

TOWN OF PLATTSBURGH TOWN BOARD SEMI MONTHLY MEETING July 15, 2021

The meeting was called to order at 6:00 p.m. by the presiding officer at the Town Hall on the Banker Road. Pledge

MEMBERS:

	<u>PRESENT</u>	<u>ABSENT</u>
Michael S. Cashman, Supervisor	x	
Thomas E. Wood, Councilor	x	
Meg E. Bobbin, Councilor	x	
Barbara E. Hebert, Councilor	x	
Charles A. Kostyk, Councilor		x
Kathryn B. Kalluche, Town Clerk	x	
James J. Coffey, Town Attorney	x	

Resolution No.021-115

Approve Minutes of the Previous Meeting

RESOLVED, that the minutes of June 17 and 24, 2021 be approved and the reading of the minutes be dispensed with.

Motion: Thomas E. Wood

Seconded by: Barbara E. Hebert

Discussion: Yes

Roll Call:

	<u>Yes</u>	<u>No</u>	<u>Absent</u>	<u>Carried</u>	<u>Tabled</u>
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Thomas E. Wood	x				
Meg E. Bobbin	x				
Barbara E. Hebert	x				
Charles A. Kostyk			x		
Michael S. Cashman	x				

Public Comment- Yes

*For record
7/16/21*

**TOWN OF PLATTSBURGH
TOWN BOARD SEMI MONTHLY MEETING
July 15, 2021**

Resolution No. 021-116

Abstract 7B- 21

RESOLVED, that the abstract of audited claims **No.7B-21** for \$242,140.30, **Abstract 7B-21** prepays for the amount \$151,681.74 be received as reviewed by the Audit Committee and the Supervisor is hereby authorized to pay said abstracts.

Motion: Thomas E. Wood

Seconded by: Barbara E. Hebert

Discussion: none

Roll Call:

<u>Yes</u>	<u>No</u>	<u>Absent</u>	<u>Carried</u>	<u>Tabled</u>
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x

Thomas E. Wood	x			
Meg E. Bobbin	x			
Barbara E. Hebert	x			
Charles A. Kostyk			x	
Michael S. Cashman	x			

John Anderson
7/16/21

TOWN OF PLATTSBURGH

TOWN BOARD SEMI MONTHLY MEETINGS

July 15, 2021

Resolution No. 021-117

Monthly Department Reports

RESOLVED, to receive and place on file Monthly Department Head Reports.

Building and Grounds - June	Codes and Zoning- June
Dog Control Officer - June	Historian-
Highway Superintendent – June	Justice Court-
Parks and Recreation-	Planning and Community Development – June
Safety Committee –	Supervisors Financial Report-June
Tax Receiver-	Town Clerk-June
Water Wastewater – June	

Motion: Thomas E. Wood

Seconded by: Meg E. Bobbin

Discussion: Yes

Roll Call:

<u>Yes</u>	<u>No</u>	<u>Absent</u>	<u>Carried</u>	<u>Tabled</u>
			x	

Thomas E. Wood	x
Meg E. Bobbin	x
Barbara E. Hebert	x
Charles A. Kostyk	x
Michael S. Cashman	x

Katie G. Kelly
7/16/21

**TOWN OF PLATTSBURGH
TOWN BOARD SEMI MONTHLY MEETING
July 15, 2021**

Resolution NO. 021-118

2021 Highway Road Striping Program

WHEREAS, the Town of Plattsburgh and Clinton County participate in shared services to save cost and duplication of services; and

WHEREAS, Highway Superintendent, Tim DuBrey, has recently been in contact with the Clinton County Highway Department Superintendent, Karl Weiss, regarding the highway striping program for the Town of Plattsburgh; and

WHEREAS, the Town of Plattsburgh has appropriated money in the 2021 Highway Budget for the 2021 Road Striping Program; and

WHEREAS, Mr. Tim DuBrey, Highway Superintendent, has submitted the 2021 Highway Road Striping Program in the amount of \$21,113.15; now, therefore be it

RESOLVED, that the Town Board does hereby authorize the Highway Superintendent to spend the 2021 budgeted funds from account DA-5110-4300 to execute the aforementioned 2021 Road Striping Program; and be it further

RESOLVED, that a copy of this Resolution be given the Highway Superintendent and the Clinton County Highway Superintendent.

Motion: Barbara E. Hebert

Seconded by: Meg E. Bobbin

Discussion: none

Roll Call:

Thomas E. Wood	X
Meg E. Bobbin	X
Barbara E. Hebert	X
Charles A. Kostyk	
Michael S. Cashman	X

<u>Yes</u>	<u>No</u>	<u>Absent</u>	<u>Carried</u>	<u>Tabled</u>
			X	

*For AGK
7/16/21*

**TOWN OF PLATTSBURGH
TOWN BOARD SEMI MONTHLY MEETING
July 15, 2021**

Resolution No. 021-119

Twin State Maintenance Renewal Agreement

WHEREAS, the Town of Plattsburgh ("Town" herein) maintains an annual Maintenance Renewal Agreement with Twin State to provide telephone hardware, software and system support; and

WHEREAS, Twin State has submitted a Renewal Agreement to the Town for Service from September 1, 2021 to August 31, 2022; and

WHEREAS, the Town Board has provided, within the General Fund of the Town of Plattsburgh 2021 Budget, for the renewal of its one-year contract with Twin State in the amount of \$ 6,128.82 and

WHEREAS, the Town attorney has approved as to form the one-year contract submitted by Twin State; now, therefore be it

RESOLVED, that the one-year renewal contract submitted by Twin State be approved and the Supervisor is authorized to execute the same for the Town of Plattsburgh and a copy of this Resolution be given to the Finance Manager.

Motion: Meg E. Bobbin

Seconded by: Thomas E. Wood

Discussion: none

Roll Call:

Yes No Absent Carried Tabled

x

Thomas E. Wood	x			
Meg E. Bobbin	x			
Barbara E. Hebert	x			
Charles A. Kostyk		x		
Michael S. Cashman	x			

Yvonne Baker
7/16/21

**TOWN OF PLATTSBURGH
TOWN BOARD SEMI MONTHLY MEETING
July 15, 2021**

Resolution No. 021-120

Alliance Risk Group Inc. Services Agreement

WHEREAS, the Town of Plattsburgh has identified a need to provide a service support for amenities needed to enhance the quality of new hires, volunteers, board members and more, and has a contract with Alliance Risk Group Inc.; and,

WHEREAS, the Town Board has provided, within the General Fund of the Town of Plattsburgh 2021 Budget, for the contract with Alliance Risk Group Inc. based on contract need; and,

WHEREAS, the Town attorney has approved as to form for the contract submitted by Alliance Risk Group Inc.; now, therefore be it

RESOLVED, that the contract submitted by Alliance Risk Group Inc. be approved and the Supervisor is authorized to execute the same for the Town of Plattsburgh and a copy of this Resolution be given to the Finance Manager.

Motion: Meg E. Bobbin

Seconded by: Barbara E. Hebert

Discussion: none

Roll Call:	<u>Yes</u>	<u>No</u>	<u>Absent</u>	<u>Carried</u>	<u>Tabled</u>
Thomas E. Wood	x				
Meg E. Bobbin	x				
Barbara E. Hebert	x				
Charles A. Kostyk			x		
Michael S. Cashman	x				

Handwritten:
Kostyk
7/16/21

**TOWN OF PLATTSBURGH
TOWN BOARD SEMI MONTHLY MEETING
July 15, 2021**

Resolution No. 021-121

**Town of Plattsburgh Consolidated Funding
Application (CFA) 2021 Local Waterfront
Revitalization Program Implementation Grant**

WHEREAS, New York State has announced the availability of funding through the 2021 Consolidated Funding Application (CFA); and

WHEREAS, the Town of Plattsburgh is in the process of completing the Local Waterfront Revitalization Program document; and

WHEREAS, the Town of Plattsburgh, in Clinton County intends to apply for financial assistance from the NYS Department of State for the purpose of preparing a Local Waterfront Revitalization Program Implementation Grant; and

WHEREAS, the Town of Plattsburgh is seeking up to \$900,000 to construct Phase 1 for the construction of the Battlefield Memorial Gateway; and

WHEREAS, the Town of Plattsburgh recognizes that the state will commit 75% of the desired amount and a 25% match is required by the Town of Plattsburgh to receive the grant funds; and

WHEREAS, the Town will budget no less than \$300,000 for match under Planning, Implementation & Studies, line item 8020.4850; and

NOW, THEREFORE, BE IT RESOLVED that the Supervisor of the Town of Plattsburgh is authorized and directed to submit an application in the 2021 Consolidated Funding Application round in an amount not to exceed \$900,000; and be it further

RESOLVED, that in the event of funding, the Supervisor of the Town of Plattsburgh is authorized to execute, as necessary, a state contract for financial assistance, and to execute all additional assurances and forms as required by the state.

Motion: Thomas E. Wood

Seconded by: Barbara E. Hebert

Discussion: none

Roll Call:

	<u>Yes</u>	<u>No</u>	<u>Absent</u>	<u>Carried</u>	<u>Tabled</u>
Thomas E. Wood	x				
Meg E. Bobbin	x				
Barbara E. Hebert	x				
Charles A. Kostyk			x		
Michael S. Cashman	x				

For Mayor
7/16/21

July 15, 2021

Rick Rascoe Merit Pay

and a willingness to provide leadership to the Building and Grounds team; and

WHEREAS, the Town of Plattsburgh Town Board is examining models for Building and Grounds and Mr. Rick Rascoe is providing steady leadership during this period to the Building and Grounds Department; and

RESOLVED, that the Town of Plattsburgh Town Board does hereby authorize a merit stipend pay for Mr. Rick Rascoe of \$3,000.00; and be it further

RESOLVED, that a certified copy of this Resolution be given to the Finance Manager and a copy be placed in his personnel file.

Motion: Meg E. Bobbin

Seconded by: Thomas E. Wood

Discussion: Yes

Roll Call: Yes No Absent Carried Tabled

Thomas E. Wood	x
Meg E. Bobbin	x
Barbara E. Hebert	x
Charles A. Kostyk	
Michael S. Cashman	x

vel 01/2

**TOWN OF PLATTSBURGH
TOWN BOARD SEMI MONTHLY MEETING
July 15, 2021**

Resolution NO.021-123

**Water Supply Improvements 2020 Award
Contract -1 General**

WHEREAS, sealed bids for the project entitled Water Supply Improvements 2020 were opened on July 9, 2021 at 11:00; and

WHEREAS, Scott Stoddard, Director of Water & Wastewater, Ron Laberge P.E. of Laberge Engineering and Consulting Group, and the Town Clerk have reviewed all bids received; and,

WHEREAS, the Consulting Engineers, Laberge Engineering & Consulting Group have submitted their report relative to their analysis of bids; therefore, be it

RESOLVED, that the recommendation of said Engineers be hereby accepted, approved and adopted; and be it further

RESOLVED that Water Improvements 2020 Contract-1 General be hereby awarded to be Luck Brothers Inc. at 73 Trade Road Plattsburgh, New York 12901, in the Base Bid amount of \$1,518,000.00 and subject to a concurrent change order allowing the Town to eliminate the work contained in Deductible Alternate #1 valued at \$1,448,000.00 without penalty; and it is further

RESOLVED, that the Supervisor is hereby authorized and directed to execute the Agreement for said services totaling \$1,518,000.00; and it is further

RESOLVED, that a copy of this Resolution be given to the Director of Water and Wastewater and Finance Manager.

Motion: Meg E. Bobbin

Seconded by: Barbara E. Hebert

Discussion: Yes

Roll Call:	<u>Yes</u>	<u>No</u>	<u>Absent</u>	<u>Carried</u>	<u>Tabled</u>
				x	

Thomas E. Wood	abstain				
Meg E. Bobbin	x				
Barbara E. Hebert	x				
Charles A. Kostyk			x		
Michael S. Cashman	x				

Kelly Kostyk
7/16/21

**TOWN OF PLATTSBURGH
TOWN BOARD SEMI MONTHLY MEETING
July 15, 2021**

Resolution NO. 021-124

**Water Supply Improvements 2020 Award
Contract -2 Plumbing**

WHEREAS, sealed bids for the project entitled Water Supply Improvements 2020 were opened on July 9, 2021 at 11:00; and

WHEREAS, Scott Stoddard, Director of Water & Wastewater, Ron Laberge P.E. of Laberge Engineering and Consulting Group, and the Town Clerk have reviewed all bids received; and

WHEREAS, the Consulting Engineers, Laberge Engineering & Consulting Group have submitted their report relative to their analysis of bids; therefore, be it

RESOLVED, that the recommendation of said Engineers be hereby accepted, approved and adopted; and be it further

RESOLVED, that Water Supply Improvements 2020 Contract-2 plumbing be hereby awarded to L.H. Laplante Company, Inc.at 52 Main Mill Street-PO Box 496 Plattsburgh, New York 12901 in the Base Bid amount of \$30,000.00; and be it further,

RESOLVED, that the Supervisor is hereby authorized and directed to execute the Agreement for said services totaling \$30,000.00; and it is further

RESOLVED, that a copy of this Resolution be given to the Director of Water and Wastewater and Finance Manager.

Motion: Thomas E. Wood

Seconded by: Meg E. Bobbin

Discussion: Yes

Roll Call:	<u>Yes</u>	<u>No</u>	<u>Absent</u>	<u>Carried</u>	<u>Tabled</u>
Thomas E. Wood	x				
Meg E. Bobbin	x				
Barbara E. Hebert	x				
Charles A. Kostyk					x
Michael S. Cashman	x				

John G. Skalk
7/16/21

**TOWN OF PLATTSBURGH
TOWN BOARD SEMI MONTHLY MEETING
July 15, 2021**

Resolution NO. 021-125

**Water Supply Improvements 2020 Award
Contract -3 Mechanical**

WHEREAS, sealed bids for the project entitled Water Supply Improvements 2020 were opened on July 9, 2021 at 11:00; and

WHEREAS, Scott Stoddard, Director of Water & Wastewater, Ron Laberge P.E. of Laberge Engineering and Consulting Group, and the Town Clerk have reviewed all bids received; therefore, be it

WHEREAS, the Consulting Engineers, Laberge Engineering & Consulting Group have submitted their report relative to their analysis of bids; therefore, be it

RESOLVED, that the recommendation of said Engineers be hereby accepted, approved and adopted; and be it further

RESOLVED, that Water Supply Improvements 2020 Contract-3 mechanical be hereby awarded to L.H. Laplante Company, Inc.at 52 Main Mill Street-PO Box 496 Plattsburgh, New York 12901 in the Base Bid amount of \$45,000.00; and it is further

RESOLVED, that the Supervisor is hereby authorized and directed to execute the Agreement for said services totaling \$45,000.00; and it is further

RESOLVED, that a copy of this Resolution be given to the Director of Water and Wastewater and Finance Manager.

Motion: Barbara E. Hebert

Seconded by: Thomas E. Wood

Discussion: none

Roll Call:	<u>Yes</u>	<u>No</u>	<u>Absent</u>	<u>Carried</u>	<u>Tabled</u>
Thomas E. Wood	x				
Meg E. Bobbin	x				
Barbara E. Hebert	x				
Charles A. Kostyk				x	
Michael S. Cashman	x				

*Noted
7/16/21*

**TOWN OF PLATTSBURGH
TOWN BOARD SEMI MONTHLY MEETING
July 15, 2021**

Resolution NO. 021-126

**Water Supply Improvements 2020 Award
Contract -4 Electrical**

WHEREAS, sealed bids for the project entitled Water Supply Improvements 2020 were opened on July 9, 2021 at 11:00; and,

WHEREAS, Scott Stoddard, Director of Water & Wastewater, Ron Laberge P.E. of Laberge Engineering and Consulting Group, and the Town Clerk have reviewed all bids received; and,

WHEREAS, the Consulting Engineers, Laberge Engineering & Consulting Group have submitted their report relative to their analysis of bids; therefore, be it

RESOLVED, that the recommendation of said Engineers be hereby accepted, approved and adopted; and be it further

RESOLVED, that Water Supply Improvements 2020 Contract-4 electrical be hereby awarded to Triangle Electrical Systems Inc. 126 Idaho Avenue Plattsburgh, New York 12903 in the Base Bid amount of \$441,350.00; and be it further

RESOLVED, that the Supervisor is hereby authorized and directed to execute the Agreement for said services totaling \$441,350.00; and it is further

RESOLVED, that a copy of this Resolution be given to the Director of Water and Wastewater and Finance Manager.

Motion: Thomas E. Wood

Seconded by: Meg E. Bobbin

Discussion: Yes

Roll Call:	<u>Yes</u>	<u>No</u>	<u>Absent</u>	<u>Carried</u>	<u>Tabled</u>
Thomas E. Wood	x				
Meg E. Bobbin	x				
Barbara E. Hebert	x				
Charles A. Kostyk					x
Michael S. Cashman	x				

x

Kathy Koller
7/16/21

TOWN OF PLATTSBURGH
TOWN BOARD SEMI MONTHLY MEETINGS
July 15, 2021

Resolution No.021-127

30 Day Notice Meeting Concerning Annexation by the
City of Plattsburgh of two parcels- Sharron Avenue
and Reeves Lane

WHEREAS, the Common Council of the City of Plattsburgh authorized Mayor Rosenquest on behalf of the City of Plattsburgh and the Town Board of the Town of Plattsburgh authorized Supervisor Cashman on behalf of the Town of Plattsburgh to enter into a compact dated April 16, 2021, which sets forth the premises, framework and spirit under which both municipalities wish to proceed to resolve current issues and address future matters that involve both municipalities; and,

WHEREAS, the Town, in accordance with Section 7 of the General Municipal Law, authorizes Supervisor Michael Cashman to provide a thirty day written notice of a regular meeting of the Town of Plattsburgh Town Board to be held at 6:00 pm August 26, 2021, at the Town of Plattsburgh Town Hall to the following parties that will be impacted by the annexation by the City of Plattsburgh of two parcels of land located in the Town of Plattsburgh (Sharron Avenue parcel and Reeves Lane parcel): Beekmantown Central School District, Peru Central School District, EMT of CVPH, Town of Plattsburgh District #3 Fire Department and South Plattsburgh Fire District; now therefore, be it

RESOLVED, that a thirty day notice be given to the aforementioned parties impacted by the annexation.

Motion: Thomas E. Wood

Seconded by: Barbara E. Hebert

Discussion: Yes

Roll Call	<u>Yes</u>	<u>No</u>	<u>Absent</u>	<u>Carried</u>	<u>Tabled</u>
				x	

Thomas E. Wood	x				
Meg E. Bobbin	x				
Barbara E. Hebert	x				
Charles A. Kostyk			x		
Michael S. Cashman	x				

Forrestal
7/16/21

July 15, 2020

Resolution No. 021-128
CONSOLIDATED FUNDING
THROUGH NYS E
COMMUNITIES (CSC) d

WHEREAS, the Town of Plattsburgh, after due consideration, has determined that it is desirable and in the public interest to undertake the necessary activities for the submittal of a CFEA grant application under the 2021 NYSEFC Green Innovation Grant Program (GIGP) and NYSDEC Climate Smart Communities (CSC) Grant Program for the reconstruction of New York Road and stormwater sewer system improvements; and

WHEREAS, the Project utilize funds from the NYS Environmental Corporation GIGP for the installation of green stormwater infrastructure for New York Road; and

WHEREAS, the Project will utilize funds from the NYS Department of Environmental Conservation CSC Grant Program for the construction of designated bike lanes on each side of New York Road to offer an alternative mode of transportation; and

WHEREAS, the reconstruction project provides a unique opportunity to leverage GIGP and CSC funds to increase stormwater capacity through innovative methods for improved water quality and reduced runoff/discharge; and

WHEREAS, the Town is prepared to commit municipal funds as a local cash match to meet the match requirement of **fifty (50%)** for the CSC total project costs and **ten (10%)** of the GIGP total project cost.

NOW THEREFORE BE IT RESOLVED, that the Town of Plattsburgh Town Board authorizes and directs Supervisor Cashman to submit an application for a CFA under the Climate Smart Communities and Green Innovation Grant Programs through NYSDEC AND NYSEEC and to execute all documents necessary for the implementation of this work relating to the financial and/or administrative processes of the grant program.

BE IT FURTHER RESOLVED, to the extent any or all actions hereby authorized have been executed and/or performed by the Supervisor all are hereby ratified and confirmed and this Resolution take effect immediately.

Motion: Thomas E. Wood
Seconded by: Meg E. Bobbin
Discussion: Yes

Roll Call:

Thomas E. Wood	X
Meg E. Bobbin	X
Barbara E. Hebert	X
Charles A. Kostyk	
Michael S. Cashman	X

Kathleen
12/26/21

**TOWN OF PLATTSBURGH
TOWN BOARD SEMI MONTHLY MEETING
July 15, 2021**

RESOLVED, that this Town Board meeting be adjourned at 6:38 PM.

Motion by: Barbara E. Hebert

Seconded by: Meg E. Bobbin

Discussion: none

Roll Call:	<u>Yes</u>	<u>No</u>	<u>Carried</u>
Thomas E. Wood	x		x
Meg E. Bobbin	x		
Barbara E. Hebert	x		
Charles A. Kostyk	absent		
Michael S. Cashman	x		

Y. Kostyk
7/16/21

**TOWN OF PLATTSBURGH TOWN BOARD
WORK SESSION AGENDA
July 22, 2021**

The meeting was called to order at 6:00 PM by the presiding officer at the Town of Plattsburgh Town Hall, 151 Banker Road.

	<u>Present</u>	<u>Absent</u>
MEMBERS:		
Michael S. Cashman, Supervisor	x	
Thomas E. Wood, Councilor		x
Meg E. Bobbin, Councilor	x	
Barbara E. Hebert, Councilor	x	
Charles A. Kostyk, Councilor	x	
Kathryn B. Kalluche, Town Clerk	x	
James J. Coffey, Town Attorney		x

Public Comments

Supervisor's Report

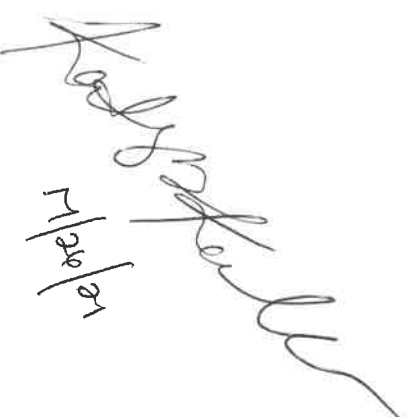
Draft Resolutions

021-xxx Minutes

021-129 Fireworks Application for Clinton County Fair

Committee Reports -

Town Board meeting be adjourned at 6:02 PM.


m/22/21

**TOWN OF PLATTSBURGH
TOWN BOARD WORK SESSION MEETING
July 22, 2021**

Resolution No. 021-129

Fireworks Display Permit for Coyote Enterprises, Inc.

WHEREAS, Coyote Enterprises Inc., has duly submitted to the Town Board of the Town of Plattsburgh (Town herein) an application for a permit for the public display of fireworks on July 27, 2021 to take place at the Clinton County Fairgrounds situated along Route 22B in the Town of Plattsburgh; now, therefore it is

RESOLVED, that the Town Clerk be and he hereby is authorized and directed to issue the required permit for the public display of fireworks by the applicant on Tuesday, July 27, 2021 at the Clinton County Fairgrounds upon the Town Attorney approving said application as complying with the conditions and requirements of section 405.00 of the Penal Law; and be it further

RESOLVED, that a copy of this Resolution be given to the Codes Officer and Cool Insurance

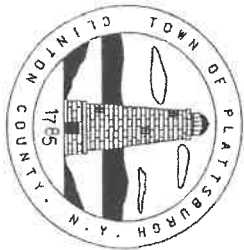
Motion: Charles A. Kostyk
Seconded by: Barbara E. Hebert
Discussion: none

Roll Call:

	<u>Yes</u>	<u>No</u>	<u>Absent</u>	<u>Carried</u>	<u>Tabled</u>
Thomas E. Wood					
Meg E. Bobbin	x				
Barbara E. Hebert	x				
Charles A. Kostyk	x				
Michael S. Cashman	x				

x

Charles A. Kostyk
7/22/21



TOWN OF PLATTSBURGH HIGHWAY DEPARTMENT

151 BANKER ROAD
PLATTSBURGH, NEW YORK 12901-7307

(518) 562-6881

FAX # (518) 563-8136

Email: tind@townofplattsburgh.org

karenp@townofplattsburgh.org

gregbk@townofplattsburgh.org

Tim DuBrey
Highway Superintendent

Greg Burnell
Deputy Superintendent

Karen Pepper
Secretary

Date: 8/10/21

To: Michael Cashman &
Town Board Members

Re: Culvert Purchase for 2021

I am requesting permission to purchase culverts for the remainder of 2021. This will be purchased through OGS pricing from Begor Supply as follows:

Culvert 12" x 20' IB	\$108.20 x 20	\$2,164.00
Culvert 15" x 20' IB	\$141.20 x 20	\$1,694.40
18" Culvert Pipe Galv 16 GA	\$12.50 x 240	\$3,000.00
24" Culvert Pipe Galv 16 GA	\$16.43 x 80	\$1,314.40
12" Culvert Pipe Galv 16 GA	\$8.02 x 200	<u>\$1,604.00</u>

TOTAL \$9,776.80

This will be taken from account DA-5112-4300.

Sincerely



Tim DuBrey



TOWN OF PLATTSBURGH

DEPARTMENT OF CODES & ZONING

Michael Cashman
Supervisor

Stephen M. Imhoff | Code Enforcement Officer

Allen W. Reece | Code Enforcement Officer

Drew Arthur | Code Enforcement Officer

Donna Primiano-Masten | Codes & Zoning Secretary

Meg Bobbin
Deputy Supervisor/Councilor

151 BANKER RD, PLATTSBURGH, NY 12901-7307

PHONE: (518) 562-6840 | TDD: (800) 662-1220 | FAX: (518) 563-8396

April 19, 2021

Honorable Michael Cashman
And Members of the Town Board

RE: 28 Flanagan Drive
Two Brothers Recycling LLC

Dear Mr. Cashman and Members of the Town Board:

I conducted an inspection of the licensed junkyard of Corbin Reed and Barret Reed, Two Brothers Recycling, LLC located at 28 Flanagan Drive today and found it to be in compliance with the Town of Plattsburgh Local Law No. 6 of the Year 1984.

Please see the attached images of the property. Additionally, I encourage the Town Board to also view the location in person. It is my recommendation that Two Brothers Recycling, LLC be granted a junkyard license for 2021.

Respectfully Submitted,


Stephen M. Imhoff
Code Enforcement Officer

SMI/dpm
Enclosure

Codes/junkyard inspections 2021/Two Brothers Recycling LLC - 28 Flanagan/inspection letter

Email: scw6@townofplattsburgh.org Email: allen@townofplattsburgh.org Email: drew@townofplattsburgh.org Email: donnam@townofplattsburgh.org

APPLICATION

For A License To Operate An Automobile Junk Yard Business
Made Pursuant to Sec. 136 of the General Municipal Law.

TO THE TOWN BOARD OF THE TOWN OF PLATTSBURGH:

The undersigned, hereby makes application for a license to conduct an automobile junk yard business on premises located in said Town described as follows: Twe Brothers Recycling LLC

28 Flanagan Drive Plattsburgh, NY 12481

(include location of land with reference to nearest public highway)

Said location is owned by: Corbin Road & Barrat Road

If other than applicant, state the nature of the right of the applicant to occupancy of land, duration and terms of lease to applicant and other pertinent facts N/A

Applicant is sole owner of business:

Yes ☒ No ☐

His/Her address is: Barrat Road 1315 Strackville Rd. Saranac NY 12481

Corbin Road 135 Strackville Rd. Schuyler Falls, NY 12485

If applicant is a partnership, state names and addresses of all partners: _____

If applicant is a corporation, state names and addresses of all officers and principal place of business:

Barrat Road 1315 Strackville Rd. Saranac NY 12481

Corbin Road 135 Strackville Rd. Schuyler Falls, NY 12485

State previous experience of applicant in conducting automobile junk yard business: Has began

associated with this business for over 20 years.

Has applicant ever been convicted of any type of larceny or of receiving stolen goods? Yes ☐ No ☒

If YES, State details: _____

Has applicant ever been convicted of a felony or misdemeanor? Yes ☐ No ☒ If YES, State details: _____

*** RECEIPT ***

Date: 04/01/21

Receipt#: 39066

Quantity	Transactions	Reference	Subtotal
1	Junk Yard	304	\$300.00

Total Paid: \$300.00

Notes:

Payment Type	Amount	Paid By
CK #1515	\$300.00	Two Brothers Recycling,

PAID
APR 01 2021
TOWN CLERK'S OFFICE

Name: Two Brothers Recycling,
48 Flanagan Drive
Plattsburgh, NY 12901

Clerk ID: CLERK



TOWN OF PLATTSBURGH

DEPARTMENT OF CODES & ZONING

Stephen M. Imhoff | Code Enforcement Officer
Allen W. Reece | Code Enforcement Officer
Shelise A. Marbut | Codes & Zoning Secretary

151 BANKER RD, PLATTSBURGH, NY 12901-7307

PHONE: (518) 562-6840 | TDD: (800) 662-1220 | FAX: (518) 563-8396

The Town is an equal opportunity provider and employer

Michael Cashman
Supervisor
Meg Bobbin
Deputy Supervisor/Councilor

April 20, 2021

Honorable Michael Cashman
And Members of the Town Board

RE: 55 Hammond Lane – *Junkyard License Inspection*
Owner: Robert & Jason Parmeter

Dear Mr. Cashman and Members of the Town Board:

Today, I completed an inspection of the licensed junkyard operated by Randy Parmeter, located at 55 Hammond Lane and found it to be violation of the Town of Plattsburgh Local Law No. 6 of the Year 1984.

Please see the attached images of the property. Please note, debris remains in front of the fence, as well as on the adjacent parcel (#220.-8-8.3), **which is *not*** part of the junkyard license. Additionally, I encourage the Town Board to also view the location in person.

Respectfully Submitted,


Stephen M. Imhoff

Codes & Zoning Enforcement Official

Codes/Junkyard/Junkyard Inspections 2021/Parmeter 55 Hammond Ln_Inspection letter