

**TOWN OF PLATTSBURGH TOWN BOARD  
WORK SESSION AGENDA  
October 26, 2023**

The meeting was called to order at 6:00 PM by the presiding officer at the Town of Plattsburgh Town Hall, 151 Banker Road. Pledge.

	<u>Present</u>	<u>Absent</u>
<b>MEMBERS:</b> Michael S. Cashman, Supervisor	x	
Thomas E. Wood, Councilor	x	
Barbara E. Hebert, Councilor		x
Charles A. Kostyk, Councilor	x	
Dana M. Isabella, Councilor	x	
Kathryn B. Kalluche, Town Clerk	x	
James J. Coffey, Town Attorney	x	

**Also in attendance:** County Legislators Dave Bezio and Wendell Hughes

**Public Comments:** None

**Supervisor’s Report:** Civil service list, interviews being held for Buildings and Grounds Department Superintendent.

**Resolution No. 023-237**

**Request to Purchase New Vehicle  
for Parks and Recreation  
Department**

**WHEREAS**, the Town of Plattsburgh’s Parks and Recreation Department has the need for a new vehicle; and

**WHEREAS**, the Parks and Recreation Department has complied with New York State OGS procurement requirements for acquisition by the completion of the competitive mini-bid process executed via the New York State Vehicle Marketplace; therefore, be it

**RESOLVED**, that the Town Board accept the following bid from Main Motorcar to purchase a new 2024, Chrysler Pacifica AWD Minivan pursuant to the New York Sate Office of General Services Standards and Purchase Group Contract; and, it is further

**RESOLVED**, that the purchase of the 2024 Chrysler Pacifica Touring L AWD (RUFH53) Minivan from Main Motorcar, 224 W Main Street, Johnstown, NY 12095, not to exceed \$48,871.90 be approved; and it is further

**RESOLVED**, that the Town Board does hereby grant permission to Ms. Erin Pangborn to order said vehicle and the Supervisor is hereby authorized to sign any related documents required for the purchase; and it is further

**RESOLVED**, that payment for the purchase of said Minivan will be made payable from the 2023 Parks and Recreation Budget Account No. A.7310.2000 and that a copy of this Resolution be given to Ms. Erin Pangborn, the Town Clerk and the Finance Manager.

**Motion: Thomas E. Wood**

**Seconded by: Dana M. Isabella**

**Discussion: Michael S. Cashman**

<b>Roll Call:</b>	<b><u>Yes</u></b>	<b><u>No</u></b>	<b><u>Absent</u></b>	<b><u>Carried</u></b>	<b><u>Tabled</u></b>
				x	
Thomas E. Wood	x				
Barbara E. Hebert			x		
Charles A. Kostyk	x				
Dana M. Isabella	x				
Michael S. Cashman	x				

**Draft Resolutions:**

023-xxx Minutes

023-xxx Monthly Reports

023-xxx Resolution to Hold a Public Hearing for Local Law No. 6 of 2023 a Local Law, Amending Local Law No. 2 of the Year 2007, Redefining Income for Property Owned by Persons 65 Years of Age or Older Who Meet Certain Income Limitations and Other Requirements as set Forth in Section 467 of the Real Property Tax Law

023-xxx Resolution to Hold a Public Hearing for Local Law No. 7 of 2023 a Local Law, Amending Local Law No. 2 of the Year 2007, Redefining Income for Partial Real Property Tax Exemption for Property Owned by Disabled Persons Who Meet Certain Income Limitations and Other Requirements as Set Forth in Section 459-C of the Real Property Tax Law

023-xxx Adoption of Subdivision Regulation Amendments for the Town of Plattsburgh 2023

023-xxx Professional Branding Services Award

023-xxx 3% Site Plan Return Deposit for Adams Glass Site Plan 2021

023-xxx 3% Site Plan Return Deposit for UMS Properties LLC Site Plan 2022

023-xxx 3% Site Plan Return Deposit for UMS Properties LLC Lab Parking Site Plan 2023

023-xxx Resignation of Mr. Alexander Forster as Alternate Member of Zoning Board of Appeals

023-xxx Adoption of the 2024 Budget

023-xxx Completed Assessment Rolls for 2024

**Committee Reports:**

- Assessment Committee: Dana M. Isabella touched on purposes of the Laws 6 and 7 of 2023; Jim commented on importance to residents with low incomes; Brian Dowling commented that it was time and once passed at the state level, we will be able to make the adjustments; Dana expressed thanks to the whole team: Barb, Jim, and Brian for getting on top of this topic.

Town Board meeting be adjourned at **6:30** PM.

**Executive Session – as needed:**

**Motion to go into** Executive Session to discuss the work history of one specific individual.

Motion by: Charles A. Kostyk  
Seconded by: Dana M. Isabella

**Time: 6:14 PM**

	<u>YES</u>	<u>NO</u>
<b>Thomas E. Wood</b>	x	
<b>Barbara E. Hebert</b>	Absent	
<b>Charles A. Kostyk</b>	x	
<b>Dana M. Isabella</b>	x	
<b>Michael S. Cashman</b>	x	

**Motion to come out of** Executive session

Motion by: Charles A. Kostyk  
Seconded by: Dana M. Isabella

**Time: 6:30 PM**

	<u>YES</u>	<u>NO</u>
<b>Thomas E. Wood</b>	x	
<b>Barbara E. Hebert</b>	Absent	
<b>Charles A. Kostyk</b>	x	
<b>Dana M. Isabella</b>	x	
<b>Michael S. Cashman</b>	x	

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Minutes Respectfully Submitted by:

Katie Kalluche, Town Clerk