

**TOWN OF PLATTSBURGH
TOWN BOARD SEMI MONTHLY MEETING
September 15, 2022**

The meeting was called to order at 6:00 p.m. by the presiding officer at the Town Hall on the Banker Road. Pledge.

MEMBERS:	<u>PRESENT</u>	<u>ABSENT</u>
Michael S. Cashman, Supervisor	x	
Thomas E. Wood, Councilor	x	
Barbara E. Hebert, Councilor	x	
Charles A. Kostyk, Councilor	x	
Dana M. Isabella, Councilor	x	
Kathryn B. Kalluche, Town Clerk	x	
James J. Coffey, Town Attorney	x	

Resolution No. 022-178

Accept Minutes of the Previous Meeting

RESOLVED, that the minutes of **August 18, 2022** be accepted and the reading of the minutes be dispensed with.

Motion: Charles A. Kostyk

Seconded by: Thomas E. Wood

Discussion: None

	<u>Yes</u>	<u>No</u>	<u>Absent</u>	<u>Carried</u>	<u>Tabled</u>
				x	
Thomas E. Wood	x				
Barbara E. Hebert	x				
Charles A. Kostyk	x				
Dana M. Isabella	x				
Michael S. Cashman	x				

Public Comment: None

**TOWN OF PLATTSBURGH
TOWN BOARD SEMI MONTHLY MEETING
September 15, 2022**

Resolution No. 022-179

Abstract 9B- 22

RESOLVED, that the abstract of audited claims **No. 9B-22** for \$401,452.94, **Abstract 9B-22** prepays for the amount \$2,122,603.12 be received as reviewed by the Audit Committee and the Supervisor is hereby authorized to pay said abstracts.

Motion: Barbara E. Hebert

Seconded by: Dana M. Isabella

Discussion: None

	<u>Yes</u>	<u>No</u>	<u>Absent</u>	<u>Carried</u>	<u>Tabled</u>
				x	
Thomas E. Wood	x				
Barbara E. Hebert	x				
Charles A. Kostyk	x				
Dana M. Isabella	x				
Michael S. Cashman	x				

**TOWN OF PLATTSBURGH
TOWN BOARD SEMI MONTHLY MEETING
September 15, 2022**

Resolution No. 022-180

2022 Budget Amendment

WHEREAS, the Town may need to amend the 2022 budget to reflect changes in revenues and expenditures during the year; and

WHEREAS, the budget amendments will be offset from existing fund balance or additional revenues; therefore be it

RESOLVED, that the Town Board of the Town of Plattsburgh authorize the following budget amendment as attached; and be it further

RESOLVED, that a copy of this Resolution be given to Finance Manager.

Motion: Thomas E. Wood

Seconded by: Charles A. Kostyk

Discussion: None

	<u>Yes</u>	<u>No</u>	<u>Absent</u>	<u>Carried</u>	<u>Tabled</u>
				x	
Thomas E. Wood	x				
Barbara E. Hebert	x				
Charles A. Kostyk	x				
Dana M. Isabella	x				
Michael S. Cashman	x				

Budget Adjustment Register

Adjustment Detail

Packet: GLPKT07682 - Budget Amend. August 31, 2022

Plattsburgh, NY

Adjustment Number	Budget Code	Description	Adjustment Date		
BA0000048	2022 Adopted	Budget Amend. August 31, 2022	8/31/2022		
Summary Description:					
Account Number	Account Name	Adjustment Description	Before	Adjustment	After
<u>AAA.1110.1000.0000</u>	TOWN JUSTICE I, JOYCE	CHANGE ACCOUNT CODE	40,253.00	-40,253.00	0.00
August:	-40,253.00				
<u>AAA.1110.1010.0000</u>	Justice Joyce	CHANGE ACCOUNT CODE	0.00	40,253.00	40,253.00
August:	40,253.00				
<u>AAA.1110.2000.0000</u>	EQUIP. & CAP. OUTLAY	Budget Amend. August 31, 2022	1,000.00	-500.00	500.00
August:	-500.00				
<u>AAA.1110.4110.0000</u>	GEN. SUPPLIES	Budget Amend. August 31, 2022	2,000.00	500.00	2,500.00
August:	500.00				
<u>AAA.1111.1000.0000</u>	TOWN JUSTICE	CHANGE ACCOUNT CODE	39,294.00	-39,294.00	0.00
August:	-39,294.00				
<u>AAA.1111.1010.0000</u>	Justice Michaud	CHANGE ACCOUNT CODE	0.00	39,294.00	39,294.00
August:	39,294.00				
<u>AAA.1111.2000.0000</u>	EQUIP. & CAP. OUTLAY	Budget Amend. August 31, 2022	1,000.00	-500.00	500.00
August:	-500.00				
<u>AAA.1111.4110.0000</u>	GEN. SUPPLIES	Budget Amend. August 31, 2022	2,000.00	500.00	2,500.00
August:	500.00				
<u>AAA.1220.1000.0000</u>	SUPERVISOR, CASHMAN	CHANGE ACCOUNT CODE	73,000.00	-73,000.00	0.00
August:	-73,000.00				
<u>AAA.1220.1010.0000</u>	TOWN SUPERVISOR	CHANGE ACCOUNT CODE	0.00	73,000.00	73,000.00
August:	73,000.00				
<u>AAA.1320.4700.0000</u>	CONT. SERVICES	Budget Amend. August 31, 2022	26,500.00	1,500.00	28,000.00
August:	1,500.00				
<u>AAA.1330.1000.0000</u>	REC.TAX/ASSESS.,BELLEV	CHANGE ACCOUNT CODE	35,124.00	-35,124.00	0.00
August:	-35,124.00				
<u>AAA.1330.1010.0000</u>	TAX RECEIVER	CHANGE ACCOUNT CODE	0.00	35,124.00	35,124.00
August:	35,124.00				
<u>AAA.1330.1100.0000</u>	DEPUTY RECEIVER, WOODS	CHANGE ACCOUNT CODE	25,000.00	-25,000.00	0.00
August:	-25,000.00				
<u>AAA.1330.1300.0000</u>	DEPUTY TAX RECEIVER	CHANGE ACCOUNT CODE	0.00	25,000.00	25,000.00
August:	25,000.00				
<u>AAA.1330.4130.0000</u>	POSTAGE	Budget Amend. August 31, 2022	2,600.00	-200.00	2,400.00
August:	-200.00				
<u>AAA.1330.4130.0000</u>	POSTAGE	Budget Amend. August 31, 2022	2,600.00	-400.00	2,200.00
August:	-400.00				
<u>AAA.1330.4320.0000</u>	COPIER RENTAL AND SUPPLIES	Budget Amend. August 31, 2022	0.00	200.00	200.00
August:	200.00				
<u>AAA.1330.4720.0000</u>	COMP. SERV. RECPTING	Budget Amend. August 31, 2022	4,300.00	400.00	4,700.00
August:	400.00				
<u>AAA.1355.1000.0000</u>	ASSESSOR I, DOWLING	CHANGE ACCOUNT CODE	74,900.00	-74,900.00	0.00
August:	-74,900.00				
<u>AAA.1355.1010.0000</u>	ASSESSOR	CHANGE ACCOUNT CODE	0.00	74,900.00	74,900.00
August:	74,900.00				
<u>AAA.1355.1100.0000</u>	OVERTIME	CHANGE ACCOUNT CODE	0.00	100.00	100.00
August:					

Budget Adjustment Register

Packet: GLPKT07682 - Budget Amend. August 31, 2022

August:	100.00					
<u>AAA.1355.1200.0000</u>		OVERTIME	CHANGE ACCOUNT CODE	250.00	-100.00	150.00
August:	-100.00					
<u>AAA.1410.1000.0000</u>		TOWN CLERK	CHANGE ACCOUNT CODE	33,615.00	-33,615.00	0.00
August:	-33,615.00					
<u>AAA.1410.1010.0000</u>		TOWN CLERK	CHANGE ACCOUNT CODE	0.00	33,615.00	33,615.00
August:	33,615.00					
<u>AAA.1410.1100.0000</u>		DPTY.TN.CLK.	CHANGE ACCOUNT CODE	16,700.00	-16,700.00	0.00
August:	-16,700.00					
<u>AAA.1410.1200.0000</u>		TOWN CLERK	Budget Amend. August 31, 2022	0.00	16,700.00	16,700.00
August:	16,700.00					
<u>AAA.1430.1100.0000</u>		SR. ACCT CLK/TYPIST, N. MARTI	Budget Amend. August 31, 2022	64,800.00	-15,000.00	49,800.00
August:	-15,000.00					
<u>AAA.1430.1100.0000</u>		SR. ACCT CLK/TYPIST, N. MARTI	CHANGE ACCOUNT CODE	64,800.00	64,800.00	129,600.00
August:	64,800.00					
<u>AAA.1430.1100.0000</u>		SR. ACCT CLK/TYPIST, N. MARTI	Budget Amend. August 31, 2022	64,800.00	-64,800.00	0.00
August:	-64,800.00					
<u>AAA.1430.1400.0000</u>		SECRETARY TO THE SUPERVISO	Budget Amend. August 31, 2022	54,300.00	15,000.00	69,300.00
August:	15,000.00					
<u>AAA.1610.4700.0000</u>		CONTRACTUAL SERVICES	Budget Amend. August 31, 2022	15,875.00	-1,000.00	14,875.00
August:	-1,000.00					
<u>AAA.1610.4720.0000</u>		IT CONSULTING SERVICES	Budget Amend. August 31, 2022	23,000.00	1,000.00	24,000.00
August:	1,000.00					
<u>AAA.1610.4721.0000</u>		COMPUTER SERVICES	Budget Amend. August 31, 2022	19,000.00	7,000.00	26,000.00
August:	7,000.00					
<u>AAA.1620.1200.0000</u>		OVERTIME	Budget Amend. August 31, 2022	5,000.00	2,000.00	7,000.00
August:	2,000.00					
<u>AAA.1620.1700.0000</u>		LABORER Willard	Budget Amend. August 31, 2022	48,500.00	-2,000.00	46,500.00
August:	-2,000.00					
<u>AAA.1620.4100.0000</u>		IMPROVEMENTS	Budget Amend. August 31, 2022	95,000.00	-100.00	94,900.00
August:	-100.00					
<u>AAA.1620.4100.0000</u>		IMPROVEMENTS	Budget Amend. August 31, 2022	95,000.00	-2,000.00	93,000.00
August:	-2,000.00					
<u>AAA.1620.4100.1000</u>		PARK IMPROVEMENTS	Budget Amend. August 31, 2022	5,000.00	-500.00	4,500.00
August:	-500.00					
<u>AAA.1620.4100.1100</u>		PARK IMPROV. DOG PARK BULL	Budget Amend. August 31, 2022	300.00	100.00	400.00
August:	100.00					
<u>AAA.1620.4102.0000</u>		MISCELLANEOUS	Budget Amend. August 31, 2022	1,800.00	2,000.00	3,800.00
August:	2,000.00					
<u>AAA.1620.4110.2000</u>		BEAUTIFICATION SUPPLIES AN	Budget Amend. August 31, 2022	400.00	500.00	900.00
August:	500.00					
<u>AAA.1620.4112.0000</u>		SUPPLIES, CLEANING	Budget Amend. August 31, 2022	2,500.00	700.00	3,200.00
August:	700.00					
<u>AAA.1620.4116.0000</u>		PARK FIELD MAINTENANCE	Budget Amend. August 31, 2022	39,000.00	750.00	39,750.00
August:	750.00					
<u>AAA.1620.4200.0000</u>		ELEC.&HEAT, TN.HALL	Budget Amend. August 31, 2022	27,600.00	-750.00	26,850.00
August:	-750.00					
<u>AAA.1620.4210.0000</u>		WATER	Budget Amend. August 31, 2022	4,500.00	-700.00	3,800.00
August:	-700.00					
<u>AAA.1620.4510.0000</u>		BLDGS.REPAIRS&SERVICE	Budget Amend. August 31, 2022	20,000.00	-2,000.00	18,000.00
August:	-2,000.00					
<u>AAA.1620.4510.1000</u>		PARK BLDGS REPAIR & SERVICE	Budget Amend. August 31, 2022	5,000.00	2,000.00	7,000.00
August:	2,000.00					

Budget Adjustment Register

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<u>AAA.1670.4850.1000</u> August: 1,110.00	PARK INSURANCE	Budget Amend. August 31, 2022	12,000.00	1,110.00	13,110.00
<u>AAA.1620.8000.0000</u> August: -1,110.00	NYS RETIREMENT	Budget Amend. August 31, 2022	53,200.00	-1,110.00	52,090.00
<u>AAA.1990.4000.0000</u> August: -1,500.00	CONTINGENT ACCT.	Budget Amend. August 31, 2022	40,000.00	-1,500.00	38,500.00
<u>AAA.1990.4000.0000</u> August: -7,000.00	CONTINGENT ACCT.	Budget Amend. August 31, 2022	40,000.00	-7,000.00	33,000.00
<u>AAA.5010.1010.0000</u> August: 83,596.00	HIGHWAY SUPERINTENDENT	CHANGE ACCOUNT CODE	0.00	83,596.00	83,596.00
<u>AAA.5010.1010.0000</u> August: -83,596.00	HIGHWAY SUPERINTENDENT	CHANGE ACCOUNT CODE	0.00	-83,596.00	-83,596.00
<u>AAA.6772.1000.0000</u> August: -21,600.00	DIRECTOR, EP (15%)	CHANGE ACCOUNT CODE	21,600.00	-21,600.00	0.00
<u>AAA.6772.1010.0000</u> August: 21,600.00	DIRECTOR	CHANGE ACCOUNT CODE	0.00	21,600.00	21,600.00
<u>AAA.7310.4151.0000</u> August: 300.00	FUEL, DIRECTOR VEHICLE	Budget Amend. August 31, 2022	700.00	300.00	1,000.00
<u>AAA.7310.8000.0000</u> August: -300.00	NYS RETIREMENT	Budget Amend. August 31, 2022	23,900.00	-300.00	23,600.00
<u>AAA.8010.1000.0000</u> August: -78,400.00	ZON.ENFR.OFFICER, IMHOFF	CHANGE ACCOUNT CODE	78,400.00	-78,400.00	0.00
<u>AAA.8010.1010.0000</u> August: 78,400.00	CODE ENFORCEMENT OFFICER	CHANGE ACCOUNT CODE	0.00	78,400.00	78,400.00
<u>AAA.8010.1100.0000</u> August: 4,000.00	TYPIST, P.S	CHANGE ACCOUNT CODE	0.00	4,000.00	4,000.00
<u>AAA.8010.1150.0000</u> August: -4,000.00	EXTRA HELP/OT	CHANGE ACCOUNT CODE	4,000.00	-4,000.00	0.00
<u>AAA.8010.4401.0000</u> August: 1,000.00	VEHICLE, FUEL	Budget Amend. August 31, 2022	2,400.00	1,000.00	3,400.00
<u>AAA.8010.4600.0000</u> August: -1,000.00	LEGAL NOTICES	Budget Amend. August 31, 2022	1,000.00	-1,000.00	0.00
<u>AAA.8020.1100.0000</u> August: -63,700.00	OVERTIME	CHANGE ACCOUNT CODE	63,700.00	-63,700.00	0.00
<u>AAA.8020.1100.0000</u> August: 500.00	OVERTIME	CHANGE ACCOUNT CODE	63,700.00	500.00	64,200.00
<u>AAA.8020.1110.0000</u> August: 63,700.00	PLANNER	CHANGE ACCOUNT CODE	0.00	63,700.00	63,700.00
<u>AAA.8020.1300.0000</u> August: -500.00	SUMMER HELP/OT	CHANGE ACCOUNT CODE	500.00	-500.00	0.00
<u>DAA.5110.4000.0000</u> August: 1,500.00	MISCELLANEOUS/SAFETY	Budget Amend. August 31, 2022	4,000.00	1,500.00	5,500.00
<u>DAA.5110.4200.0000</u> August: -1,500.00	PAVING MATLS/PATCHING	Budget Amend. August 31, 2022	50,000.00	-1,500.00	48,500.00
<u>DAA.5112.4200.0000</u> August: -4,525.00	PAVING MATERIALS	Budget Amend. August 31, 2022	70,000.00	-4,525.00	65,475.00
<u>DAA.5130.4500.0000</u> August: -1,320.00	MOTOR OIL	Budget Amend. August 31, 2022	9,000.00	-1,320.00	7,680.00
<u>DAA.5130.4800.0000</u> August: 1,320.00	VEHICLE & EQUIPMENT INSUR	Budget Amend. August 31, 2022	41,500.00	1,320.00	42,820.00
<u>DAA.9000.8200.0000</u> August: 4,525.00	WORKERS COMPENSATION	Budget Amend. August 31, 2022	94,500.00	4,525.00	99,025.00
<u>SLC.5182.2000.0000</u>	EQUIP. & CAP. OUTLAY	Budget Amend. August 31, 2022	201,890.00	3,000.00	204,890.00

Budget Adjustment Register

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August:	3,000.00					
<u>SLC.5182.4112.0000</u>		SAFETY SUPPLIES	Budget Amend. August 31, 2022	3,000.00	-3,000.00	0.00
August:	-3,000.00					
<u>SLC.5182.4150.0000</u>		FUEL	Budget Amend. August 31, 2022	900.00	200.00	1,100.00
August:	200.00					
<u>SLC.5182.4500.0000</u>		EQUIPMENT REPAIRS	Budget Amend. August 31, 2022	2,200.00	-200.00	2,000.00
August:	-200.00					
<u>SSB.8130.4230.0000</u>		TELEPHONE	Budget Amend. August 31, 2022	200.00	200.00	400.00
August:	200.00					
<u>SSB.8130.4550.0000</u>		REPAIRS	Budget Amend. August 31, 2022	10,000.00	-200.00	9,800.00
August:	-200.00					
<u>SSB.8130.4810.0000</u>		INSURANCE	Budget Amend. August 31, 2022	1,100.00	-1.00	1,099.00
August:	-1.00					
<u>SSB.8130.4810.0000</u>		INSURANCE	Budget Amend. August 31, 2022	1,100.00	-1.00	1,099.00
August:	-1.00					
<u>SSB.9710.6000.0000</u>		BOND PRINCIPAL	Budget Amend. August 31, 2022	13,515.00	1.00	13,516.00
August:	1.00					
<u>SSB.9730.7000.0000</u>		BAN INTEREST	Budget Amend. August 31, 2022	2,669.00	1.00	2,670.00
August:	1.00					
<u>SSC.8120.4560.0000</u>		REPAIR/MAINT	Budget Amend. August 31, 2022	0.00	11,000.00	11,000.00
August:	11,000.00					
<u>SSC.8130.4210.0000</u>		CITY SEWER	Budget Amend. August 31, 2022	750,000.00	-11,000.00	739,000.00
August:	-11,000.00					
<u>SWB.1000.5031.0000</u>		Interfund Transfer Revenue	Budget Amend. August 31, 2022	0.00	-1,121,606.00	-1,121,606.00
August:	-1,121,606.00					
<u>SWB.8340.2000.0000</u>		EQUIPMENT CAPITAL OUTLAY	Budget Amend. August 31, 2022	15,000.00	-1.00	14,999.00
August:	-1.00					
<u>SWB.9710.6000.0000</u>		BOND PRINCIPAL	Budget Amend. August 31, 2022	104,801.00	1.00	104,802.00
August:	1.00					
<u>SWB.9730.6000.0000</u>		BAN PRINCIPAL	Budget Amend. August 31, 2022	91,491.00	1,121,606.00	1,213,097.00
August:	1,121,606.00					
<u>SWC.8340.4170.0000</u>		WATER METERS	Budget Amend. August 31, 2022	100,000.00	-2,500.00	97,500.00
August:	-2,500.00					
<u>SWC.8340.4590.0000</u>		REPAIRS	Budget Amend. August 31, 2022	15,000.00	2,500.00	17,500.00
August:	2,500.00					
<u>SWC.8340.4701.0000</u>		RAILROAD RIGHT OF WAY	Budget Amend. August 31, 2022	300.00	200.00	500.00
August:	200.00					
<u>SWC.8340.4810.0000</u>		INSURANCE	Budget Amend. August 31, 2022	18,000.00	-200.00	17,800.00
August:	-200.00					
<u>WSA.1610.1000.0000</u>		W/WW DIRECTOR, STODDARD	CHANGE ACCOUNT CODE	115,200.00	-115,200.00	0.00
August:	-115,200.00					
<u>WSA.1610.1010.0000</u>		DIRECTOR	CHANGE ACCOUNT CODE	0.00	115,200.00	115,200.00
August:	115,200.00					
<u>WSA.1610.1100.0000</u>		OVERTIME CREWS	CHANGE ACCOUNT CODE	0.00	30,000.00	30,000.00
August:	30,000.00					
<u>WSA.1610.1110.0000</u>		OVERTIME OFFICE	CHANGE ACCOUNT CODE	0.00	3,847.00	3,847.00
August:	3,847.00					
<u>WSA.1610.1900.0000</u>		CREW OVERTIME	CHANGE ACCOUNT CODE	30,000.00	-30,000.00	0.00
August:	-30,000.00					
<u>WSA.1610.1950.0000</u>		OFFICE OVERTIME	CHANGE ACCOUNT CODE	3,847.00	-3,847.00	0.00
August:	-3,847.00					
<u>WSA.1610.2000.0000</u>		EQUIP. & CAP. OUTLAY	Budget Amend. August 31, 2022	347,811.19	-1,000.00	346,811.19
August:	-1,000.00					

Budget Adjustment Register

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<u>WSA.1610.2000.0000</u>	EQUIP. & CAP. OUTLAY	Budget Amend. August 31, 2022	347,811.19	-5,000.00	342,811.19
August: -5,000.00					
<u>WSA.1610.4150.0000</u>	FUEL FOR VEHICLES	Budget Amend. August 31, 2022	15,000.00	5,000.00	20,000.00
August: 5,000.00					
<u>WSA.1610.4530.0000</u>	VEHICLES,REP.&SERV.	Budget Amend. August 31, 2022	8,000.00	1,000.00	9,000.00
August: 1,000.00					

Budget Code Summary

Budget	Budget Description	Account	Account Description	Before	Adjustment	After
2022 Adopted	2022 Adopted	<u>AAA.1110.1000.0000</u>	TOWN JUSTICE I, JOYCE	40,253.00	-40,253.00	0.00
		<u>AAA.1110.1010.0000</u>	Justice Joyce	0.00	40,253.00	40,253.00
		<u>AAA.1110.2000.0000</u>	EQUIP. & CAP. OUTLAY	1,000.00	-500.00	500.00
		<u>AAA.1110.4110.0000</u>	GEN. SUPPLIES	2,000.00	500.00	2,500.00
		<u>AAA.1111.1000.0000</u>	TOWN JUSTICE	39,294.00	-39,294.00	0.00
		<u>AAA.1111.1010.0000</u>	Justice Michaud	0.00	39,294.00	39,294.00
		<u>AAA.1111.2000.0000</u>	EQUIP. & CAP. OUTLAY	1,000.00	-500.00	500.00
		<u>AAA.1111.4110.0000</u>	GEN. SUPPLIES	2,000.00	500.00	2,500.00
		<u>AAA.1220.1000.0000</u>	SUPERVISOR, CASHMAN	73,000.00	-73,000.00	0.00
		<u>AAA.1220.1010.0000</u>	TOWN SUPERVISOR	0.00	73,000.00	73,000.00
		<u>AAA.1320.4700.0000</u>	CONT. SERVICES	26,500.00	1,500.00	28,000.00
		<u>AAA.1330.1000.0000</u>	REC.TAX/ASSESS.,BELLEW	35,124.00	-35,124.00	0.00
		<u>AAA.1330.1010.0000</u>	TAX RECEIVER	0.00	35,124.00	35,124.00
		<u>AAA.1330.1100.0000</u>	DEPUTY RECEIVER, WOODS	25,000.00	-25,000.00	0.00
		<u>AAA.1330.1300.0000</u>	DEPUTY TAX RECEIVER	0.00	25,000.00	25,000.00
		<u>AAA.1330.4130.0000</u>	POSTAGE	2,600.00	-600.00	2,000.00
		<u>AAA.1330.4320.0000</u>	COPIER RENTAL AND SUPPLIES	0.00	200.00	200.00
		<u>AAA.1330.4720.0000</u>	COMP. SERV. RECPTING	4,300.00	400.00	4,700.00
		<u>AAA.1355.1000.0000</u>	ASSESSOR I, DOWLING	74,900.00	-74,900.00	0.00
		<u>AAA.1355.1010.0000</u>	ASSESSOR	0.00	74,900.00	74,900.00
		<u>AAA.1355.1100.0000</u>	OVERTIME	0.00	100.00	100.00
		<u>AAA.1355.1200.0000</u>	OVERTIME	250.00	-100.00	150.00
		<u>AAA.1410.1000.0000</u>	TOWN CLERK	33,615.00	-33,615.00	0.00
		<u>AAA.1410.1010.0000</u>	TOWN CLERK	0.00	33,615.00	33,615.00
		<u>AAA.1410.1100.0000</u>	DPTY.TN.CLK.	16,700.00	-16,700.00	0.00
		<u>AAA.1410.1200.0000</u>	TOWN CLERK	0.00	16,700.00	16,700.00
		<u>AAA.1430.1100.0000</u>	SR. ACCT CLK/TYPIST, N. MARTIN	64,800.00	-15,000.00	49,800.00
		<u>AAA.1430.1400.0000</u>	SECRETARY TO THE SUPERVISOR	54,300.00	15,000.00	69,300.00
		<u>AAA.1610.4700.0000</u>	CONTRACTUAL SERVICES	15,875.00	-1,000.00	14,875.00
		<u>AAA.1610.4720.0000</u>	IT CONSULTING SERVICES	23,000.00	1,000.00	24,000.00
		<u>AAA.1610.4721.0000</u>	COMPUTER SERVICES	19,000.00	7,000.00	26,000.00
		<u>AAA.1620.1200.0000</u>	OVERTIME	5,000.00	2,000.00	7,000.00
		<u>AAA.1620.1700.0000</u>	LABORER Willard	48,500.00	-2,000.00	46,500.00
		<u>AAA.1620.4100.0000</u>	IMPROVEMENTS	95,000.00	-2,100.00	92,900.00
		<u>AAA.1620.4100.1000</u>	PARK IMPROVEMENTS	5,000.00	-500.00	4,500.00
		<u>AAA.1620.4100.1100</u>	PARK IMPROV. DOG PARK BULLIS R	300.00	100.00	400.00
		<u>AAA.1620.4102.0000</u>	MISCELLANEOUS	1,800.00	2,000.00	3,800.00
		<u>AAA.1620.4110.2000</u>	BEAUTIFICATION SUPPLIES AND M	400.00	500.00	900.00
		<u>AAA.1620.4112.0000</u>	SUPPLIES, CLEANING	2,500.00	700.00	3,200.00
		<u>AAA.1620.4116.0000</u>	PARK FIELD MAINTENANCE	39,000.00	750.00	39,750.00
		<u>AAA.1620.4200.0000</u>	ELEC.&HEAT, TN.HALL	27,600.00	-750.00	26,850.00
		<u>AAA.1620.4210.0000</u>	WATER	4,500.00	-700.00	3,800.00
		<u>AAA.1620.4510.0000</u>	BLDGS.REPAIRS&SERVICE	20,000.00	-2,000.00	18,000.00
		<u>AAA.1620.4510.1000</u>	PARK BLDGS REPAIR & SERVICE	5,000.00	2,000.00	7,000.00
		<u>AAA.1620.4850.1000</u>	PARK INSURANCE	12,000.00	1,110.00	13,110.00
		<u>AAA.1620.8000.0000</u>	NYS RETIREMENT	53,200.00	-1,110.00	52,090.00
		<u>AAA.1990.4000.0000</u>	CONTINGENT ACCT.	40,000.00	-8,500.00	31,500.00
		<u>AAA.5010.1010.0000</u>	HIGHWAY SUPERINTENDENT	0.00	0.00	0.00
		<u>AAA.6772.1000.0000</u>	DIRECTOR, EP (15%)	21,600.00	-21,600.00	0.00
		<u>AAA.6772.1010.0000</u>	DIRECTOR	0.00	21,600.00	21,600.00
		<u>AAA.7310.4151.0000</u>	FUEL, DIRECTOR VEHICLE	700.00	300.00	1,000.00
		<u>AAA.7310.8000.0000</u>	NYS RETIREMENT	23,900.00	-300.00	23,600.00
		<u>AAA.8010.1000.0000</u>	ZON.ENFR.OFFICER, IMHOFF	78,400.00	-78,400.00	0.00
		<u>AAA.8010.1010.0000</u>	CODE ENFORCEMENT OFFICER si	0.00	78,400.00	78,400.00
		<u>AAA.8010.1100.0000</u>	TYPIST, P.S	0.00	4,000.00	4,000.00
		<u>AAA.8010.1150.0000</u>	EXTRA HELP/OT	4,000.00	-4,000.00	0.00
		<u>AAA.8010.4401.0000</u>	VEHICLE, FUEL	2,400.00	1,000.00	3,400.00
		<u>AAA.8010.4600.0000</u>	LEGAL NOTICES	1,000.00	-1,000.00	0.00

Budget Adjustment Register

Packet: GLPKT07682 - Budget Amend. August 31, 2022

<u>AAA.8020.1100.0000</u>	OVERTIME	63,700.00	-63,200.00	500.00
<u>AAA.8020.1110.0000</u>	PLANNER	0.00	63,700.00	63,700.00
<u>AAA.8020.1300.0000</u>	SUMMER HELP/OT	500.00	-500.00	0.00
<u>DAA.5110.4000.0000</u>	MISCELLANEOUS/SAFETY	4,000.00	1,500.00	5,500.00
<u>DAA.5110.4200.0000</u>	PAVING MATLS/PATCHING	50,000.00	-1,500.00	48,500.00
<u>DAA.5112.4200.0000</u>	PAVING MATERIALS	70,000.00	-4,525.00	65,475.00
<u>DAA.5130.4500.0000</u>	MOTOR OIL	9,000.00	-1,320.00	7,680.00
<u>DAA.5130.4800.0000</u>	VEHICLE & EQUIPMENT INSURAN	41,500.00	1,320.00	42,820.00
<u>DAA.9000.8200.0000</u>	WORKERS COMPENSATION	94,500.00	4,525.00	99,025.00
<u>SLC.5182.2000.0000</u>	EQUIP. & CAP. OUTLAY	201,890.00	3,000.00	204,890.00
<u>SLC.5182.4112.0000</u>	SAFETY SUPPLIES	3,000.00	-3,000.00	0.00
<u>SLC.5182.4150.0000</u>	FUEL	900.00	200.00	1,100.00
<u>SLC.5182.4500.0000</u>	EQUIPMENT REPAIRS	2,200.00	-200.00	2,000.00
<u>SSB.8130.4230.0000</u>	TELEPHONE	200.00	200.00	400.00
<u>SSB.8130.4550.0000</u>	REPAIRS	10,000.00	-200.00	9,800.00
<u>SSB.8130.4810.0000</u>	INSURANCE	1,100.00	-2.00	1,098.00
<u>SSB.9710.6000.0000</u>	BOND PRINCIPAL	13,515.00	1.00	13,516.00
<u>SSB.9730.7000.0000</u>	BAN INTEREST	2,669.00	1.00	2,670.00
<u>SSC.8120.4560.0000</u>	REPAIR/MAINT	0.00	11,000.00	11,000.00
<u>SSC.8130.4210.0000</u>	CITY SEWER	750,000.00	-11,000.00	739,000.00
<u>SWB.1000.5031.0000</u>	Interfund Transfer Revenue	0.00	-1,121,606.00	-1,121,606.00
<u>SWB.8340.2000.0000</u>	EQUIPMENT CAPITAL OUTLAY	15,000.00	-1.00	14,999.00
<u>SWB.9710.6000.0000</u>	BOND PRINCIPAL	104,801.00	1.00	104,802.00
<u>SWB.9730.6000.0000</u>	BAN PRINCIPAL	91,491.00	1,121,606.00	1,213,097.00
<u>SWC.8340.4170.0000</u>	WATER METERS	100,000.00	-2,500.00	97,500.00
<u>SWC.8340.4590.0000</u>	REPAIRS	15,000.00	2,500.00	17,500.00
<u>SWC.8340.4701.0000</u>	RAILROAD RIGHT OF WAY	300.00	200.00	500.00
<u>SWC.8340.4810.0000</u>	INSURANCE	18,000.00	-200.00	17,800.00
<u>WSA.1610.1000.0000</u>	W/WW DIRECTOR, STODDARD	115,200.00	-115,200.00	0.00
<u>WSA.1610.1010.0000</u>	DIRECTOR	0.00	115,200.00	115,200.00
<u>WSA.1610.1100.0000</u>	OVERTIME CREWS	0.00	30,000.00	30,000.00
<u>WSA.1610.1110.0000</u>	OVERTIME OFFICE	0.00	3,847.00	3,847.00
<u>WSA.1610.1900.0000</u>	CREW OVERTIME	30,000.00	-30,000.00	0.00
<u>WSA.1610.1950.0000</u>	OFFICE OVERTIME	3,847.00	-3,847.00	0.00
<u>WSA.1610.2000.0000</u>	EQUIP. & CAP. OUTLAY	347,811.19	-6,000.00	341,811.19
<u>WSA.1610.4150.0000</u>	FUEL FOR VEHICLES	15,000.00	5,000.00	20,000.00
<u>WSA.1610.4530.0000</u>	VEHICLES,REP.&SERV.	8,000.00	1,000.00	9,000.00
	2022 Adopted Total:	3,229,435.19	0.00	3,229,435.19
	Grand Total:	3,229,435.19	0.00	3,229,435.19

Fund Summary

Fund	Before	Adjustment	After
Budget Code:2022 Adopted - 2022 Adopted Fiscal: 2022			
AAA	1,110,511.00	0.00	1,110,511.00
DAA	269,000.00	0.00	269,000.00
SLC	207,990.00	0.00	207,990.00
SSB	27,484.00	0.00	27,484.00
SSC	750,000.00	0.00	750,000.00
SWB	211,292.00	0.00	211,292.00
SWC	133,300.00	0.00	133,300.00
WSA	519,858.19	0.00	519,858.19
Budget Code 2022 Adopted Total:	3,229,435.19	0.00	3,229,435.19
Grand Total:	3,229,435.19	0.00	3,229,435.19

**TOWN OF PLATTSBURGH
TOWN BOARD SEMI MONTHLY MEETING
September 15, 2022**

Resolution No. 022-181

Uniform Services Award

WHEREAS, the Town solicited proposals for uniform services for the Town of Plattsburgh; and

WHEREAS, only one bid was received from the Town's current provider; Unifirst Uniforms therefore, be it

RESOLVED, that, after review by the Town Attorney, the Supervisor is duly authorized and empowered to execute the agreement on behalf of the Town of Plattsburgh; and be it further

RESOLVED, that a copy of this Resolution be given to the Finance Manager, and UniFirst Corporation of, 15 Industrial Park Road Keeseville, New York, a contract to provide uniforms for the Town employees.

Motion: Thomas E. Wood

Seconded by: Dana M. Isabella

Discussion: None

	<u>Yes</u>	<u>No</u>	<u>Absent</u>	<u>Carried</u>	<u>Tabled</u>
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x

Thomas E. Wood	x				
Barbara E. Hebert	x				
Charles A. Kostyk	x				
Dana M. Isabella	x				
Michael S. Cashman	x				

**TOWN OF PLATTSBURGH
TOWN BOARD SEMI MONTHLY MEETING
September 15, 2022**

Resolution No. 022-182

**Town of Plattsburgh Developer's
Guide-LaBella Associates**

WHEREAS, the Town of Plattsburgh has adopted the 2019 Town Center Smart Growth Plan, 2021 Town Center Smart Growth Zoning Code, 2021 Former County Airport Smart Growth Report, and commenced with the Smart Growth rezoning of the Former Airport Property; and

WHEREAS, the Town of Plattsburgh has recognized the need for tools to further implement the goals and requirements of the aforementioned plans and regulations; and

WHEREAS, the Town of Plattsburgh has also recognized the need to proactively seek Smart Growth development in the Town Center in order to meet regional needs for housing, services, and other community amenities; and

WHEREAS, the Town of Plattsburgh has entered into a second year of partnership with the Clinton County Board of Realtors; and

WHEREAS, the partnership has successfully applied for, and been awarded, two National Association of Realtors Smart Growth grants totaling \$15,000 to create a Town of Plattsburgh Developer's Guide; and

WHEREAS, the Clinton County Board of Realtors has agreed to match the grant funds with \$2000 of their local funds; and

WHEREAS, the Town of Plattsburgh Developer's Guide will provide clear permitting pathways, administrative processes, financial and market information, and other resources to the development community; and

WHEREAS, the Town of Plattsburgh has a two-year term contract with LaBella Associates (formerly Chazen Companies), located at 300 State Street, Suite 201, Rochester, New York, 14614; and

WHEREAS, LaBella Associates has provided an adequate scope of services and lump sum quote for \$25,000.00; now, therefore be it

RESOLVED, the Town of Plattsburgh Town Board, upon approval and recommendation of the Town Attorney, does hereby accept the proposal and scope of

services as submitted by LaBella Associates in the letter dated April, 14 2022; and it is further

RESOLVED, that the Supervisor is hereby authorized and directed to execute the Agreements for said professional consulting services; and be it further

RESOLVED, that a copy of this Resolution be given to the Finance Manager and Planning Department Head.

Motion: Dana M. Isabella – Motion to waive the reading and go straight to a vote

Seconded by: Thomas E. Wood

Discussion: None

	<u>Yes</u>	<u>No</u>	<u>Absent</u>	<u>Carried</u> x	<u>Tabled</u>
Thomas E. Wood	x				
Barbara E. Hebert	x				
Charles A. Kostyk	x				
Dana M. Isabella	x				
Michael S. Cashman	x				

**TOWN OF PLATTSBURGH
TOWN BOARD SEMI MONTHLY MEETING
September 15, 2022**

Resolution No. 022-183

Exterior Door Replacement

WHEREAS, it has been identified that the exit door in the Town’s Board Room exterior door is in need of replacement; therefore be it

RESOLVED, that the Town Board does hereby grant permission to purchase door from D.S. Specialties Inc. 2740 State Rte. 11, Mooers, NY 12958 not to exceed to \$6,000.00; and it is further

RESOLVED, that payment be made payable from the 2022 General Fund Budget accounts A1620.4100 Improvements, and that a copy of this Resolution be given to the Finance Manager .

Motion: Thomas E. Wood

Seconded by: Barbara E. Hebert

Discussion: None

	<u>Yes</u>	<u>No</u>	<u>Absent</u>	<u>Carried</u>	<u>Tabled</u>
				x	
Thomas E. Wood	x				
Barbara E. Hebert	x				
Charles A. Kostyk	x				
Dana M. Isabella	x				
Michael S. Cashman	x				

**TOWN OF PLATTSBURGH
TOWN BOARD SEMI MONTHLY MEETING
September 15, 2022**

Resolution No. 022-184

Purchase of Copiers

WHEREAS, it has been identified that the Town’s copier use has decreased, and the copiers are outdated; and

WHEREAS, in order to increase efficiency and decrease costs, the copiers in the mailroom, back office, town court, justice bench and Town Clerk’s office need replacement; therefore be it

RESOLVED, that the Town Board does hereby grant permission to purchase said copiers from SymQuest, 18 Northern Avenue Plattsburgh, NY 12903, not to exceed to \$15,500.00; and it is further

RESOLVED, that payment be made payable from the 2022 General Fund Budget accounts A1610.2000 Equipment & Capital Outlay Account, A1410.2000 Equipment & Capital Outlay Account, A1110.2000 Equipment & Capital Outlay Account, A1111.2000 Equipment & Capital Outlay Account, and that a copy of this Resolution be given to the Finance Manager .

Motion: Barbara E. Hebert – motion to waive the reading, straight to vote

Seconded by: Dana M. Isabella

Discussion: None

	<u>Yes</u>	<u>No</u>	<u>Absent</u>	<u>Carried</u>	<u>Tabled</u>
				x	
Thomas E. Wood	x				
Barbara E. Hebert	x				
Charles A. Kostyk	x				
Dana M. Isabella	x				
Michael S. Cashman	x				

**TOWN OF PLATTSBURGH
TOWN BOARD SEMI MONTHLY MEETING
September 15, 2022**

Resolution No. 022-185

Holiday Inn Tax Assessment

WHEREAS, Plattsburgh Holiday Inn, LLC & Santoshi Corporation [Petitioner] have commenced an action against the Town for review of a Tax Assessment under Article 7 of the Real Property Tax Law; and

WHEREAS, numerous discussions between representatives of the Town and Petitioner have taken place; and

WHEREAS, the Town and Petitioner have reached an agreement to resolve this matter without further litigation; now therefore be it

RESOLVED, that the Supervisor is here by authorized to execute any and all documents resolving this matter.

Motion: Thomas E. Wood

Seconded by: Dana M. Isabella

Discussion: Kostyk

	<u>Yes</u>	<u>No</u>	<u>Absent</u>	<u>Carried</u>	<u>Tabled</u>
				x	
Thomas E. Wood	x				
Barbara E. Hebert	x				
Charles A. Kostyk	x				
Dana M. Isabella	x				
Michael S. Cashman	x				

**TOWN OF PLATTSBURGH
TOWN BOAD SEMI MONTHLY MEETING
September 15, 2022**

Resolution No. 022-186

**Cadyville Recreation and May
Currier Park Improvements**

WHEREAS, the Parks and Recreation Department in cooperation with the Buildings and Grounds Department is responsible for the maintenance and upkeep of parks in the Town of Plattsburgh; and

WHEREAS, to maintain the value of our parks and recreation areas, the Department must replace the current guardrails with boulders for maintenance sustainability purposes; and

WHEREAS, Ms. Erin Pangborn, the Recreation and Youth Services Director, has obtained formal written quotes for the purchase, in both Cadyville Recreation Park and May Currier Park, of boulders, and

WHEREAS, the total quotes for both Cadyville Recreation Park and for May Currier Park is \$14,100.00; therefore be it

RESOLVED, that the Town Board does hereby authorize the purchase for Cadyville Recreation Park and May Currier Parks improvement; and, it is further

RESOLVED, that the Supervisor is hereby authorized to sign all related documents relative to the Cadyville Recreation Park and May Currier Park improvements to be made payable from the Parkland Funds; and it is further

RESOLVED, that a copy of this resolution be given to the Finance Manager, Ms. Pangborn and the Building and Grounds Superintendent.

Motion: Dana M. Isabella – motion to waive the reading, straight to vote

Seconded by: Thomas E. Wood

Discussion: Cashman

	<u>Yes</u>	<u>No</u>	<u>Absent</u>	<u>Carried</u>	<u>Tabled</u>
Thomas E. Wood	x			x	
Barbara E. Hebert	x				
Charles A. Kostyk	x				
Dana M. Isabella	x				
Michael S. Cashman	x				

**TOWN OF PLATTSBURGH
TOWN BOARD SEMI MONTHLY MEETING
September 15, 2022**

Resolution No. 022-187

**Change Order No. 2 - Contract No. 1-
General Water Supply Improvements**

WHEREAS the Town of Plattsburgh’s Water and Wastewater Department (WWW) went out to bid and awarded the Water Supply Improvements Contract No. 1 - General (Resolution No. 021-123) as part an ongoing capital improvement plan; and

WHEREAS, the gas line trenching to generator and five additional bollards are required; and

WHEREAS, Luck Brothers, Inc. has submitted a pricing adjustment in the amount of \$5,434.50; now, therefore be it

RESOLVED, that the Town Board does hereby authorize the Supervisor to execute said change order no. 1 contract no. 1; and, be it further

RESOLVED, that a copy of this Resolution be given to the Finance Manager and Water Wastewater Director, Laberge Engineering and Luck Brothers, Inc.

Motion: Charles A. Kostyk

Seconded by: Barbara E. Hebert

Discussion: Kostyk

	<u>Yes</u>	<u>No</u>	<u>Absent</u>	<u>Carried</u>	<u>Tabled</u>
				x	
Thomas E. Wood	x				
Barbara E. Hebert	x				
Charles A. Kostyk	x				
Dana M. Isabella	x				
Michael S. Cashman	x				

**TOWN OF PLATTSBURGH
TOWN BOARD SEMI MONTHLY MEETING
September 15, 2022**

Resolution No. 022-188

**Change Order No. 2 - Contract
No. 4 – Electrical, Water Supply
Improvements**

WHEREAS, the Town of Plattsburgh’s Water and Wastewater Department (WWW) went out to bid and awarded the Water Supply Improvements Contract No. 4 – Electrical (Resolution No. 021-126) as part an ongoing capital improvement plan; and

WHEREAS, changes to the well and grinder pump controls, in addition to a time extension is required; and

WHEREAS, based on the time to receive materials the contactor has requested a time extension to November 30, 2022; and

WHEREAS, Triangle Electrical systems Inc. has submitted a pricing adjustment in the amount of \$8,175.00; now, therefore be it

RESOLVED, that the Town Board does hereby authorize the Supervisor to execute said change order no. 2 contract no. 4; and, be it further

RESOLVED, that a copy of this Resolution be given to the Finance Manager and Water Wastewater Director, Laberge Engineering and Triangle Electrical Systems Inc..

Motion: Charles A. Kostyk

Seconded by: Thomas E. Wood

Discussion: None

	<u>Yes</u>	<u>No</u>	<u>Absent</u>	<u>Carried</u>	<u>Tabled</u>
Thomas E. Wood	x			x	
Barbara E. Hebert	x				
Charles A. Kostyk	x				
Dana M. Isabella	x				
Michael S. Cashman	x				

**TOWN OF PLATTSBURGH
TOWN BOARD SEMI MONTHLY MEETING
September 15, 2022**

Resolution No. 022-189

Tentative Budget Filed for 2023

WHEREAS, the 2023 Tentative Budget for the Town of Plattsburgh will be duly filed on September 30, 2022 in the Town Clerk's Office; now therefore be it

RESOLVED, that the Town Board of the Town of Plattsburgh does hereby receive and place on file the 2022 Tentative Budget with the Town Clerk per Town Law, section 106 (3); and be it further

RESOLVED, that a copy of this Resolution be given to the Finance Manager.

Motion: Barbara E. Hebert

Seconded by: Dana M. Isabella

Discussion: None

	<u>Yes</u>	<u>No</u>	<u>Absent</u>	<u>Carried</u>	<u>Tabled</u>
				x	
Thomas E. Wood	x				
Barbara E. Hebert	x				
Charles A. Kostyk	x				
Dana M. Isabella	x				
Michael S. Cashman	x				

**TOWN OF PLATTSBURGH
TOWN BOARD SEMI MONTHLY MEETING
September 15, 2022**

RESOLVED, that this Town Board meeting be adjourned at 6:11 PM.

**Motion by: Thomas E. Wood
Seconded by: Charles A. Kostyk
Discussion: None**

	<u>Yes</u>	<u>No</u>	<u>Carried</u>
			x
Thomas E. Wood	x		
Barbara E. Hebert	x		
Charles A. Kostyk	x		
Dana M. Isabella	x		
Michael S. Cashman	x		

Minutes Respectfully Submitted by:

Katie Kalluche 9/22/22

Katie Kalluche, Town Clerk