BOARD SEMI-MONTHLY MEETING  
February 15, 2024**

**Resolution No. 024-xxx**

**Senior Account Clerk /Typist Promotion  
for Jodie Seymour**

**WHEREAS**, after discussions with the Town Supervisor and members of the Personnel Committee; and

**WHEREAS**, Ms. Jodie Seymour, has been recommended for the promotion of the title Senior Account Clerk/Typist; and

**WHEREAS**, her qualifications have been reviewed by the County Department of Personnel and it has been determined appropriate; therefore, be it

**RESOLVED**, that this promotion will take effect on February 19, 2024, with a 12-week probationary period. This places Ms. Seymour in Grade 6, Step 1, with an hourly rate of \$25.75; and it is further

**RESOLVED**, that the Supervisor is hereby authorized to sign all necessary documents to promote Ms. Seymour to the position of Senior Account Clerk/Typist; and be it further

**RESOLVED**, that a certified copy of this Resolution be given to the Finance Manager and be placed in Ms. Seymour's personnel file.

**Motion:**

**Seconded by:**

**Discussion:**

**Yes   No   Absent   Carried   Tabled**

**Thomas E. Wood  
Barbara E. Hebert  
Charles A. Kostyk  
Dana M. Isabella  
Michael S. Cashman**