

**TOWN OF PLATTSBURGH
TOWN BOARD SEMI-MONTHLY MEETING
March 16, 2023**

Resolution No. 023-xxx

**Town Clerk Request to
Attend NYSTCA Annual
Conference**

WHEREAS, it is in the best interest of the Town that the Town Clerk's Office remain current and informed concerning all aspects of the Town Clerk's responsibilities and any changes in regulations; and

WHEREAS, training through the New York State Town Clerks Association (NYSTCA) is being offered in Syracuse NY at the Marriott Syracuse Downtown Hotel from April 22-25th, 2023; and

WHEREAS, the Town Clerk Katie Kalluche has this educational opportunity within her budget to attend this year; therefore be it

RESOLVED, that Town Clerk be approved to attend the annual conference and training and that an amount not to exceed \$1,100.00 for lodging, transportation, meals and registration for the for the conference be charged to the Town Clerk's budget; and be it further

RESOLVED, that copies of this Resolution be given to the Town Clerk, the Finance Director and one put in her personnel file.

Motion:

Seconded by:

Discussion:

Yes No Absent Carried Tabled

**Thomas E. Wood
Barbara E. Hebert
Charles A. Kostyk
Dana M. Isabella
Michael S. Cashman**