

**TOWN OF PLATTSBURGH
TOWN BOARD MONTHLY MEETING
June 2, 2022**

The meeting was called to order at 6:00 p.m. by the presiding officer at the Town Hall on the Banker Road. Pledge

MEMBERS:	<u>PRESENT</u>	<u>ABSENT</u>
Michael S. Cashman, Supervisor	x	
Thomas E. Wood, Councilor	x	
Barbara E. Hebert, Councilor		x
Charles A. Kostyk, Councilor	x	
Dana M. Isabella, Councilor	x	
Kathryn B. Kalluche, Town Clerk	x	
James J. Coffey, Town Attorney	x	

Resolution No. 022-115

Approve Minutes of the Previous Meeting

RESOLVED, that the minutes of **April 28, 2022** be approved and the reading of the minutes be dispensed with.

Motion: Charles A. Kostyk

Seconded by: Dana M. Isabella

Discussion: None

	<u>Yes</u>	<u>No</u>	<u>Absent</u>	<u>Carried</u>	<u>Tabled</u>
Thomas E. Wood	x			x	
Barbara E. Hebert		x			
Charles A. Kostyk	x				
Dana M. Isabella	x				
Michael S. Cashman	x				

Public Comment – None

**TOWN OF PLATTSBURGH
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Resolution No. 022-116

Abstract 6A- 22

RESOLVED, that the abstract of audited claims **No.6A-22** for \$225,513.27, **Abstract 6A-22** prepays for the amount \$238,847.32 be received as reviewed by the Audit Committee and the Supervisor is hereby authorized to pay said abstracts.

Motion: Thomas E. Wood

Seconded by: Dana M. Isabella

Discussion: None

	<u>Yes</u>	<u>No</u>	<u>Absent</u>	<u>Carried</u>	<u>Tabled</u>
				x	
Thomas E. Wood	x				
Barbara E. Hebert			x		
Charles A. Kostyk	x				
Dana M. Isabella	x				
Michael S. Cashman	x				

**TOWN OF PLATTSBURGH
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Resolution No. 022-117

Monthly Department Reports

RESOLVED, to receive and place on file Monthly Department Head Reports.

Building and Grounds - May	Codes and Zoning –
Dog Control Officer -	Historian -
Highway Superintendent –	Justice Court -
Parks and Recreation – May	Planning & Community Development -
Safety Committee -	Supervisors Financial Report –
Tax Receiver -	Town Clerk – April
Water Wastewater –	

Motion: Charles A. Kostyk

Seconded by: Thomas E. Wood

Discussion: None

	<u>Yes</u>	<u>No</u>	<u>Absent</u>	<u>Carried</u>	<u>Tabled</u>
Thomas E. Wood	x				
Barbara E. Hebert			x		
Charles A. Kostyk	x				
Dana M. Isabella	x				
Michael S. Cashman	x				

**TOWN OF PLATTSBURGH
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Resolution NO. 22-118

**3% Site Plan Return Deposit
for Bailey Ford of
Plattsburgh Site Plan 2020**

WHEREAS, the Town of Plattsburgh Planning Board has reviewed and approved all requirements of the Bailey Ford of Plattsburgh Site Plan 2020; and

WHEREAS, the Planning & Community Development Department has coordinated inspection of said project and reports all requirements have been met and completed; now, therefore be it

RESOLVED, that the Supervisor is hereby authorized and directed to release the said deposit in the amount of \$18,181.03 plus accrued interest to date; and it is further

RESOLVED, that a certified copy of this Resolution be forwarded, by the Planning & Community Development Department Secretary, with the return of deposit to Bailey Ford.

Motion: Thomas E. Wood

Seconded by: Charles A. Kostyk

Discussion: None

	<u>Yes</u>	<u>No</u>	<u>Absent</u>	<u>Carried</u>	<u>Tabled</u>
				x	
Thomas E. Wood	x				
Barbara E. Hebert			x		
Charles A. Kostyk	x				
Dana M. Isabella	x				
Michael S. Cashman	x				

**TOWN OF PLATTSBURGH
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Resolution No. 022-119

**Page Drive Subdivision
Phase IV 2021 Dedication of
Road Extension**

WHEREAS, the Town of Plattsburgh Planning Board has reviewed and approved the Page Drive Phase IV Subdivision; and

WHEREAS, the developer has submitted a deed for conveyance of improvements to the Town representing approximately three hundred and eighty plus or minus (380 ft +/-) of new public road, storm drainage and turnaround improvements; and

WHEREAS, the Town Superintendent of Highways has conducted and/or supervised on-site inspection of the constructed improvements and submitted a letter dated March 15, 2022, recommending the acceptance and dedication of said improvements and new road extension; and

WHEREAS, the Applicant has provided a check to the Town of Plattsburgh in the amount of \$6,600.00 for the cost of Type 6 topcoat asphalt to be installed by the Town Highway Department within three years following acceptance of said road; and

WHEREAS, the Town Planning & Community Development Department has conducted on-site inspections, reviewed the final as-built subdivision plans, coordinated with involved departments and has determined the as-built conditions to be in compliance with the approved Detailed Preliminary Plans, Planning Board conditions of approval, and Town Zoning Ordinance regulations; now, therefore be it

RESOLVED, that the Town Board hereby receives and places on file the Town Superintendent of Highways letter dated March 15, 2022 recommending the acceptance and dedication of said improvements and new road extension; and it is further

RESOLVED, that the Town Board of the Town of Plattsburgh does hereby, accept and dedicate the 380 ± ft. of binder-topped road extension identified as Page Drive as a Public Town Road.

RESOLVED, that copy of this resolution and the documents referenced herein be provided to the Highway Superintendent, Planning & Community Development Department, and the Developer of Page Drive Subdivision Phase IV.

Motion by: Charles A. Kostyk

Seconded by: Dana M. Isabella

Discussion: Yes

	<u>Yes</u>	<u>No</u>	<u>Absent</u>	<u>Carried</u>	<u>Tabled</u>
Thomas E. Wood	x			x	
Barbara E. Hebert			x		
Charles A. Kostyk	x				
Dana M. Isabella	x				
Michael S. Cashman	x				

**TOWN OF PLATTSBURGH
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Resolution No. 022-120

**Fleet Electrification Management
Participation Agreement**

WHEREAS, a Fleet Electrification Management program, administered by CLEAResult, provides planning tools and technical assistance to NYSEG customers to support a transition to electric vehicle fleets. The program is at no cost on a first come first-served basis; and

WHEREAS, it is in the best interest of the Town to participate in CLEAResult Fleet Electrification Management program and to support a transition to electric fleet vehicles. Participation in program will allow the Town of Plattsburgh's Fleet Management Committee to attend vehicle electrification workshops; therefore it is

RESOLVED, that the Town Board, upon approval of the Town Attorney, does hereby authorize the Supervisor to enter into an agreement on behalf of the Town of Plattsburgh and the CLEAResult services as attached; and, it is further

RESOLVED, that a copy of this Resolution be given to Scott Stoddard and the finance manager.

Motion: Thomas E. Wood

Seconded by: Charles A. Kostyk

Discussion: Yes

	<u>Yes</u>	<u>No</u>	<u>Absent</u>	<u>Carried</u>	<u>Tabled</u>
				x	
Thomas E. Wood	x				
Barbara E. Hebert			x		
Charles A. Kostyk	x				
Dana M. Isabella	x				
Michael S. Cashman	x				

**TOWN OF PLATTSBURGH
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June 2, 2022**

Resolution No. 022-121

**Recreation Program
Contract of Services**

WHEREAS, Parks and Recreation utilizes instructional services for programs in the Town of Plattsburgh; and

WHEREAS, the Youth Services and Recreation Director recommends contract services for program and said person(s) get a W9; now, therefore be it

Matt Medeiros	\$320 – Family Fun Run/Walk Series (June 22, 2022 – August 10, 2022)
Erin Casey	\$200 – Golf (June 27, 2022-July 1, 2022)
Beth Dobson	\$200 – Golf (June 27, 2022-July 1, 2022)
Preston Sellars	\$400 – Pickleball (June 27, 2022-July 1, 2022)
Roxana Palmer	\$320 – Art (July 11, 2022 – July 14, 2022)
Austin Davis	\$800 – Tennis (July 25, 2022 – July 29, 2022)
Emily Cole	\$800 – Yoga (July 26-August 30, 2022 & August 8 – August 12, 2022)
Brett McClelland	\$480 – Mountain Bike (July 5, 2022 -July 7, 2022 & July 26-July 28, 2022)
Haley McClelland	\$480 – Mountain Bike (July 5, 2022 -July 7, 2022 & July 26-July 28, 2022)
Daniel Snyder	\$480 – Mountain Bike (July 5, 2022 -July 7, 2022 & July 26-July 28, 2022)

RESOLVED, that the Supervisor is authorized to sign all necessary documents necessary for these short term contract services.

Motion: Charles A. Kostyk
Seconded by: Dana M. Isabella
Discussion: None

	<u>Yes</u>	<u>No</u>	<u>Absent</u>	<u>Carried</u>	<u>Tabled</u>
Thomas E. Wood	x			x	
Barbara E. Hebert			x		
Charles A. Kostyk	x				
Dana M. Isabella	x				
Michael S. Cashman	x				

**TOWN OF PLATTSBURGH
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June 2, 2022**

Resolution No. 022-122

**Town of Plattsburgh to
Partner with Town of
Schuyler Falls for Kayaking**

WHEREAS the Town of Plattsburgh Recreation Department has reviewed the agreement from the Town of Schuyler Falls Parks and Recreation Department; and,

WHEREAS the Town of Schuyler Falls Parks and Recreation Department has agreed to pay the Town of Plattsburgh \$330 for kayaking during the two sessions of July 18, 2022 to July 20, 2022 and August 9, 2022 to August 11, 2022 at Cadyville Beach; now therefore it is

RESOLVED, that after review and approval by the Town Attorney, the Town Supervisor is hereby authorized to execute said Agreement for the Town of Plattsburgh

BE IT FURTHER RESOLVED that The Town of Plattsburgh will plan, prepare, implement, and administer kayaking for two sessions in 2022 for the Town of Schuyler Falls.

Motion: Dana M. Isabella

Seconded by: Charles A. Kostyk

Discussion: Yes

	<u>Yes</u>	<u>No</u>	<u>Absent</u>	<u>Carried</u>	<u>Tabled</u>
				x	
Thomas E. Wood	x				
Barbara E. Hebert			x		
Charles A. Kostyk	x				
Dana M. Isabella	x				
Michael S. Cashman	x				

**TOWN OF PLATTSBURGH
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Resolution No. 022-123

**Community Partnership Between
Town of Plattsburgh Recreation Program
and Clinton County Youth Bureau
Recreation Program**

WHEREAS, the Town of Plattsburgh Parks and Recreation Department would like to further community partnership and enter into an agreement with the Clinton County Youth Program to strengthen existing cooperation and further develop activities focused on recreational opportunities for the residents in the Town of Plattsburgh; now, therefore be it; and

RESOLVED, that the Town Board, upon approval of the Town Attorney and insurance carrier, does hereby authorize the Supervisor to enter into an agreement for Recreation Service Program on behalf of the Town of Plattsburgh and the Clinton County Youth Bureau for services as attached; and, it is further

RESOLVED, that a copy of this Resolution be given to the Clinton County Youth Bureau, Cool Insurance, Finance Manager, and Parks and Recreation Department.

Motion: Dana M. Isabella

Seconded by: Thomas E. Wood

Discussion: None

	<u>Yes</u>	<u>No</u>	<u>Absent</u>	<u>Carried</u>	<u>Tabled</u>
				x	
Thomas E. Wood	x				
Barbara E. Hebert			x		
Charles A. Kostyk	x				
Dana M. Isabella	x				
Michael S. Cashman	x				

**TOWN OF PLATTSBURGH
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Resolution No. 022-124

**Contract with Laberge Group for
Preparation of CFA for NY Road
Green Infrastructure Project**

WHEREAS, the Town of Plattsburgh has a current and active 2-year term contract with Laberge Group located at 4 Computer Drive West, Albany, NY 12205; and

WHEREAS, Laberge Group has previously prepared a Draft New York Road Green Infrastructure Feasibility Study with conceptual designs and cost estimates; and

WHEREAS, grant funding for the project may be available through the New York State Consolidated Funding Application Process; and

WHEREAS, Laberge Group has provided a quote for \$1,400 to prepare and submit an application on behalf of the Town; and

WHEREAS, the Town Board finds it to be in the best interest of residents, to apply for grant funding through the NYS Consolidated Funding Application (CFA) Process in order to implement the proposed Green Infrastructure project; now, therefore it be

RESOLVED, that the Town Board of the Town of Plattsburgh does hereby authorize the Supervisor to enter into an agreement with Laberge Group to prepare and submit a CFA on behalf of the Town; and, it is further

RESOLVED, that the Town Board of the Town of Plattsburgh does hereby authorize the Planning and Community Development Department to proceed with the CFA process and further authorize the Supervisor to execute the associated grant application documents and forms.

Motion: Thomas E. Wood

Seconded by: Charles A. Kostyk

Discussion: None

	<u>Yes</u>	<u>No</u>	<u>Absent</u>	<u>Carried</u>	<u>Tabled</u>
				x	
Thomas E. Wood	x				
Barbara E. Hebert			x		
Charles A. Kostyk	x				
Dana M. Isabella	x				
Michael S. Cashman	x				

**TOWN OF PLATTSBURGH
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RESOLVED, that this Town Board meeting be adjourned at 6:11 PM.

**Motion by: Charles A. Kostyk
Seconded by: Dana M. Isabella
Discussion: None**

	<u>Yes</u>	<u>No</u>	<u>Carried</u>
			x
Thomas E. Wood	x		
Barbara E. Hebert	Absent		
Charles A. Kostyk	x		
Dana M. Isabella	x		
Michael S. Cashman	x		

Minutes Respectfully Submitted by:



Katie Kalluche, Town Clerk