

**TOWN OF PLATTSBURGH TOWN BOARD
WORK SESSION AGENDA
July 8, 2021**

The meeting was called to order at 6:01 PM by the presiding officer at the Town of Plattsburgh Town Hall, 151 Banker Road.

	<u>Present</u>	<u>Absent</u>
MEMBERS: Michael S. Cashman, Supervisor	x	
Thomas E. Wood, Councilor	x	
Meg E. Bobbin, Councilor	x	
Barbara E. Hebert, Councilor	x	
Charles A. Kostyk, Councilor	x	
Kathryn B. Kalluche, Town Clerk	x	
James J. Coffey, Town Attorney	x	

Public Comments

Supervisor's Report

Draft Resolutions

021-xxx Minutes
021-xxx Monthly Reports
021-xxx Twin State Agreement
021-xxx Highway Striping
021-xxx Alliance Risk Group Inc. Agreement
021-xxx Consolidated Funding Application (CFA) 2021
Local Waterfront Revitalization Program Implementation Grant

Committee Reports -

Town Board meeting be adjourned at 6:40 PM.

Executive Session – as needed

Motion to go into Executive Session **Motion to come out** of Executive Session
Medical, financial, credit or employment history
Of one person or matters leading to said dismissal, removal,
Promotion, appointment, employment discipline, demotion, or suspension

Motion by: Barbara E. Hebert

Motion by: Charles A. Kostyk

Seconded by: Charles A. Kostyk

Seconded by: Thomas E. Wood

Time: 6:17 PM

Time: 6:40 PM

Roll Call: YES NO

Thomas E. Wood	x	
Meg E. Bobbin	x	
Barbara E. Hebert	x	
Charles A. Kostyk	x	
Michael S. Cashman	x	

Roll Call: YES NO ABSENT

Thomas E. Wood	x		
Meg E. Bobbin	x		
Barbara E. Hebert	x		
Charles A. Kostyk	x		
Michael S. Cashman	x		

Kostyk
7/12/21

**TOWN OF PLATTSBURGH
TOWN BOARD MONTHLY MEETING
July 1, 2021**

The meeting was called to order at 6:03 p.m. by the presiding officer at the Town Hall on the Banker Road. Pledge

MEMBERS:	<u>PRESENT</u>	<u>ABSENT</u>
Michael S. Cashman, Supervisor	x	
Thomas E. Wood, Councilor	x	
Meg E. Bobbin, Councilor	x	
Barbara E. Hebert, Councilor	x	
Charles A. Kostyk, Councilor	x	
Kathryn B. Kalluche, Town Clerk	x	
James J. Coffey, Town Attorney	x	

Resolution No.021-107

Approve Minutes of the Previous Meeting

RESOLVED, that the minutes of June 3 and 10, 2021 be approved and the reading of the minutes be dispensed with.

Motion: Charles A. Kostyk

Seconded by: Thomas E. Wood

Discussion: none

Roll Call:	<u>Yes</u>	<u>No</u>	<u>Absent</u>	<u>Carried</u>	<u>Tabled</u>
				x	
Thomas E. Wood	x				
Meg E. Bobbin	x				
Barbara E. Hebert	x				
Charles A. Kostyk	x				
Michael S. Cashman	x				

Public Comment- none

*Kathryn Kalluche
7/2/2021*

**TOWN OF PLATTSBURGH
TOWN BOARD MONTHLY MEETING
July 1, 2021**

Resolution No. 021-108

Abstract 7A- 21

RESOLVED, that the abstract of audited claims **No.7A-21** for \$605,937.08, **Abstract 7A-21A** prepays for the amount \$168,040.84 be received as reviewed by the Audit Committee and the Supervisor is hereby authorized to pay said abstracts.

Motion: Barbara E. Hebert

Seconded by: Thomas E. Wood

Discussion: none

Roll Call:

Yes No Absent Carried Tabled
x

Thomas E. Wood	x
Meg E. Bobbin	x
Barbara E. Hebert	x
Charles A. Kostyk	x
Michael S. Cashman	x

*For Cashman
7/2/21*

**TOWN OF PLATTSBURGH
TOWN BOARD SEMI-MONTHLY MEETING
July 1, 2021**

Resolution No. 21-109

2021 Budget Amendment

WHEREAS, the Town may need to amend the 2021 budget to reflect changes in revenues and expenditures during the year; therefore be it

WHEREAS, the budget amendments will be offset from existing fund balance or additional revenues; therefore be it

RESOLVED, that the Town Board of the Town of Plattsburgh authorize the following budget amendment as attached:

and be it further

RESOLVED, that a copy of this Resolution be given to Finance Manager.

Motion: Meg E. Bobbin

Seconded by: Charles A. Kostyk

Discussion: none

Roll Call:

	<u>Yes</u>	<u>No</u>	<u>Absent</u>	<u>Carried</u>	<u>Tabled</u>
				x	
Thomas E. Wood	x				
Meg. E. Bobbin	x				
Barbara E. Hebert	x				
Charles A. Kostyk	x				
Michael S. Cashman	x				

Kalysz Hell
7/2/2021

**TOWN OF PLATTSBURGH
TOWN BOARD MEETING
July 1, 2021**

Resolution No. 021-110

**Contract with Laberge Group for Preparation of
CFA for NY Road Green Infrastructure Project**

WHEREAS, the Town of Plattsburgh has a current and active 2-year term contract with Laberge Group located at 4 Computer Drive West, Albany, NY 12205; and

WHEREAS, Laberge Group has previously prepared a Draft New York Road Green Infrastructure Feasibility Study with conceptual designs and cost estimates; and

WHEREAS, grant funding for the project may be available through the New York State Consolidated Funding Application Process; and

WHEREAS, Laberge Group has provided a quote for \$10,000 to prepare and submit an application on behalf of the Town; and

WHEREAS, the Town Board finds it to be in the best interest of residents, to apply for grant funding through the NYS Consolidated Funding Application (CFA) Process in order to implement the proposed Green Infrastructure project; now, therefore it be

RESOLVED, that the Town Board of the Town of Plattsburgh does hereby authorize the Supervisor to enter into an agreement with Laberge Group to prepare and submit a CFA on behalf of the Town; and, it is further

RESOLVED, that the Town Board of the Town of Plattsburgh does hereby authorize the Planning and Community Development Department to proceed with the CFA process and further authorize the Supervisor to execute the associated grant application documents and forms.

Motion: Thomas E. Wood

Seconded by: Barbara E. Hebert

Discussion: none

Roll Call:

	<u>Yes</u>	<u>No</u>	<u>Absent</u>	<u>Carried</u>	<u>Tabled</u>
				x	
Thomas E. Wood	x				
Meg E. Bobbin	x				
Barbara E. Hebert	x				
Charles A. Kostyk	x				
Michael S. Cashman	x				

Kay Schell
7/2/21

**TOWN OF PLATTSBURGH
TOWN BOARD MONTHLY MEETING
July 1, 2021**

Resolution NO. 021-111

Declaration of July as official Michigan Month

WHEREAS, regional food icons are an integral part of community, economy, and culture;
and

WHEREAS, similar to our neighbors that are known for such delicacies as poutine, garbage plates, Coney dogs, and Buffalo wings; and

WHEREAS, Plattsburgh, and our corner of the North Country, is known for the Michigan dog; and

WHEREAS, the Michigan is a delicious hot dog served in a split-top bun topped with a specially seasoned meat sauce served with or without mustard and onions ; and

WHEREAS, the Michigan has been an iconic food landmark and local favorite for more than 90 years; and

WHEREAS, the Town of Plattsburgh is the home of the Michigan, with the highest concentration of Michigan restaurants, which have been staples in the community for decades; and

WHEREAS, July 22nd is National Hot Dog Day and Americans consume over 150 million hot dogs on Independence Day; and

WHEREAS, the Michigan is forever “buried” in regional culture; now, therefore be it

RESOLVED, that the Town Board does hereby declare the month of July *Michigan Month* in the Town of Plattsburgh.

Motion: Barbara E. Hebert

Seconded by: Charles A. Kostyk

Discussion: Yes

Roll Call:

	<u>Yes</u>	<u>No</u>	<u>Absent</u>	<u>Carried</u>	<u>Tabled</u>
Thomas E. Wood	x				
Meg E. Bobbin	x				
Barbara E. Hebert	x				
Charles A. Kostyk	x				
Michael S. Cashman	x				

Charles A. Kostyk
7/2/21

**TOWN OF PLATTSBURGH
TOWN BOARD MONTHLY MEETING
July 1, 2021**

Resolution NO. 021-112

Authorizing The Highway Superintendent
to Start The 2021 Paving Program

WHEREAS, the Town of Plattsburgh has appropriated a total of \$341,608.53, the 2021 Highway Budget for the 2021 Road Paving Program; and

WHEREAS, Tim DuBrey, Highway Superintendent has identified Town Roads that are in greatest need of repair with a total estimated cost of \$309,333.82; and

WHEREAS, funding for the 2021 road paving, repair and improvement program is to be taken from the DA-5110-4200, DAA-5112-4200 and CHIPS account DAA-5112-2000; therefore, be it

RESOLVED, that the Town Board does hereby authorize the Highway Superintendent to spend the appropriated funds to implement the aforementioned 2021 Road Paving Program with paving to take place on roads as recommended by the Highway Superintendent; and, it is further

RESOLVED, that a copy of this Resolution be given to the Finance Manager and the Highway Superintendent.

Motion: Charles A. Kostyk

Seconded by: Thomas E. Wood

Discussion: none

Roll Call:	<u>Yes</u>	<u>No</u>	<u>Absent</u>	<u>Carried</u>	<u>Tabled</u>
				x	
Thomas E. Wood	x				
Meg E. Bobbin	x				
Barbara E. Hebert	x				
Charles A. Kostyk	x				
Michael S. Cashman	x				

Kostyk
7/2/21

**TOWN OF PLATTSBURGH
TOWN BOARD MONTHLY MEETING
July 1, 2021**

Resolution No. 021-113

Agricultural and Industrial Fair of Clinton County, Inc.

WHEREAS, the Town Clerk has received an application with fee for a license to conduct and operate a place of public amusement within the Town of Plattsburgh, the Agricultural & Industrial Fair of Clinton County, Inc., at the Clinton County Fairgrounds; and

WHEREAS, said applicant received the issuance of a New York State Certificate of Inspection by the Code Enforcement Officer indicating full compliance and a check for the application fee in the amount of six hundred dollars (\$600) has been submitted to the Town Clerk's Office; therefore, be it

RESOLVED, that after review of the certificate of insurance naming the Town of Plattsburgh as additional insured, the Town Clerk is hereby authorized to issue said license for the period from Tuesday, July 27 through Sunday, August 1, 2021; and, be it further

RESOLVED, that a copy of this Resolution be given to the Finance Manager, Codes Officer and Cool Insurance.

Motion: Meg E. Bobbin

Seconded by: Barbara E. Hebert

Discussion: Yes

Roll Call:	<u>Yes</u>	<u>No</u>	<u>Absent</u>	<u>Carried</u>	<u>Tabled</u>
				x	
Thomas E. Wood	x				
Meg E. Bobbin	x				
Barbara E. Hebert	x				
Charles A. Kostyk	x				
Michael S. Cashman	x				

K. J. Gull
7/2/21

**TOWN OF PLATTSBURGH
TOWN MONTHLY MEETING
July 1, 2021**

Motion to go into Executive Session
To discuss medical, financial, credit or
employment history of three persons or
matters leading to said dismissal, removal,
promotion, appointment, employment
discipline, demotion, or suspension

Motion to come out of Executive Session

Motion by: Barbara E. Hebert
Seconded by: Meg E. Bobbin
Time: 6:12

Motion by: Thomas E. Wood
Seconded by: Barbara E. Hebert
Time: 6:21

Roll Call: YES NO

Thomas E. Wood x
Meg E. Bobbin x
Barbara E. Hebert x
Charles A. Kostyk x
Michael S. Cashman x

Roll Call: YES NO

Thomas E. Wood x
Meg E. Bobbin x
Barbara E. Hebert x
Charles A. Kostyk x
Michael S. Cashman x

RESOLVED, that this Town Board meeting be adjourned at 6:21 PM.

Motion by: Charles A. Kostyk
Seconded by: Thomas E. Wood
Discussion: none

Roll Call:	<u>Yes</u>	<u>No</u>	<u>Carried</u>
			x
Thomas E. Wood	x		
Meg E. Bobbin	x		
Barbara E. Hebert	x		
Charles A. Kostyk	x		
Michael S. Cashman	x		

Charles A. Kostyk
7/2/21



TOWN OF PLATTSBURGH
OFFICE OF THE TOWN CLERK

Bernard C. Bassett
Supervisor

Rickey J. Collins, Town Clerk
151 BANKER ROAD
PLATTSBURGH, NEW YORK 12901-7307
(518) 562-6830
FAX # (518) 563-8136
Email: rickeyc@townofplattsburgh.org

Martin D. Mannix
Deputy Supervisor
Councilman
RECEIVED
JUL 16 2021

TOWN CLERK'S OFFICE
TOWN OF PLATTSBURGH

APPLICATION FOR PERMIT FOR PUBLIC DISPLAY OF FIREWORKS PURSUANT TO SECTION 405.00 OF THE PENAL LAW OF THE STATE OF NEW YORK**

(File in duplicate)

1. Name of Applicant sponsoring the display Mike Perrotte Promotions, Inc

If an individual:

- a. Eye color green Hair color grey Height 6' 1" Weight 230
- b. Date of Birth 4.19.1956 Social Security No. 026-44-1629
- c. Permanent home address 457 Gene Lafevre Rd. Morrisville
- d. Full local address same as above NY 12966
- e. Telephone Number (518) 561-6004

2. Applicant is a(n): Corporation _____
 Partnership _____
 Individual _____
 Other (explain) _____

PAID
JUL 16 2021
TOWN CLERK'S OFFICE

3. If applicant is a partnership, provide the information requested in paragraph 1 for each partner on a separate sheet.
4. If applicant is a corporation, provide the information requested in paragraph 1 for all corporate officers and directors, attach a certified copy of the articles of incorporation and list on a separate sheet the names and addresses of all corporate officers who will be directly in charge of the proposed display.