

**TOWN OF PLATTSBURGH
TOWN BOARD SEMI-MONTHLY MEETING
June 15, 2023**

The meeting was called to order at 6:00 p.m. by the presiding officer at the Town Hall on the Banker Road. Pledge.

MEMBERS:	<u>PRESENT</u>	<u>ABSENT</u>
Michael S. Cashman, Supervisor	x	
Thomas E. Wood, Councilor	x	
Barbara E. Hebert, Councilor	x	
Charles A. Kostyk, Councilor		x
Dana M. Isabella, Councilor	x	
Kathryn B. Kalluche, Town Clerk	x	
James J. Coffey, Town Attorney	x	

Resolution No. 023-142

Accept Minutes of the Previous Meeting

RESOLVED, that the minutes of **April 20, 2023** and **April 27, 2023** be accepted and the reading of the minutes be dispensed with.

Motion: Dana M. Isabella
Seconded by: Barbara E. Hebert
Discussion: None

	<u>Yes</u>	<u>No</u>	<u>Absent</u>	<u>Carried</u>	<u>Tabled</u>
				x	
Thomas E. Wood	x				
Barbara E. Hebert	x				
Charles A. Kostyk			x		
Dana M. Isabella	x				
Michael S. Cashman	x				

Public Comment – None

Resolution No. 023-143

Abstract 6B- 23

RESOLVED, that the abstract of audited claims **No. 6B-23** for \$637,504.72, **Abstract 6B-23** prepays for the amount \$154,642.23 be received as reviewed by the Audit Committee and the Supervisor is hereby authorized to pay said abstracts.

Motion: Barabara E. Hebert
Seconded by: Dana M. Isabella
Discussion: None

	<u>Yes</u>	<u>No</u>	<u>Absent</u>	<u>Carried</u> x	<u>Tabled</u>
Thomas E. Wood	x				
Barbara E. Hebert	x				
Charles A. Kostyk	x				
Dana M. Isabella	x				
Michael S. Cashman	x				

Resolution No. 023-144

**3% Site Plan Return
Deposit for O'Reilly Auto
Parts Site Plan 2021**

WHEREAS, the Town of Plattsburgh Planning Board has reviewed and approved all requirements of the O'Reilly Auto Parts Site Plan 2021; and

WHEREAS, the Planning & Community Development Department has coordinated inspection of said project and reports all requirements have been met and completed; now, therefore be it

RESOLVED, that the Supervisor is hereby authorized and directed to release the said deposit in the amount of \$500.00 plus accrued interest to date; and it is further

RESOLVED, that a certified copy of this Resolution be forwarded, by the Planning & Community Development Department Secretary, with the return of deposit to Phase Zero Design Corp.

Motion: Dana M. Isabella
Seconded by: Barbara E. Hebert
Discussion: None

	<u>Yes</u>	<u>No</u>	<u>Absent</u>	<u>Carried</u> x	<u>Tabled</u>
Thomas E. Wood	x				
Barbara E. Hebert	x				
Charles A. Kostyk			x		
Dana M. Isabella	x				
Michael S. Cashman	x				

Resolution No. 023-145

**Declaration of
July as Official
Michigan Month**

WHEREAS, regional food icons are an integral part of community, economy, and culture; and

WHEREAS, similar to our neighbors that are known for such delicacies as poutine, garbage plates, Coney dogs, and Buffalo wings; and

WHEREAS, Plattsburgh, and our corner of the North Country, is known for the Michigan dog; and

WHEREAS, the Michigan is a delicious hot dog served in a split-top bun topped with a specially seasoned meat sauce served with or without mustard and onions; and

WHEREAS, the Michigan has been an iconic food landmark and local favorite for more than 90 years; and

WHEREAS, the Town of Plattsburgh is the home of the Michigan, with the highest concentration of Michigan restaurants, which have been staples in the community for decades; and

WHEREAS, July 19th is National Hot Dog Day and Americans consume over 150 million hot dogs on Independence Day; and

WHEREAS, the Michigan is forever “buried” in regional culture; now, therefore be it

RESOLVED, that the Town Board does hereby declare the month of July *Michigan Month* in the Town of Plattsburgh.

Motion: Dana M. Isabella

Seconded by: Barbara E. Hebert

Discussion: Michael S. Cashman, Barbara E. Hebert

	<u>Yes</u>	<u>No</u>	<u>Absent</u>	<u>Carried</u>	<u>Tabled</u>
				x	
Thomas E. Wood	x				
Barbara E. Hebert	x				
Charles A. Kostyk			x		
Dana M. Isabella	x				
Michael S. Cashman	x				

Resolution No. 023-146

**Resolution to Hold a Public Hearing for
Local Law No. 2 of 2023 a Local Law
Repealing Local Law No. 2 of 2022
Entitled a Local Law Imposing a Twelve-
Month Moratorium of Applications for
Self-Storage and Mini-Storage Units**

WHEREAS, proposed Local Law No. 2 of 2023 would repeal Local Law No. 2 of 2022 entitled a Local Law Imposing a Twelve-month Moratorium of Applications for Self-storage and Mini-storage Units; and

WHEREAS, due consideration has been given to the adoption of Proposed Local Law No. 2 of 2023 by all members of the Town Board who were present; and

WHEREAS, it was the considered opinion of all members of the Town Board who were present that a public hearing should be held on the 6th day of July, 2023 at 6:05 P.M., at the Plattsburgh Town Hall, 151 Banker Road, Plattsburgh, New York, to consider the adoption of Proposed Local Law No. 2 of 2023;

NOW, on motion duly made and seconded, it was

RESOLVED, that a public hearing be held on the 6th day of July, 2023 at 6:05 P.M., at the Plattsburgh Town Hall, 151 Banker Road, Plattsburgh, New York, on the question of the enactment of Proposed Local Law No. 2 of 2023; and be it further

RESOLVED, that a Notice of Hearing on Proposed Local Law No. 2 of 2023 shall be published in the Press Republican not less than five (5) days prior to that hearing; and be it further

RESOLVED, that the Town Clerk shall post that Notice on the bulletin board maintained by the Town Clerk pursuant to Town Law 30(6), and on the Town of Plattsburgh website, for a period of not less than five (5) days prior to that public hearing.

Motion: Thomas E. Wood

Seconded by: Dana M. Isabella

Discussion: None

	<u>Yes</u>	<u>No</u>	<u>Absent</u>	<u>Carried</u>	<u>Tabled</u>
				x	
Thomas E. Wood	x				
Barbara E. Hebert	x				
Charles A. Kostyk			x		
Dana M. Isabella	x				
Michael S. Cashman	x				

Resolution No. 023-147

**Resolution for Type II SEQRA Action-
Local Law No. 2 of 2023 - a Local Law
Repealing Local Law No. 2 of 2022
Entitled a Local Law Imposing a Twelve-
Month Moratorium of Applications for
Self-Storage and Mini-Storage Units**

WHEREAS, proposed Local Law No. 2 of 2023 would repeal Local Law No.2 of 2022 entitled a Local Law Imposing a Twelve-month Moratorium of Applications for Self-storage and Mini-storage Units; and

WHEREAS, Part 617 of the Environmental Conservation Law - "State Environmental Quality Review Act" (SEQRA), provides for the review of any "ACTION" to determine the effect of the action on the environment, along with any related administrative procedures for the implementation, authorization or approval of the action; and

WHEREAS, the repeal of a moratorium on land development or construction is a Type II action under 6NYCRR Part 617 requiring no further environmental review; now therefore be it

RESOLVED, that the Town of Plattsburgh Town Board, after a review of proposed Local Law No. 2 of 2023, does hereby determine that the proposed project is a Type II action requiring no further environmental review.

Motion: Barbara E. Hebert
Seconded by: Thomas E. Wood
Discussion: None

	<u>Yes</u>	<u>No</u>	<u>Absent</u>	<u>Carried</u>	<u>Tabled</u>
				x	
Thomas E. Wood	x				
Barbara E. Hebert	x				
Charles A. Kostyk			x		
Dana M. Isabella	x				
Michael S. Cashman	x				

Resolution No. 023-148
Services

Recreation Program Contract of

WHEREAS, Parks and Recreation utilizes instructional services for programs in the Town of Plattsburgh; and

WHEREAS, the Youth Services and Recreation Director recommends contract services for program and said person(s) get a W9; now, therefore be it

Summer Program Contracts:

Matt Medeiros	\$320	Family Fun Run/Walk Series	<i>June 21, 2023 – August 9, 2023</i>
Stacie Minchoff	\$320	Family Fun Run/Walk Series	<i>June 21, 2023 – August 9, 2023</i>

Preston Sellars 11, 2023	\$400	Pickleball	August 7, 2023 – August
Roxana Palmer 20, 2023	\$320	Art	July 17, 2023 – July
Rylee Fesette 27, 2023	\$320	Tennis	July 24, 2023 – July
Emily Cole 29, 2023	\$480	Yoga	July 25, 2023 – August
Lexie Denis 14, 2023	\$900	Readers Rock Programs	June 26, 2023 – July
Dan Snyder 10, 2023	\$240	Mountain Bike Camp	August 8, 2023 – August
Brantley Beach 10, 2023	\$240	Mountain Bike Camp	August 8, 2023 – August
Haley McClelland 10, 2023	\$240	Mountain Bike Camp	August 8, 2023 – August

RESOLVED, that the Supervisor is authorized to sign all necessary documents for these short-term contract services.

Motion: Dana M. Isabella

Seconded by: Thomas E. Wood

Discussion: Michael S. Cashman, Barbara E. Hebert

Roll Call:	<u>Yes</u>	<u>No</u>	<u>Absent</u>	<u>Carried</u>	<u>Tabled</u>
				x	
Thomas E. Wood	x				
Barbara E. Hebert	x				
Charles A. Kostyk			x		
Dana M. Isabella	x				
Michael S. Cashman	x				

Resolution No. 023-149

**Temporary Seasonal Hire for the
Building and Grounds Department –
Ryder Estes**

WHEREAS, the Supervisor has received a letter from Stephen Waldron Superintendent of Building and Grounds, requesting to hire a seasonal worker; and,

WHEREAS, Ryder Estes (\$15.00/hour) be appointed to said position when all employment verification and eligibility provisions have been satisfied with a start date of July 3, 2023; now, therefore be it

RESOLVED, that the Supervisor is authorized to sign all necessary documents to hire seasonal temporary help in the Building and Grounds Department and a certified copy of this Resolution be given to the Finance Manager, Cool Insurance and the Clinton County

Civil Service Department of Personnel for their final approval and a copy be placed in Mr. Estes' personnel file.

Motion: Dana M. Isabella
Seconded by: Barbara E. Hebert
Discussion: None

	<u>Yes</u>	<u>No</u>	<u>Absent</u>	<u>Carried</u>	<u>Tabled</u>
				x	
Thomas E. Wood	x				
Barbara E. Hebert	x				
Charles A. Kostyk			x		
Dana M. Isabella	x				
Michael S. Cashman	x				

Resolution No. 023-150

Request to Purchase Dell Server, Installation, and File Migration

WHEREAS, the Town of Plattsburgh, existing server is near its useful life and will no longer be supported; and

WHEREAS, Stored Technology has provided the attached quote for the server replacement, installation, and file migration, totaling \$48,734.46; and therefore, be it

RESOLVED, that the Town Board, of the Town of Plattsburgh, hereby approves and authorizes the Town Supervisor to proceed with the purchase and installation of said server in the amount of \$48,734.46; and be it further

RESOLVED, that payment be made payable from the General Services Budget Equipment & Capital Outlay Account #A.1610.2000.0000 and that a copy of this Resolution be given to the Finance Manager.

Motion: Barbara E. Hebert
Seconded by: Dana M. Isabella
Discussion: None

Roll Call:	<u>Yes</u>	<u>No</u>	<u>Absent</u>	<u>Carried</u>	<u>Tabled</u>
				x	
Thomas E. Wood	x				
Barbara E. Hebert	x				
Charles A. Kostyk			x		
Dana M. Isabella	x				
Michael S. Cashman	x				

Resolution No. 023-151

**Resignation of Danielle
Hampton as Account
Clerk/Typist from the Water
and Wastewater Department**

WHEREAS, Danielle Hampton has submitted an email of resignation from her position as Account Clerk/Typist for the Water and Wastewater Department effective June 9, 2023; therefore be it

RESOLVED, that the Town of Plattsburgh Town Board, accept Ms. Hampton’s email of resignation as Account Clerk/Typist; and, be it further

RESOLVED, that a copy of this resolution be given to the Finance Manager and be put in Ms. Hampton’s personnel file.

**Motion: Barbara E. Hebert
Seconded by: Dana M. Isabella
Discussion: Michael S. Cashman**

Roll Call:	<u>Yes</u>	<u>No</u>	<u>Absent</u>	<u>Carried</u>	<u>Tabled</u>
				x	
Thomas E. Wood	x				
Barbara E. Hebert	x				
Charles A. Kostyk			x		
Dana M. Isabella	x				
Michael S. Cashman	x				

RESOLVED, that this Town Board meeting be adjourned at 6:14 PM.

**Motion by: Dana M. Isabella
Seconded by: Barbara E. Hebert
Discussion: None**

	<u>Yes</u>	<u>No</u>	<u>Carried</u>
			x
Thomas E. Wood	x		
Barbara E. Hebert	x		
Charles A. Kostyk		Absent	
Dana M. Isabella	x		
Michael S. Cashman	x		

<p>Minutes Respectfully Submitted by:</p> <p style="text-align: right;">Katie Kalluche, Town Clerk</p>
