**TOWN OF PLATTSBURGH**

**TOWN BOARD SEMI MONTHLY MEETING**

**August 20/27, 2020**

**Resolution NO.2020-122 Adopt 2020 Retention Schedule**

**RESOLVED**, by the Town Board of Town of Plattsburgh that Retention and Disposition Schedule for New York Local Government Records (LGS-1) issued pursuant to Article 57-A of the Arts and Cultural Affairs Law, and containing legal minimum retention periods for local government records, is hereby adopted for use by all officers

in legally disposing of valueless records listed therein; therefore be it further

**RESOLVED**, that in accordance with Article 57-A

1. Only those records will be disposed of that are described in Records Disposition Schedule for New York Local Government Records (LGS-), after they have met the minimum retention periods described therein,
2. Only those records will be disposed of that have sufficient administrative, fiscal, legal, or historical value to merit retention beyond established legal minimum periods

; and be it further

**RESOLVED,**  and a copy of this Resolution be given to the Town Clerk.

**Motion: Charles A. Kostyk**

**Seconded by: Meg E. LeFevre**

**Discussion: Yes**

**Roll Call: Yes No Absent Carried Tabled**

**x**

**Thomas E. Wood x Meg E. LeFevre x**

**Barbara E. Hebert x**

**Charles A. Kostyk x**

**Michael S. Cashman x**