

**TOWN OF PLATTSBURGH
TOWN BOARD WORK SESSION MEETING
December 9, 2021**

Resolution NO.021-221

**Appointment of Robin Burgess as First Deputy
Town Clerk and Registrar of Vital Statistics**

WHEREAS, there are vacancies in the Town Clerk’s office of the First and Second Deputy positions previously held by Bonnie Fenwick and Lynn Decker who are no longer serving in these roles, and

WHEREAS it is in the best interest of the Town of Plattsburgh residents that the First Deputy position is held by a Town of Plattsburgh resident, Town Clerk Katie Kalluche has submitted a letter dated December 8, 2021 appointing Robin Burgess of Plattsburgh New York as the First Deputy Town Clerk and Registrar of Vital Statistics for the Town of Plattsburgh to serve at the pleasure of the Town Clerk; it therefore, be it

RESOLVED, that the Town Board does hereby accept the appointment of Mrs. Burgess as Deputy Town Clerk and Deputy Registrar and that this take effect after a successful background check is completed; the pay rate will be \$12.50 per hour; and be it further

RESOLVED, that Mrs. Burgess take an oath of office within thirty days of this Resolution and that a copy of this resolution be put in her personnel file, one be sent to the State Retirement Board, and a copy of this Resolution be given to the Finance Manager.

Motion: Thomas E. Wood

Seconded by: Charles A. Kostyk

Discussion: none

Roll Call:	<u>Yes</u>	<u>No</u>	<u>Absent</u>	<u>Carried</u>	<u>Tabled</u>
				x	
Thomas E. Wood	x				
Meg E. Bobbin	x				
Barbara E. Hebert	x				
Charles A. Kostyk	x				
Michael S. Cashman	x				