

**TOWN OF PLATTSBURGH
TOWN BOARD SEMI MONTHLY MEETING
September 16, 2021**

The meeting was called to order at 6:00 p.m. by the presiding officer at the Town Hall on the Banker Road. Pledge

| MEMBERS: | <u>PRESENT</u> | <u>ABSENT</u> |
|--|-----------------------|----------------------|
| Michael S. Cashman, Supervisor | x | |
| Thomas E. Wood, Councilor | x | |
| Meg E. Bobbin, Councilor | x | |
| Barbara E. Hebert, Councilor | x | |
| Charles A. Kostyk, Councilor | x | |
| Kathryn B. Kalluche, Town Clerk | x | |
| James J. Coffey, Town Attorney | x | |

Resolution No.021-158

Approve Minutes of the Previous Meeting

RESOLVED, that the minutes of August 16, 2021 be approved and the reading of the minutes be dispensed with.

Motion: Charles A. Kostyk

Seconded by: Meg E. Bobbin

Discussion: none

| Roll Call: | <u>Yes</u> | <u>No</u> | <u>Absent</u> | <u>Carried</u> | <u>Tabled</u> |
|-------------------|-------------------|------------------|----------------------|-----------------------|----------------------|
| | | | | x | |

| | |
|---------------------------|----------|
| Thomas E. Wood | x |
| Meg E. Bobbin | x |
| Barbara E. Hebert | x |
| Charles A. Kostyk | x |
| Michael S. Cashman | x |

Public Comment- none

Kathryn Kalluche
9/20/21

**TOWN OF PLATTSBURGH
TOWN BOARD SEMI MONTHLY MEETING
September 16, 2021**

Resolution No. 021-159

Abstract 9B- 21

RESOLVED, that the abstract of audited claims **No.9B-21** for \$267,380.70, **Abstract 9B-21** prepays for the amount \$153,087.73 be received as reviewed by the Audit Committee and the Supervisor is hereby authorized to pay said abstracts.

Motion: Barbara E. Hebert

Seconded by: Charles A. Kostyk

Discussion: none

Roll Call:

| <u>Yes</u> | <u>No</u> | <u>Absent</u> | <u>Carried</u> | <u>Tabled</u> |
|------------|-----------|---------------|----------------|---------------|
| | | | x | |

| | |
|--------------------|---|
| Thomas E. Wood | x |
| Meg E. Bobbin | x |
| Barbara E. Hebert | x |
| Charles A. Kostyk | x |
| Michael S. Cashman | x |

Charles A. Kostyk
9/20/21

**TOWN OF PLATTSBURGH
TOWN BOARD SEMI MONTHLY MEETINGS
September 16, 2021**

Resolution No. 021-160

Monthly Department Reports

RESOLVED, to receive and place on file Monthly Department Head Reports.

Building and Grounds - August

Codes and Zoning- August

Dog Control Officer - August

Historian-

Highway Superintendent – August

Justice Court-

Parks and Recreation- August

Planning and Community Development –

Safety Committee –

Supervisors Financial Report- August

Tax Receiver-

Town Clerk- August

Water Wastewater – August

Motion: Meg E. Bobbin

Seconded by: Charles A. Kostyk

Discussion: none

Roll Call:

| <u>Yes</u> | <u>No</u> | <u>Absent</u> | <u>Carried</u> | <u>Tabled</u> |
|------------|-----------|---------------|----------------|---------------|
| | | | x | |

Thomas E. Wood

x

Meg E. Bobbin

x

Barbara E. Hebert

x

Charles A. Kostyk

x

Michael S. Cashman

x

Handwritten signature: Kelly Kalle
9/20/21

**TOWN OF PLATTSBURGH
TOWN BOARD SEMI MONTHLY
September 16, 2021**

Resolution No. 021-161

Tentative Budget Filed for 2022

WHEREAS, the 2022 Tentative Budget for the Town of Plattsburgh will be duly filed on September 30, 2021 in the Town Clerk's Office; now therefore be it

RESOLVED, that the Town Board of the Town of Plattsburgh does hereby receive and place on file the 2022 Tentative Budget with the Town Clerk per Town Law, section 106 (3); and be it further

RESOLVED, that a copy of this Resolution be given to the Finance Manager.

Motion: Barbara E. Hebert

Seconded by: Thomas E. Wood

Discussion: none

Roll Call:

| <u>Yes</u> | <u>No</u> | <u>Absent</u> | <u>Carried</u> | <u>Tabled</u> |
|------------|-----------|---------------|----------------|---------------|
| | | | x | |

| | |
|---------------------------|---|
| Thomas E. Wood | x |
| Meg E. Bobbin | x |
| Barbara E. Hebert | x |
| Charles A. Kostyk | x |
| Michael S. Cashman | x |

Roll Call
9/20/21

**TOWN OF PLATTSBURGH
TOWN BOARD SEMI- MONTHLY MEETING
September 16, 2021**

Resolution No. 021-162

Clinton County Multi-Jurisdictional Hazard Mitigation Plan

WHEREAS, the Clinton County Planning Office, with assistance from the Town of Plattsburgh, and Friends of the North Country, Inc. has gathered information and prepared the Clinton County Multi-Jurisdictional Hazard Mitigation Plan Update 2021; and,

WHEREAS, the Clinton County Multi-Jurisdictional Hazard Mitigation Plan Update has been prepared in accordance with the Disaster Mitigation Act of 2000; and

WHEREAS, the Town of Plattsburgh is a local unit of government that has afforded the citizens an opportunity to comment and provide input in the Plan and the actions in the Plan; and

WHEREAS, the Town of Plattsburgh has reviewed the Plan and affirms that it will assist the County to Update the Plan no less then every five years; therefore, be it

RESOLVED, by the Town of Plattsburgh Town Board that the Town of Plattsburgh adopts the Clinton County Multi-Jurisdictional Hazard Mitigation Plan as this jurisdiction's Natural Hazard Mitigation Plan, and resolves to execute the action in the Plan contingent upon availability of funding and resources; and, be it further.

RESOLVED, that a copy of this Resolution be given to the Finance Manager, Departments Heads, Clinton County Emergency Services and, Clinton County Planning Director.

Motion: Charles A. Kostyk

Seconded by: Meg E. Bobbin

Discussion: Yes

| Roll Call: | <u>Yes</u> | <u>No</u> | <u>Absent</u> | <u>Carried</u> | <u>Tabled</u> |
|-------------------|-------------------|------------------|----------------------|-----------------------|----------------------|
| | | | | x | |

| | |
|---------------------------|----------|
| Thomas E. Wood | x |
| Meg E. Bobbin | x |
| Barbara E. Hebert | x |
| Charles A. Kostyk | x |
| Michael S. Cashman | x |

Latoya Kalle
9/20/21

**TOWN OF PLATTSBURGH
TOWN BOARD MONTHLY MEETING
September 16, 2021**

Resolution No. 021-163

Salt Purchase Order for 2021-2022

RESOLVED, to receive and place on file a letter dated September 8, 2021 from Tim DuBrey, Highway Superintendent, requesting permission to purchase 2700 tons of highway road salt for use by the Town of Plattsburgh Highway Department thru Clinton County in the amount of \$215,487.00; and, it is further

RESOLVED, that the Town Board does hereby grant permission to Tim DuBrey to order said salt and the Supervisor is hereby authorized to sign any related documents required for said purchase; and, it is further

RESOLVED, that payment for said purchase be made payable from the 2021-2022 Highway Budget accounts DA 5142-4200 and DA 5148-4200; and, be it further

RESOLVED, that a copy of this Resolution be given to the Finance Manager and Highway Superintendent.

Motion: Barbara E. Hebert

Seconded by: Meg E. Bobbin

Discussion: none

Roll Call:

| <u>Yes</u> | <u>No</u> | <u>Absent</u> | <u>Carried</u> | <u>Tabled</u> |
|------------|-----------|---------------|----------------|---------------|
| | | | x | |

| | |
|---------------------------|---|
| Thomas E. Wood | x |
| Meg E. Bobbin | x |
| Barbara E. Hebert | x |
| Charles A. Kostyk | x |
| Michael S. Cashman | x |

Kathy B. Kauler
9/20/21

**TOWN OF PLATTSBURGH
TOWN BOARD SEMI-MONTHLY MEETING
September 16, 2021**

Resolution No. 21-164

2021 Budget Amendment

WHEREAS, the Town may need to amend the 2021 budget to reflect changes in revenues and expenditures during the year; and

WHEREAS, the budget amendments will be offset from existing fund balance or additional revenues; therefore be it

RESOLVED, that the Town Board of the Town of Plattsburgh authorize the following budget amendment as attached: and be it further

RESOLVED, that a copy of this Resolution be given to Finance Manager.

Motion: Meg E. Bobbin

Seconded by: Charles A. Kostyk

Discussion: none

Roll Call:

| | <u>Yes</u> | <u>No</u> | <u>Absent</u> | <u>Carried</u> | <u>Tabled</u> |
|---------------------------|-------------------|------------------|----------------------|-----------------------|----------------------|
| | | | | x | |
| Thomas E. Wood | x | | | | |
| Meg E. Bobbin | x | | | | |
| Barbara E. Hebert | x | | | | |
| Charles A. Kostyk | x | | | | |
| Michael S. Cashman | x | | | | |

Kallan Kelle
9/20/21

**TOWN OF PLATTSBURGH
TOWN BOARD SEMI MONTHLY MEETING
September 16, 2021**

RESOLVED, that this Town Board meeting be adjourned at 6:08 PM.

Motion by: Thomas E. Wood
Seconded by: Barbara E. Hebert
Discussion: none

| Roll Call: | <u>Yes</u> | <u>No</u> | <u>Carried</u> |
|---------------------------|-------------------|------------------|-----------------------|
| | | | x |
| Thomas E. Wood | x | | |
| Meg E. Bobbin | x | | |
| Barbara E. Hebert | x | | |
| Charles A. Kostyk | x | | |
| Michael S. Cashman | x | | |

Katrina Kaler
9/20/21

**TOWN OF PLATTSBURGH TOWN BOARD
WORK SESSION AGENDA
September 23, 2021**

The meeting was called to order at 6:00 PM by the presiding officer at the Town of Plattsburgh Town Hall, 151 Banker Road.

| | <u>Present</u> | <u>Absent</u> |
|--|-----------------------|----------------------|
| MEMBERS: Michael S. Cashman, Supervisor | x | |
| Thomas E. Wood, Councilor | x | |
| Meg E. Bobbin, Councilor | x | |
| Barbara E. Hebert, Councilor | x | |
| Charles A. Kostyk, Councilor | x | |
| Kathryn B. Kalluche, Town Clerk | x | |
| James J. Coffey, Town Attorney | x | |

Public Comments - none

Supervisor's Report

Draft Resolutions

021-165 Joint Public Hearing regarding annexation by Town/City Multi-Modal
021-xxx Minutes
021-xxx 3% Della Kia Site Plan
021-xxx Hire Stephen Waldron as Building and Grounds Maintenance Worker

Committee Reports -

Town Board meeting be adjourned at 6:07 PM.

Kathy Kalluche
9/24/21

**TOWN OF PLATTSBURGH
TOWN BOARD WORK SESSION MEETING
September 23, 2021**

Resolution No. 021-165

**Joint Public Hearing Regarding Annexation
By Town/ City -Multi-Modal**

WHEREAS, the Town and the City of Plattsburgh pursuant to a Compact, dated April 16, 2021, and entered into by both parties, the parties have agreed to take certain actions to resolve numerous issues concerning both parties; and,

WHEREAS, a Petition for Annexation together with exhibits has been served upon the Town and the City of Plattsburgh by the County of Clinton; and,

WHEREAS, pursuant to Section 704 of the General Municipal Law, the Town and the City are authorized to conduct a joint public hearing to hear testimony regarding the Petition which concerns itself with the annexation by the Town of certain lands commonly referred to as the Multi-Modal which is currently owned by the County of Clinton but located within the boundaries of the City of Plattsburgh; and

WHEREAS, the Supervisor is hereby authorized to take any and all actions necessary to hold and conduct the public hearing; now, therefore, be it

RESOLVED, that a joint public hearing be held on October 21, 2021 at 5:00 at 41 City Hall Place, Plattsburgh, New York; and it is further

RESOLVED, that in addition to any verbal comments that members of the public may wish to make during the Joint Hearing, the City and Town encourage all interested parties to submit written comments to the City and Town in advance of October 21, 2021 which will all be included within the hearing record.

Motion: Thomas E. Wood

Seconded by: Meg E. Bobbin

Discussion:

Roll Call:

| | <u>Yes</u> | <u>No</u> | <u>Absent</u> | <u>Carried</u> | <u>Tabled</u> |
|--------------------|------------|-----------|---------------|----------------|---------------|
| | | | | x | |
| Thomas E. Wood | x | | | | |
| Meg E. Bobbin | x | | | | |
| Barbara E. Hebert | x | | | | |
| Charles A. Kostyk | x | | | | |
| Michael S. Cashman | x | | | | |

Handwritten signature and date:
9/24/21



TOWN OF PLATTSBURGH

DEPARTMENT OF CODES & ZONING

Stephen M. Imhoff | Code Enforcement Officer
Allen W. Reece | Code Enforcement Officer
Drew Arthur | Code Enforcement Officer
Donna Primiano-Masten | Codes & Zoning Secretary

151 BANKER RD, PLATTSBURGH, NY 12901-7307
PHONE: (518) 562-6840 | TDD: (800) 662-1220 | FAX: (518) 563-8396

Michael Cashman
Supervisor

Charles A. Kostyk
Deputy Supervisor/Councilor

James J. Coffey
Town Attorney

Thomas E. Wood
Councilor

Meg Bobbin
Councilor

Barbara E. Hebert
Councilor

Kathryn B. Kalluche
Town Clerk

Matthew Favro
Deputy Town Attorney

To: Honorable Michael S. Cashman, Town Supervisor
Members of the Town Board

From: Stephen M. Imhoff
Code Enforcement Official

Re: September, 2021 Monthly Report

THE FOLLOWING NUMBER OF PERMITS AND ACTIVITIES ARE REPORTED:

- 36 Building permits were requested this month.
- 36 Building Permits were issued this month.
- 5 Permit(s) issued current month, paid/requested in a prior month.
- 3 Permit(s) requested current month, not issued yet (under review/requires additional information).
- 7 Permit(s) requested previous month, requires additional information from applicant.
- Permit(s) requested current month - still pending letter from Planning Board.
- Permit(s) issued current month, no fee required.
- 1 Matter(s) before Zoning Board of Appeals (Sept)
- Permit(s) pending Town Board/Planning Board Action.
- 5 Misc: zoning compliance letters.
- Temporary Certificate of Occupancy
- 1 Burn Permits
- 3 Renewals
- 4 Fire Calls

Residential: 32 \$1, 099, 886. 00

Commercial & Industrial: 18 \$1, 184, 837. 44

Total: 50 \$2, 284, 723. 44

RESIDENTIAL:DOLLAR AMOUNT:

| | | |
|---|--|---------------------|
| 2 | Single Family Residence | |
| | Justin Relation, Robinson Rd (Mod) | \$250,000.00 |
| | Gary Provost, Military Tpke | <u>\$300,000.00</u> |
| | | \$ 550,000.00 |
| - | Multi-Family Residence - Duplex | \$ |
| - | Garage, Attached | \$ |
| 2 | Garage, Detached | \$ 97,000.00 |
| - | Erect Seasonal Camp | |
| 6 | Concrete Slab/Gravel Pad / Retaining Wall | \$ 78,000.00 |
| - | Foundation Repair | \$ |
| - | Bilco Door | |
| 3 | ADDITION, ALTERATION and/or Renovation of Residence | \$ 163,000.00 |
| - | Roof over Existing Deck | \$ |
| 4 | Erect a DECK /Porch, or Gazebo | \$ 7,500.00 |
| - | Erect Roof over Existing Roof on Manufactured Home | \$ |
| - | Erect a 3 Season Sun Room | \$ |
| - | Erect Handicap Ramp | \$ |
| 2 | Erect/extend a Utility/Machine SHED | \$ 8,200.00 |
| 1 | Installation of In-Ground Pool | \$ 32,000.00 |
| - | Installation of Above-Ground Pool | \$ |
| - | Installation of Hot Tub | \$ |
| 1 | Demolition | \$ |
| 1 | Installation of Propane Fireplace/Wood Stove/Pellet Stove/ HEATING SYSTEM | \$ 15,000.00 |
| - | Installation of Outdoor Wood Boiler | |
| 1 | Install/Upgrade Generator | \$ 9,386.00 |
| - | Electrical Upgrade | \$ |
| 1 | Solar Panel Array | \$ 44,800.00 |
| - | Chimney Repair/Stone Veneer | \$ |
| - | Leanto/Carport | \$ |
| - | Erect a Pole Barn | \$ |
| - | Remove Manufactured Home | \$ |
| - | Park and occupy manufactured home in Mobile Home Park | \$ |
| 1 | Park and occupy manufactured home on private lot | \$ 95,000.00 |
| 3 | Renewals | |
| 1 | Burn Permits | |
| 1 | Other - Day Care/Home Inspection/ FLOODPLAIN DEV. PERMIT | |
| - | Asbestos Abatement | |
| 2 | Fire Calls | |

COMMERCIAL AND INDUSTRIAL:

DOLLAR AMOUNT:

| | | | |
|---|--|-------------------------------------|-------------------|
| 1 | Erect/ Addition Commercial Building NYSCCARC, 2053 Military Tpke | <u>\$399,393.00</u> | |
| | | | \$399,393.00 |
| 4 | Repair and/or Alteration of commercial building | | \$642,000.00 |
| - | Commercial roofing job | | \$ |
| 1 | Alter tenant/commercial space | | \$100,000.00 |
| | Storage Building | | \$ |
| - | Public Utilities | | \$ |
| - | Wireless Telecommunications | | \$ |
| - | HVAC Replacement - Rooftop Units | | \$ |
| - | Fire Suppression System | | \$ |
| - | Remove Underground Storage Tanks | | \$ |
| - | Solar Array System | | \$ |
| 1 | Charging Station | | \$ 43,444.44 |
| - | Erect/repair signage | | \$ |
| 1 | Temporary Banners/Signs | | \$ |
| - | Installation of LPG Tank /Gasoline Tank | | \$ |
| - | Convert residential house to commercial use | | \$ |
| 2 | Occupy Commercial Business | | |
| 1 | Demolition | | |
| - | Renewals | | |
| 2 | Fire Calls | | |
| 5 | Other - Zoning Compliance Letters | | |
| | | <i>Residential:</i> | 32 \$1,099,886.00 |
| | | <i>Commercial & Industrial:</i> | 18 \$1,184,837.44 |
| | | <i>Total:</i> | 50 \$2,284,723.44 |

Town of Plattsburgh

Permit Monthly Report

09/01/2021 - 09/30/2021

| Permit # | Issue Date | Owner | Permit Type | Property Location | Valuation | Amount |
|---|------------|---------------------------------------|--------------------------|---|-------------|----------|
| September 2021 | | | | | | |
| 210901 | 09/01/2021 | Allan Baker | Pool (Inground) | 11 Patriot Dr SBL#: 206.3-4-34 | \$32,000.00 | \$100.00 |
| Description of Work: INSTALL A 12' X 24' INGROUND POOL IN BACK YARD | | | | | | |
| 210902 | 09/01/2021 | TDC NNY | Occupy Com. Business | 105-109 Industrial Blvd SBL#: 220.-2-2 | | \$100.00 |
| Description of Work: OCCUPY SUITES 100 & 200 FOR WAREHOUSING OF PRODUCT FOR LIGHTING FIXTURES | | | | | | |
| 21-19 | 09/01/2021 | Chris Bull | Burn Permit | 111 Bart Merrill Rd SBL#: 189.-3-16 | | |
| Description of Work: BURN PERMIT | | | | | | |
| 2021-034 | 09/02/2021 | Partnership Booth Drive Plaza Limited | Zoning Compliance Letter | 2-20 Booth Dr SBL#: 206.4-1-1 | | \$50.00 |
| Description of Work: ZONING COMPLIANCE LETTER | | | | | | |
| 210903 | 09/07/2021 | Terrance Doran | Alteration | 360 Rand Hill Rd SBL#: 191.-2-47 | \$3,000.00 | \$180.00 |
| Description of Work: REPAIR TRUSS RAFTERS - INSTALL 1X4 STRAPPING AND INSTALL TIN ROOF | | | | | | |
| 210904 | 09/07/2021 | Lucie Akey | Commercial Alteration | 15 Booth Dr SBL#: 206.4-1-5 | \$8,000.00 | \$250.00 |
| Description of Work: ATTACH 12' X 24' COOLER TO BACK OF BUILDING ON CONCRETE SLAB | | | | | | |
| 2021-035 | 09/07/2021 | Quality Mobile Home Court | Zoning Compliance Letter | 30 Archie Bordeau Rd SBL#: 232.-3-20 | | \$50.00 |
| Description of Work: ZONING COMPLIANCE REQUEST | | | | | | |
| 2021-036 | 09/07/2021 | Deborah Rickson | Zoning Compliance Letter | 488-490 Rt 3 SBL#: 206.4-2-31 | | \$50.00 |
| Description of Work: ZONING COMPLIANCE REQUEST | | | | | | |

Town of Plattsburgh

Permit Monthly Report

| Permit # | Issue Date | Owner | Permit Type | Property Location | Valuation | Amount |
|---|------------|---|-----------------------|--|--------------|----------|
| 210905 | 09/08/2021 | Justin Relation | Modular Home | Robinson Rd SBL#: 191.-3-26.6 | \$250,000.00 | \$448.00 |
| Description of Work: INSTALL NEW 1,792 SF MODULAR HOME AT PROPERTY. NO GARAGE. LOTS 191.-3-26.6 & 191.-3-26.7 TO BE MERGED. | | | | | | |
| 210906 | 09/08/2021 | Gary Provost | Single Family Resd | Military Tpke SBL#: 191.-3-27.4 | \$300,000.00 | \$736.00 |
| Description of Work: CONSTRUCT NEW 2,944 SF HOME WITH ATTACHED GARAGE | | | | | | |
| 2021-29 | 09/08/2021 | Keith Salmonsens | FIRE CALLS | 8 Deepdale Rd SBL#: 233.20-1-1 | | |
| Description of Work: FIRECALL FOR DECK COLLAPSE. - DECK FAILED AT SILL PLATE. MET WITH OWNER TO INSPECT PROPERTY. PERMIT WILL BE REQUIRED FOR REBUILD. OWNER MAY WAIT UNTIL SPRING. | | | | | | |
| 210907 | 09/08/2021 | CI Co Chapter of NYSARC Inc | Addition | 2053 Military Tpke SBL#: 191.-3-27.2 | \$399,393.00 | \$308.50 |
| Description of Work: CONSTRUCT 1,234 SF ADDITION TO HOUSE TO ADD BEDROOMS & ENLARGE KITCHEN | | | | | | |
| 210908 | 09/08/2021 | Daniel Knef | Addition | 6 Blair Rd SBL#: 195.3-3-1.3 | \$100,000.00 | \$160.00 |
| Description of Work: CONSTRUCT A 16' X 40' BEDROOM/KITCHEN ADDITION ON BACK OF HOME | | | | | | |
| 210909 | 09/09/2021 | Plaza 3 Resources LP GBR Plattsburgh LLC | Commercial Alteration | 356 Cornelia St (Texas Roadhouse) SBL#: 206.4-3-3 | \$125,000.00 | \$306.00 |
| Description of Work: CONSTRUCT A 765 SF PERMANENT COVERED PATIO OUTDOOR DINING AREA +++ Plans rolled up next to black filing cabinet | | | | | | |
| 210910 | 09/09/2021 | Dennis Ryan | Garage detached | 1473 Cumberland Hd Rd SBL#: 194.-2-16.22 | \$47,000.00 | \$480.00 |
| Description of Work: CONSTRUCT A 1,920 SF DETACHED GARAGE | | | | | | |

Town of Plattsburgh

Permit Monthly Report

| Permit # | Issue Date | Owner | Permit Type | Property Location | Valuation | Amount |
|--|------------|-----------------------|--------------------------|---|-------------|----------|
| 210911 | 09/10/2021 | Cubb Properties 1 LLC | Deck | 1272 Military Tpke (Pine Rest East MHP) | \$2,000.00 | \$50.00 |
| Description of Work: | | | | SBL#: 220.-6-1.2 | | |
| CONSTRUCT A 10' X 16' OPEN DECK ON FRONT OF HOME AT 1 MIDDLE RD | | | | | | |
| 210912 | 09/13/2021 | Dennis Hulbert | Generator | 280-284 Cumberland Hd Rd | \$9,386.00 | \$75.00 |
| Description of Work: | | | | SBL#: 194.19-1-3 | | |
| INSTALL A 22 KW GENERATOR & SURGE PROTECTOR ON SIDE OF HOME | | | | | | |
| 2021-037 | 09/14/2021 | Bluff Point Golf LLC | Zoning Compliance Letter | 76 Bluff Point Dr | | \$50.00 |
| Description of Work: | | | | SBL#: 246.-1-9.1 | | |
| ZONING COMPLIANCE REQUEST LETTER | | | | | | |
| 210913 | 09/14/2021 | Gilbert Jock | Demolition | 2117-2119 Rt 3 | | \$100.00 |
| Description of Work: | | | | SBL#: 203.4-3-5 | | |
| DEMOLISH FORMER JOCK'S RESTAURANT | | | | | | |
| 2021-30 | 09/14/2021 | Scott Dukette | Floodplain Dev Permit | 276 Cumberland Hd Rd | | \$100.00 |
| Description of Work: | | | | SBL#: 194.19-1-2 | | |
| FLOOD PLAIN DEV PERMIT - DEMOLISH A FAILED RETAINING WALL AND PLACEMENT OF 90' X 60' RIP RAP TOW' AND VEGETATED SLOPE PER NYSDEC Permit #5-0942/00521/00001 effective 8/20/2021 / expires 10/01/2024 | | | | | | |
| 210914 | 09/15/2021 | Michelle Coryer | Alteration | 246 Smith Dr | \$60,000.00 | \$600.00 |
| Description of Work: | | | | SBL#: 209.1-1-11 | | |
| INTERIOR RENOVATIONS DUE TO WATER DAMAGE - REMOVE AND REPLACE SHEETROCK, CARPETING, KITCHEN CABINETS AND FLOORING. | | | | | | |
| +++++ DEMOLITION ONLY ++++++ | | | | | | |
| 210915 | 09/20/2021 | Travis Brunet | Shed | 308-310 Bradford Rd | \$4,000.00 | \$72.00 |
| Description of Work: | | | | SBL#: 191.-3-40 | | |
| INSTALL A 12' X 24' PRE-FAB SHED IN SIDE YARD | | | | | | |

Town of Plattsburgh

Permit Monthly Report

| Permit # | Issue Date | Owner | Permit Type | Property Location | Valuation | Amount |
|---|------------|----------------------------|----------------------|--|--------------|----------|
| 210916 | 09/20/2021 | Champlain Centre North LLC | Occupy Com. Business | 60 Smithfield Blvd (B104 Peace by Piece) | | \$100.00 |
| Description of Work: OCCUPY COMMERCIAL SPACE FOR WOMEN'S RETAIL CLOTHING STORE | | | | | | |
| 2021-31 | 09/20/2021 | Community Bank NA | FIRE CALLS | 468 Rt 3 (Community Bank, N.A.) | | |
| Description of Work: FIRE CALL -9/15/2021 - CAR HIT DECORATIVE PILLAR AND CAUSED MINOR DAMAGE. PILLAR WAS SECURED AND WILL BE REPLACED. NO PERMIT REQUIRED. | | | | | | |
| 09/24/2021 - Follow-up inspection - Pillar has been replaced. DA | | | | | | |
| 210917 | 09/21/2021 | Plattcon A LLC | Commercial Remodel | 126 Consumer Sq (AT&T) | \$100,000.00 | \$772.00 |
| Description of Work: REMODEL TENANT SPACE FOR A NEW 1738 SF AT&T RETAIL STORE ; OCCUPY FOR MOBILE PHONE RETAIL SALES & SERVICE | | | | | | |
| 210918 | 09/21/2021 | Les Roches LLC | Solar Panel Array | 589 Cumberland Hd Rd | \$44,800.00 | \$200.00 |
| Description of Work: INSTALL A 20 MODULE, 13.6 KW SOLAR PANEL ARRAY IN REAR YARD | | | | | | |
| 210919 | 09/23/2021 | A & J Support Services Inc | Garage detached | 1246 Rt 3 | \$50,000.00 | \$364.00 |
| Description of Work: CONSTRUCT NEW 26' X 56' DETACHED GARAGE +++ FOUNDATION ONLY +++ FOUNDATION ONLY +++ FOUNDATION ONLY +++ | | | | | | |
| SBL#: 205.1-1-22 | | | | | | |
| +++NEED PLANNING DEPT LETTER +++++ | | | | | | |
| 210920 | 09/23/2021 | Barbara Sherman | Shed | 366 Rand Hill Rd | \$4,200.00 | \$84.00 |
| Description of Work: INSTALL A 12' x 28' PRE-FAB SHED IN REAR YARD | | | | | | |
| SBL#: 191.-2-48 | | | | | | |

Town of Plattsburgh

Permit Monthly Report

| Permit # | Issue Date | Owner | Permit Type | Property Location | Valuation | Amount |
|---|------------|------------------------------|-------------------|---|-------------|----------|
| 210921 | 09/23/2021 | Michael Criss | Manufactured Home | 212 Pine Ave | \$95,000.00 | \$201.60 |
| Description of Work: | | | | SBL#: 192.4-3-13 | | |
| INSTALL CONCRETE PAD AND PLACE NEW 2021 EAGLE RIVER 14' X 72' SWMH AT PROPERTY | | | | | | |
| 210922 | 09/24/2021 | Ann Kirby | Heating System | 3 Kimberly Ln | \$15,000.00 | \$150.00 |
| Description of Work: | | | | SBL#: 205.3-1-10 | | |
| INSTALL NEW HEATING SYSTEM AND HOT WATER TANK | | | | | | |
| 210923 | 09/24/2021 | William Frenyea | Deck | 1094 Rt 3 | \$500.00 | \$50.00 |
| Description of Work: | | | | SBL#: 205.-2-3.2 | | |
| CONSTRUCT A 12' X 6' DECK ON SIDE OF HOUSE | | | | | | |
| 2021-32 | 09/24/2021 | Jeffrey Latinville | FIRE CALLS | 154 Algonquin Pk | | |
| Description of Work: | | | | SBL#: 194.2-2-15 | | |
| FIRE CALL - Send letter of condemnation, moderate fire damage throughout the home with water damage. NYSEG pulled the electrical meter. Owner needs to pull permit for renovation or demolition | | | | | | |
| 210924 | 09/24/2021 | Tom Miller Rd Properties LLC | Temporary Signs | 240 Tom Miller Rd (Spotless Auto Detailing) | | \$50.00 |
| Description of Work: | | | | SBL#: 206.-2-1.2 | | |
| INSTALL 20 SF TEMPORARY SIGN +++++ LIMITED TO 60 DAYS IN A CALENDAR YEAR +++++ | | | | | | |
| 210925 | 09/28/2021 | Lois Buskey | Deck | 27 Brown Rd | \$4,000.00 | \$50.00 |
| Description of Work: | | | | SBL#: 220.-1-20.4 | | |
| REPLACE OLD REAR DECK WITH NEW 12' X 14' REAR DECK | | | | | | |
| 210926 | 09/28/2021 | Glenn Burdick | Deck | 200 South Junction Rd | \$1,000.00 | \$50.00 |
| Description of Work: | | | | SBL#: 246.-1-24 | | |
| CONSTRUCT AN 8' X 16' FRONT DECK | | | | | | |
| 210927 | 09/28/2021 | North Country Veterans Assoc | Alteration | 27 Town Line Rd | \$9,000.00 | \$137.60 |
| Description of Work: | | | | SBL#: 191.-2-10 | | |
| COMPLETE 344 SF WRAP AROUND ROOF COVERING SIDEWALK | | | | | | |

Permit Monthly Report

| Permit # | Issue Date | Owner | Permit Type | Property Location | Valuation | Amount |
|---|------------|------------------------------|--------------------------|--|--------------|------------|
| 210928 | 09/28/2021 | Bluff Point Golf LLC | Charging Station | 76 Bluff Point Dr SBL#: 246-1-9.1 | \$43,444.44 | \$434.45 |
| Description of Work: INSTALL FOUR (4) PEDESTAL MOUNT EV CHARGING STATIONS AT GOLF COURSE PARKING LOT | | | | | | |
| 210929 | 09/28/2021 | UMS Property LLC | Commercial Remodel | 147 Pleasant Ridge Rd SBL#: 232.-3-10.1 | \$500,000.00 | \$1,240.00 |
| Description of Work: INTERIOR MODIFICATION OF EXISTING OFFICE SPACE AREA IN 2007 & 2005 WAREHOUSE BUILDING | | | | | | |
| 2021-038 | 09/28/2021 | BAP Holdings Plattsburgh LLC | Zoning Compliance Letter | 17 Smithfield Blvd (AutoZone) | | \$50.00 |
| Description of Work: ZONING COMPLIANCE LETTER | | | | | | |
| 210930 | 09/30/2021 | Neighbors of Abenaki LLC | Concrete Pad | Abenaki Rd SBL#: 206-4-2-1.42 | \$13,000.00 | \$182.00 |
| Description of Work: INSTALL A 14' X 65' CONCRETE PAD AT 88 ABENAKI RD | | | | | | |
| 210931 | 09/30/2021 | Neighbors of Abenaki LLC | Concrete Pad | Abenaki Rd SBL#: 232.-3-43.1 | \$13,000.00 | \$196.00 |
| Description of Work: INSTALL 14' X 70' CONCRETE PAD AT 44 ABENAKI RD | | | | | | |
| 210932 | 09/30/2021 | Neighbors of Abenaki LLC | Concrete Pad | Abenaki Rd SBL#: 232.-3-43.1 | \$13,000.00 | \$182.00 |
| Description of Work: INSTALL 14' X 65' CONCRETE PAD AT 50 ABENAKI RD | | | | | | |
| 210933 | 09/30/2021 | Neighbors of Abenaki LLC | Concrete Pad | Abenaki Rd SBL#: 232.-3-43.1 | \$13,000.00 | \$256.00 |
| Description of Work: INSTALL 16' X 80' CONCRETE SLAB AT 54 ABENAKI RD | | | | | | |
| 210934 | 09/30/2021 | Neighbors of Abenaki LLC | Concrete Pad | Abenaki Rd SBL#: 232.-3-43.1 | \$13,000.00 | \$196.00 |
| Description of Work: INSTALL 14' X 70' CONCRETE SLAB AT 2 REDWOOD STREET | | | | | | |

Permit Monthly Report

| Permit # | Issue Date | Owner | Permit Type | Property Location | Valuation | Amount |
|--|------------|--------------------------------|--------------|--------------------|----------------|------------|
| 210935 | 09/30/2021 | Neighbors of Abenaki LLC | Concrete Pad | Abenaki Rd | \$13,000.00 | \$168.00 |
| Description of Work: | | | | | | |
| 210936 | 09/30/2021 | Roy Bedard | Demolition | 454 Ruger St | | \$50.00 |
| Description of Work: | | | | | | |
| DEMOLISH FIRE DAMAGED RESIDENCE AND GARAGE | | | | SBL#: 220.2-1-11.3 | | |
| 2021-33 | 09/30/2021 | Les Investissements Internatio | FIRE CALLS | 1471 Military Tpke | | |
| Description of Work: | | | | | | |
| FIRECALL - Called to property due to multiple fire alarms that have been tripped and resulted in police and fire dept being called in. Equipment appears to be faulty. Owner needs to inspect system and make repairs as needed. | | | | SBL#: 220.-1-19.1 | | |
| September 2021 Total: | | | | | \$2,284,723.44 | \$9,429.15 |
| Reporting Period Total: | | | | | \$2,284,723.44 | \$9,429.15 |

**TOWN BOARD LIAISON COMMITTEE
MONTHLY REPORT
PLANNING & COMMUNITY DEVELOPMENT
OCTOBER 1, 2021**

◆ **Planning Board Agenda:**

- August 17, 2021 & September 21, 2021- see attached summary of Planning Board Actions
- October 19, 2021- Agenda- 5 items (Attached)

◆ **Town Board Items:**

- CFA for BMG - Elan to prepare application requesting \$1.4M +/- to fund Phase II (site interior) for \$6,500. Grant requires 25% match (\$300K) from Town
- Ampersand/Rugar Intersection – Project awarded to Luck Bros, Construction underway.
- NY Road Green Infrastructure CFA- Laberge to prepared the Grant request for 2 funding streams \$2M from Climate Smart Communities (50/50 match), \$3M from Environmental Facilities Corp, Green Innovation Program (Covers 50-90%). Highway has over \$400K in PARC storm-water fund toward match.
- Petition was submitted to the NYSDOT for the railroad crossing improvements for the BMG. Public Hearing with the Town Board & Rail operators required (Oct 21 tentative)
- Wes Verkhart (MacDonough Family) has agreed to give the Town a drainage easement for the CH Park. Planning has drafted the docs will and file with the County Clerk.
- Former Clinton County Airport zoning map amendment petition. TB forwarded to Planning Board for report thereon.

◆ **Meetings attended by Planning staff:**

- September 1- DRI Public Meeting
- September 2- Rugar/Ampersand Pre-Construction Meeting
- September 2- Meeting with Ethan (City Planner) Route 3 Improvements
- September 3- Meet with Jason Baker- Robinson Road
- September 7- Planning & Zoning Monthly Meeting
- September 7- Meeting with Tom LaBombard & Nadim Maken- Latour Ave Motel
- September 8- Zoom Meeting with Behan-Former County Airport
- September 9- Budget Meeting
- September 9- Cadyville River Run Dry Run
- September 21- Meeting with Jason Baker and Scott Allen- Robinson Road
- September 21- Planning Board Meeting
- September 23 – Meeting with Behan - Airport
- September 23- Meeting with AEDA- Former Airport Development

◆ **Telecommunications Projects:**

- Jessica has been working actively with the IDEA committee –Staff Development trainings underway.
- Tech committee to consider website updates and transition to .gov address
- Next Town Board Liaison Committee Update Meeting: October 29, 2021 @ 9:30

| Project Name | Status | Status Change | Date Updated | Notes |
|--|---------------|---------------|--------------|-------|
| Della Kia Site Plan 2019 | Final AsBuilt | Y | 9/9/2021 | |
| | | | | |
| Plattsburgh Lodging Ventures Site Plan 2019 | Signed DPP | N | 2/11/2020 | |
| | | | | |
| Northwoods Supportive Housing Site Plan 2018 | Signed DPP | N | 4/26/2021 | |
| YKnot Storage Site Plan 2020 | Signed DPP | N | 2/19/2021 | |
| Farrell North Properties Site Plan 2020 | Signed DPP | N | 1/29/2021 | |
| Bailey Ford Site Plan 2020 | Signed DPP | N | 4/6/2021 | |
| Adirondack FCU Site Plan & SUP 2020 | Signed DPP | N | 4/2/2021 | |
| Mount Whitney Meadows Site Plan 2020 | Signed DPP | N | 6/16/2021 | |

**TOWN OF PLATTSBURGH
PLANNING BOARD APPROVALS
AUGUST 17, 2021**

ITEM #1 PELLERIN SUBDIVISION 2021-Request for a 3-lot subdivision of a 19.8-acre parcel resulting in Lot 1 being 1.2 acres with an existing home and garage, Lot 2 being 2.0 acres with 4 existing manufactured homes and Lot 3 being 16.6 acres of remaining lands to be conveyed to a family member for a future single-family residence. Located at 349 Wallace Hill Rd. with public water and private sewer; Zoned MH; Tax Map Parcel #192.-2-22. Owner/Applicant Patrick & Vickie Pellerin; Surveyor Dean Lashway **SKETCH PLAN APPROVAL**

ITEM #2 BERTRAND MULTI-FAMILY HOUSING SITE PLAN & SPECIAL USE PERMIT 2021- Request to construct a six-unit apartment building with related site improvements. Located on Rand Hill Rd. with public water and private sewer; Zoned R2; Tax Map Parcel # 205.3-2-8; Owner/Applicant: Gary Bertrand; Engineer: James Moser **SKETCH PLAN APPROVAL**

ITEM #3 TWO BROTHERS RECYCLING SITE PLAN & SPECIAL USE PERMIT 2021-Request to operate an industrial machine shop and contractor's storage yard with a 12,000 sq. ft. gravel surface storage area and additional site clearing to revegetate formerly disturbed areas as well as improve maneuverability. Located at 16 Flanagan Drive with public water and public sewer; Zoned SC; Tax Map Parcel #221.9-1-10 & 11; Owner/Applicant Two Brothers Recycling LLC; Engineer AEDA **SEQRA DETERMINATION & DETAILED PRELIMINARY PLAN APPROVAL**

**TOWN OF PLATTSBURGH
PLANNING BOARD APPROVALS
SEPTEMBER 21, 2021**

- ITEM #1 PELLERIN SUBDIVISION 2021-**Request for a 3-lot subdivision of a 19.8-acre parcel resulting in Lot 1 being 1.32 acres with an existing home and garage, Lot 2 being 6.35 to be conveyed to a family member, and Lot 3 being 12.58 acres of remaining lands with 4 existing manufactured homes. Located at 349 Wallace Hill Rd. with public water and private sewer; Zoned MH; Tax Map Parcel #192.-2-22. Owner/Applicant Patrick & Vickie Pellerin; Surveyor Dean Lashway **SEQRA DETERMINATION & DETAILED PRELIMINARY PLAN APPROVAL**
- ITEM #2 BERTRAND MULTI-FAMILY HOUSING SITE PLAN & SPECIAL USE PERMIT 2021-** Request to construct a six-unit apartment building with related site improvements. Located on Rand Hill Rd. with public water and private sewer; Zoned R2; Tax Map Parcel # 205.3-2-8; Owner/Applicant: Gary Bertrand; Engineer: James Moser **SEQRA DETERMINATION & DETAILED PRELIMINARY PLAN APPROVAL**
- ITEM #3 BASSETT MULTI-FAMILY HOUSING SITE PLAN & SPECIAL USE PERMIT 2021-** Request to construct two four-unit apartment building with related site improvements. Located on Route 3 with public water and private sewer; Zoned R2; Tax Map Parcel # 205.-1-13; Owner/Applicant: Eric Bassett; Engineer: James Moser **SKETCH PLAN APPROVAL**
- ITEM #4 COHEN & HIGGINS SUBDIVISION 2021-** Request to separate 1.715-acre parcel from Tax Map Parcel # 209.3-1-36.2. **REQUIRES AREA VARIANCE-280A.** Located on Layman Lane with public water and private sewer; Zoned R4; Tax Map Parcel #209.3-1-36.2; Owners Mark Cohen & Patricia Higgins; Applicants Katherine Lewis & Paul Raccuglia; Engineer AES Northeast **SKETCH PLAN APPROVAL**
- ITEM #5 FORMER CLINTON COUNTY AIRPORT SUBDIVISION 2021-**Request for a 9-lot subdivision creating 8 new buildable lots, a public roadway, and installation of public utilities **CLINTON COUNTY REALTY SUBDIVISION REVIEW REQUIRED.** Located on Airport Road with public water and public sewer; Zoned AD-TB, AD-RC, AD-MU; Tax Map Parcel #220.-1-3.1-1. Owner/Applicant Clinton County; Engineer AEDA **SKETCH PLAN REVIEW- INCOMPLETE**
- ITEM #6 AEDA GARAGE ADDITION SITE PLAN 2021-** Request to construct a 26 x 56 sq. ft. garage with minor site improvements. Located on Route 3 with public water and private sewer; Zoned R2; Tax Map Parcel # 205.1-1-22; Owner/Applicant: A & J Support Services, Inc.; Engineer: AEDA **SEQRA DETERMINATION & SKETCH/DETAILED PRELIMINARY PLAN APPROVAL**
- ITEM #7 DELAWARE RIVER SOLAR (BENNY BLAKE RD) SITE PLAN & SPECIAL USE PERMIT 2021-** Request to construct a solar farm on approximately 26.5 acres. Located on Benny Blake Rd. with public water and public sewer; Zoned R2/PDD; Tax Map Parcel # 220.-4-36; Owner David Merkel; Applicant Delaware River Solar; Engineer RMS **SKETCH PLAN APPROVAL**

**TOWN OF PLATTSBURGH
PLANNING BOARD MEETING
AGENDA
OCTOBER 19, 2021**

- ITEM #1 RBK BURGH LLC SITE PLAN 2021-** Request to construct a 36 X 24 detached garage with a dwelling unit above with public water and private sewer; Zoned R2; Tax Map Parcel # 246.-1-10.2; Owner/Applicant: RBK Burgh LLC; Engineer: RMS **SEQRA DETERMINATION & SKETCH/DETAILED PRELIMINARY PLAN REVIEW**
- ITEM #2 SSF PRODUCTION LLC FOAM PLANT FACILITY EXPANSION SUBDIVISION 2021-** Request for a split merge subdivision separating 0.58 acres from Tax Map Parcel # 232-3-10.1 and merging with Tax Map Parcel # 232-3-10.3. Located at 194 Pleasant Ridge Rd. with public water and private sewer; Zoned I; Tax Map Parcel #232-3-10.1 & 10.3; Owner/Applicant UMS Properties, LLC; Engineer RMS **SKETCH PLAN REVIEW**
- ITEM #3 SSF PRODUCTION LLC FOAM PLANT FACILITY EXPANSION SITE PLAN 2021-** Request to expand the existing SSF Facility with a 28,000 sq ft addition to the production plant (Bldg. 47) and a 17,000 sq ft addition to the storage facility (Bldg. 57) and additionally to relocate an existing tank farm and tent structures. Located at 194 Pleasant Ridge Rd. with public water and private sewer; Zoned I; Tax Map Parcel #232-3-10.3; Owner/Applicant SSF Production, LLC; Engineer RMS **SKETCH PLAN REVIEW**
- ITEM #4 FORMER CLINTON COUNTY AIRPORT SUBDIVISION 2021-**Request for a 9-lot subdivision creating 8 new buildable lots, a public roadway, and installation of public utilities **CLINTON COUNTY REALTY SUBDIVISION REVIEW REQUIRED.** Located on Airport Road with public water and public sewer; Zoned AD-TB, AD-RC, AD-MU; Tax Map Parcel #220.-1-3.1-1. Owner/Applicant Clinton County; Engineer AEDA **SKETCH PLAN REVIEW**
- ITEM #5 FORMER CLINTON COUNTY AIRPORT ZONING AMENDMENT PETITION 2021-**Request for Zoning Map Amendment to change portions of Tax Map Parcel 220.-1-3.1-1 as follows: 62.5 acres (Proposed Lot B) from AD-TB to SD, 61.5 acres (Proposed Lot D) from AD-MU to SD and 12.0 acres (Proposed Lot G) from AD-TB to SD. Owner: Clinton County **REPORT OF THE PLANNING BOARD**

| Account# | Account Description | Fee Description | Qty | Local Share |
|----------|---------------------------------|---|-----|--------------------|
| A 2192 | Masoleum Services | Cemetary Services | 4 | 2,405.00 |
| | | Sub-Total: | | \$2,405.00 |
| A01255 | Vital Records | Marriage License Fee | 1 | 17.50 |
| | | Sub-Total: | | \$17.50 |
| A1255 | Certified Copies | Certified Copies | 45 | 440.00 |
| | Conservation | Conservation | 13 | 33.64 |
| | | Sub-Total: | | \$473.64 |
| A12551 | Misc. Fees | Misc. Fees | 2 | 51.00 |
| | | Sub-Total: | | \$51.00 |
| A2001 | Building Rentals | Building Rentals | 17 | 1,480.00 |
| | Parks & Recreation | Kayaking | 6 | 60.00 |
| | | Sub-Total: | | \$1,540.00 |
| A20011 | Parks& Recreation | Activity Fees | 13 | 130.00 |
| | | Sub-Total: | | \$130.00 |
| A2110 | Board of Appeals | Board of Appeals | 2 | 150.00 |
| | | Sub-Total: | | \$150.00 |
| A2115 | Site Plan Fee | Detailed Preliminary Plan Site Plan Fee | 1 | 200.00 |
| | | Sketch Site Plan Fee | 2 | 625.00 |
| | | Sub-Total: | | \$825.00 |
| A2530 | Games of Chance & Miscellaneous | Bell Jar License Fee | 1 | 10.00 |
| | | Sub-Total: | | \$10.00 |
| A2544 | Dog Licensing | Female, Spayed | 48 | 756.00 |
| | | Male, Neutered | 49 | 756.00 |
| | | Male, Unneutered | 7 | 119.00 |
| | Senior Discount | Senior Discount | 35 | -311.00 |
| | | Sub-Total: | | \$1,320.00 |
| A2555 | Codes and Zones | Sign Permit | 2 | 100.00 |
| | Permits | Building Permits | 38 | 11,510.15 |
| | Zoning Comp Letters | Zoning Comp. Letters | 5 | 250.00 |
| | | Sub-Total: | | \$11,860.15 |
| T8501 | Michigan Bumper Stickers | Sticker | 1 | 1.23 |
| | Michigan T-Shirts | T-Shirt | 8 | 112.00 |
| | | Sub-Total: | | \$113.23 |

Town Clerk Monthly Report
September 01, 2021 - September 30, 2021

| Account# | Account Description | Fee Description | Qty | Local Share |
|--|---|--------------------|----------------------------------|--------------------|
| Total Local Shares Remitted: | | | | \$18,895.52 |
| Amount paid to: | NYS Ag. & Markets for spay/neuter program | | | 129.00 |
| Amount paid to: | NYS Environmental Conservation | | | 523.36 |
| Amount paid to: | State Comptroller for Racing and Wagering | | | 15.00 |
| Amount paid to: | State Health Dept. for Marriage Licenses | | | 22.50 |
| Total State, County & Local Revenues: | | \$19,585.38 | Total Non-Local Revenues: | \$689.86 |

To the Supervisor:

Pursuant to Section 27, Sub 1, of the Town Law, I hereby certify that the foregoing is a full and true statement of all fees and monies received by me, Katie Kalluche, Town Clerk, Town of Plattsburgh, during the period stated above, in connection with my office, excepting only such fees and monies, the application of which are otherwise provided for by law.

Supervisor

Date

Katie Kalluche

Town Clerk

10/4/21

Date



TOWN OF PLATTSBURGH
WATER AND WASTEWATER DEPARTMENT

151 BANKER ROAD
PLATTSBURGH, NEW YORK 12901-7307
(518) 562-6890
FAX # (518) 563-8198

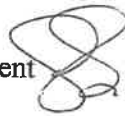
Michael S. Cashman
Supervisor

Charles Kostyk
Deputy Supervisor

October 5, 2021

To: Honorable Michael S. Cashman
Members of the Town Board

From: Water & Wastewater Department



RE: Water & Wastewater September Report

- Collected all required monthly samples.
- Meters read, and inventoried. Skip reports completed.
- Operation Reports to CCDH.
- Review of the monthly Planning Board Meeting regarding upcoming projects.
- There were 126 daily job orders, and 166 locates for DSNY including 7 Emergency.
- There were 5 after hours call outs. There was a sewer main backup in Cliff Haven, the line was jetted and there was clean up. Repairs were made to the force main on Windswept Lane. We were called to Rand Hill Road to turn the water off at a residence that had a leak in the basement. Responded to a structure fire on Cumberland Head and turned the water service off. We were paged out for an MVA with a fire hydrant on Ampersand Drive.
- Four Asbestos Supervisor/Handlers attended the mandatory Refresher Course.
- Exploratory digs using the vac-truck, for the contractor working at Bluff Point Main Station looking for the force main.
- Training for the sewage grinder at BP Main Station.
- Troubleshooting of the Fluoride up flow saturator at GPWTP. Ordered a replacement solenoid that did not work. Contacted the manufacturer to order a replacement, however there is availability issues. We are currently manually running this injection system during work hours. CCDH has been notified.
- Replaced leaking valve at Tom Miller Road PRV.
- Flushing in Cadyville and on PARC.
- Troubleshooting at Route 3 Lift Station. Periodically there were extended pump run times. Consulted with Emerick Associates. We ordered a replacement transducer/level sensor. This was installed and the station is back to normal.
- Jet sewer main in the Halsey Corners vicinity.
- Repairs were made to the plumbing at Well 7.
- Cleaned out septic tank at Cadyville Beach.

- The City DPW assisted with their Ground Penetrating Radar as they attempted to locate the force main for the contractor at Bluff Point Main Station. This was not successful.
- All attended the Stop the Bleeding Training.
- Generator start up at Bluff Point Main Station.
- Abandoned a second water service on at a parcel on Flanagan Drive at the property owner's request.
- Pull and clean pumps at Tom Miller Lift Station.
- Jet culver for Highway Department on Cumberland Head Road.
- Cold patch over the manhole at the intersection of Military Turnpike and Rugar Street at the request of CC Highway Department.
- Made repairs to the force main on Windswept Lane again.
- Escorted consulting engineers field staff around through the Cliff Haven/Bluff Point sewer system.
- Serviced generators.
- Repaired a leak on a MLV on Route 3.
- Fleet vehicle NYS Inspections.
- Pulled a manhole on Hammond Lane for City DPW visual inspection.
- One operator interviewed for a vacancy in the B&G Department at TOP.
- Met with NYSEG for work being performed in Schuyler Falls.
- Sewer main investigating including televising in Treadwell Mills area.
- Televiser sewer main in Cliff Haven.
- Pull and clean pumps at Church Street Lift Station.
- Made repairs to plumbing for Schuyler Falls booster pump.
- Switch over aeration tanks at CWWTP.
- 2 fleet vehicles to Dannemora Ford for warranty work.
- Pull and clean pumps at Tom Miller Road Lift Station.
- Seasonal beautification.

Plattsburgh, NY

Detail Report

Account Summary

Date Range: 09/01/2021 - 09/30/2021

| Account | Name | Beginning Balance | Total Activity | Total Debits | Total Credits | Ending Balance |
|--|---|---------------------|---------------------|---------------------|-------------------|---------------------|
| Fund: AAA - General AAA.0000.0200.0000 | CLAIM ON CASH - GENERAL gen check | 1,475,194.53 | -120,182.70 | 128,155.72 | 248,338.42 | 1,355,011.83 |
| | Total Fund: AAA - General: | 1,475,194.53 | -120,182.70 | 128,155.72 | 248,338.42 | 1,355,011.83 |
| Fund: AMB - Ambulance AMB.0000.0200.0000 | CLAIM ON CASH - AMBULANCE gen check | 11,816.97 | 8,125.50 | 8,125.50 | 0.00 | 19,942.47 |
| | Total Fund: AMB - Ambulance: | 11,816.97 | 8,125.50 | 8,125.50 | 0.00 | 19,942.47 |
| Fund: DAA - Highway DAA.0000.0200.0000 | CLAIM ON CASH - HIGHWAY gen check | 612,123.18 | -87,068.46 | 2,761.88 | 89,830.34 | 525,054.72 |
| | Total Fund: DAA - Highway: | 612,123.18 | -87,068.46 | 2,761.88 | 89,830.34 | 525,054.72 |
| Fund: H21 - SOURCE SUPPLY H21.0000.0200.0000 | CLAIM ON CASH SOURCE SUPPLY | 181,533.04 | 1,009,878.94 | 1,028,196.28 | 18,317.34 | 1,191,411.98 |
| | Total Fund: H21 - SOURCE SUPPLY: | 181,533.04 | 1,009,878.94 | 1,028,196.28 | 18,317.34 | 1,191,411.98 |
| Fund: H23 - BULLIS ROAD REHAB H23.0000.0200.0000 | CLAIM ON CASH SOURCE SUPPLY | 5,020.18 | 0.20 | 0.20 | 0.00 | 5,020.38 |
| | Total Fund: H23 - BULLIS ROAD REHAB: | 5,020.18 | 0.20 | 0.20 | 0.00 | 5,020.38 |
| Fund: H24 - TRADE ROAD/(187) LIFTSTATION H24.0000.0200.0000 | CLAIM ON CASH - TRADE (187) LIFT STATION cp check | 191,177.27 | 1,307,534.92 | 1,387,525.21 | 79,990.29 | 1,498,712.19 |
| | Total Fund: H24 - TRADE ROAD/(187) LIFTSTATION: | 191,177.27 | 1,307,534.92 | 1,387,525.21 | 79,990.29 | 1,498,712.19 |
| Fund: H25 - BLUFF POINT/CONN LIFTSTATION H25.0000.0200.0000 | CLAIM CASH - B POINT/CONN LIFTSTATION cp check | 217.08 | 566,461.01 | 566,461.01 | 0.00 | 566,678.09 |
| | Total Fund: H25 - BLUFF POINT/CONN LIFTSTATION: | 217.08 | 566,461.01 | 566,461.01 | 0.00 | 566,678.09 |
| Fund: H32 - QUARRY ROAD WATER H32.0000.0200.0000 | CLAIM ON CASH QUARRY ROAD | 97,705.85 | -22,180.73 | 2.93 | 22,183.66 | 75,525.12 |
| | Total Fund: H32 - QUARRY ROAD WATER: | 97,705.85 | -22,180.73 | 2.93 | 22,183.66 | 75,525.12 |
| Fund: H33 - SALMON RIVER WATER H33.0000.0200.0000 | CLAIM ON CASH SALMON RIVER | 89,018.02 | 3.46 | 3.46 | 0.00 | 89,021.48 |
| | Total Fund: H33 - SALMON RIVER WATER: | 89,018.02 | 3.46 | 3.46 | 0.00 | 89,021.48 |
| Fund: H60 - CHAMPLAIN PARK SEWER CP H60.0000.0200.0000 | CLAIM ON CASH- CHAMPLAIN PARK SEWER cp check | 230,484.79 | 8.95 | 8.95 | 0.00 | 230,493.74 |
| | Total Fund: H60 - CHAMPLAIN PARK SEWER CP: | 230,484.79 | 8.95 | 8.95 | 0.00 | 230,493.74 |
| Fund: SDB - Storm Drain SDB.0000.0200.0000 | CLAIM ON CASH - BASE DRAIN gen check | 761,178.48 | -19,802.21 | 18.61 | 19,820.82 | 741,376.27 |
| | Total Fund: SDB - Storm Drain: | 761,178.48 | -19,802.21 | 18.61 | 19,820.82 | 741,376.27 |
| Fund: SLC - Consolidated Street Light | | | | | | |

Detail Report

Date Range: 09/01/2021 - 09/30/2021

| Account | Name | Beginning Balance | Total Activity | Total Debits | Total Credits | Ending Balance |
|---------------------------|---|----------------------|----------------------|---------------------|---------------------|----------------------|
| <u>SLC.0000.0200.0000</u> | CLAIM ON CASH - STREET LIGHT gen check | 236,613.01 | -7,188.22 | 5.80 | 7,194.02 | 229,424.79 |
| | Total Fund: SLC - Consolidated Street Light: | 236,613.01 | -7,188.22 | 5.80 | 7,194.02 | 229,424.79 |
| <u>SSB.0000.0200.0000</u> | CLAIM ON CASH - BASE SEWER ws check | 1,270,720.62 | 6,821.94 | 7,084.47 | 262.53 | 1,277,542.56 |
| | Total Fund: SSB - Base Sewer: | 1,270,720.62 | 6,821.94 | 7,084.47 | 262.53 | 1,277,542.56 |
| <u>SSC.0000.0200.0000</u> | CLAIM ON CASH - CONS. SEWER ws check | 3,533,866.19 | 10,224.68 | 155,617.75 | 145,393.07 | 3,544,090.87 |
| | Total Fund: SSC - Consolidated Sewer: | 3,533,866.19 | 10,224.68 | 155,617.75 | 145,393.07 | 3,544,090.87 |
| <u>SWB.0000.0200.0000</u> | CLAIM ON CASH - BASE WATER ws check | 1,787,206.01 | 4,886.12 | 5,130.30 | 244.18 | 1,792,092.13 |
| | Total Fund: SWB - Base Water: | 1,787,206.01 | 4,886.12 | 5,130.30 | 244.18 | 1,792,092.13 |
| <u>SWC.0000.0200.0000</u> | CLAIM ON CASH - CONS. WATER ws check | 3,680,732.76 | 129,023.30 | 153,172.40 | 24,149.10 | 3,809,756.06 |
| | Total Fund: SWC - Consolidated Water: | 3,680,732.76 | 129,023.30 | 153,172.40 | 24,149.10 | 3,809,756.06 |
| <u>TAA.0000.0200.0000</u> | TAA-Claim on Cash | 17,967.82 | 2,443.21 | 136,359.83 | 133,916.62 | 20,411.03 |
| | Total Fund: TAA - Trust and Agency: | 17,967.82 | 2,443.21 | 136,359.83 | 133,916.62 | 20,411.03 |
| <u>WSA.0000.0200.0000</u> | CLAIM ON CASH-WS ADMIN ws check | 3,079,374.63 | -3,088,001.85 | 10,342.04 | 3,098,343.89 | -8,627.22 |
| | Total Fund: WSA - WS Admin: | 3,079,374.63 | -3,088,001.85 | 10,342.04 | 3,098,343.89 | -8,627.22 |
| | Grand Totals: | 17,261,950.43 | -299,011.94 | 3,588,972.34 | 3,887,984.28 | 16,962,938.49 |

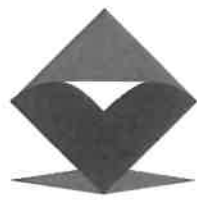
Fund Summary

| Fund | Beginning Balance | Total Activity | Total Debits | Total Credits | Ending Balance |
|------------------------------------|----------------------|--------------------|---------------------|---------------------|----------------------|
| AAA - General | 1,475,194.53 | -120,182.70 | 128,155.72 | 248,338.42 | 1,355,011.83 |
| AMB - Ambulance | 11,816.97 | 8,125.50 | 8,125.50 | 0.00 | 19,942.47 |
| DAA - Highway | 612,123.18 | -87,068.46 | 2,761.88 | 89,830.34 | 525,054.72 |
| H21 - SOURCE SUPPLY | 181,533.04 | 1,009,878.94 | 1,028,196.28 | 18,317.34 | 1,191,411.98 |
| H23 - BULLIS ROAD REHAB | 5,020.18 | 0.20 | 0.20 | 0.00 | 5,020.38 |
| H24 - TRADE ROAD/(187) LIFTSTATION | 191,177.27 | 1,307,534.92 | 1,387,525.21 | 79,990.29 | 1,498,712.19 |
| H25 - BLUFF POINT/CONN LIFTSTATION | 217.08 | 566,461.01 | 566,461.01 | 0.00 | 566,678.09 |
| H32 - QUARRY ROAD WATER | 97,705.85 | -22,180.73 | 2.93 | 22,183.66 | 75,525.12 |
| H33 - SALMON RIVER WATER | 89,018.02 | 3.46 | 3.46 | 0.00 | 89,021.48 |
| H60 - CHAMPLAIN PARK SEWER CP | 230,484.79 | 8.95 | 8.95 | 0.00 | 230,493.74 |
| SDB - Storm Drain | 761,178.48 | -19,802.21 | 18.61 | 19,820.82 | 741,376.27 |
| SLC - Consolidated Street Light | 236,613.01 | -7,188.22 | 5.80 | 7,194.02 | 229,424.79 |
| SSB - Base Sewer | 1,270,720.62 | 6,821.94 | 7,084.47 | 262.53 | 1,277,542.56 |
| SSC - Consolidated Sewer | 3,533,866.19 | 10,224.68 | 155,617.75 | 145,393.07 | 3,544,090.87 |
| SWB - Base Water | 1,787,206.01 | 4,886.12 | 5,130.30 | 244.18 | 1,792,092.13 |
| SWC - Consolidated Water | 3,680,732.76 | 129,023.30 | 153,172.40 | 24,149.10 | 3,809,756.06 |
| TAA - Trust and Agency | 17,967.82 | 2,443.21 | 136,359.83 | 133,916.62 | 20,411.03 |
| WSA - WS Admin | 3,079,374.63 | -3,088,001.85 | 10,342.04 | 3,098,343.89 | -8,627.22 |
| Grand Total: | 17,261,950.43 | -299,011.94 | 3,588,972.34 | 3,887,984.28 | 16,962,938.49 |

TO THE TOWN BOARD OF THE TOWN OF PLATTSBURGH
PURSUANT TO SECTION 119 OF TOWN LAW, I HEREBY REIN-
DER THE FOREGOING DETAILED STATEMENT OF ALL MONIES
RECEIVED AND DISBURSED BY ME, SUPERVISOR, DURING
THE MONTH OF September, 2021, AS
OF 9/30/2021

TOWN SUPERVISOR

DATE



**NAPOLI
SHKOLNIK PLLC**
ATTORNEYS AT LAW

October 12, 2021

VIA E-Mail

Hon. Michael Cashman
Supervisor
Town of Plattsburgh
151 Banker Road
Plattsburgh, NY 12901

***Re: Investigation of Potential Real Property, including inactive landfill and Groundwater
Supply Contamination by PFCs
Retainer by Town of Plattsburgh, New York***

Dear Supervisor Cashman:

We would like to represent the Town of Plattsburgh in the matter of PFCs contamination found in the inactive town landfill.

Our firm specializes in PFCs contamination and represents numerous counties, towns, special districts (water and fire) and villages in New York and around the nation.

I have been appointed as co-lead counsel in the federal multi-district litigation (MDL) panel surrounding liability concerns associated with Aqueous Film Forming Foam (AFFF) and PFCs contamination. In addition to the MDL Panel, our firm is actively litigating PFC site contamination in state and federal courts in New York and around the nation on all other PFC sites of contamination not involving AFFF. Predominately, we have discovered this contamination near manufacturing facilities (Hoosick Falls, etc.); airports (Dutchess County, etc.); fire training centers (the counties of Putnam, Dutchess, Rockland, Greene, Seneca, etc.); municipal water systems (Towns of Dover Plains, East Fishkill, Cairo, etc). However, we believe the contamination is much more widespread encompassing waste water treatment facilities and landfills and transfer stations. In fact, the NYS DEC recently tested nearly 1,300 inactive landfills and the contamination is widespread. See the DEC report here:

https://www.dec.ny.gov/docs/materials_minerals_pdf/inactivelandfills2021.pdf

In the DEC report, the state clustered a number of landfills which exceeded state contamination standards in groundwater and drinking water and prioritized them as Priority Group 1 for remediation. The report stated in Section 4, Conclusions:

“Included within this group are the sites for which exceedances of criteria in groundwater, actively used by the local community as a drinking water resource, have been identified. These sites have been allocated to Priority Group 1 of the Solid Waste Site Mitigation and Remediation Priority List, for further investigation and mitigation/remediation considerations. At these locations, the Department initiated immediate response actions based on recommendations from

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claim or action or otherwise protection or promoting the client's interest will bear interest at the lesser of (i) the Bank Rate Monitor National Index for personal loans effective on the date of the initial advance and (ii) the highest lawful rate allowed by applicable law. In no event will the interest be greater than the amount paid by the firm to the lending institution. The interest will be included as a disbursement at the end of the case and will not in any be recoverable unless there is a recovery in the case by suit settlement or otherwise.

No attorney can accurately predict the outcome of any legal matter. Accordingly, no representations are made either expressly or impliedly as to the final outcome of this matter.

Napoli Shkolnik may, at their own expense, use or associate other attorneys in the representation of the aforesaid claims of the Town. The Town understands that Napoli Shkolnik is a professional limited liability company with a number of attorneys. Several of those attorneys are anticipated to work on the Town case.

Napoli Shkolnik may participate in the division of fees in this case and assume joint responsibility for the representation of the client either in the event that the Attorney retains associate counsel or that the client later chooses new counsel, provided that the total fee to the client does not increase as a result of the division of fees and that the attorney's involved have agreed to the division of fees and assumption of joint responsibility.

This Agreement shall be considered construed under and in accordance with the laws of the State of New York and the rights, duties, and obligations of the Town and of Attorneys regarding Attorney's representation of the Town and regarding anything covered by this Agreement shall be governed by the laws of the State of New York.

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The Town shall not be responsible for any fees, costs or disbursements in the event the litigation is unsuccessful.

It is a privilege to have this opportunity and we look forward to working with you.

Very truly yours,

NAPOLI SHKOLNIK, PLLC

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Operation Greenlight Fact Points

- Operation Greenlight is about showing support and gratitude for men and women in uniform, especially those who served in Iraq and Afghanistan over the last 20 years.
- The ending of the war in Afghanistan has refocused Americans' attention on the immense sacrifice of America's service men and women.
- The tragic scenes of those final days, coupled with the devastating terrorist attack that killed 13 U.S. troops, had an impact on each and every one of us.
- As hard as those scenes were for civilians to watch, they were much harder for the troops who were there, for veterans who fought and lost friends, and for the families of veterans who never came home.
- In a time when our country is divided on so many things, we can all agree that the men and women who risked, and often lost their lives fighting to protect our country and our way of life deserve our support and gratitude.
- That's why we're proud to be participating in Operation Greenlight.
- This is our simple way of saying thank you. Your service mattered, and we are grateful.
- It's also an opportunity to say that if you're a vet and your struggling, there's no shame in reaching out for help.
- There are resources available on Operation Greenlight's website at nysac.org/operationgreenlight [OR COUNTY WEBSITE], including information about peer-to-peer services that connect vets to other vets who know and understand the challenges come with returning home and re-entering civilian life.

Notice is hereby given that the Preliminary Budget for the Town of Plattsburgh, for the year beginning January 1, 2022 will be compiled, and filed in the office of the Town Clerk

Further Notice is hereby given that the Town Board of the Town of Plattsburgh will meet and review said Preliminary Budget at the Town Hall located at 151 Banker Road, Plattsburgh, New York on November 4, 2021 at 6:05 pm prevailing time

A copy of the Preliminary Budget will be available for inspection by all interested persons at the Town Hall on the Banker Road between the hours of 9:00am and 4:00pm

Town of Plattsburgh, Town Clerk
Kathryn B. Kalluche

By the Order of the Town Board

Please Publish On



CLINTON COUNTY

Office of the Sheriff

DAVID N. FAVRO
SHERIFF

ROBERT L. CRAIG
UNDERSHERIFF

September 29, 2021



To Whom It May Concern:

Enclosed are two (2) identical 2022 contracts for court security services.

Please sign, date and return both contracts to our office, to my attention. Once all the necessary signatures are obtained, I will return a fully executed copy for your files.

Should you have any questions, please contact our office.

Sincerely,

Jason P. Cerone

Jason P. Cerone
Administrative Services Officer
(518)565-4336

AGREEMENT FOR TOWN COURT SECURITY SERVICES

This agreement, made this ____ day of _____, 20__ is by and between the Clinton County Sheriff's Office "County" herein and the Town of Plattsburgh "Town" herein with principal offices at 151 Banker Road, Plattsburgh, NY 12901.

Upon request, The Clinton County Sheriff's Office shall provide the Town of Plattsburgh Justice Court with a deputy sheriff to provide court security services. The Town shall reimburse the County for said services at the rate of \$33.40 per hour for regular time and \$50.10 per hour for time and a half. Said rates shall include all benefits and the County shall be responsible for Workers' Compensation and New York State Disability insurance coverage. This contract shall commence January 1, 2022 and shall remain in effect through December 31, 2022.

The County agrees to provide the Town satisfactory evidence of Law Enforcement Liability Insurance naming the Town as additional insured.

The County agrees to defend, indemnify and save harmless the Town from any and all claim(s) arising out of services performed by the County hereunder, including those specifically arising out of negligent acts or omissions of the County's officers, employees and agents, (if applicable) including any costs for legal services and the defense of any said claim(s).

This agreement may be terminated by either party, giving 30 (thirty) days written notice of its intention to terminate to the other party.

Clinton County does not discriminate on the basis of race, color, national origin, sex, religion, age or disability in employment or the provision of services.

The Town of Plattsburgh warrants that it is in compliance with the Americans with Disabilities Act (Public Law 101-336) and that it will, in carrying out the requirements of this contract, comply in all respects with the provisions of the Act and its implementing regulations.

SIGNATURE OF THE PARTIES:

Town of Plattsburgh

By: _____ Date: _____
Michael Cashman, Supervisor

APPROVED BY:

By: _____ Date: _____
David N. Favro
Clinton County Sheriff

APPROVED AS TO INSURANCE REQUIREMENTS:

By: _____ Date: _____
Deputy County Administrator

APPROVED AS TO LEGAL FORM:

By: _____ Date: _____
County Attorney

COUNTY OF CLINTON

By: _____ Date: _____
Chairperson
Clinton County Legislature