

**TOWN OF PLATTSBURGH
TOWN BOARD WORK SESSION
May 25, 2023**

Resolution No. 023-126

**Appointment of Danielle Hampton
as Account Clerk/Typist in the
Water Wastewater Department**

WHEREAS, there is a vacancy for the position of Account Clerk/Typist in the Water & Wastewater Department due to retirement; and

WHEREAS, interviews for the aforementioned position were held by the Director, and Supervisors of the Water & Wastewater Department of eligible candidates provided by Clinton County Department of Personnel; and

WHEREAS, upon the completion of interviews it is the recommendation of the Director and the Water and Wastewater committee that Danielle Hampton be appointed to the vacant Water & Wastewater Account Clerk/Typist position; and

RESOLVED, that the Town Board does hereby authorize the hiring and appointment of Danielle Hampton to the vacant position of Account Clerk/Typist at a pay rate of \$21.40 per hour effective June 5, 2023; and be it further

RESOLVED, that the Supervisor is hereby authorized to sign all necessary documents for Danielle Hampton's appointment with a probation period of 12 months; and, it is further

RESOLVED, that a certified copy of this Resolution be given to the Finance Manager, the Director of Water & Wastewater Department and one be forwarded to the Clinton County Department of Personnel, and a copy be placed in Danielle Hampton's file.

Motion:

Seconded by:

Discussion:

Yes No Absent Carried Tabled

**Thomas E. Wood
Barbara E. Hebert
Charles A. Kostyk
Dana M. Isabella
Michael S. Cashman**