

**TOWN OF PLATTSBURGH
TOWN BOARD MONTHLY MEETING
July 7, 2022**

The meeting was called to order at 6:00 p.m. by the presiding officer at the Town Hall on the Banker Road. Pledge.

| MEMBERS: | <u>PRESENT</u> | <u>ABSENT</u> |
|--|-----------------------|----------------------|
| Michael S. Cashman, Supervisor | x | |
| Thomas E. Wood, Councilor | x | |
| Barbara E. Hebert, Councilor | x | |
| Charles A. Kostyk, Councilor | x | |
| Dana M. Isabella, Councilor | | x |
| Kathryn B. Kalluche, Town Clerk | x | |
| James J. Coffey, Town Attorney | x | |

Resolution No. 022-137

Accept Minutes of the Previous Meeting

RESOLVED, that the minutes of the **May 12, 2022** meeting be accepted and the reading of the minutes be dispensed with.

Motion: Charles A. Kostyk

Seconded by: Barbara E. Hebert

Discussion: None

| | <u>Yes</u> | <u>No</u> | <u>Absent</u> | <u>Carried</u> | <u>Tabled</u> |
|---------------------------|-------------------|------------------|----------------------|-----------------------|----------------------|
| Thomas E. Wood | x | | | x | |
| Barbara E. Hebert | x | | | | |
| Charles A. Kostyk | x | | | | |
| Dana M. Isabella | | | x | | |
| Michael S. Cashman | x | | | | |

Public Comment –

**TOWN OF PLATTSBURGH
TOWN BOARD MONTHLY MEETING
July 7, 2022**

Resolution No. 022-138

Abstract 7A- 22

RESOLVED, that the abstract of audited claims **No.7A-22** for \$1,339,388.33, **Abstract 7A-22** prepays for the amount \$325,837.77 be received as reviewed by the Audit Committee and the Supervisor is hereby authorized to pay said abstracts.

Motion: Barbara E. Hebert

Seconded by: Charles A. Kostyk

Discussion: None

| | <u>Yes</u> | <u>No</u> | <u>Absent</u> | <u>Carried</u> | <u>Tabled</u> |
|---------------------------|------------|-----------|---------------|----------------|---------------|
| | | | | x | |
| Thomas E. Wood | x | | | | |
| Barbara E. Hebert | x | | | | |
| Charles A. Kostyk | x | | | | |
| Dana M. Isabella | | | x | | |
| Michael S. Cashman | x | | | | |

**TOWN OF PLATTSBURGH
TOWN BOARD MONTHLY MEETING
July 7, 2022**

Resolution No. 022-139

Monthly Department Reports

RESOLVED, to receive and place on file Monthly Department Head Reports.

| | |
|---|---|
| Building and Grounds - | Codes and Zoning – May 2022 |
| Dog Control Officer – April-May 2022 | Historian - |
| Highway Superintendent – May 2022 | Justice Court - |
| Parks and Recreation – June 2022 | Planning & Community Development – May 2022 |
| Safety Committee - | Supervisors Financial Report – May 2022 |
| Tax Receiver - | Town Clerk – May 2022 |
| Water Wastewater – | |

Motion: Thomas E. Wood

Seconded by: Charles A. Kostyk

Discussion: None

| | <u>Yes</u> | <u>No</u> | <u>Absent</u> | <u>Carried</u> | <u>Tabled</u> |
|---------------------------|------------|-----------|---------------|----------------|---------------|
| | | | | x | |
| Thomas E. Wood | x | | | | |
| Barbara E. Hebert | x | | | | |
| Charles A. Kostyk | x | | | | |
| Dana M. Isabella | | | x | | |
| Michael S. Cashman | x | | | | |

**TOWN OF PLATTSBURGH
TOWN BOARD MONTHLY MEETING
JULY 7, 2022**

Resolution No. 022-140

**Agricultural and Industrial Fair
of Clinton County, Inc.**

WHEREAS, the Town Clerk has received an application with the fee (a check, for the amount of six hundred dollars) for a license to conduct and operate a place of public amusement within the Town of Plattsburgh, the Agricultural & Industrial Fair of Clinton County, Inc., at the Clinton County Fairgrounds; and

WHEREAS, upon the applicant receiving the issuance of a New York State Certificate of Inspection by the Code Enforcement Officer indicating full compliance and it will be submitted to the Town Clerk's office; therefore, be it

RESOLVED, that after review of the certificate of insurance naming the Town of Plattsburgh as additional insured, the Town Clerk is hereby authorized to issue said license for the period from Tuesday, July 26 through Sunday, July 31, 2022; and, be it further

RESOLVED, that a copy of this Resolution be given to the Finance Manager, Codes Officer and Cool Insurance.

Motion: Barbara E. Hebert

Seconded by: Thomas E. Wood

Discussion: None

| | <u>Yes</u> | <u>No</u> | <u>Absent</u> | <u>Carried</u> | <u>Tabled</u> |
|---------------------------|------------|-----------|---------------|----------------|---------------|
| | | | | x | |
| Thomas E. Wood | x | | | | |
| Barbara E. Hebert | x | | | | |
| Charles A. Kostyk | x | | | | |
| Dana M. Isabella | | | x | | |
| Michael S. Cashman | x | | | | |

**TOWN OF PLATTSBURGH
TOWN BOARD MONTHLY MEETING
July 7, 2022**

Resolution No. 022-141

Purchase Enclosed Job Trailer

WHEREAS, the Water & Wastewater Department needs a larger enclosed job trailer for transporting necessities to job sites; and

WHEREAS, Procedures for Purchase of Commodities, Equipment or Goods and Contract Values requires the Town to solicit price quotes for amounts in excess of \$5,000.00; and

WHEREAS, the Water & Wastewater Department requested 3 solicited prices and is requesting permission to purchase an enclosed job trailer; therefore be it

RESOLVED, the purchase of an enclosed job trailer be awarded to Taylor Rental Plattsburgh, NY the lowest bid in the amount of \$9,199.00 be approved; and it is further

RESOLVED, that payment be made payable from the 2022 Water & Wastewater Budget Account # WSA.1610.2000 and that a copy of this Resolution be given to the Water & Wastewater Department and Budget Officer.

Motion: Charles A. Kostyk

Seconded by: Thomas E. Wood

Discussion: None

| | <u>Yes</u> | <u>No</u> | <u>Absent</u> | <u>Carried</u> | <u>Tabled</u> |
|---------------------------|------------|-----------|---------------|----------------|---------------|
| | | | | x | |
| Thomas E. Wood | x | | | | |
| Barbara E. Hebert | x | | | | |
| Charles A. Kostyk | x | | | | |
| Dana M. Isabella | | | x | | |
| Michael S. Cashman | x | | | | |

**TOWN OF PLATTSBURGH
TOWN BOARD MONTHLY MEETING
July 7, 2022**

Resolution NO. 022-142

**Authorizing Highway Superintendent
to Start the 2022 Paving Program**

WHEREAS, Tim DuBrey, Highway Superintendent has identified the Town Roads that are in greatest need of repair with a total estimated cost of \$325,751.84; and

WHEREAS, funding for the 2022 road paving, repair and improvement program is to be taken from the Road Paving (CHIPS) account DAA.5112.2000.0000; therefore, be it

RESOLVED, that the Town Board does hereby authorize the Highway Superintendent to spend the appropriated funds to implement the aforementioned 2022 Road Paving Program with paving to take place on roads as recommended by the Highway Superintendent; and, it is further

RESOLVED, that a copy of this Resolution be given to the Finance Manager and the Highway Superintendent.

Motion: Barbara E. Hebert

Seconded by: Charles A. Kostyk

Discussion: Yes. Supervisor Cashman.

| | <u>Yes</u> | <u>No</u> | <u>Absent</u> | <u>Carried</u> | <u>Tabled</u> |
|---------------------------|------------|-----------|---------------|----------------|---------------|
| | | | | x | |
| Thomas E. Wood | x | | | | |
| Barbara E. Hebert | x | | | | |
| Charles A. Kostyk | x | | | | |
| Dana M. Isabella | | | x | | |
| Michael S. Cashman | x | | | | |

**TOWN OF PLATTSBURGH
TOWN BOARD MONTHLY MEETING
July 7, 2022**

Resolution NO. 022-143

**2022 Highway Road Striping
Program**

WHEREAS, the Town of Plattsburgh and Clinton County participate in shared services to save cost and duplication of services; and

WHEREAS, Highway Superintendent, Tim DuBrey, has recently been in contact with the Clinton County Highway Department Superintendent, Karl Weiss, regarding the highway striping program for the Town of Plattsburgh; and

WHEREAS, the Town of Plattsburgh has appropriated money in the 2022 Highway Budget for the 2022 Road Striping Program; and

WHEREAS, Mr. Tim DuBrey, Highway Superintendent, has submitted the 2022 Highway Road Striping Program in the amount of \$13,041.58; now, therefore be it

RESOLVED, that the Town Board does hereby authorize the Highway Superintendent to spend the 2022 budgeted funds from account DA-5110-4300 to execute the aforementioned 2022 Road Striping Program; and be it further

RESOLVED, that a copy of this Resolution be given to the Highway Superintendent and the Clinton County Highway Superintendent.

Motion: Barbara E. Hebert

Seconded by: Thomas E. Wood

Discussion: None

| | <u>Yes</u> | <u>No</u> | <u>Absent</u> | <u>Carried</u> | <u>Tabled</u> |
|--------------------|------------|-----------|---------------|----------------|---------------|
| | | | | x | |
| Thomas E. Wood | x | | | | |
| Barbara E. Hebert | x | | | | |
| Charles A. Kostyk | x | | | | |
| Dana M. Isabella | | | x | | |
| Michael S. Cashman | x | | | | |

**TOWN OF PLATTSBURGH
TOWN BOARD MONTHLY MEETING
July 7, 2022**

Resolution NO. 022-143

**2022 Highway Road Striping
Program**

WHEREAS, the Town of Plattsburgh and Clinton County participate in shared services to save cost and duplication of services; and

WHEREAS, Highway Superintendent, Tim DuBrey, has recently been in contact with the Clinton County Highway Department Superintendent, Karl Weiss, regarding the highway striping program for the Town of Plattsburgh; and

WHEREAS, the Town of Plattsburgh has appropriated money in the 2022 Highway Budget for the 2022 Road Striping Program; and

WHEREAS, Mr. Tim DuBrey, Highway Superintendent, has submitted the 2022 Highway Road Striping Program in the amount of \$13,041.58; now, therefore be it

RESOLVED, that the Town Board does hereby authorize the Highway Superintendent to spend the 2022 budgeted funds from account DA-5110-4300 to execute the aforementioned 2022 Road Striping Program; and be it further

RESOLVED, that a copy of this Resolution be given to the Highway Superintendent and the Clinton County Highway Superintendent.

Motion: Barbara E. Hebert

Seconded by: Thomas E. Wood

Discussion: None

| | <u>Yes</u> | <u>No</u> | <u>Absent</u> | <u>Carried</u> | <u>Tabled</u> |
|--------------------|------------|-----------|---------------|----------------|---------------|
| | | | | x | |
| Thomas E. Wood | x | | | | |
| Barbara E. Hebert | x | | | | |
| Charles A. Kostyk | x | | | | |
| Dana M. Isabella | | | x | | |
| Michael S. Cashman | x | | | | |

**TOWN OF PLATTSBURGH
TOWN BOARD MONTHLY MEETING
July 7, 2022**

Resolution NO. 022-144

**Apply for Funding Through the 2022
Consolidated Funding Application (CFA)
for the Green Innovation Grant Program
(GIGP) Through NYS Environmental
Facilities Corporation (NYSEFC)**

WHEREAS, the Town of Plattsburgh, after due consideration, has determined that it is desirable and in the public interest to undertake the necessary activities for the submittal of a CFA grant application under the 2022 NYSEFC Green Innovation Grant Program (GIGP) for green infrastructure improvements along New York Road and;

WHEREAS, the Town of Plattsburgh proposes to utilize GIGP program funds to improve stormwater quality discharge to Lake Champlain, an impaired waterbody, through the New York Road Green Infrastructure Project;

WHEREAS, the Town of Plattsburgh New York Road Green Infrastructure Project prioritizes Climate Change Mitigation, Environmental Justice, Integration, Natural Restoration, and Transformation to provide multiple environmental, economic, and social benefits to all, including residents living within a Climate Leadership and Community Protection Act (Climate Act) Disadvantaged Community and Potential Environmental Justice Area;

WHEREAS, the Project was awarded \$388,875 from the NYS Department of Environmental Conservation 2021 Climate Smart Community Grant Program for the construction of designated bike lanes on each side of New York Road to offer an alternative mode of transportation; and

WHEREAS, the Project will utilize NYS Environmental Corporation GIGP funds for the installation of green stormwater infrastructure for New York Road; and

WHEREAS, the reconstruction project provides a unique opportunity to leverage GIGP and CSC funds to increase stormwater capacity through innovative methods for improved water quality and reduced runoff/discharge; and

WHEREAS, the Town is prepared to commit municipal funds as a local cash match to meet the match requirement of **ten (10%)** of the GIGP total project cost.

NOW THEREFORE BE IT RESOLVED, that the Town of Plattsburgh Town Board authorizes and directs the Town Supervisor to submit an application to the Green Innovation Grant Program (GIGP) through NYSEFC and to execute all documents necessary for the

implementation of this work relating to the financial and/or administrative processes of the grant program.

BE IT FURTHER RESOLVED, to the extent any or all actions hereby authorized have been executed and/or performed by the Supervisor all are hereby ratified and confirmed and this Resolution takes effect immediately.

Motion: Barbara E. Hebert

Seconded by: Thomas E. Wood

Discussion: None

| ROLL CALL: | <u>Yes</u> | <u>No</u> | <u>Absent</u> | <u>Carried</u> | <u>Tabled</u> |
|---------------------------|-------------------|------------------|----------------------|-----------------------|----------------------|
| | | | | x | |
| Thomas E. Wood | x | | | | |
| Barbara E. Hebert | x | | | | |
| Charles A. Kostyk | x | | | | |
| Dana M. Isabella | | | x | | |
| Michael S. Cashman | x | | | | |

**TOWN OF PLATTSBURGH
TOWN BOARD MONTHLY MEETING
July 7, 2022**

Resolution NO. 022-145

**Z.O. Amendment for Former
Clinton County Airport – Smart
Growth Plan Implementation**

WHEREAS, in 2021 the Town Board of the Town of Plattsburgh adopted the Smart Growth Plan for the Former Clinton County Airport dated October 28, 2021; and,

WHEREAS, said plan recommends certain zoning strategies, design criteria, and road & utility patterns for the furtherance of the Town’s Smart Growth objectives; and

WHEREAS, the Planning Board of the Town of Plattsburgh has issued a resolution to the Town Board, recommending that the Town Board take action to amend the zoning ordinance in conformance with the Former County Airport Smart Growth Plan; and

WHEREAS, per Zoning Ordinance Article XVII § 17.2D a zoning ordinance amendment may be initiated upon the Town Board appointing a committee for the purposes of doing so; now, therefore be it

RESOLVED, that the Town Board does hereby commence the amendment of the Town Zoning Ordinance by the appointment of a committee for the purposes of doing so; and be it further

RESOLVED, that the committee shall be comprised of the Town’s Codes Enforcement Officers, Planners, and one member each from the Planning, Zoning, and Town Boards of the Town of Plattsburgh; and be it further

RESOLVED, that said committee shall provide draft materials to the Town Board for consideration and shall proceed with amendments as per Article XVII of the Town Zoning Ordinance.

Motion: Charles A. Kostyk

Seconded by: Barbara E. Hebert

Discussion: Yes. Wood and Supervisor Cashman.

| Roll Call: | <u>Yes</u> | <u>No</u> | <u>Absent</u> | <u>Carried</u> | <u>Tabled</u> |
|--------------------|-------------------|------------------|----------------------|-----------------------|----------------------|
| | | | | x | |
| Thomas E. Wood | x | | | | |
| Barbara E. Hebert | x | | | | |
| Charles A. Kostyk | x | | | | |
| Dana M. Isabella | | | x | | |
| Michael S. Cashman | x | | | | |

**TOWN OF PLATTSBURGH
TOWN BOARD MONTHLY MEETING
July 7, 2022**

Resolution No. 022-146

Agreement with TDBank

WHEREAS, it is necessary to update the TDBank agreement to reflect changes in the banking industry, and

WHEREAS, TDBank has submitted an updated agreement to the Town for banking services as outlined in the agreement; therefore be it

RESOLVED that, after review by the Town Attorney, the Supervisor be authorized to sign an Agreement between TDBank and the Town of Plattsburgh as it relates to banking services.

Motion: Charles A. Kostyk

Seconded by: Barbara E. Hebert

Discussion: Yes. Wood and Supervisor Cashman.

| Roll Call: | <u>Yes</u> | <u>No</u> | <u>Absent</u> | <u>Carried</u> | <u>Tabled</u> |
|---------------------------|-------------------|------------------|----------------------|-----------------------|----------------------|
| | | | | x | |
| Thomas E. Wood | x | | | | |
| Barbara E. Hebert | x | | | | |
| Charles A. Kostyk | x | | | | |
| Dana M. Isabella | | | x | | |
| Michael S. Cashman | x | | | | |

**TOWN OF PLATTSBURGH
TOWN BOARD MONTHLY MEETING
July 7, 2022**

RESOLVED, that this Town Board meeting be adjourned at 6:15 PM.

**Motion by: Charles A. Kostyk
Seconded by: Barbara E. Hebert
Discussion: None**

| | <u>Yes</u> | <u>No</u> | <u>Carried</u> |
|---------------------------|------------|-----------|----------------|
| | | | x |
| Thomas E. Wood | x | | |
| Barbara E. Hebert | x | | |
| Charles A. Kostyk | x | | |
| Dana M. Isabella | | Absent | |
| Michael S. Cashman | x | | |

Minutes Respectfully Submitted by:



Katie Kalluche, Town Clerk