

**TOWN OF PLATTSBURGH TOWN BOARD  
WORK SESSION AGENDA  
August 11, 2022**

The meeting was called to order at 6:00 PM by the presiding officer at the Town of Plattsburgh Town Hall, 151 Banker Road. Pledge.

	<u>Present</u>	<u>Absent</u>
<b>MEMBERS: Michael S. Cashman, Supervisor</b>	x	
<b>Thomas E. Wood, Councilor</b>		x
<b>Barbara E. Hebert, Councilor</b>	x	
<b>Charles A. Kostyk, Councilor</b>	x	
<b>Dana M. Isabella, Councilor</b>	x	
<b>Kathryn B. Kalluche, Town Clerk</b>	x	
<b>James J. Coffey, Town Attorney</b>	x	

Public Comments – None

Supervisor's Report – None

**Draft Resolutions:**

022-166 Resignation of Drew Arthur as Code Enforcement Officer  
022-167 Purchase of Five (5) One-Inch Meter Pits  
022-168 Appointment of Malana Tamer as a Member of the Planning Board  
022-169 Appointment of Thomas P. Hamilton to the Zoning Board of Appeals  
022-xxx Minutes

**Committee Reports –**

Town Board meeting be adjourned at 6:07 PM.

**TOWN OF PLATTSBURGH  
TOWN BOARD WORK SESSION  
August 11, 2022**

**Resolution No. 022-166**

**Resignation of Drew Arthur  
as Code Enforcement Officer**

**WHEREAS**, Drew Arthur has submitted a letter of resignation from his position as Code Enforcement Officer in the Codes and Zoning Department effective August 17, 2022; therefore be it

**RESOLVED**, that the Town of Plattsburgh Town Board, with appreciation for his prior years of service in that position, accept Mr. Arthur's letter of resignation as Code Enforcement Officer; and, be it further

**RESOLVED**, that a copy of this resolution be given to the Finance Manager and be put in Mr. Arthur's personnel file.

**Motion: Charles A. Kostyk**

**Seconded by: Barbara E. Hebert**

**Discussion: M. Cashman, B. Hebert**

<b>Roll Call:</b>	<b><u>Yes</u></b>	<b><u>No</u></b>	<b><u>Absent</u></b>	<b><u>Carried</u></b>	<b><u>Tabled</u></b>
				x	
<b>Thomas E. Wood</b>			x		
<b>Barbara E. Hebert</b>	x				
<b>Charles A. Kostyk</b>	x				
<b>Dana M. Isabella</b>	x				
<b>Michael S. Cashman</b>	x				

**TOWN OF PLATTSBURGH  
TOWN BOARD WORK SESSION  
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**Resolution No. 022-167**

**Purchase (5) 1" Meter Pits**

**WHEREAS**, the Water & Wastewater Dept. needs 1" meter pits for inventory for new service lines; and

**WHEREAS**, Procedures for Purchase of Commodities, Equipment or Goods and Contract Values requires the Town to solicit price quotes for amounts in excess of \$5,000.00; therefore be it

**WHEREAS**, the Water & Wastewater Dept. requested 3 solicited prices and is requesting approval to purchase five 1 inch meter pits; and

**RESOLVED**, the purchase of (5) 1" meter pits be awarded to Blair Supply Corp, the lowest bid in the amount of \$7,048.15 be approved; and it is further

**RESOLVED**, that payment be made payable from the 2022 Water & Wastewater Budget Account # SWC.8340.2000 and that a copy of this Resolution be given to the Water & Wastewater Department and Budget Officer.

**Motion: Charles A. Kostyk**

**Seconded by: Dana M. Isabella**

**Discussion: None**

	<u>Yes</u>	<u>No</u>	<u>Absent</u>	<u>Carried</u>	<u>Tabled</u>
				x	
<b>Thomas E. Wood</b>					x
<b>Barbara E. Hebert</b>	x				
<b>Charles A. Kostyk</b>	x				
<b>Dana M. Isabella</b>	x				
<b>Michael S. Cashman</b>	x				

**TOWN OF PLATTSBURGH  
TOWN BOARD WORK SESSION  
August 11, 2022**

**Resolution No. 022-168**

**Appointment of Malana Tamer  
as a Member of the Planning  
Board**

**WHEREAS**, a vacancy exists on the Planning Board for a Board Member; and

**WHEREAS**, Malana Tamer is willing to serve as a Board Member, therefore be it

**RESOLVED**, that, as per Local Law #1 of 1999, the Town Board does hereby appoint Malana Tamer, a resident of the Town of Plattsburgh, to the Planning Board for a term to expire December 31, 2028; and, be it further

**RESOLVED**, that Malana Tamer take her oath of office within thirty days of this appointment and a certified copy of this Resolution be given to Malana Tamer, Trevor Cole, Department Head Planning and Community Development and the Chairperson of the Planning Board .

**Motion: Barbara E. Hebert**

**Seconded by: Dana M. Isabella**

**Discussion: None**

<b>Roll Call:</b>	<b><u>Yes</u></b>	<b><u>No</u></b>	<b><u>Absent</u></b>	<b><u>Carried</u></b>	<b><u>Tabled</u></b>
				<b>x</b>	
<b>Thomas E. Wood</b>			<b>x</b>		
<b>Barbara E. Hebert</b>	<b>x</b>				
<b>Charles A. Kostyk</b>	<b>x</b>				
<b>Dana M. Isabella</b>	<b>x</b>				
<b>Michael S. Cashman</b>	<b>x</b>				

**TOWN OF PLATTSBURGH  
TOWN BOARD WORK SESSION  
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Resolution No. 022-169

Appointment of  
Thomas P. Hamilton as  
a Member of the Zoning  
Board of Appeals

**WHEREAS**, a vacancy exists on the Zoning Board of Appeals for an Alternate Board Member; and

**WHEREAS**, Thomas P. Hamilton, a resident of the Town of Plattsburgh, is willing to serve as an alternate member of the Zoning Board of Appeals; therefore, be it

**RESOLVED**, that as per Local Law #1 of 1999, the Town Board does hereby appoint Mr. Hamilton to the Zoning Board of Appeals for a three (3) year term to expire December 31, 2024; and, be it further

**RESOLVED**, that Mr. Hamilton take an oath of office within thirty days of this appointment and a copy of this Resolution be given to the ZBA Board Chairperson, Mr. Hamilton and to Steve Imhoff, Department Head.

**Motion:** Charles A. Kostyk

**Seconded by:** Dana M. Isabella

**Discussion:** None

Roll Call:	<u>Yes</u>	<u>No</u>	<u>Absent</u>	<u>Carried</u>	<u>Tabled</u>
				x	

Thomas E. Wood			x		
Barbara E. Hebert	x				
Charles A. Kostyk	x				
Dana M. Isabella	x				
Michael S. Cashman	x				

Minutes Respectfully Submitted by:



Katie Kalluche, Town Clerk