

**TOWN OF PLATTSBURGH  
TOWN BOARD MONTHLY MEETING  
April 6, 2023**

The meeting was called to order at 6:00 p.m. by the presiding officer at the Town Hall on the Banker Road. Pledge.

<b>MEMBERS:</b>	<b><u>PRESENT</u></b>	<b><u>ABSENT</u></b>
Michael S. Cashman, Supervisor	x	
Thomas E. Wood, Councilor	x	
Barbara E. Hebert, Councilor	x	
Charles A. Kostyk, Councilor	x	
Dana M. Isabella, Councilor	x	
Kathryn B. Kalluche, Town Clerk	x	
James J. Coffey, Town Attorney	x	

**Additional Attendees: Jordanne Manney, Keyonna Lord, Timothy Lord, Logan Lord, Eddie Stickle, Tom Kelley, Jen Ashlaw, Addalyn Coryer, Kelly Coryer, Darby Alberts, Cole Alberts, Talulah Alberts, Heidi Freeman, Darwin Kelley, Greyson Bassett, Eric Bassett, Randi Swipes, Preston Nelsen, Melissa Nelsen, Raymen Nelson, Ashley Kollar, Mia Kollar, Rory Kollar, Matt Kollar, Harmony Simpson, Phoenix Kelley, Steven Lenhart**

**Resolution No. 023-079**

**Accept Minutes of the Previous Meeting**

**RESOLVED**, that the minutes of **February 2, 2023** and **February 9, 2023** be accepted and the reading of the minutes be dispensed with.

**Motion: Thomas E. Wood**

**Seconded by: Charles A. Kostyk**

**Discussion: None**

	<b><u>Yes</u></b>	<b><u>No</u></b>	<b><u>Absent</u></b>	<b><u>Carried</u></b>	<b><u>Tabled</u></b>
				x	
Thomas E. Wood	x				
Barbara E. Hebert	x				
Charles A. Kostyk	x				
Dana M. Isabella	x				
Michael S. Cashman	x				

**Public Comment – None**

**Resolution No. 023-080**

**Abstract 4A- 23**

**RESOLVED**, that the abstract of audited claims **No. 4A-23** for \$477,294.24, **Abstract 4A-23** prepays for the amount \$210,558.57 be received as reviewed by the Audit Committee and the Supervisor is hereby authorized to pay said abstracts.

**Motion: Barbara E. Hebert**  
**Seconded by: Dana M. Isabella**  
**Discussion: None**

	<u>Yes</u>	<u>No</u>	<u>Absent</u>	<u>Carried</u>	<u>Tabled</u>
				x	
<b>Thomas E. Wood</b>	x				
<b>Barbara E. Hebert</b>	x				
<b>Charles A. Kostyk</b>	x				
<b>Dana M. Isabella</b>	x				
<b>Michael S. Cashman</b>	x				

**Resolution No. 023-081**

**Monthly Department Reports**

**RESOLVED**, to receive and place on file Monthly Department Head Reports.

- Building and Grounds – **February 2023**
- Codes and Zoning – **February 2023**
- Dog Control Officer –
- Historian –
- Highway Superintendent – **February 2023**
- Justice Court –
- Parks and Recreation – **February 2023**
- Planning and Community Development –
- Safety Committee –
- Supervisors Financial Report – **February 2023**
- Tax Receiver –
- Town Clerk – **February 2023**
- Water Wastewater – **January 2023** and **February 2023**

**Motion: Charles A. Kostyk**  
**Seconded by: Dana M. Isabella**  
**Discussion: None**

	<u>Yes</u>	<u>No</u>	<u>Absent</u>	<u>Carried</u>	<u>Tabled</u>
				x	
<b>Thomas E. Wood</b>	x				
<b>Barbara E. Hebert</b>	x				
<b>Charles A. Kostyk</b>	x				
<b>Dana M. Isabella</b>	x				
<b>Michael S. Cashman</b>	x				

**Resolution No. 023-082**

**Resolution to Hold a Public Hearing  
for Local Law #1 of 2023 a Local Law  
Imposing a Twelve-Month Moratorium  
on Applications for Tier 3 Solar  
Energy Facilities and Battery-Based  
Energy Storage Systems**

**WHEREAS**, proposed Local Law No. 1 of 2023 would provide that the Town of Plattsburgh may impose a twelve-month moratorium on applications for Tier 3 Solar Energy Facilities and Battery-Based Energy Storage Systems; and

**WHEREAS**, due consideration has been given to the adoption of Proposed Local Law No. 1 of 2023 by all members of the Town Board who were present; and

**WHEREAS**, it was the considered opinion of all members of the Town Board who were present that a public hearing should be held on the 20<sup>th</sup> day of April, 2023 at 6:05 P.M., at the Plattsburgh Town Hall, 151 Banker Road, Plattsburgh, New York, to consider the adoption of Proposed Local Law No. 1 of 2023;

**NOW**, on motion duly made and seconded, it was

**RESOLVED**, that a public hearing be held on the 20<sup>th</sup> day of April, 2023 at 6:05 P.M., at the Plattsburgh Town Hall, 151 Banker Road, Plattsburgh, New York, on the question of the enactment of Proposed Local Law No. 1 of 2023; and be it further

**RESOLVED**, that a Notice of Hearing on Proposed Local Law No. 1 of 2023 shall be published in the Press Republican not less than five (5) days prior to that hearing; and be it further

**RESOLVED**, that the Town Clerk shall post that Notice on the bulletin board maintained by the Town Clerk pursuant to Town Law 30(6), and on the Town of Plattsburgh website, for a period of not less than five (5) days prior to that public hearing.

**Motion: Barbara E. Hebert**

**Seconded by: Thomas E. Wood**

**Discussion: None**

**Roll Call:**

	<u>Yes</u>	<u>No</u>	<u>Absent</u>	<u>Carried</u>	<u>Tabled</u>
				x	
Thomas E. Wood	x				
Barbara E. Hebert	x				
Charles A. Kostyk	x				
Dana M. Isabella	x				
Michael S. Cashman	x				

**Resolution No. 023-083**

**Resolution for Type II SEORA  
Action- Local Law No.1 of 2023 -  
Imposing a Twelve-Month  
Moratorium of Applications for Tier  
3 Solar Energy Facilities and  
Battery-Based Storage Systems**

**WHEREAS**, proposed Local Law No. 1 of 2023 would provide that the Town of Plattsburgh may impose a twelve-month moratorium on applications for Tier 3 Solar Energy Facilities and Battery-Based Energy Storage Systems; and

**WHEREAS**, Part 617 of the Environmental Conservation Law - "State Environmental Quality Review Act" (SEQRA), provides for the review of any "ACTION" to determine the effect of the action on the environment, along with any related administrative procedures for the implementation, authorization or approval of the action; and

**WHEREAS**, the adoption of a moratorium on land development or construction is a Type II action under 6NYCRR Part 617 requiring no further environmental review; now therefore be it

**RESOLVED**, that the Town of Plattsburgh’s Planning Board after a review of proposed Local Law #1 of 2023 does hereby determine that the proposed project is a Type II action requiring no further environmental review.

**Motion: Charles A. Kostyk  
Seconded by: Dana M. Isabella  
Discussion: None**

<b>Roll Call:</b>	<b><u>Yes</u></b>	<b><u>No</u></b>	<b><u>Absent</u></b>	<b><u>Carried</u></b>	<b><u>Tabled</u></b>
				x	
Thomas E. Wood	x				
Barbara E. Hebert	x				
Charles A. Kostyk	x				
Dana M. Isabella	x				
Michael S. Cashman	x				

**Resolution No. 023-084**

**Appointment of Richard  
Rascoe to Building  
Maintenance Supervisor**

**WHEREAS**, a vacancy exists in the Town of Plattsburgh Buildings and Grounds Department for a Building and Maintenance Supervisor; and

**WHEREAS**, Mr. Richard Rascoe has applied for the position to fill the vacancy in the Buildings and Grounds Department; and

**WHEREAS**, his qualifications have been reviewed by the County Department of Personnel and it has been determined appropriate; therefore be it

**RESOLVED**, that the Town of Plattsburgh Town Board does hereby authorize the provisional promotion, pending successful completion of the Building and Maintenance Supervisor examination; and be it further

**RESOLVED**, this promotion will take effect on April 9, 2023. This places Mr. Rascoe at an hourly wage of \$29.63; and be it further

**RESOLVED**, that the Supervisor is hereby authorized to sign all necessary documents to promote Mr. Rascoe to the position of Building and Maintenance Supervisor, and be it further

**RESOLVED**, that a certified copy of this Resolution be given to the Finance Manager and be placed in Mr. Rascoe's personnel file.

**Motion: Charles A. Kostyk**

**Seconded by: Dana M. Isabella**

**Discussion: Thomas E. Wood, Michael S. Cashman**

**Roll Call:**

	<u>Yes</u>	<u>No</u>	<u>Absent</u>	<u>Carried</u>	<u>Tabled</u>
				x	
Thomas E. Wood	x				
Barbara E. Hebert	x				
Charles A. Kostyk	x				
Dana M. Isabella	x				
Michael S. Cashman	x				

**Resolution No. 023-085**

**Purchase and  
Installation of  
Surveillance  
System**

**WHEREAS**, it has been determined that the Town of Plattsburgh Parks and Recreation facilities have experienced an increase in vandalism; and

**WHEREAS**, in order to maintain ongoing safety within the Town of Plattsburgh Parks and Recreation Facilities, there is a need to purchase and install surveillance equipment as well as have said equipment fully connected to telecommunications services; and

**WHEREAS**, Erin Pangborn, Recreation and Youth Services Director, has requested the purchase of one surveillance camera for the South Plattsburgh Recreation Park and have it installed for total purchase not to exceed \$500.00 with a monthly charge of \$37.00 payable to Verizon as a monitoring service fee; therefore, be it

**RESOLVED**, that the Town Board approve the purchase as requested and that Ms. Pangborn is hereby authorized to make said purchase; and be it further

**RESOLVED**, that the Town Supervisor is hereby authorized to sign any and all documentation related to the purchase of the camera and service surveillance fee; and be it further

**RESOLVED**, that a copy of this Resolution be given to Ms. Pangborn and the Finance Manager.

**Motion: Charles A. Kostyk**

**Seconded by: Dana M. Isabella**

**Discussion: Thomas E. Hebert, Michael S. Cashman, James J. Coffey, Charles A. Kostyk**

Roll Call:	<u>Yes</u>	<u>No</u>	<u>Absent</u>	<u>Carried</u>	<u>Tabled</u>
				x	
Thomas E. Wood	x				
Barbara E. Hebert	x				
Charles A. Kostyk	x				
Dana M. Isabella	x				
Michael S. Cashman	x				

**Motion to go into Executive Session**  
To discuss the ongoing pending litigation with the City of Plattsburgh regarding the wastewater contract/arbitration.

**Motion to come out of Executive Session**

Motion by: Barbara E. Hebert  
Seconded by: Charles A. Kostyk  
Time: 6:18 PM

Motion by: Barbara E. Hebert  
Seconded by: Charles A. Kostyk  
Time: 6:52 PM

	<u>YES</u>	<u>NO</u>
Thomas E. Wood	x	
Barbara E. Hebert	x	
Charles A. Kostyk	x	
Dana M. Isabella	x	
Michael S. Cashman	x	

	<u>YES</u>	<u>NO</u>
Thomas E. Wood	x	
Barbara E. Hebert	x	
Charles A. Kostyk	x	
Dana M. Isabella	x	
Michael S. Cashman	x	

**RESOLVED**, that this Town Board meeting be adjourned at 6:52 PM.

**Motion by: Barbara E. Hebert**  
**Seconded by: Thomas E. Wood**  
**Discussion: None**

	<u>Yes</u>	<u>No</u>	<u>Carried</u>
			x
<b>Thomas E. Wood</b>	x		
<b>Barbara E. Hebert</b>	x		
<b>Charles A. Kostyk</b>	x		
<b>Dana M. Isabella</b>	x		
<b>Michael S. Cashman</b>	x		

Minutes Respectfully Submitted by:

Katie Kalluche, Town Clerk