

**TOWN OF PLATTSBURGH
TOWN BOARD SEMI MONTHLY MEETING
August 19, 2021**

The meeting was called to order at 6:00 p.m. by the presiding officer at the Town Hall on the Banker Road. Pledge

MEMBERS:

	<u>PRESENT</u>	<u>ABSENT</u>
Michael S. Cashman, Supervisor	x	
Thomas E. Wood, Councilor		x
Meg E. Bobbin, Councilor	x	
Barbara E. Hebert, Councilor	x	
Charles A. Kostyk, Councilor	x	
Kathryn B. Kalluche, Town Clerk	x	
James J. Coffey, Town Attorney		x

Resolution No.021-139

Approve Minutes of the Previous Meeting

RESOLVED, that the minutes of July 15 and 22, 2021 be approved and the reading of the minutes be dispensed with.

Motion: Meg E. Bobbin

Seconded by: Charles A. Kostyk

Discussion: none

Roll Call:

	<u>Yes</u>	<u>No</u>	<u>Absent</u>	<u>Carried</u>	<u>Tabled</u>
				x	
Thomas E. Wood			x		
Meg E. Bobbin	x				
Barbara E. Hebert	x				
Charles A. Kostyk	x				
Michael S. Cashman	x				

Public Comment-

Kathryn B. Kalluche
8/23/21

**TOWN OF PLATTSBURGH
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August 19, 2021**

Resolution No. 021-140

Abstract 8B- 21

RESOLVED, that the abstract of audited claims **No.8B-21** for \$242,001.71 **Abstract 8B-21** prepays for the amount \$569,374.27 be received as reviewed by the Audit Committee and the Supervisor is hereby authorized to pay said abstracts.

Motion: Barbara E. Hebert

Seconded by: Charles A. Kostyk

Discussion: none

Roll Call:

<u>Yes</u>	<u>No</u>	<u>Absent</u>	<u>Carried</u>	<u>Tabled</u>
			x	

Thomas E. Wood
Meg E. Bobbin
Barbara E. Hebert
Charles A. Kostyk
Michael S. Cashman

x
x
x
x

x

Karyn Kall
8/23/21

**TOWN OF PLATTSBURGH
TOWN BOARD SEMI MONTHLY MEETINGS
August 19, 2021**

Resolution No. 021-141

Monthly Department Reports

RESOLVED, to receive and place on file Monthly Department Head Reports.

Building and Grounds – July

Codes and Zoning- July

Dog Control Officer - July

Historian-

Highway Superintendent-July

Justice Court-

Parks and Recreation- June/July

Planning and Community
Development – July

Safety Committee –

Supervisors Financial Report- July

Tax Receiver-

Town Clerk-July

Water Wastewater –July

Motion: Charles A. Kostyk

Seconded by: Meg E. Bobbin

Discussion: none

Roll Call:

Yes No Absent Carried Tabled

x

Thomas E. Wood

x

Meg E. Bobbin

x

Barbara E. Hebert

x

Charles A. Kostyk

x

Michael S. Cashman

x

Kelly M. Kall
8/23/21

**TOWN OF PLATTSBURGH
TOWN BOARD SEMI MONTHLY MEETING
August 19, 2021**

Resolution No. 021-142

Advertise for 2021 Budget Work Session

WHEREAS, each year, as a part of the Budget process, the Town Board meets to discuss Budgets with Town Departments to determine current issues, future needs and program goals that will require funding in the new Budget; and

WHEREAS, it is important that the community has opportunity to observe the Budget process and learn about Department needs and goals; therefore, be it

RESOLVED, that the Town Board will hold Budget Work Session on October 16th, 2021 to be scheduled between the hours of 8 am to 12 pm at the Town Hall complex on 151 Banker Road; and, be it further

RESOLVED, that the Town Clerk publish this announcement in the official newspaper for the Town of Plattsburgh, the Press Republican, have a copy posted on the Clerk's Bulletin Board and cause one to be posted on the Town's website; and, be it further

RESOLVED; that a copy of this Resolution be given to all Departments.

Motion: Charles A. Kostyk

Seconded: Meg E. Bobbin

Discussion: Yes

Roll Call:

<u>Yes</u>	<u>No</u>	<u>Absent</u>	<u>Carried</u>	<u>Tabled</u>
			x	

Thomas E. Wood
Meg E. Bobbin
Barbara E. Hebert
Charles A. Kostyk
Michael S. Cashman

x
x
x
x
x

x

Kathryn Kalle
8/23/21

**TOWN OF PLATTSBURGH
TOWN BOARD SEMI MONTHLY MEETING
August 19, 2021**

Resolution No. 021-143

2021 Culvert Pipe Order

WHEREAS, the necessity to continue maintenance and improvements of roadside drainage ditches and the storm water drainage systems within the Town requires the need for additional drainage pipe; and,

WHEREAS, Tim Dubrey, Highway Superintendent, has submitted a letter dated August 10, 2021, requesting permission to place an order culvert pipe: and

WHEREAS, the total estimated cost of said pipe is \$9,776.80; therefore, be it

RESOLVED, that the Town Board hereby approve the purchase of culvert pipe and the Highway Superintendent is hereby authorized to make said purchase; and, be it further

RESOLVED, that payment for said purchase will be made payable from the 2021 # DA-5112-4300 and that a copy of this Resolution be given to the Finance Manager and Highway Superintendent.

Motion: Barbara E. Hebert

Seconded by: Charles A. Kostyk

Discussion: none

Roll Call:	<u>Yes</u>	<u>No</u>	<u>Absent</u>	<u>Carried</u>	<u>Tabled</u>
				x	

Thomas E. Wood

x

Meg E. Bobbin

x

Barbara E. Hebert

x

Charles A. Kostyk

x

Michael S. Cashman

x

Kelly Kalle
8/23/21

**TOWN OF PLATTSBURGH
TOWN SEMI MONTHLY MEETING
August 19 , 2021**

Resolution NO. 21-144

Junkyard License Renewal for 28 Flanagan Drive

WHEREAS, the Town Clerk has received an application and fees for a license to operate a junkyard business at-28 Flanagan Drive; and

WHEREAS, Steve Imhoff, Code Enforcement Officer, has completed inspection of the junkyard, and the applicant is in compliance; now, therefore it is

RESOLVED, that the Town of Plattsburgh Town Board does hereby receive and place on file said application and authorize the Town Clerk to issue a junkyard license to the aforementioned applicant in compliance with the letter issued by Steve Imhoff, Code Enforcement Officer of the Town of Plattsburgh; and, be it further

RESOLVED, that a copy of this Resolution be given to the Town Clerk and the Codes Department.

Motion: Meg E. Bobbin

Seconded by: Barbara E. Hebert

Discussion: none

Roll Call:

	<u>Yes</u>	<u>No</u>	<u>Absent</u>	<u>Carried</u>	<u>Tabled</u>
				x	
Thomas E. Wood			x		
Meg E. Bobbin	x				
Barbara E. Hebert	x				
Charles A. Kostyk	abstain				
Michael S. Cashman	x				

Kelly M. Kallal
8/23/21

TOWN OF PLATTSBURGH
TOWN BOARD SEMI-MONTHLY MEETING
August 19, 2021

Resolution NO. 021-145

Denial of Junk Yard License at 55 Hammond Lane

WHEREAS, the Town Clerk has received a renewal application and fees for a license to operate a junk yard business at 55 Hammond Lane; and

WHEREAS, Steve Imhoff, Code Enforcement Officer, has completed inspection of the junkyard and the applicant does not comply with Local Law No. 6 of 1984 and is in violation of Section 8 of the Town Local Law; now, therefore it is

RESOLVED, the license be denied, the Town Attorney issue a letter from the Town Board instructing the property owners of the denial and direct them to the local law should they consider reapplying; and be it further

RESOLVED, that a copy of this Resolution be given to the Finance Manager, Town Clerk and the Codes Department.

Motion: Barbara E. Hebert

Seconded by: Charles A. Kostyk

Discussion: Yes

Roll Call:	<u>Yes</u>	<u>No</u>	<u>Absent</u>	<u>Carried</u>	<u>Tabled</u>
				x	
Thomas E. Wood			x		
Meg E. Bobbin	x				
Barbara E. Hebert	x				
Charles A. Kostyk	x				
Michael S. Cashman	x				

Kelly
8/23/21

**TOWN OF PLATTSBURGH
TOWN BOARD SEMI MONTHLY MEETING
August 19, 2021**

Resolution NO. 21-146

**Resignation of Donald Lapoint as a Maintenance
Worker in the Building and Grounds Department**

WHEREAS, Donald Lapoint has submitted a letter of resignation from building and grounds department position as an Maintenance worker effective August 27, 2021; therefore be it

RESOLVED, that the Town of Plattsburgh Town Board, with appreciation for Mr. Lapoint's prior years of service in that position, accept Mr. Lapoint's letter of resignation as Maintenance worker; and be it further

RESOLVED, that a copy of this resolution be given to the Finance Manager and be put in his personnel file.

Motion: Charles A. Kostyk

Seconded by: Meg E. Bobbin

Discussion: Yes

Roll Call:	<u>Yes</u>	<u>No</u>	<u>Absent</u>	<u>Carried</u>	<u>Tabled</u>
				x	
Thomas E. Wood			x		
Meg E. Bobbin	x				
Barbara E. Hebert	x				
Charles A. Kostyk	x				
Michael S. Cashman	x				

Kelly Skellern
8/23/21

**TOWN OF PLATTSBURGH
TOWN BOARD SEMI MONTHLY MEETING
August 19, 2021**

Resolution NO.021-147

MOU with the Plattsburgh Police Department

WHEREAS, a MOU is necessary to establish a framework of collaboration between the Town and City, therefore be it

RESOLVED, that the Town Board does hereby authorize the Town Supervisor to sign the Memorandum of Understanding with the Plattsburgh Police Department ,to energize a light pole located on the I 87 overpass line to be used for a law enforcement tool for local, state and Federal Law Enforcement; and be it further

RESOLVED, that a copy of this Resolution be given to the Plattsburgh Police Department, Building and Grounds Department head and the Finance Manager .

Motion: Charles A. Kostyk

Seconded by: Barbara E. Hebert

Discussion: yes

Roll Call:

	<u>Yes</u>	<u>No</u>	<u>Absent</u>	<u>Carried</u>	<u>Tabled</u>
				X	
Thomas E. Wood			X		
Meg E. Bobbin	X				
Barbara E. Hebert	X				
Charles A. Kostyk	X				
Michael S. Cashman	X				

Kalyn Kallu
8/23/21



Plattsburgh Police Department

45 Pine Street

Plattsburgh, New York 12901

Phone: 518-563-3411

FAX: 518-566-9000

August 16, 2021

Supervisor Michael Cashman

Town of Plattsburgh

151 Banker Rd.

Plattsburgh, NY 12901

Supervisor Cashman,

I am submitting this letter to you in regards to our email exchange dated 08/11/2021. This letter will serve as an agreement by and between the Town of Plattsburgh represented by Supervisor Cashman and the City of Plattsburgh Police Dept, represented by Lt. Darin Perrotte. The Town of Plattsburgh grants permission for electricity to be pulled from Town of Plattsburgh Light Pole #733 P7-A1 located on Rugar St on the I87 overpass for purposes of installation of a license plate reader camera system (LPR) to enhance border security and act as a law enforcement tool for local, State, and Federal Law Enforcement. We appreciate the support of this project and look forward to working together and future collaboration.

Darin M. Perrotte

Lt. Darin Perrotte

Supervisor Cashman

TOWN OF PLATTSBURGH
TOWN BOARD SEMI MONTHLY MEETING
August 19, 2021

Resolution NO. 21-148

**Authorization to Apply for Downtown
Revitalization Initiative Round 5**

WHEREAS, the Town of Plattsburgh has a successful track record of community supported planning initiatives and subsequent project implementation; and

WHEREAS, the Town of Plattsburgh has invested more than \$500,000 in planning over the last decade, most recently for the Town Center Smart Growth Plan and subsequent zoning amendments; and

WHEREAS, the Town of Plattsburgh received widespread public support for the Town Center Smart Growth Plan and Route 3 Corridor Plan; and

WHEREAS, the Town of Plattsburgh has invested more than 24 million dollars in water & sewer capital improvements over the last decade, of which 16 million dollars has directly benefited the Town Center; and

WHEREAS, the Town of Plattsburgh has thus positioned itself to allow for community beneficial Smart Growth, complete streets, housing affordability and diversity, enhanced transportation opportunities, and a reduction in energy consumption and greenhouse gas emissions; and

WHEREAS, the Town of Plattsburgh has been host to sustained growth in the industrial, commercial, and residential sectors and is aware of impending continued growth, creating demand for additional workforce housing, transportation options, recreation opportunities and cultural/community services; and

WHEREAS, New York State has announced that it is accepting applications for round 5 of the Downtown Revitalization Initiative, typically awarding up to \$10M to one or two communities within each of the State's 10 Regional Economic Development Councils (REDCs); and

WHEREAS, the Town of Plattsburgh's vision and goals for a thriving Town Center closely aligns with the goals, purpose & intent of the New York State Downtown Revitalization Initiative (DRI) Round 5; and

WHEREAS, the Town's vision for Town Center is ripe for implementation and could be actualized by direct investment from the DRI, catalyzing transformative community development; and

WHEREAS, the Town Center Smart Growth Plan and Route 3 Corridor Plan readily identifies multiple projects that would serve this purpose; and

WHEREAS, The Town of Plattsburgh has capacity, willingness, and intent to submit an application for DRI funding to implement initiatives identified in the Town Center Smart Growth Plan & Rte 3 Corridor Plan; now therefore be it

RESOLVED, that the Town Board does hereby authorize an application for the fifth round of the Downtown Revitalization Initiative to be prepared by the Planning & Community Development Department; and be it further

RESOLVED, that upon review by the Town Attorney, the Town Supervisor is hereby authorized to sign & execute the necessary documents required for filing said application; and be it further

RESOLVED, that a copy of this resolution be provided to the Town Planning & Community Development Department, Town Finance Manager, and Town Supervisor.

Motion: Barbara E. Hebert

Seconded by: Charles A. Kostyk

Discussion: Yes

Roll Call:	<u>Yes</u>	<u>No</u>	<u>Absent</u>	<u>Carried</u> x	<u>Tabled</u>
Thomas E. Wood			x		
Meg E. Bobbin	x				
Barbara E. Hebert	x				
Charles A. Kostyk	x				
Michael S. Cashman	x				

Kathy Skalle
8/23/21

**TOWN OF PLATTSBURGH
TOWN BOARD SEMI MONTHLY MEETING
August 19, 2021**

RESOLVED, that this Town Board meeting be adjourned at 6:15 PM.

Motion by: Meg E. Bobbin

Seconded by: Charles A. Kostyk

Discussion: none

Roll Call:	<u>Yes</u>	<u>No</u>	<u>Carried</u>
			x
Thomas E. Wood	Absent		
Meg E. Bobbin	x		
Barbara E. Hebert	x		
Charles A. Kostyk	x		
Michael S. Cashman	x		

Kelly Kallu
8/23/21



TOWN OF PLATTSBURGH

151 BANKER ROAD
PLATTSBURGH, NEW YORK 12901-7307
(518) 562-6813

FAX # (518) 563-563-8396 or 562-6801

TDD (800) 662-1220

Townofplattsburgh.org

The Town is an equal opportunity provider and employer

Thomas E. Wood
Councilor

Charles A. Kostyk
Councilor

Barbara E Hebert
Councilor

Katie Kalluche
Town Clerk

Matthew Fayro
Deputy Town Attorney

Michael S. Cashman
Supervisor

Meg E. Bobbins
Councilor

James J. Coffey
Town Attorney

August 2021 Dog Control Officer Report

08/03/21 I went to 39 Homestead Drive for a complaint of an unlicensed/ barking dog. There was no dog on the property.

08/04/21 I contacted the SPCA (again) about my phone number not being updated on their website a tool that the public often uses to contact local dog control officers. I also contacted Katie and she called as well. As of 08/15/21 it has been changed.

08/10/21 I went to 39 Homestead Drive again, this time I taped the letter to the door of the residence. I did not hear or see any dog. It appeared no one was home. I waited in the driveway for a while to see if the dog started to bark.

08/11/21 Richard from Airborne contacted me regarding complaints he had been getting from their campground regarding Andrew Bordeau and Nicole Dubrey. They have several dogs the either leave tied outside to bark all day and people can hear it on other roads around the Speedway, or the dogs run loose all over. I have been contacted once before for their puppy being lost, and I have seen several post on Facebook for the dog being lost on several different dates. I typed a letter up and emailed it to Katie to print out for me.

08/12/21 I picked the letter up from Katie at the office, and I brought the letter to the campground. I met with Richard at the office, he showed me to where their camper was. They were not at the campsite at the time. I taped it on the Bordeau/Dubrey camper door.

08/13/21 Clinton County Sheriff's Office Deputy Rule and Deputy Warick contacted ,me regarding a prior complaint we went to together at Chenango Drive in Cumberland Head area. The dog was back outside and barking, it had no shade, food or water in dangerously hot temperatures. The Sheriff's Department went out and the dog was infact tied to a post in the back yard with no shade, food, or water. The dog appeared to be a puppy. I contacted Katie, no dog is licensed at that address. I looked the address up and found the property belongs to an Andrew Kimbler. I relayed that information to both deputies. I then googled his name and found he was previously arrested by City Police for abandoning a dog in the city of Plattsburgh I sent the article to the deputies. I was leaving town for the weekend but decided to delay leaving for a bit incase I was needed to transport the dog. They attempted contacting Kimbler with no luck, they called me later in the day and told me they had located him. He was very rude and said the

dog is his sons and he was sending him to bring the dog inside. A letter is being sent from the town to address the license.

08/18/21 Andrew Kimbler contacted me he stated he has no dog. I told him his neighbors and the Sheriffs Department confirmed he does have a dog. He said it's gone now. I told him if we got called again and he did have a dog he would be ticketed.

08/18/21 I received multiple calls from a elderly lady at Pine Brook Drive. She stated that a dog was roaming around. She didn't know where it went; then she called back and said she seen it again. I drove there: it was in Morrisonville by the fairgrounds. There was no dog.

08/20/21 Deputy Warick contacted me and asked me to come in and sign a statement: she was leaving the office soon. We made an appointment for me to come in Monday 08/23.

08/20/21 I received a lengthy email from Rene Burl at 36 Can-am Drive about dogs urinating on her mailbox particularly her neighbors dog. I responded back and told her we could mail them a letter. She responded that she wasn't sure what she wanted done yet. She called me on 08/23 and had a long conversation with me about dogs walking where she lived and her neighbors.

08/23/21 I went to the Sheriff Department at 10 am to sign a statement for the case in Plattsburgh.

08/23/21 Richard from Airborne Speedway called. He found two German shepherds covered in porcupine quills and limping. He sent me pictures. I posted them on the Facebook lost and found pet page. I was on my way when the owners contacted me they picked their dogs up.

08/24/21 I received a call from Deputy Heroux to update me on a situation with a dog that was seized by Altona DCO, Transported to Malone North Country Shelter and was now being held in the Town of Plattsburgh at Plattsburgh Animal Hospital..

08/26/21 A dog was reported missing near Northern Cakes that was just adopted from Elmore SPCA. The dog escaped when the family got it home. I spoke with them several times. To date the dog has not been located. I did go out twice to look for the dog as well.

08/27/21 I received a call from a gentleman at 17 Eddy Drive. He found a dog. He texted me pictures of the dog. I put the dog on the Lost and Found Pet Page and sent a picture to a vet tech from Palmer's who resides on Eddy Drive. I began driving towards Eddy Drive when I received a text the dog belonged to the Vet Tech.

***** I will be leaving the state on the evening of Wednesday September 15th I will not be available until Tuesday September 21st, 2021. *****

I will also be out of the state the evening of Thursday October 28th and not be available again until Tuesday November 2nd.



TOWN OF PLATTSBURGH

DEPARTMENT OF CODES & ZONING

Stephen M. Imhoff | Code Enforcement Officer

Allen W. Reece | Code Enforcement Officer

Drew Arthur | Code Enforcement Officer

Donna Primiano-Masten | Codes & Zoning Secretary

151 BANKER RD, PLATTSBURGH, NY 12901-7307

PHONE: (518) 562-6840 | TDD: (800) 662-1220 | FAX: (518) 563-8396

Michael Cashman
Supervisor

Charles A. Kostyk
Deputy Supervisor/Councilor

James J. Coffey
Town Attorney

Thomas E. Wood
Councilor

Meg Bobbin
Councilor

Barbara E. Hebert
Councilor

Kathryn B. Kalluche
Town Clerk

Matthew Favro
Deputy Town Attorney

To: Honorable Michael S. Cashman, Town Supervisor
Members of the Town Board

From: Stephen M. Imhoff
Code Enforcement Official

Re: August, 2021 Monthly Report

THE FOLLOWING NUMBER OF PERMITS AND ACTIVITIES ARE REPORTED:

- 38 Building permits were requested this month.
- 32 Building Permits were issued this month.
- 4 Permit(s) issued current month, paid/requested in a prior month.
- 6 Permit(s) requested current month, not issued yet (under review/requires additional information).
- 8 Permit(s) requested previous month, requires additional information from applicant.
- Permit(s) requested current month - still pending letter from Planning Board.
- Permit(s) issued current month, no fee required.
- 1 Matter(s) before Zoning Board of Appeals (Aug)
- Permit(s) pending Town Board/Planning Board Action.
- 7 Misc: home inspection (5); zoning compliance letters (2).
- Temporary Certificate of Occupancy
- 1 Burn Permits
- 4 Renewals
- 4 Fire Calls

<i>Residential:</i>	32	\$446, 474. 00
<i>Commercial & Industrial:</i>	10	\$1, 318, 652. 00
Total:	42	\$1, 765, 126. 00

RESIDENTIAL:

DOLLAR AMOUNT:

-	Single Family Residence	
		\$
-	Multi-Family Residence - Duplex	\$
1	Garage, Attached	\$ 23,000.00
2	Garage, Detached	\$ 48,054.00
-	Erect Seasonal Camp	
1	Concrete Slab/Gravel Pad / Retaining Wall	\$ 3,000.00
-	Foundation Repair	\$
-	Bilco Door	
3	ADDITION, ALTERATION and/or Renovation of Residence	\$ 115,000.00
-	Roof over Existing Deck	\$
9	Erect a DECK/PORCH , or Gazebo	\$ 67,420.00
-	Erect Roof over Existing Roof on Manufactured Home	\$
-	Erect a 3 Season Sun Room	\$
-	Erect Handicap Ramp	\$
3	Erect/extend a Utility/Machine SHED	\$ 24,000.00
-	Installation of In-Ground Pool	\$
1	Installation of Above-Ground Pool	\$ 6,000.00
-	Installation of Hot Tub	\$
-	Demolition	\$
-	Installation of Propane Fireplace/Wood Stove/Pellet Stove/Heating System	\$
-	Installation of Outdoor Wood Boiler	
-	Install/Upgrade Generator	\$
-	Electrical Upgrade	\$
-	Solar Panel Array	\$
-	Chimney Repair/Stone Veneer	\$
-	Leanto / CARPORT	\$
-	Erect a Pole Barn	\$
-	Remove Manufactured Home	\$
3	Park and occupy manufactured home in Mobile Home Park	\$ 6,000.00
2	Park and occupy manufactured home on private lot	\$ 154,000.00
2	Renewals	
-	Burn Permits	
5	Other - DAY CARE/HOME INSPECTION /Floodplain Dev. Permit	
-	Asbestos Abatement	
3	Fire Calls	

COMMERCIAL AND INDUSTRIAL:

DOLLAR AMOUNT:

1	Erect/ Addition Commercial Building Plattsburgh Animal Hosp, 561 Rt 3	<u>\$110,000.00</u>	
			\$110,000.00
2	Repair and/or Alteration of commercial building		\$912,000.00
-	Commercial roofing job		\$
-	Alter tenant/commercial space		\$
	Storage Building		\$
-	Public Utilities		\$
2	Wireless Telecommunications		\$ 50,000.00
2	HVAC Replacement - Rooftop Units		\$214,652.00
-	Fire Suppression System		\$
-	Remove Underground Storage Tanks		\$
1	Solar Array System		\$ 32,000.00
-	Charging Station		\$
2	Erect/repair signage		\$
-	Temporary Banners/Signs		\$
-	Installation of LPG Tank /Gasoline Tank		\$
-	Convert residential house to commercial use		\$
1	Occupy Commercial Business		
-	Demolition		
2	Renewals		
1	Fire Calls		
3	Other - Zoning Compliance Letters (2)/Burn Permit (1)		

<i>Residential:</i>	<i>32</i>	<i>\$446,474.00</i>
<i>Commercial & Industrial:</i>	<i>10</i>	<i>\$1,318,652.00</i>
<i>Total:</i>	<i>42</i>	<i>\$1,765,126.00</i>

Permit Monthly Report

08/01/2021 - 08/31/2021

Permit #	Issue Date	Owner	Permit Type	Property Location	Valuation	Amount
August 2021						
210801	08/02/2021	Joan Yelle	Porch	19 Brown Rd SBL#: 220.-1-20.1	\$19,000.00	\$63.00
Description of Work:						
EXTEND EXISTING PORCH TO MAKE IT A WRAP AROUND PORCH						
2021-25	08/02/2021	Smithfield Group LLC	FIRE CALLS	71 Smithfield Blvd (Dickey's Barbecue Pit) SBL#: 206.4-2-1.52		
Description of Work:						
FIRECALL - 7/31/2021 CALLED TO DICKEY'S BARBECUE PIT BY FIRE DEPT FOR AN ASH BUCKET READING TEMPS TO 1,000 DEGREES. NO COVER OR LID FOR IT. THEY WILL REPLACE IT WITH A NEW BUCKET WITH A LID. FOLLOW UP INSPECTION SET FOR MONDAY, 08/02/2021						
210802	08/02/2021	Roderick Bertrand	Deck	2399 Rt 3 SBL#: 203.-2-29.4	\$2,000.00	\$50.00
Description of Work:						
CONSTRUCT A 12' X 12' DECK BETWEEN HOUSE AND POOL						
210803	08/02/2021	Thomas Fish	Shed	34 Sawyer Ln SBL#: 204.-5-18	\$8,000.00	\$60.00
Description of Work:						
INSTALL A 12' X 20' PRE-FAB SHED IN BACK YARD						
2021-027	08/05/2021	JGD Development Co LLC	Day Care Inspections	16 DeGrandpre Way (Tiny Leader's Children's Center, Suite 200) SBL#: 206.-6-4.24		\$40.00
Description of Work:						
DAY CARE INSPECTION						
210804	08/05/2021	Noreen Sadue	Deck	17 Washington Pl SBL#: 233.16-3-40	\$6,000.00	\$50.00
Description of Work:						
CONSTRUCT THREE 6' X 6' PLATFORM DECKS AT FRONT ENTRANCE OF RESIDENCE						
210805	08/05/2021	Philip Howells	Porch	110 Trudeau Rd SBL#: 203.-2-10.7	\$9,785.00	\$50.00
Description of Work:						
CONSTRUCT A 12' X 16' SCREEN PORCH ON FRONT OF HOME						
210806	08/05/2021	Travis Miller	Garage detached	1 Flanagan Dr SBL#: 221.9-1-6	\$6,000.00	\$98.00
Description of Work:						
CONSTRUCT A 14' X 26' DETACHED SHED/GARAGE ON GRAVEL PAD NEXT TO RESIDENCE						

Permit Monthly Report

Permit #	Issue Date	Owner	Permit Type	Property Location	Valuation	Amount
210807	08/05/2021	Maple Pond LLC	Manufactured Home	Wallace Hill Rd (6 Winter Dr -) SBL#: 193.3-3-3	\$2,000.00	\$156.80
Description of Work: INSTALL A 1977 SKYLINE SWMH 56' X 14' AT 6 WINTER DR						
210808	08/05/2021	Maple Pond LLC	Manufactured Home	Wallace Hill Rd (12 Winter Dr) SBL#: 193.3-3-3	\$2,000.00	\$196.00
Description of Work: INSTALL A 1988 CHAMPION SWMH 14' X 70' AT 12 WINTER DR						
210809	08/05/2021	Maple Pond LLC	Manufactured Home	Wallace Hill Rd (8 Winter Dr -) SBL#: 193.3-3-3	\$2,000.00	\$180.00
Description of Work: INSTALL A 1989 CHAMPION SWMH 14' X 60' AT 8 WINTER DR						
210810	08/06/2021	UMS Property LLC	Commercial Roof Top Units	26 Werner Schluter Way SBL#: 232.-3-10.2	\$100,000.00	\$1,000.00
Description of Work: CONSTRUCTION OF FOUR (4) ROOF TOP AC UNITS AND ROOF TOP UNIT PLATFORMS						
210811	08/06/2021	Plattsburgh Housing Outlet Inc	Garage Attached	Moffitt Rd SBL#: 180.-3-4.33	\$23,000.00	\$204.00
Description of Work: CONSTRUCT A 24' X 34' ATTACHED GARAGE +++ WRITTEN ENGINEER CERTIFICATION FOR FOOTER AND FOUNDATION WALL REQUIRED PRIOR TO CERT OF OCCUPANCY ++++ +++ eng letter received and approved						
210812	08/06/2021	Mary Hayes	Deck	329 Bradford Rd SBL#: 191.-2-14	\$2,900.00	\$50.00
Description of Work: CONSTRUCT DECK WITH ENCLOSED RAMP ON REAR OF HOME						
210813	08/06/2021	Thomas Beshaw	Manufactured Home	1267 Military Tpke SBL#: 220.4-4-17	\$8,000.00	\$196.00
Description of Work: INSTALL A 1993 SW FLAMINGO 14' X 70' MH ON CONCRETE SLAB AT PROPERTY						
210814	08/06/2021	North Country Veterans Assoc	Solar Panel Array	27 Town Line Rd SBL#: 191.-2-10	\$32,000.00	\$280.00
Description of Work: INSTALL A 28 MODULE 10 KW SOLAR ARRAY AT PROPERTY						

Permit Monthly Report

Permit #	Issue Date	Owner	Permit Type	Property Location	Valuation	Amount
2021-028	08/10/2021	Rugar MHP, LLC	Foster Care Inspections	467 Rugar St SBL#: 220.-5-3		\$25.00
Description of Work:						
FOSTER CARE INSPECTION FOR 14 GLENEAGLE DRIVE						
210815	08/10/2021	Donald Recore	Garage detached	97 Moffitt Rd SBL#: 180.-3-4-32	\$42,054.00	\$357.50
Description of Work:						
DEMOLISH EXISTING GARAGE/BARN AND REPLACE WITH A NEW 30' X 41' METAL GARAGE						
2021-029	08/11/2021	Matthew Palkovic	Foster Care Inspections	220 St Johns Pl SBL#: 233.16-3-33		\$25.00
Description of Work:						
FOSTER CARE INSPECTION REQUEST						
210816	08/11/2021	Bonnie Tomkiewicz	Shed	5 Sawyer Ln SBL#: 204.-5-1	\$8,000.00	\$60.00
Description of Work:						
INSTALL A 12' X 20' PRE-FAB SHED IN REAR YARD						
210817	08/11/2021	Michael Holder	Manufactured Home	119 Wallace Hill Rd SBL#: 193.3-4-2.1	\$146,000.00	\$320.00
Description of Work:						
INSTALL CONCRETE PAD AND NEW 2022 COLONY BEACON PRESTIGE 28' X 60' MH ON PROPERTY AND RELOCATING EXISTING STORAGE SHED TO REAR CORNER OF LOT						
210818	08/19/2021	Town of Plattsburgh	Wireless Tower Facilities	124 Hammond Ln SBL#: 206.4-4-14	\$25,000.00	\$2,000.00
Description of Work:						
UPDATE TELECOMMUNICATIONS FACILITY - 124 HAMMOND LN TOWN WATER TANK						
210819	08/19/2021	Town of Plattsburgh	Wireless Tower Facilities	102 Clinton Pt Dr SBL#: 246.-1-16	\$25,000.00	\$2,000.00
Description of Work:						
UPGRADE EXISTING TELECOMMUNICATIONS FACILITY - TOWN WATER TANK AT BLUFF POINT SITE						
210821	08/19/2021	Bashir Abdallah	Alteration	11 Lakeside Ct SBL#: 233.16-1-4	\$15,000.00	\$50.00
Description of Work:						
KITCHEN & BATHROOM RENOVATION						

Permit Monthly Report

Permit #	Issue Date	Owner	Permit Type	Property Location	Valuation	Amount
210820	08/19/2021	Abby Boire	Alteration	987 Cumberland Hd Rd SBL#: 209.1-1-22	\$50,000.00	\$450.00
Description of Work:						
DEMOLISH EXISTING 24' X 24' GARAGE AND CONSTRUCT NEW 36' X 50' DETACHED GARAGE						
2021-030	08/19/2021	Kirstie Miller	Day Care Inspections	2 Valley Dr SBL#: 193.3-3-58		\$40.00
Description of Work:						
DAY CARE INSPECTION						
21-18	08/19/2021	Bluff Point Golf LLC	Burn Permit	76 Bluff Point Dr SBL#: 246.-1-9.1		
Description of Work:						
BURN PERMIT						
210822	08/19/2021	Joni Moschelle	Deck	439 Cumberland Hd Rd SBL#: 208.7-3-3	\$3,000.00	\$50.00
Description of Work:						
CONSTRUCT A 12' X 12' DECK ON THE REAR OF RESIDENCE						
210823	08/19/2021	Martha Breyette	Shed	1221 Rt 3 SBL#: 205.1-1-26	\$8,000.00	\$100.00
Description of Work:						
INSTALL TWO (2) 12' X 20' PRE-FAB SHEDS IN REAR YARD						
210824	08/19/2021	Philip Howells	Porch	110 Trudeau Rd SBL#: 203.-2-10.7	\$1,000.00	\$50.00
Description of Work:						
RELOCATE AN 8' X 16' ENCLOSED PORCH FROM THE FRONT OF RESIDENCE TO THE BACK OF RESIDENCE						
210825	08/19/2021	Dale Martin	Pool (Above Ground)	719 Rand Hill Rd SBL#: 190.-2-2.2	\$6,000.00	\$100.00
Description of Work:						
INSTALL A 24' ROUND ABOVE-GROUND POOL IN BACK YARD						
210826	08/19/2021	William Studley	Sign	4701 Rt 9 SBL#: 233.-1-27		\$64.00
Description of Work:						
INSTALL A 32 SF BUILDING SIGN AT PROPERTY						
210827	08/19/2021	Akey Properties LLC	Sign	5 Latour Ave (Vacant) SBL#: 194.-1-25		\$128.00
Description of Work:						
INSTALL A 64 SF SIGN ON BUILDING						

Permit Monthly Report

Permit #	Issue Date	Owner	Permit Type	Property Location	Valuation	Amount
210828	08/20/2021	W Brent Holden	Addition	29 Bay Rd SBL#: 194.2-1-1	\$50,000.00	\$50.00
Description of Work:						
CONSTRUCT A 6' X 10' BEDROOM ADDITION ON FRONT OF HOME						
210829	08/20/2021	Plattsburgh Animal Hospital	Commercial Addition	561 Rt 3 (Plattsburgh Animal Hospital) SBL#: 206.4-4-21	\$110,000.00	\$317.00
Description of Work:						
CONSTRUCT A 24' X 32' ADDITION - 4 NEW EXAM ROOMS - ONTO BACK OF BUILDING						
2021-26	08/23/2021	Shaheen LLC	FIRE CALLS	496-498 Rugar St SBL#: 220.2-1-2		
Description of Work:						
FIRE CALL - MORRISONVILLE FD RESPONDED TO ELECTRICAL FIRE. LETTER SENT TO OWNER STATING ANY ELECTRICAL REPAIRS NEED TO BE INSPECTED BY CODES DEPT.						
++++SEE NOTES FOR DETAILS						
210830	08/23/2021	Charles Gardner	Deck	105 Lighthouse Rd SBL#: 209.3-1-26	\$19,735.00	\$64.00
Description of Work:						
REMOVE EXISTING GROUND LEVEL & SECOND STORY DECKS AND CONSTRUCT TWO NEW 8' X 20' DECKS						
210831	08/23/2021	Gus Red Hots Inc.	Commercial Alteration	5 Cndr Thomas MacDonough Hwy SBL#: 194.-2-33	\$4,000.00	\$176.40
Description of Work:						
RELOCATING COOLERS AND ENCLOSING EXISTING 441 SF AREA BEHIND EXISTING SNACK SHACK						
210832	08/24/2021	Momot Trailer Sales	Occupy Com. Business	240 Tom Miller Rd (Spotless Auto Detailing) SBL#: 206.-2-1.2		\$100.00
Description of Work:						
OCCUPY COMMERCIAL SPACE FOR AUTO DETAIL BUSINESS						
2021-031	08/24/2021	BAP Holdings Plattsburgh LLC	Zoning Compliance Letter	17 Smithfield Blvd (AutoZone) SBL#: 206.4-2-1.42		\$50.00
Description of Work:						
ZONING REQUEST LETTER						

Permit Monthly Report

Permit #	Issue Date	Owner	Permit Type	Property Location	Valuation	Amount
210833	08/26/2021	Anne Grethe	Deck	33 Sawyer Ln SBL#: 204.-5-19	\$4,000.00	\$75.00
Description of Work:						
CONSTRUCT A 14' X 16' PERGOLA OVER AN EXISTING DECK						
210834	08/26/2021	Lowe's Home Centers Inc	Commercial Roof Top Units	39 Centre Dr (Lowe's Home Center) SBL#: 206.4-4-1.2	\$114,652.00	\$1,147.00
Description of Work:						
REMOVE AND REPLACE ALL 22 ROOFTOP UNITS						
210835	08/26/2021	Prevost Car US Inc	Commercial Alteration	260 Banker Rd SBL#: 205.-4-13	\$908,000.00	\$9,080.00
Description of Work:						
INSTALL OPP AND CCS CHARGERS FOR PRODUCTION OF ELECTRIC BUSES						
210836	08/26/2021	4 Seasons Mobile Home Park	Concrete Pad	1207 Rt 3	\$3,000.00	\$177.00
Description of Work:						
INSTALL 13.4' X 68' CONCRETE PAD FOR NEW MANUFACTURED HOME AT 1 LABARGE DR						
2021-033	08/27/2021	Kenneth Kezar	Day Care Inspections	227 Rt 374 SBL#: 203.4-1-25		\$25.00
Description of Work:						
DAY CARE INSPECTION REQUEST						
2021-032	08/27/2021	Demers Properties, LLC	Zoning Compliance Letter	5 Trade Rd SBL#: 193.-2-22		\$50.00
Description of Work:						
ZONING COMPLIANCE LETTER						
2021-27	08/31/2021	MRS of Clinton County, Inc.	FIRE CALLS	14 Salmon River Rd SBL#: 245.-4-40.3		
Description of Work:						

FIRE CALL - Electrical fire on back porch, in corner. Hidden junction box found. NYS ARC will be getting an electrical inspection when repairs are complete, and will provide us with a copy for our records.

8/31/2021 - Receipt of Elect Cert. - OK to close per DA

Permit Monthly Report

Permit #	Issue Date	Owner	Permit Type	Property Location	Valuation	Amount
2021-28	08/31/2021	Roger Morse	FIRE CALLS	2 Goodspeed Rd SBL#: 245 -5-48		
Description of Work:						
FIRE CALL - Fire inspection requested by property owner in connection with fire from 5/27/2021. NYSEG pulled the meter.						
08/30/2021 - Attic framing charred. Water damage throughout house. electrical meter pulled by NYSEG. Need electrical inspection. Send letter re: electrical inspection and permits if needed. no occupancy until house is inspected by our office.						
August 2021 Total:					\$1,765,126.00	\$19,804.70
Reporting Period Total:					\$1,765,126.00	\$19,804.70



Tim DuBrey
Highway Superintendent

TOWN OF PLATTSBURGH
HIGHWAY DEPARTMENT

151 BANKER ROAD
PLATTSBURGH, NEW YORK 12901-7307
(518) 562-6881
FAX # (518) 563-8136

Email: timd@townofplattsburgh.org
karenp@townofplattsburgh.org
gregb@townofplattsburgh.org

Greg Burnell
Deputy Superintendent

Karen Pepper
Secretary

Date: 9/8/21

To: Michael Cashman &
Town Board Members

Re: Salt Purchase for 2021-2022

I am requesting permission to purchase our salt for the upcoming 2021-2022 winter season. This will be purchased through the County contract from American Rock Salt Co., LLC at the price of \$79.81 per ton. This is the same price as last year. I am committed to a maximum of 2700 tons for a total cost of \$215,487.00. This will be taken from accounts DA-5142-4200 and DA-5148-4200.

Sincerely

Tim DuBrey