



**TOWN OF PLATTSBURGH
PLANNING & COMMUNITY
DEVELOPMENT**

TREVOR COLE, AICP, SENIOR PLANNER

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The Town is an equal opportunity provider and employer.

*Michael Cashman
Supervisor*

*Chuck Kostyk
Deputy Supervisor
Councilperson*

July 13, 2022

TO: Honorable Michael Cashman and
Members of the Town Board

RE: ARC Winter Sand/Salt Storage Shed Site Plan 2020
Request for Refund of 3% Construction Deposit

Dear Mr. Cashman and Town Board Members:

The Planning & Community Development Department is requesting the 3% construction deposit, which we are holding for the ARC Winter Sand/Salt Storage Shed Site Plan 2020, to be released. The amount for the deposit placed on file is \$500.00. All requirements for this project are complete therefore it is no longer necessary to hold the deposit. We recommend this deposit in the amount of \$500.00 plus accrued interest be refunded to Clinton County Chapter NYSARC, Inc.

If you have any questions regarding the above, please contact the Planning & Community Development Office at the Town of Plattsburgh.

Sincerely yours,

Trevor Cole, AICP
Senior Planner