

TOWN OF PLATTSBURGH TOWN BOARD
WORK SESSION AGENDA
April 27, 2023

The meeting was called to order at 6:00 PM by the presiding officer at the Town of Plattsburgh Town Hall, 151 Banker Road. Pledge.

	<u>Present</u>	<u>Absent</u>
MEMBERS: Michael S. Cashman, Supervisor	x	
Thomas E. Wood, Councilor	x	
Barbara E. Hebert, Councilor	x	
Charles A. Kostyk, Councilor	x	
Dana M. Isabella, Councilor	x	
Kathryn B. Kalluche, Town Clerk	x	
James J. Coffey, Town Attorney	x	

Also in attendance: Greg Burnell, Mike Provost, Justice James Joyce, Kevin Patnode, John Hebert, Nichole Burnell, Bobbie Jo Provost, Roger Harwood, Evan Burnell, Josh Burnell, Marissa Duquette, Keith Johnston.

Public Comments: None

Supervisor's Report: None

Resolution No. 023-101

Appointment of Greg Burnell as Highway Superintendent

WHEREAS, Highway Superintendent Timmy DuBrey has retired, it leaves a vacancy for that position; and

WHEREAS, Greg Burnell, Deputy Highway Superintendent wishes to fill that vacancy for a term to expire December 31, 2023; and,

WHEREAS, the board has considered the appointment and authorize the Supervisor to sign all necessary documents concerning the appointment of Mr. Burnell effective immediately; therefore, be it

RESOLVED, that Mr. Burnell take an oath of office within thirty days of this appointment; and, be it further

RESOLVED, that a certified copy of this Resolution be given to the Finance Manager, and the Clinton County Department of Personnel for their final approval and a copy be placed in Mr. Burnell's personnel file.

Motion: Thomas E. Wood

Seconded by: Charles A. Kostyk

Discussion: Michael S. Cashman, Charles A. Kostyk, Dana M. Isabella

Roll Call:	<u>Yes</u>	<u>No</u>	<u>Absent</u>	<u>Carried</u>	<u>Tabled</u>
				x	
Thomas E. Wood	x				
Barbara E. Hebert	x				
Charles A. Kostyk	x				
Dana M. Isabella	x				
Michael S. Cashman	x				

Resolution No. 023-102

**Deputy Highway Superintendent
Appointment**

RESOLVED, to receive and place on file a letter from Highway Superintendent Greg Burnell appointing Michael Provost as Deputy Highway Superintendent; and, be it further

RESOLVED, that it has been past practice, Mr. Provost shall receive a prorated stipend as Deputy Highway Superintendent in the amount of \$2,500.00; and it is further

RESOLVED, that Mr. Provost take the oath of office within thirty days of this Resolution and a certified copy of the Resolution be given to the Finance Manager, Highway Department Superintendent and the Clinton County Department of Personnel for tier final approval and filing and a copy be place in Mr. Provost's personnel file.

Motion: Charles A. Kostyk

Seconded by: Dana M. Isabella

Discussion: Michael S. Cashman, Charles A. Kostyk

Roll Call:	<u>Yes</u>	<u>No</u>	<u>Absent</u>	<u>Carried</u>	<u>Tabled</u>
				x	
Thomas E. Wood	x				
Barbara E. Hebert	x				
Charles A. Kostyk	x				
Dana M. Isabella	x				
Michael S. Cashman	x				

Resolution No. 023-103

**Change of Town of
Plattsburgh Town
Board Semi-Monthly
Meeting Date for May
2023**

WHEREAS, the Town Board of the Town of Plattsburgh is rescheduling its Semi-Monthly Meeting; therefore, be it

RESOLVED, that the Semi-Monthly Meeting for the Town of Plattsburgh Town Board will respectfully be held on the third Wednesday for the month of May 2023 at 6:00 PM; and, be it further

RESOLVED, that on occasion the Town Board will meet fifteen minutes earlier to distribute materials to councilors and prepare for the meeting.

Motion: Barbara E. Hebert
Seconded By: Dana M. Isabella
Discussion: None

Roll Call:	<u>Yes</u>	<u>No</u>	<u>Absent</u>	<u>Carried</u>	<u>Tabled</u>
				x	
Thomas E. Wood	x				
Barbara E. Hebert	x				
Charles A. Kostyk	x				
Dana M. Isabella	x				
Michael S. Cashman	x				

Draft Resolutions:

- 023-xxx Minutes
- 023-xxx Monthly Reports
- 023-xxx Budget Amendment for March 2023
- 023-xxx One-Day Marriage Officiant License
- 023-xxx Professional Services Contract Addendum for Cadyville Wastewater Treatment Plant Capital Improvement
- 023-xxx New York Road Green Infrastructure Project
- 023-xxx Setting a Public Hearing for Reconstruction of New York Road

Committee Reports:

- Town Clerk’s Conference;
- Dana I. Rec Park tour, very impressive, lighting program with NYPA nearing completion;
- W&WW and Fleet

Town Board meeting be adjourned at 6:32 PM.

Executive Session – as needed:

Motion to go into Executive Session to discuss the work history of one specific individual.

Motion by: Charles A. Kostyk

Seconded by: Dana M. Isabella

Time: 6:13 PM

Motion to come out of Executive session

Motion by: Dana M. Isabella

Seconded by: Barbara E. Hebert

Time: 6:32 PM

	<u>YES</u>	<u>NO</u>		<u>YES</u>	<u>NO</u>
Thomas E. Wood	x		Thomas E. Wood	x	
Barbara E. Hebert	x		Barbara E. Hebert	x	
Charles A. Kostyk	x		Charles A. Kostyk	x	
Dana M. Isabella	x		Dana M. Isabella	x	
Michael S. Cashman	x		Michael S. Cashman	x	

Minutes Respectfully Submitted by:

Katie Kalluche, Town Clerk