

**TOWN OF PLATTSBURGH
TOWN BOARD MONTHLY MEETING
August 4, 2022**

The meeting was called to order at 6:00 p.m. by the presiding officer at the Town Hall on the Banker Road. Pledge.

MEMBERS:	<u>PRESENT</u>	<u>ABSENT</u>
Michael S. Cashman, Supervisor	x	
Thomas E. Wood, Councilor	x	
Barbara E. Hebert, Councilor		x
Charles A. Kostyk, Councilor	x	
Dana M. Isabella, Councilor		x
Kathryn B. Kalluche, Town Clerk	x	
James J. Coffey, Town Attorney	x	

Resolution No. 022-156

Accept Minutes of the Previous Meeting

RESOLVED, that the minutes of July 7, 2022 and July 14, 2022 be accepted and the reading of the minutes be dispensed with.

Motion: Charles A. Kostyk

Seconded by: Thomas E. Wood

Discussion: None

	<u>Yes</u>	<u>No</u>	<u>Absent</u>	<u>Carried</u>	<u>Tabled</u>
				x	
Thomas E. Wood	x				
Barbara E. Hebert			x		
Charles A. Kostyk	x				
Dana M. Isabella			x		
Michael S. Cashman	x				

Public Comment: None

**TOWN OF PLATTSBURGH
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Resolution No. 022-157

Abstract 8A- 22

RESOLVED, that the abstract of audited claims **No.8A-22** for \$278,272.48, **Abstract 8A-22** prepays for the amount \$152,367.46 be received as reviewed by the Audit Committee and the Supervisor is hereby authorized to pay said abstracts.

Motion: Thomas E. Wood

Seconded by: Charles A. Kostyk

Discussion: None

	<u>Yes</u>	<u>No</u>	<u>Absent</u>	<u>Carried</u>	<u>Tabled</u>
				x	
Thomas E. Wood	x				
Barbara E. Hebert			x		
Charles A. Kostyk	x				
Dana M. Isabella			x		
Michael S. Cashman					

**TOWN OF PLATTSBURGH
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Resolution No. 022-158

Monthly Department Reports

RESOLVED, to receive and place on file Monthly Department Head Reports.

Building and Grounds – **June 2022**

Codes and Zoning – **June 2022**

Dog Control Officer – **June 2022**

Historian –

Highway Superintendent – **June 2022**

Justice Court-

Parks and Recreation –

Planning and Community
Development –

Safety Committee –

Supervisors Financial
Report – **June 2022**

Tax Receiver –

Town Clerk – **June 2022**

Water Wastewater –

Motion: Charles A. Kostyk

Seconded by: Thomas E. Wood

Discussion: None

	<u>Yes</u>	<u>No</u>	<u>Absent</u>	<u>Carried</u>	<u>Tabled</u>
				x	
Thomas E. Wood	x				
Barbara E. Hebert			x		
Charles A. Kostyk	x				
Dana M. Isabella			x		
Michael S. Cashman	x				

**TOWN OF PLATTSBURGH
TOWN BOARD MONTHLY MEETING
August 4, 2022**

Resolution No. 022-159

**Twinstate Maintenance
Renewal Agreement**

WHEREAS, the Town of Plattsburgh ("Town" herein) maintains an annual Maintenance Renewal Agreement with Twinstate to provide telephone hardware, software and system support; and

WHEREAS, Twinstate has submitted a Renewal Agreement to the Town for Service from September 1, 2022 to August 31, 2023; and

WHEREAS, the Town Board has provided, within the General Fund of the Town of Plattsburgh 2022 Budget, for the renewal of its one-year contract with Twinstate in the amount of \$ 6,295.27 and

WHEREAS, the Town attorney has approved as to form the one-year contract submitted by Twinstate; now, therefore be it

RESOLVED, that the one-year renewal contract submitted by Twinstate be approved and the Supervisor is authorized to execute the same for the Town of Plattsburgh and a copy of this Resolution be given to the Finance Manager.

Motion: Thomas E. Wood

Seconded by: Charles A. Kostyk

Discussion: None

	<u>Yes</u>	<u>No</u>	<u>Absent</u>	<u>Carried</u>	<u>Tabled</u>
				x	
Thomas E. Wood	x				
Barbara E. Hebert			x		
Charles A. Kostyk	x				
Dana M. Isabella			x		
Michael S. Cashman	x				

**TOWN OF PLATTSBURGH
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Resolution No. 022-160

Water Capital Project Closure

WHEREAS, the following Water Capital Projects outlined below are completed and need to be closed: and

Base Water Mains
Kimberly Lane Tank 3 Rehab
Quarry Road Water Project

and all work has been completed; and

WHEREAS, the remaining cash balances in each capital project fund will be returned to the Consolidated Water District and said cash balances will be applied to the debt related to each project, therefore, be it

RESOLVED, that the Town Board does hereby authorize the closure of the Water Capital Projects as outlined above, and be it further

RESOLVED, that a copy of this Resolution be given to the Finance Manager and Director of Water and Wastewater.

Motion: Charles A. Kostyk

Seconded by: Thomas E. Wood

Discussion: Yes. Wood and Cashman.

	<u>Yes</u>	<u>No</u>	<u>Absent</u>	<u>Carried</u>	<u>Tabled</u>
				x	
Thomas E. Wood	x				
Barbara E. Hebert			x		
Charles A. Kostyk	x				
Dana M. Isabella			x		
Michael S. Cashman	x				

**TOWN OF PLATTSBURGH
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Resolution No. 022-161

RFP For Uniform Rental Services

WHEREAS, it is good business practice to solicit quotes to obtain the maximum value for every dollar expended; and

WHEREAS, the Town's current rental agreement is set to expire and the Town wishes to obtain new quotes; now therefore it is

RESOLVED, that the Town Board of the Town of Plattsburgh does hereby authorize the Supervisor to solicit and receive proposals for uniform rental services for a period of three years.

Motion: Thomas E. Wood

Seconded by: Charles A. Kostyk

Discussion: Yes. Cashman.

	<u>Yes</u>	<u>No</u>	<u>Absent</u>	<u>Carried</u>	<u>Tabled</u>
				x	
Thomas E. Wood	x				
Barbara E. Hebert			x		
Charles A. Kostyk	x				
Dana M. Isabella			x		
Michael S. Cashman	x				

**TOWN OF PLATTSBURGH
TOWN BOARD MONTHLY MEETING
August 4, 2022**

Resolution No. 022-162

**Request to Attend New York
Upstate Chapter APA
Conference**

WHEREAS, the Town of Plattsburgh Planning & Community Development Department Staff are required to maintain professional training and development; and

WHEREAS, it is in the best interest of the Town Planning & Community Development Department to update technical knowledge and new regulation information regarding comprehensive planning, zoning, complete streets, solar energy, case law, subdivision and site plan reviews; now therefore be it

RESOLVED, that Trevor Cole be allowed to attend the New York Upstate Chapter American Planning Association Annual Conference held on October 12-14, 2022 in Buffalo, New York; and, it is further

RESOLVED, that \$338.00 for lodging, \$86.00 for parking and meals, and \$325.00 for registration be charged to the Planning & Community Department Budget, account number A-.8020.4410.000; and, be it further

RESOLVED, that a copy of this Resolution be given to the Finance Manager and Planning & Community Development Department Head.

Motion: Charles A. Kostyk

Seconded by: Thomas E. Wood

Discussion: Yes. Cashman

	<u>Yes</u>	<u>No</u>	<u>Absent</u>	<u>Carried</u>	<u>Tabled</u>
				x	
Thomas E. Wood	x				
Barbara E. Hebert			x		
Charles A. Kostyk	x				
Dana M. Isabella			x		
Michael S. Cashman	x				

**TOWN OF PLATTSBURGH
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August 4, 2022**

Resolution No. 022-163

**Contract of Service Between
Town of Plattsburgh and Donald
Hoffmann, MAI, SRA for
Appraisal of Property**

WHEREAS, RBK BURGHELL LLC, hereinafter the Petitioner, is the owner of certain real property situate in the Town of Plattsburgh with Tax Map No. 246-1-10.2 and Property Location at 41-51-57 Indian Bay Way; and

WHEREAS, said property has an assessed valuation of \$1,450,000; and

WHEREAS, Petitioner has filed a Notice of Petition and Petition with New York State Supreme Court, County of Clinton, for review of the assessment under Article 7 of the Real Property Tax Law of the State of New York dated July 20, 2022, asserting that the full market value of the property is \$990,000; and

WHEREAS, Petitioner has filed a Request for Judicial Intervention on July 20, 2022; and

WHEREAS, in order to defend the assessment of the Town in these proceedings, an appraisal will be required; and

WHEREAS, Donald Hoffmann MAI, SRA, has agreed to do an appraisal for the Town of this property under the terms and conditions contained in a letter from Mr. Hoffmann; now

THEREFORE BE IT RESOLVED that the supervisor is hereby authorized to sign any and all documents required to retain the services of Mr. Hoffmann under the terms and conditions set forth in the aforementioned letter.

Motion: Thomas E. Wood

Seconded by: Charles A. Kostyk

Discussion: Yes. Cashman

	<u>Yes</u>	<u>No</u>	<u>Absent</u>	<u>Carried</u>	<u>Tabled</u>
				x	
Thomas E. Wood	x				
Barbara E. Hebert			x		
Charles A. Kostyk	x				
Dana M. Isabella			x		
Michael S. Cashman	x				

**TOWN OF PLATTSBURGH
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Resolution No. 022-164

**3% Site Plan Return Deposit for
UMS Properties R & D Facility
Site Plan & SUP 2019**

WHEREAS, the Town of Plattsburgh Planning Board has reviewed and approved all requirements of the UMS Properties R & D Facility Site Plan & SUP 2019; and

WHEREAS, the Planning & Community Development Department has coordinated inspection of said project and reports all requirements have been met and completed; now, therefore be it

RESOLVED, that the Supervisor is hereby authorized and directed to release the said deposit in the amount of \$3,363.06 plus accrued interest to date; and it is further

RESOLVED, that a certified copy of this Resolution be forwarded, by the Planning & Community Development Department Secretary, with the return of deposit to UMS Properties, LLC.

Motion: Charles A. Kostyk

Seconded by: Thomas E. Wood

Discussion: None

	<u>Yes</u>	<u>No</u>	<u>Absent</u>	<u>Carried</u>	<u>Tabled</u>
				x	
Thomas E. Wood	x				
Barbara E. Hebert			x		
Charles A. Kostyk	x				
Dana M. Isabella			x		
Michael S. Cashman	x				

**TOWN OF PLATTSBURGH
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Resolution No. 022-165

**3% Site Plan Return Deposit for
Mount Whitney Meadows LLC
Site Plan 2020**

WHEREAS, the Town of Plattsburgh Planning Board has reviewed and approved all requirements of the Mount Whitney Meadows LLC Site Plan 2020; and

WHEREAS, the Planning & Community Development Department has coordinated inspection of said project and reports all requirements have been met and completed; now, therefore be it

RESOLVED, that the Supervisor is hereby authorized and directed to release the said deposit in the amount of \$10,086.44 plus accrued interest to date; and it is further

RESOLVED, that a certified copy of this Resolution be forwarded, by the Planning & Community Development Department Secretary, with the return of deposit to Mount Whitney Meadows, LLC.

Motion: Thomas E. Wood

Seconded by: Charles A. Kostyk

Discussion: None

	<u>Yes</u>	<u>No</u>	<u>Absent</u>	<u>Carried</u>	<u>Tabled</u>
				x	
Thomas E. Wood	x				
Barbara E. Hebert			x		
Charles A. Kostyk	x				
Dana M. Isabella			x		
Michael S. Cashman	x				

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RESOLVED, that this Town Board meeting be adjourned at 6:10 PM.

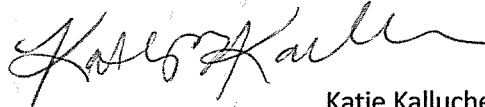
Motion by: Charles A. Kostyk

Seconded by: Thomas E. Wood

Discussion: None

	<u>Yes</u>	<u>No</u>	<u>Carried</u>
			x
Thomas E. Wood	x		
Barbara E. Hebert	Absent		
Charles A. Kostyk	x		
Dana M. Isabella	Absent		
Michael S. Cashman	x		

Minutes Respectfully Submitted by:



Katie Kalluche, Town Clerk