

**TOWN OF PLATTSBURGH
TOWN BOARD SEMI-MONTHLY MEETING
July 20, 2023**

The meeting was called to order at 6:00 p.m. by the presiding officer at the Town Hall on the Banker Road. Pledge.

MEMBERS:	<u>PRESENT</u>	<u>ABSENT</u>
Michael S. Cashman, Supervisor	x	
Thomas E. Wood, Councilor	x	
Barbara E. Hebert, Councilor	x	
Charles A. Kostyk, Councilor	x	
Dana M. Isabella, Councilor	x	
Kathryn B. Kalluche, Town Clerk	x	
James J. Coffey, Town Attorney	x	

Resolution No. 023-164

Accept Minutes of the Previous Meeting

RESOLVED, that the minutes of **May 17, 2023** and **May 25, 2023** be accepted and the reading of the minutes be dispensed with.

Motion: Charles A. Kostyk
Seconded by: Barbara E. Hebert
Discussion: None

	<u>Yes</u>	<u>No</u>	<u>Absent</u>	<u>Carried</u>	<u>Tabled</u>
				x	
Thomas E. Wood	x				
Barbara E. Hebert	x				
Charles A. Kostyk	x				
Dana M. Isabella	x				
Michael S. Cashman	x				

Public Comment – None

Resolution No. 023-165

Abstract 7B- 23

RESOLVED, that the abstract of audited claims **No. 7B-23** for \$1,063,332.11, **Abstract 7B-23** prepays for the amount \$160,560.09 be received as reviewed by the Audit Committee and the Supervisor is hereby authorized to pay said abstracts.

Motion: Dana M. Isabella
Seconded by: Barbara E. Hebert
Discussion: None

	<u>Yes</u>	<u>No</u>	<u>Absent</u>	<u>Carried</u>	<u>Tabled</u>
				x	
Thomas E. Wood	x				
Barbara E. Hebert	x				
Charles A. Kostyk	x				
Dana M. Isabella	x				
Michael S. Cashman	x				

Resolution No. 023-166

2023 Budget Amendment

WHEREAS, the Town may need to amend the 2023 budget to reflect changes in revenues and expenditures during the year; therefore be it

WHEREAS, the budget amendments will be offset from existing fund balance or additional revenues; therefore be it

RESOLVED, that the Town Board of the Town of Plattsburgh authorize the following budget amendment as attached; and be it further

RESOLVED, that a copy of this Resolution be given to Finance Manager.

Motion: Thomas E. Wood
Seconded by: Charles A. Kostyk
Discussion: None

	<u>Yes</u>	<u>No</u>	<u>Absent</u>	<u>Carried</u>	<u>Tabled</u>
				x	
Thomas E. Wood	x				
Barbara E. Hebert	x				
Charles A. Kostyk	x				
Dana M. Isabella	x				
Michael S. Cashman	x				

Resolution No. 023-167

Appointment of Jay White
as a Member of the Planning
Board

WHEREAS, a vacancy exists on the Planning Board for a regular board member;
and

WHEREAS, Jay White, a resident of the Town of Plattsburgh, is willing to serve as a regular Planning Board member; therefore, be it

Budget Adjustment Register

Adjustment Detail

Packet: GLPKT09771 - Budget adjustments June 2023

Adjustment Number	Budget Code	Description	Adjustment Date
BA0023004	2023 Adopted Budget	Budget Adjustments June 2023	6/30/2023

Summary Description:

Account Number	Account Name	Adjustment Description	Before	Adjustment	After
<u>AAA.1000.2401.0000</u>	Interest Earnings	Budget Adjustments June 2023	-7,500.00	-62,000.00	-69,500.00
January: -5,166.67	April: -5,166.67	July: -5,166.67	October: -5,166.67	November: -5,166.67	December: -5,166.67
February: -5,166.67	May: -5,166.67	August: -5,166.67			
March: -5,166.67	June: -5,166.67	September: -5,166.67			
<u>AAA.1010.4410.0000</u>	CONF., MTGS., ETC.	Budget Adjustments June 2023	3,500.00	500.00	4,000.00
January: 41.67	April: 41.67	July: 41.67	October: 41.67	November: 41.67	December: 41.67
February: 41.67	May: 41.67	August: 41.67			
March: 41.67	June: 41.67	September: 41.67			
<u>AAA.1110.2000.0000</u>	EQUIP. & CAP. OUTLAY	Budget Adjustments June 2023	1,500.00	3,000.00	4,500.00
January: 250.00	April: 250.00	July: 250.00	October: 250.00	November: 250.00	December: 250.00
February: 250.00	May: 250.00	August: 250.00			
March: 250.00	June: 250.00	September: 250.00			
<u>AAA.1110.4110.0000</u>	GEN. SUPPLIES	Budget Adjustments June 2023	2,500.00	1,500.00	4,000.00
January: 125.00	April: 125.00	July: 125.00	October: 125.00	November: 125.00	December: 125.00
February: 125.00	May: 125.00	August: 125.00			
March: 125.00	June: 125.00	September: 125.00			
<u>AAA.1111.2000.0000</u>	EQUIP. & CAP. OUTLAY	Budget Adjustments June 2023	1,500.00	3,000.00	4,500.00
January: 250.00	April: 250.00	July: 250.00	October: 250.00	November: 250.00	December: 250.00
February: 250.00	May: 250.00	August: 250.00			
March: 250.00	June: 250.00	September: 250.00			
<u>AAA.1610.2000.0000</u>	EQUIP & CAPITAL OUTLAY	Budget Adjustments June 2023	2,000.00	50,000.00	52,000.00
January: 4,166.67	April: 4,166.67	July: 4,166.67	October: 4,166.67	November: 4,166.67	December: 4,166.67
February: 4,166.67	May: 4,166.67	August: 4,166.67			
March: 4,166.67	June: 4,166.67	September: 4,166.67			
<u>AAA.1610.4102.0000</u>	MISCELLANEOUS EXPENDITUR	Budget Adjustments June 2023	2,750.00	3,000.00	5,750.00
January: 250.00	April: 250.00	July: 250.00	October: 250.00	November: 250.00	December: 250.00
February: 250.00	May: 250.00	August: 250.00			
March: 250.00	June: 250.00	September: 250.00			
<u>AAA.1620.4520.1000</u>	PARK WASTE DISPOSAL FEE	Budget Adjustments June 2023	4,000.00	1,000.00	5,000.00
January: 83.33	April: 83.33	July: 83.33	October: 83.33	November: 83.33	December: 83.37
February: 83.33	May: 83.33	August: 83.33			
March: 83.33	June: 83.33	September: 83.33			
<u>DAA.5112.4300.0000</u>	DRAINAGE PIPE	Budget Adjustments June 2023	13,000.00	-1,000.00	12,000.00
January: -83.33	April: -83.33	July: -83.33	October: -83.33	November: -83.33	December: -83.37
February: -83.33	May: -83.33	August: -83.33			
March: -83.33	June: -83.33	September: -83.33			
<u>DAA.5112.4700.0000</u>	SIGNS,POSTS,RAILS,ETC.	Budget Adjustments June 2023	6,000.00	1,000.00	7,000.00
January: 83.33	April: 83.33	July: 83.33	October: 83.33	November: 83.33	December: 83.37
February: 83.33	May: 83.33	August: 83.33			
March: 83.33	June: 83.33	September: 83.33			
<u>SDB.5110.4000.0000</u>	CONTRACTUAL	Budget Adjustments June 2023	49,635.00	200,000.00	249,635.00
January: 16,666.67	April: 16,666.67	July: 16,666.67	October: 16,666.67	November: 16,666.67	December: 16,666.67
February: 16,666.67	May: 16,666.67	August: 16,666.67			
March: 16,666.67	June: 16,666.67	September: 16,666.67			
<u>SSC.8130.4007.0000</u>	SLUDGE DISPOSAL	Budget Adjustments June 2023	2,500.00	-300.00	2,200.00
January: -25.00	March: -25.00	May: -25.00	July: -25.00	August: -25.00	
February: -25.00	April: -25.00	June: -25.00			

Budget Adjustment Register

Packet: GLPKT09771 - Budget adjustments June 2023

September: -25.00	October: -25.00	November: -25.00	December: -25.00
<u>SSC.8130.4211.0000</u>	WATER-CPSWRPLANT	Budget Adjustments June 2023	150.00 300.00 450.00
January: 25.00	April: 25.00	July: 25.00	October: 25.00
February: 25.00	May: 25.00	August: 25.00	November: 25.00
March: 25.00	June: 25.00	September: 25.00	December: 25.00
<u>WSA.1610.4410.0000</u>	SCHOOL, CONF. ETC.	Budget Adjustments June 2023	7,000.00 1,000.00 8,000.00
January: 83.33	April: 83.33	July: 83.33	October: 83.33
February: 83.33	May: 83.33	August: 83.33	November: 83.33
March: 83.33	June: 83.33	September: 83.33	December: 83.37
<u>WSA.1610.4750.0000</u>	RESEARCH/CONSULTANT FE	Budget Adjustments June 2023	50,000.00 -1,000.00 49,000.00
January: -83.33	April: -83.33	July: -83.33	October: -83.33
February: -83.33	May: -83.33	August: -83.33	November: -83.33
March: -83.33	June: -83.33	September: -83.33	December: -83.37

Budget Code Summary

Budget	Budget Description	Account	Account Description	Before	Adjustment	After
2023	2023 Adopted Bidget	<u>AAA.1000.2401.0000</u>	Interest Earnings	-7,500.00	-62,000.00	-69,500.00
		<u>AAA.1010.4410.0000</u>	CONF., MTGS., ETC.	3,500.00	500.00	4,000.00
		<u>AAA.1110.2000.0000</u>	EQUIP. & CAP. OUTLAY	1,500.00	3,000.00	4,500.00
		<u>AAA.1110.4110.0000</u>	GEN. SUPPLIES	2,500.00	1,500.00	4,000.00
		<u>AAA.1111.2000.0000</u>	EQUIP. & CAP. OUTLAY	1,500.00	3,000.00	4,500.00
		<u>AAA.1610.2000.0000</u>	EQUIP & CAPITAL OUTLAY	2,000.00	50,000.00	52,000.00
		<u>AAA.1610.4102.0000</u>	MISCELLANEOUS EXPENDITURES	2,750.00	3,000.00	5,750.00
		<u>AAA.1620.4520.1000</u>	PARK WASTE DISPOSAL FEE	4,000.00	1,000.00	5,000.00
		<u>DAA.5112.4300.0000</u>	DRAINAGE PIPE	13,000.00	-1,000.00	12,000.00
		<u>DAA.5112.4700.0000</u>	SIGNS,POSTS,RAILS,ETC.	6,000.00	1,000.00	7,000.00
		<u>SDB.5110.4000.0000</u>	CONTRACTUAL	49,635.00	200,000.00	249,635.00
		<u>SSC.8130.4007.0000</u>	SLUDGE DISPOSAL	2,500.00	-300.00	2,200.00
		<u>SSC.8130.4211.0000</u>	WATER-CPSWRPLANT	150.00	300.00	450.00
		<u>WSA.1610.4410.0000</u>	SCHOOL, CONF. ETC.	7,000.00	1,000.00	8,000.00
		<u>WSA.1610.4750.0000</u>	RESEARCH/CONSULTANT FE	50,000.00	-1,000.00	49,000.00
			2023 Total:	138,535.00	200,000.00	338,535.00
			Grand Total:	138,535.00	200,000.00	338,535.00

Fund Summary

Fund	Before	Adjustment	After
Budget Code:2023 - 2023 Adopted Bidget Fiscal: 2023			
AAA	10,250.00	0.00	10,250.00
DAA	19,000.00	0.00	19,000.00
SDB	49,635.00	200,000.00	249,635.00
SSC	2,650.00	0.00	2,650.00
WSA	57,000.00	0.00	57,000.00
Budget Code 2023 Total:	138,535.00	200,000.00	338,535.00
Grand Total:	138,535.00	200,000.00	338,535.00

RESOLVED, that the Town Board of the Town of Plattsburgh does hereby appoint Mr. White to the Planning Board as a regular board member for a term to expire December 31, 2029; and, be it further

RESOLVED, that Mr. White take the oath of office within thirty days of this Resolution and the Supervisor send a letter of appointment and appreciation to Mr. White; and, be it further

RESOLVED, that a certified copy of this Resolution be given to Mr. White and to Trevor Cole, Planning and Community Development Department Head.

Motion: Thomas E. Wood

Seconded by: Barbara E. Hebert

Discussion: None

	<u>Yes</u>	<u>No</u>	<u>Absent</u>	<u>Carried</u>	<u>Tabled</u>
				x	
Thomas E. Wood	x				
Barbara E. Hebert	x				
Charles A. Kostyk	x				
Dana M. Isabella	x				
Michael S. Cashman	x				

RESOLVED, that this Town Board meeting be adjourned at 6:03 PM.

Motion by: Thomas E. Wood

Seconded by: Dana M. Isabella

Discussion: None

	<u>Yes</u>	<u>No</u>	<u>Carried</u>
			x
Thomas E. Wood	x		
Barbara E. Hebert	x		
Charles A. Kostyk	x		
Dana M. Isabella	x		
Michael S. Cashman	x		

Minutes Respectfully Submitted by:

Katie Kalluche, Town Clerk

