

**TOWN OF PLATTSBURGH
TOWN BOARD SEMI-MONTHLY MEETING
October 20, 2022**

The meeting was called to order at 6:00 p.m. by the presiding officer at the Town Hall on the Banker Road. Pledge.

MEMBERS:	<u>PRESENT</u>	<u>ABSENT</u>
Michael S. Cashman, Supervisor	x	
Thomas E. Wood, Councilor	x	
Barbara E. Hebert, Councilor	x	
Charles A. Kostyk, Councilor	x	
Dana M. Isabella, Councilor	x	
Kathryn B. Kalluche, Town Clerk		x
James J. Coffey, Town Attorney	x	

Also in attendance: Robin Burgess – Deputy Town Clerk

Resolution No. 022-206

Approve Minutes of the Previous Meeting

RESOLVED, that the minutes of **September 15, 2022** and **September 22, 2022** be approved and the reading of the minutes be dispensed with.

Motion: Thomas E. Wood

Seconded by: Charles A. Kostyk

Discussion: None

	<u>Yes</u>	<u>No</u>	<u>Absent</u>	<u>Carried</u>	<u>Tabled</u>
				x	
Thomas E. Wood	x				
Barbara E. Hebert	x				
Charles A. Kostyk	x				
Dana M. Isabella	x				
Michael S. Cashman	x				

Public Comment: None

**TOWN OF PLATTSBURGH
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Resolution No. 022-207

Abstract 10B- 22

RESOLVED, that the abstract of audited claims No. **10B-22** for \$587,171.10, **Abstract 10B-22** prepays for the amount \$ 204,072.94 be received as reviewed by the Audit Committee and the Supervisor is hereby authorized to pay said abstracts.

Motion: Barbara E. Hebert

Seconded by: Dana M. Isabella

Discussion: None

	<u>Yes</u>	<u>No</u>	<u>Absent</u>	<u>Carried</u>	<u>Tabled</u>
				x	
Thomas E. Wood	x				
Barbara E. Hebert	x				
Charles A. Kostyk	x				
Dana M. Isabella	x				
Michael S. Cashman	x				

**TOWN OF PLATTSBURGH
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Resolution No. 022-208

**Setting a Public Hearing for Certain Elected
Officials Salary's and the 2023 Preliminary
Budget**

WHEREAS, a public notice of the Preliminary Budget and certain Elected Official Salaries must be shared; therefore be it

RESOLVED, notice of hearing entitled, "Setting a Public Hearing for Elected Officials' Salaries and the 2023 Preliminary Budget," shall be published once in the local newspaper and posted at the Town Hall as indicated:

NOTICE IS HEREBY GIVEN that the Preliminary Budget for the Town of Plattsburgh, for the year beginning January 1, 2023, will be compiled and filed in the office of the Town Clerk on or before October 31, 2022.

FURTHER NOTICE, is hereby given that the Town Board of the Town of Plattsburgh will meet and review said Preliminary Budget and hold a public hearing thereon at the Town Hall located on the Banker Road, in the Town of Plattsburgh, Clinton County, New York on Thursday, November 3, 2022 at 6: 05 p.m. prevailing time. At such hearing, any person may be heard in favor or against the Preliminary Budget as compiled or for or against any item or items therein contained.

Councilpersons (4)	\$13,000 each
Supervisor	\$73,000
Town Clerk	\$35,127
Highway Superintendent	\$87,357

A copy of the Preliminary Budget will be available for inspection by all interested persons at the Town Hall on the Banker Road between the hours of 9:00 a.m. and 4:00 p.m.; and be it further

RESOLVED, that a copy of this Resolution be given to the Finance Manager.

Motion: Charles A. Kostyk

Seconded by: Dana M. Isabella

Discussion: None

Roll Call:	<u>Yes</u>	<u>No</u>	<u>Absent</u>	<u>Carried</u>	<u>Tabled</u>
				x	
Thomas E. Wood	x				
Barbara E. Hebert	x				
Charles A. Kostyk	x				
Dana M. Isabella	x				
Michael S. Cashman	x				

**TOWN OF PLATTSBURGH
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Resolution No. 022-209

**Public Hearing Notice for
Consolidated Assessment Rolls**

RESOLVED, that public hearings be held by the Town Board at the Town Hall on the Banker Road on Thursday, November 3, 2022 at 6:05 PM prevailing time, for the purpose of hearing and considering any comments which may be made to the completed consolidated Assessment Rolls that are on file with the Town Clerk pursuant to Town Law, Section 239 as follows:

Town of Plattsburgh Consolidated Water District
Town of Plattsburgh Consolidated Sewer District
Base Water District
Base Sewer District
Base Storm Water Management District
Base Highway Maintenance Improvement District
Highway (Town Wide)
Town of Plattsburgh Lighting District
Consolidated Ambulance District;

and, it is further

RESOLVED, that the Town Clerk is hereby directed to have published in the Press Republican notice of said public hearings to be held at the Town Hall, 151 Banker Road and also posted on the Town Clerk's board.

Motion: Barbara E. Hebert

Seconded by: Charles A. Kostyk

Discussion: None

Roll Call:	<u>Yes</u>	<u>No</u>	<u>Absent</u>	<u>Carried</u>	<u>Tabled</u>
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x

Thomas E. Wood	x				
Barbara E. Hebert	x				
Charles A. Kostyk	x				
Dana M. Isabella	x				
Michael S. Cashman	x				

**TOWN OF PLATTSBURGH
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October 20, 2022**

Resolution No. 022-210

**Speed Limit Request from Highway
Superintendent for Baker Road**

WHEREAS, in a letter dated October 4, 2022 from Tim Dubrey, Highway Superintendent, on behalf of the residents on Baker Road he has requested that the speed limit on this road be reduced from 55 MPH to a slower speed (to be determined by the State of New York) to promote safety and to improve traffic flow; therefore, be it

RESOLVED, that the Town of Plattsburgh Town Board does hereby authorize the Supervisor to request and establish area speed limits as identified on said attached letter and this request be referred to the Clinton County Highway Superintendent and the New York State Department of Transportation; and be it further

RESOLVED, that a copy of this Resolution be given to the Highway Superintendent.

Motion: Charles A. Kostyk

Seconded by: Dana M. Isabella

Discussion: None

	<u>Yes</u>	<u>No</u>	<u>Absent</u>	<u>Carried</u>	<u>Tabled</u>
				x	
Thomas E. Wood	x				
Barbara E. Hebert	x				
Charles A. Kostyk	x				
Dana M. Isabella	x				
Michael S. Cashman	x				

**TOWN OF PLATTSBURGH
TOWN BOARD SEMI-MONTHLY MEETING
October 20, 2022**

Resolution No. 022-211

**Speed Limit Request from Highway
Superintendent for Rand Hill Road**

WHEREAS, in a letter dated October 4, 2022 from Tim Dubrey, Highway Superintendent, on behalf of the residents of Rand Hill Road he has requested that the speed limit on this road be reduced from 55 MPH to a slower speed (to be determined by the State of New York) to promote safety and to improve traffic flow; therefore, be it

RESOLVED, that the Town of Plattsburgh Town Board does hereby authorize the Supervisor to request and establish area speed limits as identified on said attached letter and this request be referred to the Clinton County Highway Superintendent and the New York State Department of Transportation; and be it further

RESOLVED, that a copy of this Resolution be given to the Highway Superintendent.

Motion: Thomas E. Wood

Seconded by: Barbara E. Hebert

Discussion: None

	<u>Yes</u>	<u>No</u>	<u>Absent</u>	<u>Carried</u>	<u>Tabled</u>
				x	
Thomas E. Wood	x				
Barbara E. Hebert	x				
Charles A. Kostyk	x				
Dana M. Isabella	x				
Michael S. Cashman	x				

**TOWN OF PLATTSBURGH
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October 20, 2022**

Resolution No. 022-212

**Request for a Road Name Change
Pine Knoll Drive to Bittersweet Lane**

WHEREAS, The Town of Plattsburgh received a request from Tim Dubrey, Highway Superintendent, in regards to a request from Clinton County Emergency Services to make a road name change; and

WHEREAS, the current name is Pine Knoll Drive and a request has been made to change the name to Bittersweet Lane; therefore, be it

RESOLVED, that Pine Knoll Drive be taken off the County list as a road name in the Town of Plattsburgh and that Bittersweet Lane be added in its place; and, be it further

RESOLVED, that the Town Board does hereby accept the name change request from the Highway Superintendent and a certified copy of this Resolution be given to the Clinton County Emergency Preparedness Office, the Clinton County Planning Board and Town of Plattsburgh Highway Superintendent and Town of Plattsburgh Planning Department .

Motion: Thomas E. Wood

Seconded by: Charles A. Kostyk

Discussion: Cashman, Wood, Kostyk

	<u>Yes</u>	<u>No</u>	<u>Absent</u>	<u>Carried</u>	<u>Tabled</u>
Thomas E. Wood	x			x	
Barb E. Hebert	x				
Charles A. Kostyk	x				
Dana M. Isabella	x				
Michael S. Cashman	x				

**TOWN OF PLATTSBURGH
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Resolution No. 022-213

**3% Site Plan Return Deposit for
Northwoods Supportive Housing
Site Plan 2018**

WHEREAS, the Town of Plattsburgh Planning Board has reviewed and approved all requirements of the Northwoods Supportive Housing Site Plan 2018; and

WHEREAS, the Planning & Community Development Department has coordinated inspection of said project and reports all requirements have been met and completed; now, therefore it be

RESOLVED, that the Supervisor is hereby authorized and directed to release the said deposit in the amount of \$14,580.55 plus accrued interest to date; and it is further

RESOLVED, that a certified copy of this Resolution be forwarded, by the Planning & Community Development Department Secretary, with the return of deposit to Housing Visions Consultants.

Motion: Charles A. Kostyk

Seconded by: Thomas E. Wood

Discussion: Isabella, Wood

	<u>Yes</u>	<u>No</u>	<u>Absent</u>	<u>Carried</u>	<u>Tabled</u>
				x	
Thomas E. Wood	x				
Barbara E. Hebert	x				
Charles A. Kostyk	x				
Dana M. Isabella	x				
Michael S. Cashman	x				

**TOWN OF PLATTSBURGH
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Resolution No. 022-214

**Letter of Retirement from the
Position of Deputy Tax Receiver**

WHEREAS, Mrs. Elaine Woods has submitted a letter of retirement from her position of Deputy Tax Receiver effective October 25, 2022; therefore be it

RESOLVED, that the Town of Plattsburgh Town Board, with appreciation for her prior years of service in that position, accept Mrs. Woods' letter of retirement as Deputy Tax Receiver and wish her well with her future endeavors; and, be it further

RESOLVED, that a copy of this Resolution be given to the Finance Manager and a copy be placed in Mrs. Woods' personnel file.

Motion: Barbara E. Hebert

Seconded by: Dana M. Isabella

Discussion: Cashman

	<u>Yes</u>	<u>No</u>	<u>Absent</u>	<u>Carried</u>	<u>Tabled</u>
				x	
Thomas E. Wood	x				
Barbara E. Hebert	x				
Charles A. Kostyk	x				
Dana M. Isabella	x				
Michael S. Cashman	x				

**TOWN OF PLATTSBURGH
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October 20, 2022**

Resolution No. 022-215

**Application for Funding from
the Justice Court Assistance
Program (JCAP)**

WHEREAS, discussions with the Town of Plattsburgh Justices and Court Clerks identified certain equipment needs for the Town Courts; therefore, be it

RESOLVED, that the Board of the Town of Plattsburgh authorizes the Town of Plattsburgh Justice Court to apply for a JCAP grant in the 2022-2023 grant cycle up to \$10,868.25; and, it is further

RESOLVED, that a copy of this Resolution be given to the Finance Manager and a certified copy be given to the Justices.

Motion: Dana M. Isabella

Seconded by: Thomas E. Wood

Discussion: Cashman

Roll Call:	<u>Yes</u>	<u>No</u>	<u>Absent</u>	<u>Carried</u>	<u>Tabled</u>
				x	
Thomas E. Wood	x				
Barbara E. Hebert	x				
Charles A. Kostyk	x				
Dana M. Isabella	x				
Michael S. Cashman	x				

**TOWN OF PLATTSBURGH
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Resolution No. 022-215

**Application for Funding from
the Justice Court Assistance
Program (JCAP)**

WHEREAS, discussions with the Town of Plattsburgh Justices and Court Clerks identified certain equipment needs for the Town Courts; therefore, be it

RESOLVED, that the Board of the Town of Plattsburgh authorizes the Town of Plattsburgh Justice Court to apply for a JCAP grant in the 2022-2023 grant cycle up to \$10,868.25; and, it is further

RESOLVED, that a copy of this Resolution be given to the Finance Manager and a certified copy be given to the Justices.

Motion: Dana M. Isabella

Seconded by: Thomas E. Wood

Discussion: Cashman

Roll Call:	<u>Yes</u>	<u>No</u>	<u>Absent</u>	<u>Carried</u>	<u>Tabled</u>
				x	
Thomas E. Wood	x				
Barbara E. Hebert	x				
Charles A. Kostyk	x				
Dana M. Isabella	x				
Michael S. Cashman	x				

**TOWN OF PLATTSBURGH
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RESOLVED, that this Town Board meeting be adjourned at 6:14 PM.

**Motion by: Dana M. Isabella
Seconded by: Barbara E. Hebert
Discussion: None**

	<u>Yes</u>	<u>No</u>	<u>Carried</u>
			x
Thomas E. Wood	x		
Barbara E. Hebert	x		
Charles A. Kostyk	x		
Dana M. Isabella	x		
Michael S. Cashman	x		

Minutes Respectfully Submitted by:



Katie Kalluche, Town Clerk