

**TOWN OF PLATTSBURGH TOWN BOARD  
WORK SESSION AGENDA  
May 26, 2022**

The meeting was called to order at **6:00 PM** by the presiding officer at the Town of Plattsburgh Town Hall, 151 Banker Road. Pledge.

	<u>Present</u>	<u>Absent</u>
<b>MEMBERS: Michael S. Cashman, Supervisor</b>	x	
<b>Thomas E. Wood, Councilor</b>	x	
<b>Barbara E. Hebert, Councilor</b>		x
<b>Charles A. Kostyk, Councilor</b>	x	
<b>Dana M. Isabella, Councilor</b>	x	
<b>Kathryn B. Kalluche, Town Clerk</b>	x	
<b>James J. Coffey, Town Attorney</b>	x	

Public Comments: None

Supervisor's Report: None

Draft Resolutions

022-112 Northwoods Subdivision 2018 (Plaza Blvd Ext.) Dedication of Road & Utilities  
022-113 Cliff Haven Sewer Lining Project Award  
022-114 Engineered Wood Fiber Purchase for Town of Plattsburgh Playgrounds  
022-xxx Minutes  
022-xxx Monthly Reports  
022-xxx Page Drive Subdivision Phase IV 2021 Dedication of Road Extension  
022-xxx 3% Site Plan Return Deposit for Bailey Ford of Plattsburgh Site Plan 2020  
022-xxx Fleet Electrification Management Participation Agreement

**TOWN OF PLATTSBURGH  
TOWN BOARD WORK SESSION  
May 26, 2022**

**Resolution No. 22-112**

**Northwoods Subdivision 2018  
(Plaza Blvd Ext.) Dedication of  
Road and Utilities**

**WHEREAS**, the Town of Plattsburgh Planning Board has reviewed and approved the Northwoods Estates Subdivision 2018; and

**WHEREAS**, the developer has submitted a deed for conveyance of improvements to the Town representing approximately one-thousand two-hundred and forty plus or minus (1240 ft +/-) of new public road, utilities, storm drainage and turnaround improvements; and

**WHEREAS**, the Town Superintendent of Highways has conducted and/or supervised on-site inspection of the constructed improvements and submitted a letter dated March 15, 2022, recommending the acceptance and dedication of said improvements and new road extension; and

**WHEREAS**, the Town Planning & Community Development Department has conducted on-site inspections, reviewed the final as-built subdivision plans, coordinated with involved departments and has determined the as-built conditions to be in compliance with the approved Detailed Preliminary Plans, Planning Board conditions of approval, and Town Zoning Ordinance regulations; now, therefore be it

**RESOLVED**, that the Town Board hereby receives and places on file the Town Superintendent of Highways letter dated March 15, 2022 recommending the acceptance and dedication of said improvements and new road extension; and it is further

**RESOLVED**, that the Town Board of the Town of Plattsburgh does hereby, upon the final warranty deed being found acceptable to the Town Attorney, accept and dedicate the 1240 ± ft. of Plaza Blvd extension as a Public Town Road.

**RESOLVED**, that copy of this resolution and the documents referenced herein be provided to the Highway Superintendent, Planning & Community Development Department, and McCarthy Brothers Real Estate Holdings, LLC.

**Motion by: Thomas E. Wood**

**Seconded by: Dana M. Isabella**

**Discussion: Yes. Supervisor Cashman**

<b>Roll Call:</b>	<b><u>Yes</u></b>	<b><u>No</u></b>	<b><u>Absent</u></b>	<b><u>Carried</u></b>	<b><u>Tabled</u></b>
				x	
<b>Thomas E. Wood</b>	x				
<b>Barbara E. Hebert</b>			x		
<b>Charles A. Kostyk</b>	x				
<b>Dana M. Isabella</b>	x				
<b>Michael S. Cashman</b>	x				

**TOWN OF PLATTSBURGH  
TOWN BOARD WORK SESSION  
May 26, 2022**

**Resolution NO.022-113**

**Cliff Haven Sewer Lining  
Project Award**

**WHEREAS**, sealed bids for the project entitled Cliff Haven Sewer Lining (No. 022-085) were advertised and opened on May 13, 2022 at 11:00; and

**WHEREAS**, Scott Stoddard, Director of Water & Wastewater, Ron Laberge P.E. of Laberge Engineering and Consulting Group, and the Town Clerk have reviewed all bids received; and,

**WHEREAS**, the Consulting Engineers, Laberge Engineering & Consulting Group have submitted their report relative to their analysis of bids; therefore, be it

**RESOLVED**, that the recommendation of said Engineers be hereby accepted, approved and adopted; and, be it further

**RESOLVED** that Cliff Haven Sewer Lining Project be hereby awarded to National Water Main Cleaning at 25 Marshall Street, Canton, MA 02021, in the Base Bid amount of \$1,117,780.00; and it is further

**RESOLVED**, that the Supervisor is hereby authorized and directed to execute the Agreement for said services totaling \$1,117,780.00; and it is further

**RESOLVED**, that a copy of this Resolution be given to the Director of Water and Wastewater and Finance Manager.

**Motion: Charles A. Kostyk**

**Seconded by: Thomas E. Wood**

**Discussion: Yes. Supervisor Cashman**

<b>Roll Call:</b>	<b><u>Yes</u></b>	<b><u>No</u></b>	<b><u>Absent</u></b>	<b><u>Carried</u></b>	<b><u>Tabled</u></b>
				x	
<b>Thomas E. Wood</b>	x				
<b>Barbara E. Hebert</b>			x		
<b>Charles A. Kostyk</b>	x				
<b>Dana M. Isabella</b>	x				
<b>Michael S. Cashman</b>	x				

**TOWN OF PLATTSBURGH  
TOWN BOARD WORK SESSION  
May 26, 2022**

**Resolution NO.022-114**

**Engineered Wood Fiber  
Purchase for Town of  
Plattsburgh Playgrounds**

**WHEREAS**, to maintain the value and safety of playground equipment the Parks and Recreation Department must purchase engineered wood fiber each year to meet proper safety standards; and

**WHEREAS**, the Parks & Recreation Department is recommending the acceptance of the proposal from Jeffrey Associates for ordering and delivering the 500 cubic yards of Zaeger WoodCraft engineered wood fiber for the amount of \$14,455; therefore be it

**RESOLVED**, that the Town Board does hereby grant permission to Ms. Pangborn to order said engineered wood fiber from Jeffrey Associates, 897 Route 910 Indianola, Pa 15051-335 and the Supervisor is hereby authorized to sign any related documents required for the purchase; and it is further

**RESOLVED**, that all related documents relative to the purchase of playground equipment and installation to be made payable from the Park Field Maintenance Account A1620.4116.1000 for 2022; and, it is further

**RESOLVED**, that a copy of this Resolution be forwarded to the Youth Service and Recreation Director.

**Motion: Dana M. Isabella**

**Seconded by: Charles A. Kostyk**

**Discussion: None**

<b>Roll Call:</b>	<b><u>Yes</u></b>	<b><u>No</u></b>	<b><u>Absent</u></b>	<b><u>Carried</u></b>	<b><u>Tabled</u></b>
				x	
<b>Thomas E. Wood</b>	x				
<b>Barbara E. Hebert</b>			x		
<b>Charles A. Kostyk</b>	x				
<b>Dana M. Isabella</b>	x				
<b>Michael S. Cashman</b>	x				

**Committee Reports -**

Town Board meeting be adjourned at **6:11 PM.**

Minutes Respectfully Submitted by:

A handwritten signature in cursive script, appearing to read "Katie Kalluche", is written in black ink.

Katie Kalluche, Town Clerk