

**TOWN OF PLATTSBURGH
TOWN BOARD SEMI MONTHLY MEETING
July 21, 2022**

The meeting was called to order at 6:00 p.m. by the presiding officer at the Town Hall on the Banker Road. Pledge.

MEMBERS:	<u>PRESENT</u>	<u>ABSENT</u>
Michael S. Cashman, Supervisor	x	
Thomas E. Wood, Councilor	x	
Barbara E. Hebert, Councilor	x	
Charles A. Kostyk, Councilor	x	
Dana M. Isabella, Councilor	x	
Kathryn B. Kalluche, Town Clerk	x	
James J. Coffey, Town Attorney	x	

Resolution No. 022-147

Accept Minutes of the Previous Meeting

RESOLVED, that the minutes of **May 19, May 26, June 2, June 9, June 19 and June 23, 2022** be accepted and the reading of the minutes be dispensed with.

Motion: Charles A. Kostyk

Seconded by: Dana M. Isabella

Discussion: None

	<u>Yes</u>	<u>No</u>	<u>Absent</u>	<u>Carried</u>	<u>Tabled</u>
				x	
Thomas E. Wood	x				
Barbara E. Hebert	x				
Charles A. Kostyk	x				
Dana M. Isabella	x				
Michael S. Cashman	x				

Public Comment – None

**TOWN OF PLATTSBURGH
TOWN BOARD SEMI MONTHLY MEETING
July 21, 2022**

Resolution No. 022-148

Abstract 7B- 22

RESOLVED, that the abstract of audited claims **No.7B-22** for \$178,135.69, **Abstract 7B-22** prepays for the amount \$156,343.93 be received as reviewed by the Audit Committee and the Supervisor is hereby authorized to pay said abstracts.

Motion: Barbara E. Hebert

Seconded by: Dana M. Isabella

Discussion: None

	<u>Yes</u>	<u>No</u>	<u>Absent</u>	<u>Carried</u>	<u>Tabled</u>
				x	
Thomas E. Wood	x				
Barbara E. Hebert	x				
Charles A. Kostyk	x				
Dana M. Isabella	x				
Michael S. Cashman	x				

**TOWN OF PLATTSBURGH
TOWN BOARD SEMI MONTHLY MEETING
July 21, 2022**

Resolution No. 22-149

2022 Budget Amendment

WHEREAS, the Town may need to amend the 2022 budget to reflect changes in revenues and expenditures during the year; and

WHEREAS, the budget amendments will be offset from existing fund balance or additional revenues; therefore be it

RESOLVED, that the Town Board of the Town of Plattsburgh authorize the following budget amendment as attached; and be it further

RESOLVED, that a copy of this Resolution be given to the Finance Manager.

Motion: Charles A. Kostyk

Seconded by: Barbara E. Hebert

Discussion: None

	<u>Yes</u>	<u>No</u>	<u>Absent</u>	<u>Carried</u>	<u>Tabled</u>
				x	
Thomas E. Wood	x				
Barbara E. Hebert	x				
Charles A. Kostyk	x				
Dana M. Isabella	x				
Michael S. Cashman	x				

Plattsburgh, NY

Budget Adjustment Register

Adjustment Detail

Packet: GLPKT07339 - Budget adjustments for June 2022

Adjustment Number	Budget Code	Description	Adjustment Date		
BA0000047	2022 Adopted	June 2022 Budget adjustments`	7/8/2022		
Summary Description:					
Account Number	Account Name	Adjustment Description	Before	Adjustment	After
<u>AAA.1000.2705.0000</u>	GIFTS AND DONATIONS	June 2022 Budget adjustments`	0.00	-7,100.00	-7,100.00
June:	-7,100.00				
<u>AAA.1355.4111.0000</u>	OFFICE SUPPLIES	June 2022 Budget adjustments`	750.00	400.00	1,150.00
June:	400.00				
<u>AAA.1355.4700.0000</u>	CONTRACTUAL SERVICES	June 2022 Budget adjustments`	25,000.00	-750.00	24,250.00
June:	-750.00				
<u>AAA.1355.4700.0000</u>	CONTRACTUAL SERVICES	June 2022 Budget adjustments`	25,000.00	-400.00	24,600.00
June:	-400.00				
<u>AAA.1355.8200.0000</u>	WORKERS COMPENSATION	June 2022 Budget adjustments`	6,500.00	750.00	7,250.00
June:	750.00				
<u>AAA.1610.4102.0000</u>	MISCELLANEOUS EXPENDITUR	June 2022 Adjustments	750.00	400.00	1,150.00
June:	400.00				
<u>AAA.1610.4700.0000</u>	CONTRACTUAL SERVICES	June 2022 Budget adjustments`	17,000.00	-1,125.00	15,875.00
June:	-1,125.00				
<u>AAA.1610.4790.0000</u>	Home Town Hero Banners	June 2022 Budget adjustments`	4,500.00	1,125.00	5,625.00
June:	1,125.00				
<u>AAA.1620.1500.0000</u>	BLDG/GRDS MAINT. WKR.,	June 2022 Budget adjustments`	52,200.00	-52,200.00	0.00
June:	-52,200.00				
<u>AAA.1620.1501.0000</u>	BLDGS/GRDS MAINT. WKR. WA	June 2022 Budget adjustments`	0.00	52,200.00	52,200.00
June:	52,200.00				
<u>AAA.1620.2000.0000</u>	EQUIP. & CAP.OUTLAY	June 2022 Budget adjustments`	3,000.00	1,000.00	4,000.00
June:	1,000.00				
<u>AAA.1620.2000.1000</u>	PARK EQUIPMENT & CAPITAL O	June 2022 Budget adjustments`	159,364.00	-1,000.00	158,364.00
June:	-1,000.00				
<u>AAA.1620.4116.0000</u>	PARK FIELD MAINTENANCE	June 2022 Budget adjustments`	37,000.00	2,000.00	39,000.00
June:	2,000.00				
<u>AAA.1620.4200.0000</u>	ELEC.&HEAT, TN.HALL	June 2022 Budget adjustments`	28,000.00	-400.00	27,600.00
June:	-400.00				
<u>AAA.1620.4241.0000</u>	HEATING, HWY&WS DEPT	June 2022 Budget adjustments`	15,000.00	-2,000.00	13,000.00
June:	-2,000.00				
<u>AAA.7310.1000.0000</u>	DIRECTOR, DEFAYETTE (70%)	June 2022 Budget adjustments`	100,600.00	-47,000.00	53,600.00
June:	-47,000.00				
<u>AAA.7310.1001.0000</u>	PARK ADMINISTRATION, DEFAY	June 2022 Budget adjustments`	21,600.00	-1,000.00	20,600.00
June:	-1,000.00				
<u>AAA.7310.1600.0000</u>	PROGRAM COORDINATOR J. M	June 2022 Budget adjustments`	2,500.00	47,000.00	49,500.00
June:	47,000.00				
<u>AAA.7310.4113.0000</u>	PROGRAMS SUPPLIES	June 2022 Budget adjustments`	5,000.00	-100.00	4,900.00
June:	-100.00				
<u>AAA.7310.4115.0000</u>	SAFETY SUPPLIES	June 2022 Budget adjustments`	200.00	1,000.00	1,200.00
June:	1,000.00				
<u>AAA.7310.4130.0000</u>	postage	June 2022 Budget adjustments`	50.00	100.00	150.00
June:	100.00				
<u>AAA.8010.2000.0000</u>	EQUIPMENT	June 2022 Budget adjustments`	70,000.00	2,000.00	72,000.00

Budget Adjustment Register

Packet: GLPKT07339 - Budget adjustments for June 2022

June:	2,000.00					
<u>AAA.8010.4410.0000</u>		CONF.CONV.SCHOOLS	June 2022 Budget adjustments`	4,000.00	-2,000.00	2,000.00
June:	-2,000.00					
<u>AAA.8020.4800.0000</u>		COMMUNITY DEVELOPMENT I	June 2022 Budget adjustments`	6,000.00	7,100.00	13,100.00
June:	7,100.00					
<u>AAA.8030.4000.0000</u>		GENERAL RESEARCH	June 2022 Budget adjustments`	1,200.00	60,000.00	61,200.00
June:	60,000.00					
<u>AAA.8030.4100.0000</u>		TOWNWIDE RESEARCH	June 2022 Budget adjustments`	60,000.00	-60,000.00	0.00
June:	-60,000.00					
<u>AAA.9950.9000.0000</u>		CAPITAL PROJECT	June 2022 Budget adjustments`	0.00	105,000.00	105,000.00
June:	105,000.00					
<u>DAA.5112.4000.0000</u>		MISCELLANEOUS	June 2022 Budget adjustments`	5,300.00	-1,500.00	3,800.00
June:	-1,500.00					
<u>DAA.5112.4200.0000</u>		PAVING MATERIALS	June 2022 Budget adjustments`	75,000.00	-5,000.00	70,000.00
June:	-5,000.00					
<u>DAA.5112.4201.0000</u>		STORM DRAINS	June 2022 Budget adjustments`	1,750.00	5,000.00	6,750.00
June:	5,000.00					
<u>DAA.5112.4700.0000</u>		SIGNS,POSTS,RAILS,ETC.	June 2022 Budget adjustments`	1,000.00	1,500.00	2,500.00
June:	1,500.00					
<u>DAA.5130.4800.0000</u>		VEHICLE & EQUIPMENT INSUR	June 2022 Budget adjustments`	36,000.00	5,500.00	41,500.00
June:	5,500.00					
<u>DAA.9000.8200.0000</u>		WORKERS COMPENSATION	June 2022 Budget adjustments`	100,000.00	-5,500.00	94,500.00
June:	-5,500.00					
<u>SLC.5182.2000.0000</u>		EQUIP. & CAP. OUTLAY	June 2022 Budget adjustments`	26,890.00	175,000.00	201,890.00
June:	175,000.00					
<u>SSC.8120.4000.0000</u>		MISC.	June 2022 Budget adjustments`	2,000.00	-750.00	1,250.00
June:	-750.00					
<u>SSC.8120.4230.0000</u>		Telephone	June 2022 Budget adjustments`	0.00	750.00	750.00
June:	750.00					
<u>SSC.9950.9000.0000</u>		TRANSFER CAPITAL PROJECT	June 2022 Budget adjustments`	22,199.00	300,000.00	322,199.00
June:	300,000.00					
<u>SWB.8320.2000.0000</u>		EQUIPMENT CAPITAL OUTLAY	June 2022 Budget adjustments`	25,000.00	-15,000.00	10,000.00
June:	-15,000.00					
<u>SWB.8320.4110.0000</u>		SUPPLIES AND MATERIALS	June 2022 Budget adjustments`	4,000.00	-1,000.00	3,000.00
June:	-1,000.00					
<u>SWB.8340.2000.0000</u>		EQUIPMENT CAPITAL OUTLAY	June 2022 Budget adjustments`	0.00	15,000.00	15,000.00
June:	15,000.00					
<u>SWB.8340.4170.0000</u>		WATER METERS	June 2022 Budget adjustments`	5,000.00	1,000.00	6,000.00
June:	1,000.00					
<u>SWC.8320.4110.0000</u>		SUPPLIES AND MATERIALS	June 2022 Budget adjustments`	0.00	6,000.00	6,000.00
June:	6,000.00					
<u>SWC.8320.4110.0000</u>		SUPPLIES AND MATERIALS	June 2022 Budget adjustments`	0.00	6,000.00	6,000.00
June:	6,000.00					
<u>SWC.8320.4230.0000</u>		TELEPHONE	June 2022 Budget adjustments`	23,000.00	-23,000.00	0.00
June:	-23,000.00					
<u>SWC.8320.4590.0000</u>		REPAIRS	June 2022 Budget adjustments`	22,000.00	1,000.00	23,000.00
June:	1,000.00					
<u>SWC.8320.4700.0000</u>		LAB ANALYSIS	June 2022 Budget adjustments`	0.00	22,000.00	22,000.00
June:	22,000.00					
<u>SWC.8330.4110.0000</u>		SUPPLIES	June 2022 Budget adjustments`	15,000.00	15,000.00	30,000.00
June:	15,000.00					
<u>SWC.8340.2000.0000</u>		EQUIPMENT CAPITAL OUTLAY	June 2022 Budget adjustments`	34,700.00	9,000.00	43,700.00
June:	9,000.00					

Budget Adjustment Register

Packet: GLPKT07339 - Budget adjustments for June 2022

<u>SWC.9961.9000.0000</u>	WS ADMIN INTERFUND TRANS	June 2022 Budget adjustments`	1,147,158.00	-9,000.00	1,138,158.00
June: -9,000.00					
<u>SWC.9961.9000.0000</u>	WS ADMIN INTERFUND TRANS	June 2022 Budget adjustments`	1,147,158.00	-15,000.00	1,132,158.00
June: -15,000.00					
<u>SWC.9961.9000.0000</u>	WS ADMIN INTERFUND TRANS	June 2022 Budget adjustments`	1,147,158.00	-6,000.00	1,141,158.00
June: -6,000.00					
<u>WSA.1610.1500.0000</u>	W/WW SUPERVISOR, COVEY	June 2022 Budget adjustments`	60,900.00	-40,000.00	20,900.00
June: -40,000.00					
<u>WSA.1610.1805.0000</u>	W/WW MAINT. WK I	June 2022 Budget adjustments`	0.00	40,000.00	40,000.00
June: 40,000.00					
<u>WSA.1610.4000.0000</u>	MISCELLANEOUS	June 2022 Budget adjustments`	2,000.00	1,500.00	3,500.00
June: 1,500.00					

Budget Code Summary

Budget	Budget Description	Account	Account Description	Before	Adjustment	After
2022 Adopted	2022 Adopted	AAA.1000.2705.0000	GIFTS AND DONATIONS	0.00	-7,100.00	-7,100.00
		AAA.1355.4111.0000	OFFICE SUPPLIES	750.00	400.00	1,150.00
		AAA.1355.4700.0000	CONTRACTUAL SERVICES	25,000.00	-1,150.00	23,850.00
		AAA.1355.8200.0000	WORKERS COMPENSATION	6,500.00	750.00	7,250.00
		AAA.1610.4102.0000	MISCELLANEOUS EXPENDITURES	750.00	400.00	1,150.00
		AAA.1610.4700.0000	CONTRACTUAL SERVICES	17,000.00	-1,125.00	15,875.00
		AAA.1610.4790.0000	Home Town Hero Banners	4,500.00	1,125.00	5,625.00
		AAA.1620.1500.0000	BLDG/GRDS MAINT. WKR.,	52,200.00	-52,200.00	0.00
		AAA.1620.1501.0000	BLDGS/GRDS MAINT. WKR. WALD	0.00	52,200.00	52,200.00
		AAA.1620.2000.0000	EQUIP.& CAP.OUTLAY	3,000.00	1,000.00	4,000.00
		AAA.1620.2000.1000	PARK EQUIPMENT & CAPITAL OUT	159,364.00	-1,000.00	158,364.00
		AAA.1620.4116.0000	PARK FIELD MAINTENANCE	37,000.00	2,000.00	39,000.00
		AAA.1620.4200.0000	ELEC.&HEAT, TN.HALL	28,000.00	-400.00	27,600.00
		AAA.1620.4241.0000	HEATING, HWY&WS DEPT	15,000.00	-2,000.00	13,000.00
		AAA.7310.1000.0000	DIRECTOR, DEFAYETTE (70%)	100,600.00	-47,000.00	53,600.00
		AAA.7310.1001.0000	PARK ADMINISTRATION, DEFAYETT	21,600.00	-1,000.00	20,600.00
		AAA.7310.1600.0000	PROGRAM COORDINATOR J. MAN	2,500.00	47,000.00	49,500.00
		AAA.7310.4113.0000	PROGRAMS SUPPLIES	5,000.00	-100.00	4,900.00
		AAA.7310.4115.0000	SAFETY SUPPLIES	200.00	1,000.00	1,200.00
		AAA.7310.4130.0000	postage	50.00	100.00	150.00
		AAA.8010.2000.0000	EQUIPMENT	70,000.00	2,000.00	72,000.00
		AAA.8010.4410.0000	CONF.CONV.SCHOOLS	4,000.00	-2,000.00	2,000.00
		AAA.8020.4800.0000	COMMUNITY DEVELOPMENT IMP	6,000.00	7,100.00	13,100.00
		AAA.8030.4000.0000	GENERAL RESEARCH	1,200.00	60,000.00	61,200.00
		AAA.8030.4100.0000	TOWNWIDE RESEARCH	60,000.00	-60,000.00	0.00
		AAA.9950.9000.0000	CAPITAL PROJECT	0.00	105,000.00	105,000.00
		DAA.5112.4000.0000	MISCELLANEOUS	5,300.00	-1,500.00	3,800.00
		DAA.5112.4200.0000	PAVING MATERIALS	75,000.00	-5,000.00	70,000.00
		DAA.5112.4201.0000	STORM DRAINS	1,750.00	5,000.00	6,750.00
		DAA.5112.4700.0000	SIGNS,POSTS,RAILS,ETC.	1,000.00	1,500.00	2,500.00
		DAA.5130.4800.0000	VEHICLE & EQUIPMENT INSURAN	36,000.00	5,500.00	41,500.00
		DAA.9000.8200.0000	WORKERS COMPENSATION	100,000.00	-5,500.00	94,500.00
		SLC.5182.2000.0000	EQUIP. & CAP. OUTLAY	26,890.00	175,000.00	201,890.00
		SSC.8120.4000.0000	MISC.	2,000.00	-750.00	1,250.00
		SSC.8120.4230.0000	Telephone	0.00	750.00	750.00
		SSC.9950.9000.0000	TRANSFER CAPITAL PROJECT	22,199.00	300,000.00	322,199.00
		SWB.8320.2000.0000	EQUIPMENT CAPITAL OUTLAY	25,000.00	-15,000.00	10,000.00
		SWB.8320.4110.0000	SUPPLIES AND MATERIALS	4,000.00	-1,000.00	3,000.00
		SWB.8340.2000.0000	EQUIPMENT CAPITAL OUTLAY	0.00	15,000.00	15,000.00
		SWB.8340.4170.0000	WATER METERS	5,000.00	1,000.00	6,000.00
		SWC.8320.4110.0000	SUPPLIES AND MATERIALS	0.00	12,000.00	12,000.00
		SWC.8320.4230.0000	TELEPHONE	23,000.00	-23,000.00	0.00
		SWC.8320.4590.0000	REPAIRS	22,000.00	1,000.00	23,000.00
		SWC.8320.4700.0000	LAB ANALYSIS	0.00	22,000.00	22,000.00
		SWC.8330.4110.0000	SUPPLIES	15,000.00	15,000.00	30,000.00
		SWC.8340.2000.0000	EQUIPMENT CAPITAL OUTLAY	34,700.00	9,000.00	43,700.00
		SWC.9961.9000.0000	WS ADMIN INTERFUND TRANSFER	1,147,158.00	-30,000.00	1,117,158.00
		WSA.1610.1500.0000	W/WW SUPERVISOR, COVEY	60,900.00	-40,000.00	20,900.00
		WSA.1610.1805.0000	W/WW MAINT. WK I	0.00	40,000.00	40,000.00
		WSA.1610.4000.0000	MISCELLANEOUS	2,000.00	1,500.00	3,500.00
2022 Adopted Total:				2,229,111.00	587,500.00	2,816,611.00
Grand Total:				2,229,111.00	587,500.00	2,816,611.00

Fund Summary

Fund	Before	Adjustment	After
Budget Code:2022 Adopted - 2022 Adopted Fiscal: 2022			
AAA	620,214.00	105,000.00	725,214.00
DAA	219,050.00	0.00	219,050.00
SLC	26,890.00	175,000.00	201,890.00
SSC	24,199.00	300,000.00	324,199.00
SWB	34,000.00	0.00	34,000.00
SWC	1,241,858.00	6,000.00	1,247,858.00
WSA	62,900.00	1,500.00	64,400.00
Budget Code 2022 Adopted Total:	2,229,111.00	587,500.00	2,816,611.00
Grand Total:	2,229,111.00	587,500.00	2,816,611.00

**TOWN OF PLATTSBURGH
TOWN BOARD SEMI MONTHLY MEETING
July 21, 2022**

Resolution No. 022-150

**3% Site Plan Return Deposit for
ARC Winter Sand/Salt Storage
Shed Site Plan 2020**

WHEREAS, the Town of Plattsburgh Planning Board has reviewed and approved all requirements of the ARC Winter Sand/Salt Storage Shed Site Plan 2020; and

WHEREAS, the Planning & Community Development Department has coordinated inspection of said project and reports all requirements have been met and completed; now, therefore be it

RESOLVED, that the Supervisor is hereby authorized and directed to release the said deposit in the amount of \$500.00 plus accrued interest to date; and it is further

RESOLVED, that a certified copy of this Resolution be forwarded, by the Planning & Community Development Secretary, with the return of deposit to Clinton County Chapter NYSARC, Inc.

Motion: Thomas E. Wood

Seconded by: Barbara E. Hebert

Discussion: None

<u>Yes</u>	<u>No</u>	<u>Absent</u>	<u>Carried</u>	<u>Tabled</u>
			x	

Thomas E. Wood	x
Barbara E. Hebert	x
Charles A. Kostyk	x
Dana M. Isabella	x
Michael S. Cashman	x

**TOWN OF PLATTSBURGH
TOWN BOARD SEMI MONTHLY MEETING
July 21, 2022**

Resolution No. 022-151

**Highway Department Request
to Repair Truck #37**

WHEREAS, the Town of Plattsburgh Highway Department Superintendent has requested approval to repair a 2002 International Plow Truck (Truck #37) utilized by the Town of Plattsburgh Highway Department; and

WHEREAS, the Town of Plattsburgh Highway Department obtained three quotes, and stated that the best quote for repairs to Truck #37 is RR Charlebois; now, therefore be it

RESOLVED, that the Town Board, of the Town of Plattsburgh, hereby approves and authorizes the Highway Superintendent to proceed with the repair of said plow truck in the amount of \$6,248.44; and, be it further

RESOLVED, that a copy of this resolution to given to the Highway Superintendent and the Finance Manager.

Motion: Thomas E. Wood

Seconded by: Charles A. Kostyk

Discussion: None

<u>Yes</u>	<u>No</u>	<u>Absent</u>	<u>Carried</u>	<u>Tabled</u>
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x

Thomas E. Wood	x
Barbara E. Hebert	x
Charles A. Kostyk	x
Dana M. Isabella	x
Michael S. Cashman	x

**TOWN OF PLATTSBURGH
TOWN BOARD SEMI MONTHLY MEETING
July 21, 2022**

RESOLVED, that this Town Board meeting be adjourned at 6:05 PM.

**Motion by: Charles A. Kostyk
Seconded by: Barbara E. Hebert
Discussion: None**

	<u>Yes</u>	<u>No</u>	<u>Carried</u>
			x
Thomas E. Wood	x		
Barbara E. Hebert	x		
Charles A. Kostyk	x		
Dana M. Isabella	x		
Michael S. Cashman	x		

Minutes Respectfully Submitted by:  Katie Kalluche, Town Clerk
