

**TOWN OF PLATTSBURGH  
TOWN BOARD SEMI-MONTHLY MEETING  
April 20, 2023**

The meeting was called to order at 6:00 p.m. by the presiding officer at the Town Hall on the Banker Road. Pledge.

<b>MEMBERS:</b>	<b><u>PRESENT</u></b>	<b><u>ABSENT</u></b>
<b>Michael S. Cashman, Supervisor</b>	x	
<b>Thomas E. Wood, Councilor</b>	x	
<b>Barbara E. Hebert, Councilor</b>	x	
<b>Charles A. Kostyk, Councilor</b>	x	
<b>Dana M. Isabella, Councilor</b>	x	
<b>Kathryn B. Kalluche, Town Clerk</b>	x	
<b>James J. Coffey, Town Attorney</b>	x	

Also in attendance: Sydney Myers

**Resolution No. 023-087**

**Accept Minutes of the Previous Meeting**

**RESOLVED**, that the minutes of **February 16, 2023** and **February 23, 2023** be accepted and the reading of the minutes be dispensed with.

**Motion: Charles A. Kostyk**

**Seconded by: Dana M. Isabella**

**Discussion: None**

	<b><u>Yes</u></b>	<b><u>No</u></b>	<b><u>Absent</u></b>	<b><u>Carried</u></b>	<b><u>Tabled</u></b>
				x	
<b>Thomas E. Wood</b>	x				
<b>Barbara E. Hebert</b>	x				
<b>Charles A. Kostyk</b>	x				
<b>Dana M. Isabella</b>	x				
<b>Michael S. Cashman</b>	x				

**Public Comment – None**

**Resolution No. 023-088**

**Abstract 4B- 23**

**RESOLVED**, that the abstract of audited claims **No. 4B-23** for \$256,065.21, **Abstract 4B-23** prepays for the amount \$259,725.17 be received as reviewed by the Audit Committee and the Supervisor is hereby authorized to pay said abstracts.

**Motion: Barbara E. Hebert**  
**Seconded by: Dana M. Isabella**  
**Discussion: None**

	<u>Yes</u>	<u>No</u>	<u>Absent</u>	<u>Carried</u>	<u>Tabled</u>
				x	
Thomas E. Wood	x				
Barbara E. Hebert	x				
Charles A. Kostyk	x				
Dana M. Isabella	x				
Michael S. Cashman	x				

**Resolution No. 023-089**

**Receive Draft Zoning  
Amendments, Type the SEQRA  
Action, Notice Public Hearing,  
Refer Plan to Involved Agencies**

**WHEREAS**, the Town of Plattsburgh’s Zoning Ordinance provides that amendments to Ordinances may be initiated by the Town Board upon its own motion or through the appointment of a committee for the purpose of amending said ordinance, and

**WHEREAS**, a committee, duly authorized by the Town Board, comprised of one Town Councilor, one Planning Board Member, one Zoning Board of Appeals member, and Town staff (herein referred to as the “committee”) was established in July 2022 to make recommendations for changes, additions or modifications to the Town Zoning Ordinance and map; and

**WHEREAS**, after review and discussion of the Committee’s draft amendments, the Town Board desires to distribute the May 2023 draft amendments to the Town Zoning Ordinance and map to the appropriate agencies in accordance with Article XIII, Section 13.3 and 13.4 of the Town Zoning Ordinance and Section 264 and 265 of New York Town Law as follows:

1. Town Planning Board and Zoning Board; and
2. Clinton County Planning Board; and
3. Adjacent municipalities
4. Regional State Park Commission; and,

**WHEREAS**, New York State Law and the Town’s Zoning Ordinance requires that a public hearing on proposed amendments be held to consider the advisability of amendment to the Town of Plattsburgh Zoning Ordinance; and

**WHEREAS**, Part 617 of the Environmental Conservation Law - "State Environmental Quality Review Act", Section 8-0113 (SEQRA herein) provides for the review of any "ACTION" to determine the effect of said Action on the environment,

along with any related administrative procedures for the implementation, authorization or approval of said Action; and

**WHEREAS**, Part 617.12 (b)-(2) of SEQRA, provides that “the adoption of changes in the allowable uses within any zoning districts affecting 25 or more acres,” mandates the proposed amendments to said Zoning Ordinance and said Zone Map Amendment be defined as a TYPE I ACTION which requires specific acts by the Town of Plattsburgh prior to the adoption or rejection of said proposed amendments; and

**WHEREAS**, determination of the effect of said action on the environment will be necessary to determine whether a Draft Environmental Impact Statement (DEIS) is required; and

**WHEREAS**, the Town of Plattsburgh Town Board is identified as an involved agency in accordance with SEQRA for the purpose of assessing the effect of this Zoning Ordinance Amendment on the environment and whether or not said effect is significant enough to warrant the preparation of a Draft Environmental Impact Statement (DEIS); and

**WHEREAS**, a coordinated review will be conducted, and the Town of Plattsburgh Planning Board shall request to be designated lead Agency; and

**WHEREAS**, the Town Board of Town of Plattsburgh, as the project sponsor, is required to review and use the EAF to determine the significance of said proposed amendments; now, therefore be it

**RESOLVED**, the Town Board does hereby determine that the proposed zoning changes, map amendments, highway specifications, and storm-water specifications are a TYPE I ACTION and a coordinated review under SEQRA will be conducted, and, be it further

**RESOLVED**, the Town of Plattsburgh Town Board shall notify all involved or interested agencies of the proposed zoning ordinance & map amendments, and request to be designated lead Agency; and be it further

**RESOLVED**, that the Town of Plattsburgh Town Board does hereby receive and place on file the Draft May 2023 amended Zoning Ordinance, Map, SEQRA Part I Long Form EAF and supplemental analysis report; and, it is further

**RESOLVED**, that the Town Board shall hold a public hearing in relation to the proposed amendment to the Zoning Ordinance at the Town Hall, at 151 Banker Road, Plattsburgh, New York 12901 on the May 4, 2023 at 6:05 o'clock P.M., [Eastern Daylight Savings Time]; and, be it further

**RESOLVED**, that pursuant to the provisions of Article XIII, Section 13.3 and 13.4 of the Town Zoning Ordinance, the Town Clerk shall cause a notice of the time and

place of said public hearing to be published in The Press Republican, a paper of general circulation in the Town of Plattsburgh, at least once on or before the May 4, 2023 with such notice also being posted in the Town Hall and given to necessary adjoining municipalities and the Clinton County Planning Board and such other agencies and parties as required by law; and, be it further

**RESOLVED**, that notice of said Public Hearing and a copy of the draft May 2023 amendments to the Zoning Ordinance shall also be posted on the Town’s Website; and, be it further

**RESOLVED**, the proposed zoning amendments, map amendments, and design specifications shall be entered into the meeting minutes as per NY Town Law § 265; and be it further

**RESOLVED**, that a copy of this Resolution and attachments be given to the Town Clerk, Planning and Zoning Departments the adjacent municipalities and Clinton County Planning Board and other interested agencies.

**Motion: Barbara E. Hebert**  
**Seconded by: Charles A. Kostyk**  
**Discussion: Thomas E. Wood, Dana M. Isabella**

	<u>Yes</u>	<u>No</u>	<u>Absent</u>	<u>Carried</u>	<u>Tabled</u>
				x	
Thomas E. Wood	x				
Barbara E. Hebert	x				
Charles A. Kostyk	x				
Dana M. Isabella	x				
Michael S. Cashman	x				

**Resolution No. 023-090**

**Receiving Findings and  
Recommendations from  
Town Planning Board for  
Schluter Zoning  
Amendment Petition 2023**

**WHEREAS**, at its regularly scheduled meeting on March 16, 2023, the Town of Plattsburgh Town Board, received a Petition from Schluter Systems, who has entered purchase agreements for parcels 245.-4-22.11, 245.-4-40.1, 245.-4-41, and 245.-4-16.2 located on Rte 22, Salmon River Road, and Superior Drive, requesting an amendment of the existing Zone classification of said parcels from Residential (R2) to Industrial (I); and

**WHEREAS**, pursuant to Article XVII Section 17.3, all proposed amendments originating by Petition or by Motion shall be referred to the Town of Plattsburgh Planning Board for a report and recommendation thereon; and

**WHEREAS**, on March 16, 2023 the Town Board referred said Petition for a proposed amendment to the current Town of Plattsburgh Zoning Map to the Town of Plattsburgh Planning Board for a report and recommendation in accordance with Article XVII, Section 17.3 of the Town of Plattsburgh Zoning Ordinance; and,

**WHEREAS**, on April 18, 2023, the Planning Board after review and consideration of the maps and draft report prepared by Staff, by Planning Board Resolution 23-25, did find the same to accurately reflect the opinion of the Planning Board and accepted the recommendation as the final findings and recommendation of the Planning Board and resolved to transmit the report, findings, and meeting minutes to the Town Board; and

**WHEREAS**, the Town Board is now in receipt of the Planning Board Report and Resolution No. 23-25 adopted at a meeting held on April 18, 2023 and recommending the Town Board consider the following:

1. That the Town Board consider amending the Town zoning map for tax map parcels 245.-4-22.11(1), 245.-4-40.1(2), 245.-4-41(3), and 245.-4-16.2 (4) as shown on the petition. Specifically changing proposed lots 2, 3, and 4 from R-2 Residential to I Industrial, and lot 1 from NC Neighborhood Commercial to I Industrial, and as more clearly shown on the attached “Planning Board Map Amendment Recommendation”; and
2. The Town Board decline to amend the Industrial District, increasing the maximum building height from 40 to 120ft; and
3. That the Town Board schedule a public hearing on the above ***Zoning Ordinance and Zoning Map*** amendments in accordance with ***Zoning Ordinance*** Article XVII Amendments Section 17.4A; and
4. That the Town Board refer this zoning map amendment petition to the Clinton County Planning Board in accordance with GML 239m and Town Zoning Ordinance Article XVII Section 17.4B: and
5. That the Town Board comply with the provisions of Article 8 of the Environmental Conservation Law Part 617 NYCRR (SEQRA) prior to rendering it’s decision.
6. That the Town Board analyze and consider all potential impacts from the conceptually proposed development and potential overall industrial development of the subject property including but not limited to traffic, air pollution, lighting, storm-water, natural resources, noise, visual impacts, etc; and

**WHEREAS**, after review and discussion of the ***Findings and Recommendations Report of the Planning Board*** the Town Board desires to distribute a proposed amendment of the Town Zoning Ordinance to the appropriate agencies in accordance with Article

XVII, Section 17.3 and 17.4 of the Town Zoning Ordinance and Section 264 and 265 of New York Town Law; now therefore be it

**RESOLVED**, after review and discussion of the Town Planning Board’s *Findings and Recommendations Report of the Planning Board*, dated April 18, 2023 the Town Board does hereby receive and place on file said *Findings and Recommendations Report of the Planning Board* and; be it further

**RESOLVED**, that the Town Board does hereby accept the *Findings and Recommendations Report of the Planning Board*; and be it further

**RESOLVED**, that the Town Board shall hereby proceed to:

1. Schedule a public hearing on the above *Zoning Ordinance* amendment in accordance with *Zoning Ordinance* Article XVII Amendments Section 17.4A; and
2. Refer this zoning map amendment petition to the Clinton County Planning Board in accordance with GML 239m and Town Zoning Ordinance Article XVII Section 17.4B: and
3. Comply with the provisions of Article 8 of the Environmental Conservation Law Part 617 NYCRR (SEQRA) prior to rendering it’s decision; and be it further

**RESOLVED**, that a copy of this resolution be provided to the Zoning and Planning Departments.

**Motion: Barbara E. Hebert**  
**Seconded by: Dana M. Isabella**  
**Discussion: Thomas E. Wood**

<b>Roll Call:</b>	<b><u>Yes</u></b>	<b><u>No</u></b>	<b><u>Absent</u></b>	<b><u>Carried</u></b>	<b><u>Tabled</u></b>
					x
<b>Thomas E. Wood</b>	x				
<b>Barbara E. Hebert</b>	x				
<b>Charles A. Kostyk</b>	x				
<b>Dana M. Isabella</b>	x				
<b>Michael S. Cashman</b>	x				

**Resolution No. 023-091**

**Town of Plattsburgh to  
Partner with Town of  
Schuyler Falls for Kayaking**

**WHEREAS** the Town of Plattsburgh Recreation Department has reviewed the agreement from the Town of Schuyler Falls Parks and Recreation Department; and,

**WHEREAS** the Town of Schuyler Falls Parks and Recreation Department has agreed to pay the Town of Plattsburgh \$200 for kayaking during two sessions on July 17,

2023 (10am-11am: ages 10-12 and 11am-12pm: ages 13-18) at Cadyville Boat Launch; now therefore it is

**RESOLVED**, that after review and approval by the Town Attorney, the Town Supervisor is hereby authorized to execute said Agreement for the Town of Plattsburgh

**BE IT FURTHER RESOLVED** that The Town of Plattsburgh will plan, prepare, implement, and administer kayaking for two sessions in 2023 for the Town of Schuyler Falls.

**Motion to Waive the Reading: Barbara E. Hebert**

**Seconded by: Charles A. Kostyk**

**Discussion: None**

	<u>Yes</u>	<u>No</u>	<u>Absent</u>	<u>Carried</u>	<u>Tabled</u>
				x	
<b>Thomas E. Wood</b>	x				
<b>Barbara E. Hebert</b>	x				
<b>Charles A. Kostyk</b>	x				
<b>Dana M. Isabella</b>	x				
<b>Michael S. Cashman</b>	x				

**Resolution No. 023-092**

**Firewall  
Upgrades**

**WHEREAS**, it has been identified that the Town’s existing firewall will become obsolete and outdated; and

**WHEREAS**, in order to maintain a high level of IT security; therefore be it

**RESOLVED**, that the Town Board does hereby grant permission to upgrade the town’s existing firewall with Stored Tech, 543 Queensbury Avenue, Suite 5, Queensbury, NY 12804, not to exceed to \$6,500.00; and it is further

**RESOLVED**, that payment be made payable from the 2022 General Fund Budget account A1610.4721 Computer services, and that a copy of this Resolution be given to the Finance Manager.

**Motion: Charles A. Kostyk**

**Seconded by: Dana M. Isabella**

**Discussion: Thomas E. Wood**

<b>Roll Call:</b>	<b><u>Yes</u></b>	<b><u>No</u></b>	<b><u>Absent</u></b>	<b><u>Carried</u></b>	<b><u>Tabled</u></b>
				x	
<b>Thomas E. Wood</b>	x				
<b>Barbara E. Hebert</b>	x				
<b>Charles A. Kostyk</b>	x				
<b>Dana M. Isabella</b>	x				
<b>Michael S. Cashman</b>	x				

**Resolution No. 023-093**

**Request to Purchase Rubber  
Plow Edge Blades for Highway  
Department**

**WHEREAS**, it is necessity to maintain equipment for the continued maintenance and improvements of town highways within the Town of Plattsburgh; and

**WHEREAS**, Procedures for Purchase of Commodities, Equipment or Goods and Contract Values requires the Town to solicit price quotes for amounts in excess of \$5,000.00; and

**WHEREAS**, Tim DuBrey, Highway Superintendent, has solicited prices and is requesting permission to place an order for rubber plow edge blades; and

**WHEREAS**, the best quote option, which includes freight fees, is Northern Supply with a total of \$9,375.00 for the 25 rubber plow edge blades; therefore be it

**RESOLVED**, that the Town Board approve the purchases as recommended and that the Highway Superintendent is hereby authorized to make said purchase; and be it further

**RESOLVED**, that payment be made payable from the 2023 Highway Budget Repairs Account #DAA.5130.4200.0000 and that a copy of this Resolution be given to the Finance Manager and the Highway Superintendent.

**Motion by: Thomas E. Wood**

**Seconded by: Dana M. Isabella**

**Discussion: None**

	<b><u>Yes</u></b>	<b><u>No</u></b>	<b><u>Absent</u></b>	<b><u>Carried</u></b>	<b><u>Tabled</u></b>
				x	
<b>Thomas E. Wood</b>	x				
<b>Barbara E. Hebert</b>	x				
<b>Charles A. Kostyk</b>	x				
<b>Dana M. Isabella</b>	x				
<b>Michael S. Cashman</b>	x				

**Resolution No. 023-094**

**Request to Purchase a Plate  
Compactor for Highway  
Department**

**WHEREAS**, the Town of Plattsburgh Highway Department Superintendent, Tim DuBrey, has submitted a request to purchase a new Plate Compactor; and

**WHEREAS**, Mr. DuBrey has received multiple quotes, with the best pricing coming from Northern Tool + Equipment, which would be \$6,246.30 including shipping; therefore, be it

**RESOLVED**, that the Town Board does hereby authorize Mr. DuBrey to order said piece of equipment and that payment for said purchase will be made payable from the 2023 Highway Budget Equipment & Capital Outlay Account #DAA.5130.2000.0000; and, be it further

**RESOLVED**, that a copy of this Resolution be given to Mr. DuBrey and a copy be given to the Finance Manager.

**Motion: Dana M. Isabella**

**Seconded by: Charles A. Kostyk**

**Discussion: Thomas E. Wood, Barbara E. Hebert**

	<u>Yes</u>	<u>No</u>	<u>Absent</u>	<u>Carried</u>	<u>Tabled</u>
				x	
Thomas E. Wood	x				
Barbara E. Hebert	x				
Charles A. Kostyk	x				
Dana M. Isabella	x				
Michael S. Cashman	x				

**Resolution No. 023-095**

**Publish a Request for  
Sealed Bids Intended for  
Flooring Installation  
Services for Town Hall  
Building**

**WHEREAS**, the Town of Plattsburgh is seeking bids from qualified commercial flooring vendors to provide installation of wall to wall carpeting in Plattsburgh Town Hall located at 151 Banker Road, Plattsburgh, NY 12901; and

**WHEREAS**, the Town of Plattsburgh Town Hall will require approximately 7600 square feet of carpet (all bidders are responsible for taking accurate measurements of the required square footage) carpet needs to be commercial grade. Bids should include options for both rolled carpet and carpet tiles. Bids should include removal and disposal of old

carpeting, the installation of carpet tiles/rolled carpet, and removal and replacement of all vinyl/carpeted baseboards; and

**WHEREAS**, bidders are strongly encouraged to attend the walk-through at the Plattsburgh Town Hall, located at 151 Banker Road, Plattsburgh, NY 12901, on Monday, May 8, 2023 promptly at 10:00AM; bidders will have ample time to measure the space in order to submit an appropriate bid; and

**WHEREAS**, bidders are also required to be flexible with work times and days in order to ensure no departmental closures will be required. Bidders must be equipped to move all furniture for carpet installation (and replace furniture when completed) and must dispose of all removed carpet; and

**WHEREAS**, The Town of Plattsburgh reserves the right to reject any or all bids and to conduct interviews at its sole discretion. All vendors will be required to execute a non-collusive bidding certificate. Responses must be sealed and marked Flooring Installation Services and received at the Town of Plattsburgh by 2:00PM on May 22, 2023. Additional information regarding this Request for Bids may be obtained by calling the Town of Plattsburgh Building and Grounds Superintendent, Steve Waldron, at (518) 312-8070 during the hours of 6am-2pm Monday – Friday or going to the Town of Plattsburgh website; now, therefore it is

**RESOLVED**, that the Town Board of the Town of Plattsburgh does hereby authorize the Supervisor to solicit and receive bid proposals for Flooring Installation Services to administer and deliver the scope of services, and that the Town Clerk post notice on the Town’s Clerks bulletin board and post on the Town’s Website; and, it is further

**RESOLVED**, that a copy of this Resolution be given to the Buildings and Grounds Superintendent, the Finance Manager, and the Town Clerk.

**Motion to Waive the Reading: Charles A. Kostyk**  
**Seconded by: Thomas E. Wood**  
**Discussion: Michael S. Cashman**

<b>Roll Call:</b>	<b><u>Yes</u></b>	<b><u>No</u></b>	<b><u>Absent</u></b>	<b><u>Carried</u></b>	<b><u>Tabled</u></b>
				<b>x</b>	
<b>Thomas E. Wood</b>	<b>x</b>				
<b>Barbara E. Hebert</b>	<b>x</b>				
<b>Charles A. Kostyk</b>	<b>x</b>				
<b>Dana M. Isabella</b>	<b>x</b>				
<b>Michael S. Cashman</b>	<b>x</b>				

**Resolution No. 023-096**

**Letter of Retirement  
from Mr. Tim  
DuBrey, Highway  
Superintendent**

**WHEREAS**, Mr. Tim DuBrey has submitted a letter of retirement from his position of Highway Superintendent effective April 27, 2023; therefore be it

**RESOLVED**, that the Town of Plattsburgh Town Board, with appreciation for his previous years of service as Highway Superintendent, accept Mr. DuBrey’s letter of retirement; and be it further

**RESOLVED**, that the Town Board does hereby wish to thank him for his years of service and wish Mr. DuBrey well with his future endeavors; and, it is further

**RESOLVED**, that a copy of this Resolution be given to the Finance Manager and a copy placed in Mr. DuBrey’s personnel file.

**Motion: Charles A. Kostyk**

**Seconded by: Dana M. Isabella**

**Discussion: Michael S. Cashman, Thomas E. Wood, Charles A. Kostyk, Barbara E. Hebert, Dana M. Isabella**

	<u>Yes</u>	<u>No</u>	<u>Absent</u>	<u>Carried</u>	<u>Tabled</u>
				x	
Thomas E. Wood	x				
Barbara E. Hebert	x				
Charles A. Kostyk	x				
Dana M. Isabella	x				
Michael S. Cashman	x				

**Resolution No. 023-097**

**Professional Services  
Contract Addendum for  
Water & Wastewater GIS  
Layer Updates**

**WHEREAS**, the Town of Plattsburgh continues to implement the Water and Wastewater Capital Plan approved by Resolution 17-037 and Professional Services Agreement by Resolution 17-105; and

**WHEREAS**, the Town is in need of updating the water and wastewater GIS layer due to recent infrastructure and economic development projects; therefore, be it

**RESOLVED**, the Town Board does hereby authorize the Supervisor to execute an addendum to the Professional Services Agreement; and, it is further

**RESOLVED**, that the Supervisor is hereby authorized to sign the professional services contract addendum with Laberge Group to be compensated on time and materials basis per rate schedule and scope of work; and, it is further

**RESOLVED**, that a copy of this Resolution be given to the Finance Manager and Water and Wastewater Director.

**Motion: Charles A. Kostyk**  
**Seconded By: Barbara E. Hebert**  
**Discussion: Charles A. Kostyk**

<b>Roll Call:</b>	<b><u>Yes</u></b>	<b><u>No</u></b>	<b><u>Absent</u></b>	<b><u>Carried</u></b>	<b><u>Tabled</u></b>
				<b>x</b>	
<b>Thomas E. Wood</b>	<b>x</b>				
<b>Barbara E. Hebert</b>	<b>x</b>				
<b>Charles A. Kostyk</b>	<b>x</b>				
<b>Dana M. Isabella</b>	<b>x</b>				
<b>Michael S. Cashman</b>	<b>x</b>				

**Resolution No. 023-098**

**Resolution Authorizing Adoption by the Town Board of the Town of Plattsburgh of Local Law No. 1 of 2023 – Imposing a Twelve-month Moratorium of Applications for Tier 3 Solar Energy Facilities and Battery-Based Energy Storage Systems**

**WHEREAS**, a resolution was duly adopted by the Town Board of the Town of Plattsburgh for a public hearing to be held by said Governing Body on April 20, 2023 at 6:05pm at the Town of Plattsburgh, 151 Banker Road, Plattsburgh New York to hear all interested parties on a proposed Local Law entitled Local Law No. 1 of 2023 – Imposing a Twelve-month Moratorium of Applications for Tier 3 Solar Energy Facilities and Battery-Based Energy Storage Systems; and

**WHEREAS**, notice of said public hearing was duly advertised in the Press Republican, the official newspaper of said Town, on April 11, 2023; and

**WHEREAS**, said public hearing was duly held on April 20, 2023 at 6:05pm at 151 Banker Road, Plattsburgh, New York and all parties in attendance were permitted an opportunity to speak on behalf of or in opposition to said Proposed Local Law, or any part thereof; and

**WHEREAS**, pursuant to part 617 of the implementing regulations pertaining to article 8 State Environmental Quality Review Act (SEQRA) it has been determined by the Town Board of the Town of Plattsburgh that this is a Type II action and no further

review will be and could be processed by other applicable governmental agencies without further regard to SEQRA; and

**WHEREAS**, the Town Board of the Town of Plattsburgh, after due deliberation, finds it in the best interest of said Town to adopt said Local Law; therefore, be it

**RESOLVED**, that the Town Board of the Town of Plattsburgh hereby adopts said Local Law No. 1 of 2023 entitled a Local Law Imposing a Twelve-month Moratorium of Applications for Tier 3 Solar Energy Facilities and Battery-Based Energy Storage Systems, a copy of which is attached hereto and made a part of this resolution; and be it further

**RESOLVED**, that the Town Clerk be and she hereby is directed to enter said Local Law in the minutes of this meeting and in the Local Law Book of the Town of Plattsburgh, and to give due notice of the adoption of said Local Law to the Secretary of State of New York.

**Motion: Dana M. Isabella**

**Seconded by: Barbara E. Hebert**

**Discussion: Thomas E. Wood, Michael S. Cashman, Barbara E. Hebert, Charles A. Kostyk, Dana M. Isabella**

<b>Roll Call:</b>	<b><u>Yes</u></b>	<b><u>No</u></b>	<b><u>Absent</u></b>	<b><u>Carried</u></b>	<b><u>Tabled</u></b>
				x	
<b>Thomas E. Wood</b>	x				
<b>Barbara E. Hebert</b>	x				
<b>Charles A. Kostyk</b>	x				
<b>Dana M. Isabella</b>	x				
<b>Michael S. Cashman</b>	x				

**Resolution No. 023-099**

**Request to Attend 2023 New York Rural Water (NYRWA) Associations' Annual Technical Conference**

**WHEREAS**, the Town of Plattsburgh Water/Wastewater Department is required to maintain professional training and certification; and

**WHEREAS**, it is in the best interest of the Town to remain current and informed concerning changes in Water and Wastewater regulations, technology updates & related system efficiencies; therefore, be it

**RESOLVED**, that Scott Stoddard of the Water and Wastewater Department, be allowed to attend the 2023 NYRWA Annual Technical Training Workshop & Exhibition held from May 22 – May 24, 2023 in Lake Placid, NY, and it is further

**RESOLVED**, that \$426.26 for fuel, lodging and meals and \$340.00 registration for the training for Scott Stoddard be charged to the Water/Wastewater budget, account number WSA.1610.4410.0000; and, be it further

**RESOLVED**, that copies of this Resolution be given to the Finance manager and Water Wastewater Director and one put in the personnel file of Scott Stoddard.

**Motion to Waive the Reading: Dana M. Isabella**

**Seconded by: Charles A. Kostyk**

**Discussion: None**

	<u>Yes</u>	<u>No</u>	<u>Absent</u>	<u>Carried</u>	<u>Tabled</u>
				x	
<b>Thomas E. Wood</b>	x				
<b>Barbara E. Hebert</b>	x				
<b>Charles A. Kostyk</b>	x				
<b>Dana M. Isabella</b>	x				
<b>Michael S. Cashman</b>	x				

**Resolution No. 023-100**

**Temporary Seasonal  
Hire for Recreation  
Assistant in the  
Recreation  
Department**

**WHEREAS**, there is a planned need for a temporary position (Recreation Assistant) in the Town of Plattsburgh Parks & Recreation Department, and

**WHEREAS**, Celeste Lukasiewicz (\$15.00/hour) be appointed to said position when all employment verification and eligibility provisions have been satisfied; now; therefore be it

**RESOLVED**, that the Supervisor is authorized to sign all necessary documents to hire seasonal temporary help in the Parks and Recreation Department and a certified copy of this Resolution be given to the Finance Manager, Youth Director, Cool Insurance and the Clinton County Civil Service Department of Personnel for their final approval and filing and a copy placed in her personnel file.

**Motion: Charles A. Kostyk**

**Seconded by: Thomas E. Wood**

**Discussion: Barbara E. Hebert, Michael S. Cashman, Charles A. Kostyk**

	<u>Yes</u>	<u>No</u>	<u>Absent</u>	<u>Carried</u>	<u>Tabled</u>
				x	
<b>Thomas E. Wood</b>	x				
<b>Barbara E. Hebert</b>	x				
<b>Charles A. Kostyk</b>	x				
<b>Dana M. Isabella</b>	x				
<b>Michael S. Cashman</b>	x				

**Motion to go** into Executive Session  
To discuss the work history for one specific individual.

**Motion to come out** of Executive Session

Motion by: Charles A. Kostyk  
Seconded by: Barbara E. Hebert  
Time: 6:44 PM

Motion by: Thomas E. Wood  
Seconded by: Dana M. Isabella  
Time: 6:52 PM

	<u>YES</u>	<u>NO</u>
<b>Thomas E. Wood</b>	x	
<b>Barbara E. Hebert</b>	x	
<b>Charles A. Kostyk</b>	x	
<b>Dana M. Isabella</b>	x	
<b>Michael S. Cashman</b>	x	

	<u>YES</u>	<u>NO</u>
<b>Thomas E. Wood</b>	x	
<b>Barbara E. Hebert</b>	x	
<b>Charles A. Kostyk</b>	x	
<b>Dana M. Isabella</b>	x	
<b>Michael S. Cashman</b>	x	

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**RESOLVED**, that this Town Board meeting be adjourned at 6:52 PM.

**Motion by: Barbara E. Hebert**  
**Seconded by: Thomas E. Wood**  
**Discussion: None**

	<u>Yes</u>	<u>No</u>	<u>Carried</u>
			x
<b>Thomas E. Wood</b>	x		
<b>Barbara E. Hebert</b>	x		
<b>Charles A. Kostyk</b>	x		
<b>Dana M. Isabella</b>	x		
<b>Michael S. Cashman</b>	x		

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