



TOWN OF PLATTSBURGH

BUILDING AND GROUNDS

DEPARTMENT

151 BANKER ROAD
PLATTSBURGH, NEW YORK 12901-7307

(518) 562-6863
FAX# (518) 563-8136

Email: rick@townofplattsburgh.org
TDD (800) 662-1220

The Town is an equal opportunity provider and employer

Michael S. Cashman
Supervisor

Meg Bobbin
Councillor/Deputy
Supervisor

Building and Grounds Monthly report for April 2021

April 1st

- a. Took tank and pump reads, recorded fuel reconciliations
- b. Cleared undergrounds as they were received
- c. Dick and Don marked out undergrounds received from Highway Dept. located on Patriot Dr. and Independence Dr.
- d. Toni, Brian and Kerry cleaned and disinfected Town complex and Court Clerk's office
- e. Staff continued on and completed ice rink removal, stored components in pole barn for future use
- f. Installed extra trash container at location requested by Mel
- g. Don and Dick fabricated pole light to be mounted at May Curtier location, light is to mounted on current light pole facing direction of building to assist in lighting walkway
- h. Toni continued on with cleaning and disinfecting of Park buildings and all exterior restrooms
- i. Staff performed inspection of fuel island and all indoor storage tanks as per D.E.C. regulations
- j. Took monthly reads of fuel pumps as to facilitate monthly billing of fuel usage by outside sources
- k. Staff returned to Town disinfected offices and Court Clerk's office
- l. Disinfected work vehicles at end of shift

April 2nd

- a. Dick unlocked up front
- b. Rick took vacation day
- c. Dick fuel reads
- d. Don and Kerry cleaning up front
- e. Don recycles
- f. Kerry garbage run
- g. Don and dick repairing two street light on rte. 3 west Plattsburgh

Chuck Kosyk
Councillor

Barbara E. Hebert
Councillor

Thomas E. Wood Jr.
Councillor
Kevin Ramode
Town Clerk

James J. Coffey
Town Attorney

- h. Dick meeting with Cashman
- i. Don and Dick cleaning park buildings
- j. Don and Dick bring table from W. Platt to May Currier as requested by Mel Defayette
- k. Don and Dick pick up paint for W. Platt
- l. Kerry blowing off tennis courts
- m. Don and Dick install area light at May Currier
- n. Don and Dick disinfecting up front

April 5th

- a. Took tank and pump reads, recorded fuel reconciliations
- b. Cleared undergrounds as they were received
- c. Toni, Brian and Kerry cleaned and disinfected office complex and Court Clerk's office
- d. Brian and Kerry installed tennis nets at West Plattsburgh location and South Plattsburgh Parks
- e. Toni continued on with cleaning and disinfecting of Park buildings and all exterior restrooms
- f. Continued on cleaning off tennis and pickle ball courts
- g. Dick and Don marked out undergrounds located on Independence Dr.
- h. Don and Dick prepped machines for spring cleanup around Town Hall
- i. Staff performed trash run throughout the Parks
- j. Received notice of clogged toilet exterior restroom located at East Morrisville Park, dispatched staff to clear and clean
- k. Staff returned to Town disinfected office complex and Court Clerk's office
- l. Disinfected work vehicles at end of shift

April 6th

- a. Took tank and pump reads, recorded fuel reconciliations
- b. Cleared undergrounds as they were received
- c. Toni, Brian and Kerry cleaned and disinfected office complex and Court Clerk's office
- d. Staff closed off North entrance Parking lot, started spring sweeping area
- e. Toni continued on with cleaning and disinfecting Park buildings and all exterior restrooms
- f. Staff completed North entrance Parking area
- g. Brian and Kerry continued on with guard rail repair located at Cadville Park

- h. Received work order from Mel concerning damaged sign in box located on Disc golf course, Dick and Don made repairs
- i.

April 7th

- a. Kerry and Toni cleaned and disinfected up front
- b. Don unlock up front
- c. Dick fuel reads
- d. Don Brian and Dick sweeping parking lot
- e. Kerry joined parking lot clean up
- f. Don and Dick undergrounds on Rte 3 and Homestead dr.
- g. Kerry to Curtis for sakrete
- h. Don patched potholes near south entrance
- i. Dick Don Brian Kerry patched sidewalk at front/south side of building
- j. Toni cleaning rec buildings
- k. Brian swept handicapped ramp
- l. Don over seeded grass near front/south sidewalk and roadside area
- m. Brian and Kerry continuing on guard rails at Cadville rec
- n. Don and dick tidied property at mausoleum
- o. Don and dick repaired street light T#1601 Della dr. replaced photocell as light was running all the time
- p. Don and dick changed batteries in soap dispenser at Wallace hill rec building completing work order.
- q. Toni and Brian disinfecting up front and Court Clerk's office

April 8th

- a. Don unlock up front
- b. Dick fuel reads
- c. Toni, Brian, and Kerry cleaning town offices
- d. Dick undergrounds
- e. Don, Brian, and Kerry raking and cleaning up lawns around town complex
- f. Toni cleaning rec buildings
- g. Brian and Kerry sweeping rec parks
- h. Don, Dick, Brian and Kerry sweeping, raking and hauling from South Platt rec park

- i. Don, Dick, Brian, and Kerry setting up soccer field at Wallace hill for rental
- j. Don and Dick Disinfected offices and Court Clerk's office
- k. Disinfected work vehicles at end of shift

April 9th

- a. Took tank and pump reads, recorded fuel reconciliations for the 9th , also caught up reconciliations for the 7th and 8th
- b. Cleared undergrounds as they were received
- c. Toni, Brian and Kerry cleaned and disinfected office complex and Court Clerk's office
- d. Kerry changed out dog feces container at East Morrisonville Dog Park
- e. Received underground from N.Y.S.E.G. concerning pole replacement, dispatched Don and Dick to remove light arms and light heads, to be reinstalled at later date when N.Y.S.E.G. pole replacement is complete
- f. Brian and Kerry installed soccer nets at Wallace Hill location in prep for field rental
- g. Toni continued on with cleaning and disinfecting Park buildings and all exterior restrooms
- h. Staff constructed special project sign" COLLABORATION WAY" as per Town Supervisor Michael Cashman's request
- i. Kerry performed trash run
- j. Brian blew off tennis courts as per Mel's request
- k. Staff returned to Town disinfected offices and Court Clerk's office
- l. Disinfected work vehicles at end of shift

April 12th

- a. Brian off
- b. Took tank and pump reads, recorded fuel reconciliations
- c. Cleared undergrounds as they were received
- d. Toni, Don and Kerry cleaned and disinfected office complex and Court Clerk's office
- e. Toni continued on with cleaning and disinfecting Park buildings and all exterior restrooms
- f. Kerry performed trash run throughout the Parks including, East Morrisonville Dog Park and Lapierre Lane area
- g. Dick and Don performed test fitment of sign at Reeves Lane

- h. Don and Dick installed picnic tables at designated area's at Town Hall, also installed bike rack as per Town Supervisor Michael Cashman's request
- i. Don cleared underground located on Newell Ave.
- j. Staff removed tree that fell on South Plattsburgh Ball field
- k. Dick left early due to illness
- l. Cleared undergrounds received in the afternoon
- m. Coordinated with Town Supervisor Michael Cashman to install the 'COLLABORATION WAY' sign for the event with the City of Plattsburgh located on Reeves Lane.
- n. Started prepping mowers for use
- o. Returned to Town disinfected offices and Court Clerk's office
- p. Received notice from Court Clerk's office concerning sticky lockset, Dick cleaned and lubricated lockset
- q. Disinfected work vehicle at end of shift

April 13th

- a. Took tank and pump reads, recorded fuel reconciliations
- b. Cleared undergrounds as they were received
- c. Toni, Brian and Kerry cleaned and disinfected Town complex and Court Clerk's office
- d. Toni continued on with cleaning and disinfecting Park buildings and all exterior restrooms
- e. Don continued on prepping materials for mowing season
- f. Brian and Kerry painted foul lines located at West Plattsburgh ball fields as per Mel's request
- g. Picked up replacement door for East Mortrisonville Park building in prep for replacing as per Mel's work order
- h. Don spoke with Erin pertaining to prep work for new playground equip located at Cumberland Head Park, Erin stated Rec. Dept. was awaiting further info, from manufacturer.
- i. Brian started to finish paint interior of West Plattsburgh building in prep for rentals
- j. Kerry started staining of guard rails that were replaced, starting in Cadyville Park
- k. Staff returned to Town disinfected offices and Court Clerk's office
- l. Disinfected work vehicles at end of shift

April 14th

- a. Toni, Brian and Kerry cleaned and disinfected office complex and Court Clerk's office
- b. Toni continued on with cleaning and disinfecting Park buildings and exterior restrooms
- c. Took tank and pump reads, recorded fuel reconciliations
- d. Cleared undergrounds as they were received
- e. Kerry swept shop area
- f. Kerry prepped dump truck for use in project involving pine needle removal as per Erin's work order
- g. Staff sprayed areas of concern at East Morrisonville Dog Park to add in bee removal as per Erin's work order
- h. Staff filled in holes located in Dog Park along fencing where dogs have been digging as per Erin's work order
- i.
- j. Received call from resident in Blue Berry Hill subdivision pertaining to streetlight outages, dispatched Don and Brian to locate lights and perform repairs, 8 Black Bear Path, T #1501 replaced light head, installed new photo control eye and 100 watt H.P.S. bulb, 13 Wild Flower Lane T#1512, replaced 100 watt H.P.S. bulb and 9 Wild Flower Lane T#1511, replaced 100 watt H.P.S. bulb.
- k. Don prepped opening to receive new exterior restroom door located at East Morrisonville Park building, as per Mel's request
- l. Staff started working on pine needle removal at Cadyville Park area
- m. Returned to Town disinfected offices and Court Clerk's office
- n. Disinfected work vehicles at end of shift

April 15th

- a. Toni, Brian and Don cleaned and disinfected Town complex and Court Clerk's office
- b. Took tank and pump read, recorded fuel reconciliations
- c. Cleared undergrounds as they were received
- d. Toni continued on with cleaning and disinfecting Park buildings and all exterior restrooms
- e. Brian emptied dog feces container at East Morrisonville Dog Park
- f. Dispatched Don to mark out underground located on Cumberland Head Rd. for N.Y.S.E.G. pole removal

- g. Brian continued on with painting interior of West Plattsburgh to facilitate building for rentals, Brian completed finish painting building now ready for rentals
- h. Dick and Don removed damaged door from exterior restroom entrance located at East Morrisville Park building, installed new door and passage, next step to finish trim exterior.
- i. Cleared undergrounds that were received in the afternoon
- j. Staff returned to Town disinfected offices and Court Clerk's office
- k. Disinfected work vehicles at end of shift

April 16th

- a. Took tank and pump reads, recorded fuel reconciliations
- b. Cleared undergrounds as they were received
- c. Toni, Brian and Don cleaned and disinfected offices and Court Clerk's office
- d. Don emptied overflow fuel station fill ports and changed out oil spill blankets
- e. Staff transported files from accounting office down to vault as per Pat's work order
- f. Staff removed plug from East Morrisville Dog Park as per Erin's request
- g. Toni continued on with cleaning and disinfecting of Park buildings and all exterior restrooms
- h. Staff performed trash run throughout the Parks
- i. Dick and Don fabricated finish trim for East Morrisville Park building
- j. Staff performed trash run
- k. Brian vacuumed Town Mausoleum
- l. Staff returned to Town disinfected offices and Court Clerk's office
- m. Disinfected work vehicles at end of shift

April 19th

- a. Took tank and pump reads, recorded fuel reconciliations
- b. Don took sick day
- c. Brian took sick day
- d. Cleared undergrounds as they were received
- e. Toni and Kerry cleaned and disinfected Town complex and Court Clerk's office
- f. Kerry performed trash run throughout the Parks, Town Mausoleum and East Morrisville Dog Park

- g. Toni continued on with cleaning and disinfecting of Park buildings and all exterior restrooms
- h. Dick installed restroom door trim on outside of East Morrisonville Park building.
- i. Pulled two top boards at East Morrisonville dam to flush upstream, as per Mel's work order
- j. Received work order concerning mold on doors located in Court Clerk's area? Dispatched Kerry to clean area's in question.
- k. Received report of broken toilet flush valve, replaced flush valve with new, toilet working fine
- l. Swept down Court ramp and steps
- m. Staff returned to Town complex disinfected offices and Court Clerk's office
- n. Disinfected work vehicles at end of shift

April 20th

- a. Toni, Kerry and Don cleaned and disinfected Town complex and Court Clerk's office
- b. Toni continued on with cleaning and disinfecting of Park buildings and all exterior restrooms
- c. Kerry changed out dog feces containers at East Morrisonville Dog Park
- d. Kerry loaded up clay and dirt mixture on dump and delivered to West Plattsburgh ball fields as per Mel's work order
- e. Staff relocated extra trash barrel at East Morrisonville Dog Park from original work order location to new work order location as per Mel's work order
- f. Staff installed boards in dam to facilitate the re-filling of the Dog Pond, also aerators were cleaned and tested will be activated when pond is full, as per Mel's work order
- g. Took tank and pump reads, recorded fuel reconciliations
- h. Cleared undergrounds as they were received
- i. Received work order from Rec. Dept. concerning removal of twirler located at Tread Wells Park due to missing bolts, advised crew to make repairs to bolts.
- j. Received e-mail from highways Greg Burnell pertaining to streetlight outage located at intersection of Twin and Honey dr. replaced 100 watt H.P.S bulb and photo control eye
- k. Notice stream bank on edge of parking lot located at East Morrisonville Dog Park washed out, team brought in shot

rock and filled in washout making repairs to bank off edge of parking lot

- l. Team returned to Town disinfected offices and Court Clerk's office
- m. Disinfected work vehicles at end of shift

April 21st

- a. Toni, Kerry, and Brian cleaning town offices
- b. Dick fuel reads
- c. Don undergrounds
- d. Toni cleaning park buildings
- e. Team cleaning rec mezzanine in barn
- f. Don and Dick building hand sanitation stations to be placed at baseball fields in the parks
- g. Brian and Kerry removed teeter totter from Treadwells
- h. Kerry trash removal at dog park
- i. Brian and Kerry checked and repaired basketball nets in parks as needed.
- j. Brian and Kerry made cutback in Lapierre lane park in preparation for mowing
- k. Don and Dick started air pumps at dog park

April 22nd

- a. Toni, Kerry, and Brian cleaning and disinfecting town offices.
- b. Don unlocking town office complex
- c. Dick taking fuel reads
- d. Don doing undergrounds
- e. Toni cleaning rec buildings
- f. Brian and Kerry raking and hauling away pine needles from S. Platt rec park
- g. Don and Dick continuing manufacturing hand sanitation stations for rec park ball fields
- h. Don and Dick to Cliff Haven for a report of a down tree
- i. Brian and Kerry afternoon disinfect of town offices

April 23rd

- a. Toni, Brian, and Kerry cleaning and disinfecting town offices
- b. Don unlocking town complex

- c. Don taking fuel reads
- d. Don doing undergrounds
- e. Toni cleaning rec buildings
- f. Don mowing at town complex
- g. Brian and Kerry trimming town complex
- h. Brian and Kerry repainting lines on soccer field at Wallace Hill
- i. Don meeting with Cashman
- j. Don, Brian, and Kerry working on pine needles at S. Platt
- k. Don and Brian disinfect town offices

April 26th

- a. Took tank and pump reads, recorded fuel reconciliations
- b. Cleared undergrounds as they were received
- c. Toni, Brian and Kerry cleaned and disinfected office complex and Court Clerk's office
- d. Toni continued on with cleaning and disinfecting of Park buildings and all exterior restrooms
- e. Kerry and Brian continued on with pine needle removal at South Plattsburgh Park
- f. Dick and Don trouble shooting exterior lighting at Town Hall
- g. Staff returned to Town disinfected office complex and Court Clerk's office
- h. Disinfected work vehicles at end of shift

April 27th

- a. Took tank and pump reads, recorded fuel reconciliations
- b. Cleared undergrounds as they were received
- c. Dispatched Dick and Don to mark out undergrounds located in Wallace Hill area
- d. Toni, Brian and Kerry cleaned and disinfected office complex and Court Clerk's office
- e. Toni continued on with cleaning and disinfecting of Parks and all exterior restrooms
- f. Kerry and Brian continued on with pine needle removal throughout the Parks
- g. Dick and Don returned to trouble shooting exterior lighting at Town Hall
- h. Staff returned to Town disinfected offices and Court Clerk's office
- i. Disinfected work vehicles at end of shift

April 28th

- a. Don and Dick unlock town offices.
- b. Brian and Kerry cleaning and disinfecting town offices
- c. Don doing undergrounds
- d. Dick taking tank reads
- e. Kerry to west Plattsburgh to finish picking up pine needles
- f. Brian cleaning rec buildings and garbage run
- g. Don and Dick park run to determine mowing schedule
- h. Brian meeting up with Kerry on pine needles
- i. Don mowing at East Morrisville.
- j. Team disinfected Town offices and Court Clerk's office

April 29th

- a. Took tank and pump reads, recorded fuel reconciliations
- b. Cleared undergrounds as they were received
- c. Toni, Brian and Kerry cleaned and disinfected Town complex and Court Clerk's office
- d. Toni continued on with cleaning and disinfecting Park buildings and all exterior restrooms
- e. Dick and Don continued on with chasing down wiring problem with exterior lighting
- f. Brian and Kerry excavated signage at Cadyville beach and reset as per Mel's work order
- g. Brian and Kerry removed bench from rte.22 location and reinstalled bench at Lapierre Lane as per Mel's work order
- h. Kerry picked up red mulch to re-freshen the flower beds located around perimeter of Town complex
- i. Brian vacuumed debris that fell from ceiling tiles in office complex, debris is caused from team having to remove tile to trace wiring for outside lights
- j. Completed mowing of East Morrisville Park
- k. Disinfected work vehicles at end of shift

April 30th

- a. Don called in sick
- b. Took tank and pump reads, recorded fuel reconciliations
- c. Cleared undergrounds as they were received
- d. Toni, Brian and Kerry cleaned and disinfected office complex and Court Clerk's office
- e. Toni continued on with cleaning and disinfecting Park buildings and all exterior restrooms

- f. Kerry changed out dog feces container located at East
Morrisonville Dog Park
- g. Dick cleared undergrounds located in Wallace Hill area
- h. Had Dick install mini blinds at May Currier Building as per
Mel's work order
- i. Turned diesel fuel delivery slip over to Highway drop box
for fuel additive
- j. Brian changed out ceiling light bulbs in Court office as per
John's work order
- k. Kerry and Brian returned to South Plattsburgh Park
removed remaining pine needles that were a concern to Mel
- l. Cut and trimmed East Morrisonville Dog Park
- m. Disinfected work vehicles at end of shift



TOWN OF PLATTSBURGH

DEPARTMENT OF CODES & ZONING

Michael Cashman
Supervisor

Stephen M. Imhoff | Code Enforcement Officer
Allen W. Reece | Code Enforcement Officer
Drew Arthur | Code Enforcement Officer
Donna Primiano-Masten | Codes & Zoning Secretary

Meg Bobbin
Deputy Supervisor/Councilor

James J. Coffey
Town Attorney

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Thomas E. Wood
Councilor

Charles A. Kosyk
Councilor

Barbara E. Hebert
Councilor

Kathryn B. Kalliche
Town Clerk

Matthew Favro
Deputy Town Attorney

To: Honorable Michael S. Cashman, Town Supervisor
Members of the Town Board

From: Stephen M. Imhoff
Code Enforcement Official

Re: April, 2021 Monthly Report

THE FOLLOWING NUMBER OF PERMITS AND ACTIVITIES ARE REPORTED:

48	Building permits were requested this month.
55	Building Permits were issued this month.
9	Permit(s) issued current month, paid/requested in a prior month.
2	Permit(s) requested current month, not issued yet (under review/requires additional information).
6	Permit(s) requested previous month, requires additional information from applicant.
-	Permit(s) requested current month - still pending letter from Planning Board.
-	Permit(s) issued current month, no fee required.
8	Matter(s) before Zoning Board of Appeals
-	Permit(s) pending Town Board/Planning Board Action.
6	Misc: home inspection (1); zoning compliance letters (5).
-	Temporary Certificate of Occupancy
1	Burn Permits
1	Renewals
1	Fire Calls

<i>Residential:</i>	33	\$964,067.00
<i>Commercial & Industrial:</i>	25	\$10,961,449.00
<i>Total:</i>	58	\$11,925,516.00

RESIDENTIAL:

DOLLAR AMOUNT:

3	Single Family Residence		
	Jay Pellerin 441 Wallace Hill (new Modular)	\$215,000.00	
	Ron Marx Hill Dr	\$200,000.00	
	Paul Pellerin Irish Settlement Rd	<u>\$100,000.00</u>	\$ 515,000.00
-	Multi-Family Residence - Duplex		\$
1	Addition to Detached Garage		\$ 5,500.00
2	Garage, Detached		\$ 34,000.00
-	Erect Seasonal Camp		
-	Concrete Slab/Gravel Pad / Retaining Wall		\$
1	Foundation Repair		\$ 6,742.00
-	Bilco Door		
5	Addition, Alteration and/or Renovation of Residence		\$ 278,300.00
-	Roof over Existing Deck		\$
4	Erect a DECK/PORCH , or Gazebo		\$ 25,500.00
-	Erect Roof over Existing Roof on Manufactured Home		\$
1	Erect a 3 Season Sun Room		\$ 12,000.00
-	Erect Handicap Ramp		\$
6	Erect/extend a Utility/Machine SHED		\$ 30,125.00
-	Installation of In-Ground Pool		\$
4	Installation of Above-Ground Pool		\$ 39,900.00
1	Installation of Hot Tub		\$ 1,000.00
1	Demolition		\$ 14,500.00
-	Installation of Propane Fireplace/Wood Stove/Pellet Stove/Heating System		\$
-	Installation of Outdoor Wood Boiler		\$
-	Install/Upgrade Generator		\$
-	Electrical Upgrade		\$
-	Solar Panel Array		\$
-	Chimney Repair/Stone Veneer		\$
1	Leanto / CARPORT		\$ 1,500.00
-	Erect a Pole Barn		\$
-	Remove Manufactured Home		\$
-	Park and occupy manufactured home in Mobile Home Park		\$
-	Park and occupy manufactured home on private lot		\$
1	Renewals		
1	Burn Permits		
1	Other - Foster Care/ HOME INSPECTION /Floodplain Dev. Permit		
-	Asbestos Abatement		
-	Fire Calls		

COMMERCIAL AND INDUSTRIAL:

DOLLAR AMOUNT:

1	Erect/Addition Commercial Building	\$4,033,749.00	
	Northwoods Housing Tom Miller Rd	\$5,570,000.00	
	Bailey Ford Rt 9 North	\$380,000.00	
	Studley Printing (Addition)4701 Rt 9	\$9,983,749.00	
9	Repair and/or Alteration of commercial building	\$ 977,700.00	
-	Commercial roofing job	\$	
-	Alter tenant/commercial space	\$	
-	Storage Building	\$	
-	Public Utilities	\$	
-	Wireless Telecommunications	\$	
-	HVAC Replacement - New furnace	\$	
-	Fire Suppression System	\$	
-	Remove Underground Storage Tanks	\$	
-	Solar Array System	\$	
-	Charging Station	\$	
6	Erect/repair signage	\$	
1	Temporary Banners/Signs	\$	
-	Installation of LPG Tank /Gasoline Tank	\$	
-	Convert residential house to commercial use	\$	
-	Occupy Commercial Business		
-	Demolition		
-	Renewals		
1	Fire Calls		
5	Other - Zoning Compliance Letters		

<i>Residential:</i>	33	\$964,067.00
<i>Commercial & Industrial:</i>	25	\$10,961,449.00
Total:	58	\$11,925,516.00

Permit Monthly Report

04/01/2021 - 04/30/2021

Permit #	Issue Date	Owner	Permit Type	Property Location	Valuation	Amount
210401	04/05/2021	Adirondack Regional Federal Credit Union	Commercial Remodel	672 Rt 3	\$600,000.00	\$736.00
Description of Work: INTERIOR RENOVATIONS TO EXISTING BUILDING						
SBL#: 206.-1-24						
210402	04/05/2021	Timothy LaDuke	Pool (Above Ground)	21 Jubert Ln	\$5,000.00	\$100.00
Description of Work: INSTALL A 24' ROUND ABOVE-GROUND POOL IN BACK YARD. (NO DECK AT THIS TIME)						
210403	04/05/2021	Stevan Hester	Car Port	38 Michaele Ave	\$1,500.00	\$75.00
Description of Work: INSTALL A 12' X 20' METAL CARPORT IN FRONT OF EXISTING GARAGE						
SBL#: 193.3-3-7						
210404	04/05/2021	Plattsburgh Terminals Inc/Griffith Energy	Sign	4736 Rt 9		\$50.00
Description of Work: PLACE 20 SF TEMPORARY SIGN ONTO TEMPORARY TENT FROM 06-23-2021 UNTIL 07-05-2021.						
2021-008	04/05/2021	Gerald Spinner	Zoning Compliance Letter	7152 Rt 9		\$50.00
Description of Work: ZONING COMPLIANCE LETTER						
SBL#: 194.-2-37.1						
210405	04/05/2021	Robert Duquette	Pool (Above Ground)	1110 Rt 3	\$12,000.00	\$164.00
Description of Work: INSTALL 15' X 30' ABOVE-GROUND POOL WITH SURROUNDING 8' X 40' DECK IN BACK YARD.						

Permit Monthly Report

Permit #	Issue Date	Owner	Permit Type	Property Location	Valuation	Amount
210406	04/06/2021	JL Cumberland Hd Property LLC	Commercial Alteration	5 Cnd: Thomas MacDonough Hwy	\$5,000.00	\$714.00
Description of Work: CONSTRUCT AN "L" SHAPED 1,578 SF DECK ON FRONT AND SIDE OF RESTAURANT						
+++ NO C of O UNTIL AS-BUILT PLANS HAVE BEEN APPROVED						
+++++						
210407	04/06/2021	Aaron & Jodi Underwood	Shed	Sears Blvd	\$5,000.00	\$60.00
Description of Work: INSTALL A 12' X 20' PRE-FAB SHED IN BACK YARD						
210408	04/06/2021	Steven Matthews	Garage detached	1287 Rt 3	\$15,000.00	\$140.00
Description of Work: CONSTRUCT A 20' X 28' DETACHED GARAGE IN REAR YARD						
210409	04/08/2021	James Provost	Pool (Above Ground)	19 Sheila Ave	\$6,000.00	\$100.00
Description of Work: INSTALL AN 18' ROUND ABOVE-GROUND POOL IN THE BACK YARD						
+++ NO DECK AT THIS TIME +++						
2021-009	04/09/2021	Huttig Properties, LLC	Zoning Compliance Letter	822 Rt 3		\$50.00
Description of Work: ZONING COMPLIANCE LETTER						
210410	04/09/2021	Joshua Cook	Hot Tub	249 Durand Rd	\$1,000.00	\$100.00
Description of Work: INSTALL A HOT TUB ON A 7X7 CONCRETE PAD						
210411	04/09/2021	JGD Development Co., LLC	Commercial Alteration	16 DeGrandpre Way (Vacant Suite 500)	\$8,000.00	\$80.00
Description of Work: INTERIOR REMODEL TO ACCOMMODATE NEW TENANT - LABCORP						
210412	04/13/2021	William Fuller	Shed	18 Facticeau Ave	\$7,000.00	\$80.00
Description of Work: CONSTRUCT A 16' X 20' SHED IN REAR YARD						
SBL#: 207-3-10						

Permit Monthly Report

Permit #	Issue Date	Owner	Permit Type	Property Location	Valuation	Amount
210413	04/13/2021	Kevin Richard	Shed	40 Sawyer Ln SBL#: 204.-5-20	\$5,825.00	\$50.00
210414	04/13/2021	Constantin Kis	Alteration	186 Goddeau Rd SBL#: 204.-2-1.1	\$200,000.00	\$503.00
Description of Work:						
COMPLETE RENOVATION OF RESIDENCE -- OWNER RENOVATED HOME WITHOUT PERMIT. +++ NO INSPECTIONS WERE REQUESTED OR DONE BY A TOWN C.E.O. WHILE UNDER RENOVATION ++++						
210415	04/14/2021	CM Development LLC	Commercial Alteration	1 Martina Cir SBL#: 220.-1-3.11	\$280,000.00	\$400.00
Description of Work:						
REMOVAL OF EXISTING CONCRETE SLABSAND INSTALL NEW 12" CONCRETE FOOTERS TO ACCOMMODATE NEW EQUIPMENT/ROBOTS AND INSTALL NEW MEZZANINE						
210417	04/14/2021	Jay Pellerin	Modular Home	441 Wallace Hill Rd SBL#: 192.-2-26.1	\$215,000.00	\$348.00
Description of Work:						
INSTALL A NEW 1,392 SF RITZ-CRAFT MODULAR HOME ON PROPERTY - NO GARAGE						
2021-15	04/15/2021	Carpenter Bros Moving Storage	FIRE CALLS	24 Graham Dr SBL#: 233.7-1-11.2		
Description of Work:						
FIRE CALL TO PROPERTY FOR OUT OF CONTROL PALLET FIRE THAT SPREAD TO NEARBY WOODS. NYS FOREST RANGER ON SITE. PROPERTY OWNER ADVISED OF BURNING BAN RESTRICTIONS.						
210418	04/19/2021	Hospice of the North	Temporary Signs	358 Tom Miller Rd SBL#: 206.-1-18.7		\$50.00
Description of Work:						
PLACE A 20 SF TEMPORARY FREE STANDING SIGN AT PROPERTY. +++ TEMPORARY SIGNS ARE LIMITED TO 60 CALENDAR DAYS IN A YEAR ++++						
210419	04/19/2021	Donald Recore	Pool (Above Ground)	97 Moffitt Rd SBL#: 180.-3-4.32	\$16,900.00	\$177.00
Description of Work:						
INSTALL NEW 12' X 20' ABOVE-GROUND POOL AND ADDING AN 8' X 13' EXPANSION TO EXISTING DECK						

Permit Monthly Report

Permit #	Issue Date	Owner	Permit Type	Property Location	Valuation	Amount
210420	04/19/2021	MFB 1 Inc.	Commercial Alteration	1785 Military Tpke (Linicare, Inc.) SBL#: 206.3-5-1	\$20,000.00	\$300.00
REPLACE AND REPAIR DRYWALL, TRIM AND PAINTING DUE TO WATER DAMAGE						
210421	04/19/2021	MFB 1 Inc.	Commercial Alteration	1785 Military Tpke (Pawfection Pet Grooming) SBL#: 206.3-5-1	\$700.00	\$225.00
REPLACE AND REPAIR DRYWALL AND COVE BASE DUE TO WATER DAMAGE						
210422	04/19/2021	MFB 1 Inc.	Commercial Alteration	1785 Military Tpke (Ernie's Flea Market) SBL#: 206.3-5-1	\$22,000.00	\$330.00
REPLACE AND REPAIR DRYWALL, TRIM AND PAINTING DUE TO WATER DAMAGE						
210423	04/19/2021	MBF 1 Inc.	Commercial Alteration	1785 Military Tpke SBL#: 206.3-5-1	\$11,000.00	\$165.00
REPLACE, REPAIR AND PAINT DRYWALL AND TRIM DUE TO WATER DAMAGE - (PIER MANAGEMENT SPACE)						
210424	04/19/2021	MFB 1 Inc.	Commercial Alteration	1785 Military Tpke (Zachary's Pizza) SBL#: 206.3-5-1	\$31,000.00	\$465.00
REPLACE, REPAIR AND PAINT DAMAGED AREAS OF DRYWALL AND PANELING AND TRIM AND REPLACE FRP PANEL DUE TO WATER DAMAGE						
210425	04/19/2021	Kevin Barnaby	3 Season Sun Room	1 Laurel Ct SBL#: 233.16-2-13	\$12,000.00	\$80.00
REMOVE EXISTING DECK AND REPLACE WITH 16' X 20' ENCLOSED PORCH/3 SEASON ROOM ON REAR OF HOME						
210426	04/20/2021	Ronald Marx	Single Family Resd	32 Hill Dr SBL#: 193.-3-8	\$200,000.00	\$682.00
CONSTRUCT NEW 2,728 LOG HOME WITH ATTACHED GARAGE						

Permit Monthly Report

Permit #	Issue Date	Owner	Permit Type	Property Location	Valuation	Amount
210427	04/20/2021	Robert Burnell	Deck	1681 Military Tpk	\$5,000.00	\$50.00
Description of Work:						
CONSTRUCT A 10' X 10' DECK ON REAR OF HOME						
SBL#: 206.3-1-6.1						
2021-010	04/21/2021	Plattsburgh Animal Hospital	Zoning Compliance Letter	561 Rt 3 (Plattsburgh Animal Hospital)		\$50.00
Description of Work:						
ZONING COMPLIANCE REQUEST						
SBL#: 206.4-4-21						
210428	04/21/2021	Byron Orday	Foundation Repair/Replace	5 Gen R Parker Ave	\$6,742.00	\$67.00
Description of Work:						
INSTALL REINFORCEMENT BEAM SYSTEM TO FLOOR JOISTS AND BASEMENT FLOOR TO PREVENT FURTHER BOWING OF BASEMENT WALL						
210429	04/22/2021	McCarthy Brothers Real Estate	Multi-Family Resd	285 Tom Miller Rd	\$840,609.75	\$8,168.00
Description of Work:						
CONSTRUCT A 20,420 SF MULTI-FAMILY DWELLING - Building 1						
SBL#: 206.-6-4.1						
210430	04/22/2021	McCarthy Brothers Real Estate	Multi-Family Resd	285 Tom Miller Rd	\$840,609.75	\$8,168.00
Description of Work:						
CONSTRUCT A 20,420 SF MULTI-FAMILY DWELLING - Building 2						
SBL#: 206.-6-4.1						
210431	04/22/2021	McCarthy Brothers Real Estate	Multi-Family Resd	285 Tom Miller Rd	\$840,609.75	\$8,168.00
Description of Work:						
CONSTRUCT A 20,420 SF MULTI-FAMILY DWELLING - Building 3						
SBL#: 206.-6-4.1						
210432	04/22/2021	McCarthy Brothers Real Estate	Multi-Family Resd	285 Tom Miller Rd	\$840,609.75	\$8,168.00
Description of Work:						
CONSTRUCT A 20,420 SF MULTI-FAMILY DWELLING - Building 4						
SBL#: 206.-6-4.1						
+++++ LIMITED TO FOUNDATION ONLY +++++						

Permit Monthly Report

Permit #	Issue Date	Owner	Permit Type	Property Location	Valuation	Amount
210433	04/22/2021	McCarthy Brothers Real Estate	Multi-Family Resd	285 Tom Miller Rd	\$641,310.00	\$1,766.40
Description of Work:						
CONSTRUCT A 4,416 SF COMMUNITY BUILDING WITH OFFICES						
+++++ LIMITED TO FOUNDATION ONLY+++++						
210434	04/22/2021	McCarthy Brothers Real Estate	Multi-Family Resd	285 Tom Miller Rd	\$30,000.00	\$322.00
Description of Work:						
CONSTRUCT TWO (2) STALL MAINTENANCE GARAGE						
+++++ LIMITED TO FOUNDATION ONLY+++++						
210435	04/22/2021	David Wikowski	Alteration	74 Barton Rd	\$11,000.00	\$110.00
Description of Work:						
REMOVE TWO (2) EXISTING GARAGE DOORS, MODIFY OPENINGS						
AND INSTALL THREE (3) NEW GARAGE DOORS						
210436	04/23/2021	Paul Pellerin	Single Family Resd	Irish Settlement Rd	\$100,000.00	\$448.00
Description of Work:						
CONSTRUCT A NEW 1,792 SF HOME WITH ATTACHED GARAGE						
210437	04/23/2021	Rugar MHP, LLC	Shed	467 Rugar St	\$2,800.00	\$50.00
Description of Work:						
INSTALL A 10' X 12' PRE-FAB SHED IN REAR YARD AT:						
19 OAKLAND DRIVE						
210438	04/23/2021	NPB Properties LLC	Commercial New	No Country Shopping Ctr	\$5,570,000.00	\$15,800.00
Description of Work:						
CONSTRUCT NEW 36,500 SF CAR DEALERSHIP FACILITY						
+++++ NEW PARCEL ID NUMBER WILL BE ISSUED ++++++						
21-05	04/23/2021	Carl Provost	Burn Permit	62 Rascoe Rd		
Description of Work:						
BURN PERMIT						
SBL#: 192.-1-32.5						

Permit Monthly Report

Permit #	Issue Date	Owner	Permit Type	Property Location	Valuation	Amount
210439	04/23/2021	Dante Sciole	Demolition	11 Marie Dr SBL#: 233.20-2-7	\$14,500.00	\$50.00
210440	04/26/2021	Kenneth Thayer	Alteration	275 Rand Hill Rd SBL#: 205.1-3-17	\$8,500.00	\$50.00
210441	04/28/2021	Hutig Properties, LLC	Sign	822 Rt 3 SBL#: 206.3-1-25		\$50.00
210442	04/28/2021	Hutig Properties, LLC	Sign	822 Rt 3 SBL#: 206.3-1-25		\$160.00
210443	04/28/2021	Norman Baker	Accessory Bldg/Addition	260 Rt 374 SBL#: 203.4-1-8	\$5,500.00	\$73.50
210444	04/28/2021	Norman Baker	Shed	283 Rt 374 SBL#: 203.4-1-36	\$3,500.00	\$91.00
210445	04/28/2021	Frank Lovely	Deck	4025 Rt 22 SBL#: 245.-4-25	\$6,000.00	\$75.00
210446	04/28/2021	Christopher Lefevre	Sign	Rascoe Rd SBL#: 192.-1-30.22		\$86.00

Permit Monthly Report

Permit #	Issue Date	Owner	Permit Type	Property Location	Valuation	Amount
210447	04/28/2021	William Studley	Commercial Addition	4701 Rt 9	\$380,000.00	\$2,000.00
Description of Work: CONSTRUCT 50' X 100' ADDITION ONTO BACK OF EXISTING BUILDING						
SBL#: 233.-1-27						

210448	04/28/2021	Robert Decker	Addition	274 Cumberland Hd Rd	\$18,800.00	\$70.00
Description of Work: CONSTRUCT 10' X 14' ADDITION ON TOP OF EXISTING FOUNDATION						
POURED IN 2015 PER VARIANCE #1936 / PERMIT #150910						
SBL#: 194.19-1-1						
210449	04/29/2021	Famiglia Bella LLC	Sign	52 Della Dr		\$158.00
Description of Work: INSTALL A TOTAL OF THREE (3) BUILDINGS SIGNS TOTALING 79.16 SF						
SBL#: 206.-1-26.113						
210450	04/29/2021	Famiglia Bella LLC	Sign	52 Della Dr		\$59.00
Description of Work: INSTALL A 29.36 SF FREE STANDING MONUMENT SIGN AT PROPERTY						
SBL#: 206.-1-26.113						
210451	04/29/2021	Bryan & Brenda Martin	Garage Attached	2053 Rt 3	\$19,000.00	\$225.00
Description of Work: CONSTRUCT A 30' X 30' ATTACHED GARAGE						
SBL#: 203.4-3-20						
2021-011	04/29/2021	Benjamin Wildman	Home Inspections	15-19 Cross Rd		\$40.00
Description of Work: HOME INSPECTION REQUEST BY TENANT						
SBL#: 220.4-4-9.11						
2021-012	04/30/2021	Andy Darrah	Zoning Compliance Letter	11 Twin Cir		\$50.00
Description of Work: ZONING COMPLIANCE LETTER FOR FORECLOSURE PROCEEDING						
SBL#: 192.4-1-84						
210452	04/30/2021	Samuel Godfrey	Shed	133 Irish Settlement Rd	\$6,000.00	\$72.00
Description of Work: INSTALL A 12' X 24' PRE-FAB SHED IN REAR YARD						
SBL#: 245.-4-6						

Permit Monthly Report

Permit #	Issue Date	Owner	Permit Type	Property Location	Valuation	Amount
210453	04/30/2021	Katie Morgan & Michael Morrow	Deck	21 Marie Dr	\$12,000.00	\$100.00
Description of Work:						
CONSTRUCT A 23' X 18' DECK OFF BACK OF RESIDENT CONNECTING TO POOL AND CONSTRUCT 10' X 10' GAZEBO IN YARD						
210454	04/30/2021	Geri Kaplan Downs	Deck	88 Banker Rd	\$2,500.00	\$64.00
Description of Work:						
REPAIR AND REPLACE 16' X 20' DECK BOARDS AS NEEDED; CONSTRUCT PERGOLA ON DECK						
210455	04/30/2021	Jay Devan	Addition	6 Bucks Corners Rd	\$40,000.00	\$72.00
Description of Work:						
CONSTRUCT A 12' X 24' TWO STORY ADDITION TO RESIDENCE ++++ LIMITED TO FOUNDATION ONLY ++++						
2021-013	04/28/2021	Plattsburgh Animal Hospital	Zoning Compliance Letter	7196 Rt 9		\$50.00
Description of Work:						
ZONING COMPLIANCE LETTER						
SBL#: 194.-2-45						
April 2021 Total: \$11,925,516.00						
Reporting Period Total: \$11,925,516.00						
April 2021 Total: \$61,204.90						
Reporting Period Total: \$61,204.90						



TOWN OF PLATTSBURGH

Highway Department

151 BANKER ROAD

PLATTSBURGH, NEW YORK 12901

(518) 562-6881

FAX # (518) 563-8136

Timmy Dubrey
Highway Superintendent

Greg Burnell
Deputy Superintendent

Email: timd@townofplattsburgh.org
gregb@townofplattsburgh.org
karenp@townofplattsburgh.org

Jason Cook
Crew Supervisor

Karen Pepper
Secretary

Month of

APRIL

2021

Daily work performed

1	
2	
3	
4	
5	street sweeping, hauling sand, poured cement basins, got stuff together to bury pipe in Heritage Heights, ran water truck #4 for sweeping crew, sweep Morrisonville, swept with #47, replaced brake chamber on #26, ordered parts for #37, serviced C-3, ran #32 all day, helped pour concrete in basins, changed tires on Bobcat, worked on screen plant, picking road side sand, direct traffic Vahn Road, Braker Road, Rand Hill Road, Coniffer Park Road, sweeping Morrisonville 1, flag for sweeping
6	street sweeping, hauled sand, pick up equipment at fairgrounds, break down forms out back, attend planning meeting, ran water truck #4 for sweeping crew, sweep Banker, Tom Miller, Heritage Heights, Feathers, Jubert, change broom on 47, swept roads, topped #32 of with hyd fluid, helped unharness #3 & #28, installed front bumpers and removed spinner from #3, installed new torque rod on #37, picked up mowers at fairgrounds, ran #32, worked on #4 rewind holder, welded cutting edge #20, worked on #36 fuel shut off toggle switch, worked on screen plant conveyer belt, cleaned #21 for service, pit road side sand, directed traffic, sweeping, change broom bristles
7	street sweeping, hauling sand, ditched on Cumberland Head Road, ran water truck #4 for sweeping crew, sweep Tom Miller sides, Route 3 Morrisonville, swept roads with 47, drove truck in Cumberland Head, flagged on Tom Miller Road Ext. worked on service #56, ran #32 all day, worked on #21 roller repairs, worked on #32 conveyor chain replacement, pit road side sand, directed traffic, sweeping Morrisonville 1, flag for sweeping, sexual harrassment class
8	street sweeping, hauling, moved #11 back to shop from Cumberland Head, unharnessed truck #5, 25, 50, ran water truck #4 for sweeping crew, sweep Morrisonville, Route 3 side roads, swept roads with 49, worked on service #56, ran #32 all day, worked on paver #41, pick road side sand, traffic control, sweeping Morrisonville #2, flagging for sweeping
9	
10	
11	

12	street sweeping, hauling sand, office work, pick up parts, haul load of stone, installed cement basin on Independence, started burying pipe, ran water truck #4 for sweeping crew, sweep Rugar Street and sides, swept roads with 49, replaced brake chamber on #5, flagged on Rugar & Ampersand, ran #32 all day, worked on #21 roller repairs, worked on Ford sweeper fuel solenoid, put basin in, ditching for pipe, directed traffic, picking sand off road, #5 sweeping Morrisonville 2
13	street sweeping, hauled sand, office work, attend CCHWYS Association meeting, meet Peru on Nelson Rd., pick up dead animal on Cumberland Head road, buried pipe in Heritage Heights, ran water truck #4 for sweeping crew, sweep south end, swept roads with 49, flagged while picking sand, ran #32 all day, worked on #33 sweeper, changed cutting edge, fixed hyd leak #20 serviced, screen plant finished belt repair, laying pipe in Heritage Heights, traffic control south end, sweeping south end
14	street sweeping, hauled sand, shop/office work, check digsafes, check jobs, ran water truck #4 for sweeping crew, buried pipe in Heritage Heights, swept south end, swept roads with 49, serviced and ordered parts for #46, serviced #43, ran #32 all day, worked on #8 sweeper hyd leak, worked on #49 antifreeze leak, blew out all sweeper and loader air filters, buried pipe on Independence, traffic control picking sand
15	pick up snow fence, worked in shop, supervise work, buried pipe in Heritage Heights, worked around shop, moved sweeper #8 from Gus Lapham to shop, cleaned up back of shop, moved basin and top outside and organized, helped work on sweeper #8, worked on #8, put pipes in on Independence, paver repairs, ditching on Independence, wash #25, work in shop, look at drain on Hammond Lane, fixed transfer pump on 31
16	
17	
18	
19	hauled sand, street sweeping, work in shop, ran water truck #4 for sweeping crew, swept on base, put pipe in Wallace Hill, move pipe Wallace Hill, swept roads with 49, repaired tarp & back up alarm on #50, serviced both push mower & billy goat mower, ran #32 all day, put in injection pump and replace LR bearing on roller, picked up shop, loaded trucks from shop, followed sweeper to base, pick road side sand, traffic control, sweeping south, move culvert, install culvert on Wallace Hill Road, sweep roadsides
20	street sweeping, hauled sand, office work, check digsafes, went to Malone Highway to inspect mower, put in cement basin on south side of Independence, buried pipe, ran water truck #4 for sweeping crew, washed truck #4, swept on base and Cliff Haven, Wood Cliff, swept roads with 49, ran #32 all day, worked on paver repairs, buried pipe on Heritage Heights, traffic control Parc
21	hauled sand, street sweeping, moved equipment, worked in shop, office work, pick load of salt in Mooers, installed driveway on Brandell, buried pipe on Independence, ran water truck for sweeping crew, moved sweeper #8 from Cliff Haven back to shop, slushed off and sanded up on top above Cadville, washed #26, swept in Cliff Haven, changed hyd oil in #8, pick up tree limbs, load trucks, work in shop, swept roads with 49, buried pipes in Heritage Heights, picked up parts, #32 changed hyd rol in #8, pick sand, cut trees, put pipe in on Brandell and Independence, work in shop, traffic control Cliff Haven and Latour Cumberland Head, cut brush, put slusher on 37 & 42, cleaned interior #37, prepared plow trucks, chip brush, shop work

22	Hauled sand, worked in shop, patched holes, buried pipe on Independence, fixed drain tile in Cliff Haven, brought #6 stone from shop up to Cadysville for wash-out, clean swale ditch on Trudeau Road, Worked around hip, clean 2 town pick-up trucks, cleaned around guide rails, ditches and swales, buried pipe in Heritage Heights, replaced bearing on front wheels of #46, service, replaced battery & seat on #16, fix drain, clean up sand, lube #32, worked on #12 checking over for summer use, worked on #5 antifreeze leak, worked on sweeper in Beekmantown, unloaded truck #37, filled pot holes on air base, Cumberland Head and Wallace Hill, cut shoulder and ditching Cadysville, replace 4" perf pipe Lakeshore Rd, haul material on Gougeville Spring Road, wash #34
23	
24	
25	
26	street sweeping, hauled sand, shop/office work, ran water truck #4 for sweeping crew and flagged, installed basin on Freedom North side of intersection & buried pipe, swept Cumberland Head, ran #32 all day, worked on paver clean up, cleaned up used cutting edge for #20 loader, traffic control, sweeping
27	street sweeping, hauling, supervise work, work on #32, buried pipe on Freedom, ran water truck #4 for sweeping crew and flagged, swept Cumberland Head, changed bristles on broom tractors, swept roads with 49, changed bristles on 49, ran #32 all day, helped put brooms on #33, #46, replaced hyd cyl on #33, changed flat tire in Cumberland Head #32, traffic control for sweeping
28	street sweeping, hauling sand, haul sand road sweepings w/ tr 28, shot grade/measured yards, met with people in Heritage Heights, ran water truck #4 for sweeping crew, moved sweeper #32 from Cumberland Head back to shop, flagging, ran #32, drove truck, worked on LF wheel bearing #32, traffic control
29	brought tr 37 to Malone, office work, installed driveway on Davies, buried pipe in Heritage Heights, moved loader #20 from Cumberland Head back to shop, worked in Heritage Heights cutting driveways with walk behind saw, serviced C-2 repaired tail light on #31, dropped off #37 at 5th Wheel Diesel, worked on #32 sweeper, buried pipe on Freedom
30	
31	

Account#	Account Description	Fee Description	Qty	Local Share
A 2192	Masoleum Services	Cemetery Services	1	450.00
			Sub-Total:	\$450.00
A1255	Certified Copies	Certified Copies	4	40.00
			Sub-Total:	\$40.00
A1560	Home Inspection	Home Inspection	1	40.00
			Sub-Total:	\$40.00
A2001	Building Rentals	Building Rentals	7	610.00
	Parks & Recreation	Kayak Storage Rack	2	100.00
		Kayaking	2	30.00
			Sub-Total:	\$740.00
A20011	Parks& Recreation	Activity Fees	28	595.00
			Sub-Total:	\$595.00
A2110	Board of Appeals	Board of Appeals	7	925.00
			Sub-Total:	\$925.00
A2115	Site Plan Fee	Detailed Preliminary Plan Site Plan Fee	2	1,700.00
		Sketch Site Plan Fee	3	500.00
		Special Use Permit Fee	2	1,600.00
	Subdivision Fees	Subd. Preliminary Plan Fee	4	1,080.00
		Subd. Sketch Plan Fee	2	240.00
			Sub-Total:	\$5,120.00
A2501	Licenses	Junk Yard	1	300.00
		Peddler's License	1	250.00
			Sub-Total:	\$550.00
A2530	Wagering Fees	Raffle License	1	10.00
			Sub-Total:	\$10.00
A2544	Dog Licensing	Female, Spayed	15	210.00
		Female, Unspayed	1	17.00
		Male, Neutered	27	378.00
		Male, Unneutered	2	34.00
		Senior Discount	12	-96.00
			Sub-Total:	\$543.00
A2555	Codes and Zones	Sign Permit	7	613.00
	Permits	Building Permits	39	24,618.50
	Zoning Comp Letters	Zoning Comp. Letters	5	250.00
			Sub-Total:	\$25,481.50
T2001	Ordinance Permits	Subdivision Recreation Fee	1	1,000.00
			Sub-Total:	\$1,000.00

Account#	Account Description	Fee Description	Qty	Local Share
Amount paid to: NYS Ag. & Markets for spay/neuter program				<u>Total Local Shares Remitted:</u> \$35,494.50
Amount paid to: State Comptroller for Racing and Wagering				51.00
				15.00
<u>Total State, County & Local Revenues:</u>				<u>Total Non-Local Revenues:</u> \$66.00
				\$35,560.50

To the Supervisor:

Pursuant to Section 27, Sub 1, of the Town Law, I hereby certify that the foregoing is a full and true statement of all fees and monies received by me, Kevin Patnode, Town Clerk, Town of Plattsburgh, during the period stated above, in connection with my office, excepting only such fees and monies, the application of which are otherwise provided for by law.

Supervisor

Date

Town Clerk

Date

Kevin Patnode *5/6/21*

Parks & Recreation Report – April 2021

Submitted by Melanie Defayette

Parks

- Cleanup of West & South Plattsburgh and Cadville Parks begun.
- Folks from the Legion Post 1619 requested and were given permission to put tape down for pickleball courts on the tennis courts in West Plattsburgh. Painting the lines may be considered.
- Local disc golfers spent two days working on the course cleaning up tree debris.
- All way finding signage was completed on the DG course.
- Storybook Trail was updated with new book.
- Women's Fun League will be using the two fields exclusively at West Plattsburgh Park for the summer season.
- Queen City soccer club is using the field at Wallace Hill Park.
- Plattsburgh Dog Parents group has offered to fundraise for shade shelters in the Morrisonville Dog Park.
- Meeting with Laberge Engineering staff to look at issues with the brook that supplies water to the dog pond.
- Everest Rabideau Park playground equipment is scheduled for delivery in mid-to late June.
- Submitted grant application for an ADA compliant kayak launch at Cadville Beach to the AARP Community Challenge.

Recreation

- Set up new Gardening for Kids program that will be taught by Master Gardeners from Cornell Cooperative Extension.
- Registrations for most summer programs is full. On May 1, the last programs that have spots open will be available to non-residents.
- Spring Adventurers
 - Terry Gordon Bike Path – 9
 - Saranac River Trail – 24
 - Lake Alice – canceled
 - Heritage Trail – 12
 - Little Ausable Trail – 27
- Baseball/Softball registration done. Setting up teams and recruiting coaches.
- Fitness for Life has restarted classes.
- May Currier Senior group start meeting again in May.
- TOP Paddlers back in action mid-May.
- Cliff Haven Park survey sent out.

**TOWN OF PLATTSBURGH
TOWN BOARD SEMI MONTHLY MEETING**

April 15, 2021

*Hybrid Meeting /Zoom and in Person

The meeting was called to order at 6:00 p.m. by the presiding officer at the Town Hall on the Banker Road. Pledge

MEMBERS:

	<u>PRESENT</u>	<u>ABSENT</u>
Michael S. Cashman, Supervisor	x	
Thomas E. Wood, Councilor	x	
Meg E. Bobbin, Councilor	x	
Barbara E. Hebert, Councilor	x	
Charles A. Kostyk, Councilor	x	
Kevin M. Patnode, Town Clerk	x	
James J. Coffey, Town Attorney	x	

Resolution No.021- 057

Approve Minutes of the Previous Meeting

RESOLVED, that the minutes of March 18 and 25, 2021 be approved and the reading of the minutes be dispensed with.

Motion: Thomas E. Wood

Seconded by: Charles A. Kostyk

Discussion: none

Roll Call:

	<u>Yes</u>	<u>No</u>	<u>Absent</u>	<u>Carried</u>	<u>Tabled</u>
Thomas E. Wood	x				
Meg E. Bobbin	x				
Barbara E. Hebert	x				
Charles A. Kostyk	x				
Michael S. Cashman	x				

Public Comment- Yes – County Legislator Wendell Hughes Jr.


5/4/21

**TOWN OF PLATTSBURGH
TOWN BOARD SEMI MONTHLY MEETING
April 15, 2021**

Resolution No. 021-058

Abstract 4B- 21

RESOLVED, that the abstract of audited claims No.4B-21 for \$222,834.87 Abstract 4B-21 prepays for the amount \$142,048.38 be received as reviewed by the Audit Committee and the Supervisor is hereby authorized to pay said abstracts.

Motion: Thomas E. Wood

Seconded by: Barbara E. Hebert

Discussion: none

Roll Call:

Yes No Absent Carried Tabled
x

Thomas E. Wood	x
Meg E. Bobbin	x
Barbara E. Hebert	x
Charles A. Kostyk	x
Michael S. Cashman	x


5/4/21

**TOWN OF PLATTSBURGH
TOWN BOARD SEMI MONTHLY MEETINGS
April 15, 2021**

Resolution No. 021-059

Monthly Department Reports

RESOLVED, to receive and place on file Monthly Department Head Reports.

Building and Grounds - March

Codes and Zoning- March

Dog Control Officer - March

Historian-

Highway Superintendent – March

Justice Court-

Parks and Recreation- March

Planning and Community Development –

Safety Committee –

Supervisors Financial Report- March

Tax Receiver-

Town Clerk- March

Water Wastewater – March

Motion: Charles A. Kostyk

Seconded by: Thomas E. Wood

Discussion: none

Roll Call:

<u>Yes</u>	<u>No</u>	<u>Absent</u>	<u>Carried</u>	<u>Tabled</u>
			X	

Thomas E. Wood
Meg E. Bobbin
Barbara E. Hebert
Charles A. Kostyk
Michael S. Cashman

X
X
X
X
X


5/4/21

**TOWN OF PLATTSBURGH
TOWN BOARD SEMI MONTHLY MEETING
April 15, 2021**

Resolution NO. 021-060

**Reinstate 2.5 % Wage Increase and
Corresponding Budget Amendments**

WHEREAS, the Town Board in response to the economic impact of the Covid-19 pandemic took a conservative approach in 2020 and in consultation with town employees withdrew the planned 2021 2.5% wage increase contained in both the Teamster's Collective Bargaining Agreement and the Town's Non-Union Policy; and

WHEREAS, the Covid-19 pandemic economic impact to sales tax and other revenue sources has not had a significant effect on the Town to provide services to its residents; and

WHEREAS, the Town Board would like to reinstate the 2.5% wage increase for all employees included in the Teamster's Collective Bargaining Agreement and the Town's Non-Union Policy effective January 1, 2021 in agreement with terms included in both documents; and

WHEREAS, the Town Board wishes to thank the town employees for their generous offer to forgo raises for the betterment of the Town; and now therefore be it

RESOLVED, that the Town Board reinstates the a 2.5% wage increase for all employees included in Teamster's Collective Bargaining Agreement and the Town's Non-Union Policy; and be it is further

RESOLVED, that the Town Board approves the attached budget amendments as related to the reinstated 2.5% wage increase; and be it is further

RESOLVED, that a copy of this Resolution shall be given to Teamster Local 687 stewards and business agent and Patrick Bowen, Finance Manager.

Motion: Thomas E. Wood

Seconded by: Barbara E. Hebert

Discussion: Yes

Roll Call:

Thomas E. Wood	x
Meg E. Bobbin	x
Barbara E. Hebert	x
Charles A. Kostyk	x
Michael S. Cashman	x

<u>Yes</u>	<u>No</u>	<u>Absent</u>	<u>Carried</u>	<u>Tabled</u>
			x	


5/14/21

**TOWN OF PLATTSBURGH
TOWN BOARD SEMI MONTHLY MEETING
April 15, 2021**

Resolution No. 021-064

MOA Planning and Community Development

WHEREAS, the Town of Plattsburgh and the City of Plattsburgh have been in communication with each other in an effort to enhance cooperation and to resolve existing matters involving litigation and other issues; now therefore, be it

RESOLVED, In accordance with the request therefore, the Supervisor is authorized to sign the "Memorandum of Agreement Between the City and the Town regarding Planning and Community Development", incorporated herein by reference, in a form approved by the Town Attorney.

Motion: Charles A. Kostyk


Seconded by: Meg E. Bobbin

Discussion: none

Roll Call:

	<u>Yes</u>	<u>No</u>	<u>Absent</u>	<u>Carried</u>	<u>Tabled</u>
Thomas E. Wood	x				
Meg E. Bobbin	x				
Barbara E. Hebert	x				
Charles A. Kostyk	x				
Michael S. Cashman	x				

x


5/4/21

**TOWN OF PLATTSBURGH
TOWN BOARD SEMI-MONTHLY MEETING
April 15, 2021**

Resolution No. 021-065

MOA Infrastructure

WHEREAS, the Town of Plattsburgh and the City of Plattsburgh have been in communication with each other in an effort to enhance cooperation and to resolve existing matters involving litigation and other issues; now therefore, be it

RESOLVED, In accordance with the request therefore, the Supervisor is authorized to sign the "Memorandum of Agreement Between the City and the Town regarding Infrastructure", incorporated herein by reference, in a form approved by the Town Attorney

Motion: Barbara E. Hebert

Seconded by: Charles A. Kostyk

Discussion: none

Roll Call:

	<u>Yes</u>	<u>No</u>	<u>Absent</u>	<u>Carried</u>	<u>Tabled</u>
Thomas E. Wood	x				
Meg E. Bobbin	x				
Barbara E. Hebert	x				
Charles A. Kostyk	x				
Michael S. Cashman	x				

x

John G. Kelly
5/4/21

**TOWN OF PLATTSBURGH
TOWN BOARD SEMI MONTHLY MEETING
April 15, 2021**

Resolution No. 021-066

MOA Organics Recycling Plant

WHEREAS, the Town of Plattsburgh and the City of Plattsburgh have been in communication with each other in an effort to enhance cooperation and to resolve existing matters involving litigation and other issues; now therefore, be it

RESOLVED, In accordance with the request therefore, the Supervisor is authorized to sign the "Memorandum of Agreement Between the City and the Town regarding the Plattsburgh Organics Recycling Plant", incorporated herein by reference, in a form approved by the Town Attorney.

Motion: Thomas E. Wood

Seconded by: Meg E. Bobbin

Discussion: none

Roll Call:

	<u>Yes</u>	<u>No</u>	<u>Absent</u>	<u>Carried</u>	<u>Tabled</u>
Thomas E. Wood	x				
Meg E. Bobbin	x				
Barbara E. Hebert	x				
Charles A. Kostyk	x				
Michael S. Cashman	x				

x

John J. Kelly
5/4/21

TOWN OF PLATTSBURGH

TOWN BOARD SEMI MONTHLY MEETING

April 15, 2021

Motion to go into Executive Session **Motion to come out of Executive Session**
 Medical, financial, credit or employment history
 Of two persons or matters leading to said dismissal, removal,
 Promotion, appointment, employment discipline, demotion, or suspension

Motion by: Barbara E. Hebert
 Seconded by: Charles A. Kostyk
 Time: 6:17

Motion by: Thomas E. Wood
 Seconded by: Meg E. Bobbin
 Time: 6:25

Roll Call:	<u>YES</u>	<u>NO</u>	Roll Call:	<u>YES</u>	<u>NO</u>
Thomas E. Wood	x		Thomas E. Wood	x	
Meg E. Bobbin	x		Meg E. Bobbin	x	
Barbara E. Hebert	x		Barbara E. Hebert	x	
Charles A. Kostyk	x		Charles A. Kostyk	x	
Michael S. Cashman	x		Michael S. Cashman	x	

RESOLVED, that this Town Board meeting be adjourned at 6:26 PM.

Motion by: Charles A. Kostyk
 Seconded by: Barbara E. Hebert
 Discussion: none

Roll Call:	<u>Yes</u>	<u>No</u>	<u>Carried</u>
Thomas E. Wood	x		
Meg E. LeFevre	x		
Barbara E. Hebert	x		
Charles A. Kostyk	x		
Michael S. Cashman	x		
			x

Charles A. Kostyk
 4/15/21

**TOWN OF PLATTSBURGH
TOWN BOARD MEETING
April 15, 2021**

Resolution No. 021-061

**Request to Advertise for Sealed Bids
Water Supply Improvements 2020**

WHEREAS, the Town has obtained both NYSDEC and NYSDOH approval for a production well located within the May Carrier park, and

WHEREAS, plans and specifications for the production well have been prepared by Laberge Engineering and Consulting Group entitled "Water Supply Improvements 2020", and

WHEREAS, Scott Stoddard, Water & Wastewater Director has requested to solicit bids, and, therefore be it

RESOLVED, that the Town Clerk is hereby authorized and directed to advertise for sealed bids for the project entitled Water Supply Improvements 2020, for which bid specifications and non-collusion documents will be available from the Town Clerk, and that said advertisement shall be placed in the Press Republican with bids to be opened on May 27, 2021 at 11:00 AM, at the Town of Plattsburgh Town Hall on 151 Banker Road, Plattsburgh, New York and, be it further

RESOLVED, that the Town of Plattsburgh Town Board reserves the right to reject any or all bids offered; and, be it further

RESOLVED, that a copy of this Resolution is to be given to the Town Clerk, the Director Water & Wastewater Department, and the Finance Manager.

Motion: Charles A. Kostyk

Seconded by: Meg E. Bobbin

Discussion: Yes

Roll Call:

	<u>Yes</u>	<u>No</u>	<u>Absent</u>	<u>Carried</u>	<u>Tabled</u>
Thomas E. Wood	x				
Meg E. Bobbin	x				
Barbara E. Hebert	x				
Charles A. Kostyk	x				
Michael S. Cashman	x				


5/4/21

**TOWN OF PLATTSBURGH
TOWN BOARD SEMI MONTHLY MEETING
April 15, 2021**

Resolution No. 021-62

Plattsburgh Compact

WHEREAS, the Town of Plattsburgh and the City of Plattsburgh have been in communication with each other in an effort to enhance cooperation and to resolve existing matters involving litigation and other issues; now therefore, be it

RESOLVED, In accordance with the request therefore, the Supervisor is authorized to sign the “Plattsburgh Compact between the City and the Town”, incorporated herein by reference, in a form approved by the Town Attorney

Motion: Meg E. Bobbin

Seconded by: Thomas E. Wood

Discussion: none

	<u>Yes</u>	<u>No</u>	<u>Absent</u>	<u>Carried</u>	<u>Tabled</u>
				x	

Thomas E. Wood	x				
Meg E. Bobbin	x				
Barbara E. Hebert	x				
Charles A. Kostyk	x				
Michael S. Cashman	x				

for file
5/4/21

**TOWN OF PLATTSBURGH
TOWN BOARD SEMI-MONTHLY MEETING
April 15, 2021**

Resolution No. 021-063

Settlement Agreement

WHEREAS, the Town of Plattsburgh and the City of Plattsburgh have been in communication with each other in an effort to enhance cooperation and to resolve existing matters involving litigation and other issues; now therefore, be it

RESOLVED, In accordance with the request therefore, the Supervisor is authorized to sign the "Settlement Agreement between the City and the Town", and where applicable, the Town Attorney and/or Special Counsel to the Town are authorized to sign the exhibits attached thereto, and incorporated herein by reference, in a form approved by Town Attorney.

Motion: Thomas E. Wood

Seconded by: Barbara E. Hebert

Discussion: none

	<u>Yes</u>	<u>No</u>	<u>Absent</u>	<u>Carried</u>	<u>Tabled</u>
				x	

Thomas E. Wood	x				
Meg E. Bobbin	x				
Barbara E. Hebert	x				
Charles A. Kostyk	x				
Michael S. Cashman	x				


5/14/21.

TOWN OF PLATTSBURGH TOWN BOARD WORK SESSION AGENDA April 22, 2021

The meeting was called to order at 6:00 PM by the presiding officer at the Town of Plattsburgh Town Hall, 151 Banker Road.

With the absence of the Town Clerk Michael Cashman to be recording secretary for the meeting with the.

Motion by: Meg E. Bobbin
Seconded by: Thomas E. Wood

Roll Call:	<u>Yes</u>	<u>No</u>	<u>Absent</u>	<u>Carried</u>	<u>Tabled</u>
Thomas E. Wood	x				
Meg E. Bobbin	x				
Barbara E. Hebert	x				
Charles A. Kostyk	x				
Michael S. Cashman	x				

MEMBERS:	<u>Present</u>	<u>Absent</u>
Michael S. Cashman, Supervisor	x	
Thomas E. Wood, Councilor	x	
Meg E. Bobbin, Councilor	x	
Barbara E. Hebert, Councilor	x	
Charles A. Kostyk, Councilor	x	
Kevin M. Patnode, Town Clerk		x
James J. Coffey, Town Attorney	x	

Public Comments - none

Supervisor's Report

K. Wood
5/4/21

Draft Resolutions

021-xxx Minutes

021-067 Appointment of Deputy Town Clerk Kathryn Kaluche

021-068 Receive Draft Zoning Amendments, Type the SEQRA Action, Notice Public Hearing, Refer Plan to Involved Agencies

Committee Reports -

Town Board meeting be adjourned at 6:33 PM.

Executive Session – as needed

Motion to go into Executive Session **Motion to come out of Executive session**
to discuss medical, financial, credit or employment
history of a of three particular person's or matters
leading to said dismissal, removal,
promotion, appointment, employment

Motion by: Barbara E. Hebert

Motion by: Charles A. Kostyk

Seconded by: Charles A. Kostyk

Seconded by: Barbara E. Hebert

Time: 6:16

Time: 6:32

Roll Call:	<u>YES</u>	<u>NO</u>	Roll Call:	<u>YES</u>	<u>NO</u>	<u>ABSENT</u>
Thomas E. Wood	x		Thomas E. Wood	x		
Meg E. Bobbin	x		Meg E. Bobbin	x		
Barbara E. Hebert	x		Barbara E. Hebert	x		
Charles A. Kostyk	x		Charles A. Kostyk	x		
Michael S. Cashman	x		Michael S. Cashman	x		

K. M. H.
5/14/21

**TOWN OF PLATTSBURGH
TOWN BOARD WORK SESSION
April 22, 2021**

Resolution NO. 21-067

**Appointment of Kathryn Kalluche as Second
Deputy Town Clerk and Registrar of Vital Statistics**

WHEREAS, Town Clerk Kevin Patnode has submitted a letter dated April 21, 2021 appointing Kathryn Kalluche as Deputy Town Clerk and Registrar of Vital Statistics for the Town of Plattsburgh to serve at the pleasure of the Town Clerk; therefore, be it

RESOLVED, that the Town Board does hereby accept the appointment of Ms. Kalluche as Deputy Town Clerk and Deputy Registrar; and, be it further

RESOLVED, that Ms. Kalluche take an oath of office within thirty days of this Resolution and that a copy be put in her personnel file and a one be sent to the State Retirement Board; and, be it further

RESOLVED, that this take effect after a back ground check is completed the pay rate of \$12.50 per hour effective April 23, 2021; and be it further

RESOLVED, that a copy of this Resolution be given to the Finance Manager,

Motion: Meg E. Bobbin

Seconded by: Barbara E. Hebert

Discussion: Yes

Roll Call:

Thomas E. Wood	x
Meg E. Bobbin	x
Barbara E. Hebert	x
Charles A. Kostyk	x
Michael S. Cashman	x

<u>Yes</u>	<u>No</u>	<u>Absent</u>	<u>Carried</u>	<u>Tabled</u>
			x	


5/4/21

TOWN OF PLATTSBURGH

TOWN BOARD MEETING

April 22, 2021

Resolution NO. 21-XX 068 Receive Draft Zoning Amendments,
Type the SEQRA Action, Notice Public Hearing,
Refer Plan to Involved Agencies

WHEREAS, the Town of Plattsburgh's Zoning Ordinance provides that amendments to Ordinances may be initiated by the Town Board upon its own motion or through the appointment of a committee for the purpose of amending said ordinance; and

WHEREAS, a committee, duly authorized by the Town Board, comprised of two Town Councilors, Town citizens and Town staff and officials (herein referred to as the "committee") was established to prepare the 2019 Town of Plattsburgh Town Center Smart Growth Plan and make recommendations for changes, additions or modifications to the Town Zoning Ordinance and map; and

WHEREAS, after review and discussion of the Committee's draft amendments the Town Board desires to distribute the April 2021 draft amendments to the Town Zoning Ordinance, map and supplemental infrastructure specifications to the appropriate agencies in accordance with Article XIII, Section 13.3 and 13.4 of the Town Zoning Ordinance and Section 264 and 265 of New York Town Law as follows:

1. Town Planning Board and Zoning Board; and
2. Clinton County Planning Board; and
3. Adjacent municipalities
4. Regional State Park Commission; and,

WHEREAS, New York State Law and the Town's Zoning Ordinance requires that a public hearing on proposed amendments be held to consider the advisability of amendment to the Town of Plattsburgh Zoning Ordinance; and

WHEREAS, Part 617 of the Environmental Conservation Law - "State Environmental Quality Review Act", Section 8-0113 (SEQRA herein) provides for the review of any "ACTION" to determine the effect of said Action on the environment, along with any related administrative procedures for the implementation, authorization or approval of said Action; and

WHEREAS, Part 617.12 (b)-(2) of SEQRA, provides that "the adoption of changes in the allowable uses within any zoning districts affecting 25 or more acres," mandates the proposed amendments to said Zoning Ordinance and said Zone Map Amendment be defined as a TYPE I ACTION which requires specific acts by the Town of Plattsburgh prior to the adoption or rejection of said proposed amendments; and

WHEREAS, determination of the effect of said action on the environment will be necessary to determine whether a Draft Environmental Impact Statement (DEIS) is required; and

WHEREAS, the Town of Plattsburgh Town Board is identified as an involved agency in accordance with SEQRA for the purpose of assessing the effect of this Zoning Ordinance Amendment on the environment and whether or not said effect is significant enough to warrant the preparation of a Draft Environmental Impact Statement (DEIS); and

WHEREAS, a coordinated review will be conducted, and the Town of Plattsburgh Planning Board shall request to be designated lead Agency; and

WHEREAS, the Town Board of Town of Plattsburgh, as the project sponsor, is required to review and use the EAF to determine the significance of said proposed amendments; now, therefore be it

RESOLVED, the Town Board does hereby determine that the proposed zoning changes, map amendments, highway specifications, and storm-water specifications are a TYPE I ACTION and a coordinated review under SEQRA will be conducted, and, be it further

RESOLVED, the Town of Plattsburgh Town Board shall notify all involved or interested agencies of the proposed zoning ordinance & map amendments, and request to be designated lead Agency; and be it further

RESOLVED, that the Town of Plattsburgh Town Board does hereby receive and place on file the Draft June 2021 amended Zoning Ordinance, Town Center Zoning, Highway Specifications, Storm-water Specifications, SEQRA Part I Long Form EAF and supplemental analysis report; and, it is further

RESOLVED that the Town Board shall hold a public hearing in relation to the proposed amendment to the Zoning Ordinance at the Town Hall, at 151 Banker Road, Plattsburgh, New York 12901 on the **May 13, 2021 at 6:35 o'clock P.M.**, [Eastern Daylight Savings Time]; and, be it further

RESOLVED that pursuant to the provisions of Article XIII, Section 13.3 and 13.4 of the Town Zoning Ordinance, the Town Clerk shall cause a notice of the time and place of said public hearing to be published in The Press Republican, a paper of general circulation in the Town of Plattsburgh, at least once on or before the **May 13, 2021** with such notice also being posted in the Town Hall and given to necessary adjoining municipalities and the Clinton County Planning Board and such other agencies and parties as required by law; and, be it further

RESOLVED, that notice of said Public Hearing and a copy of the draft April 2021 amendments to the Zoning Ordinance shall also be posted on the Town's Website; and, be it further

RESOLVED, the proposed zoning amendments, map amendments, and design specifications shall be entered into the meeting minutes as per NY Town Law § 265; and be it further

RESOLVED, that a copy of this Resolution and attachments be given to the Town Clerk, Planning and Zoning Departments the adjacent municipalities and Clinton County Planning Board and other interested agencies.

Motion: Thomas E. Wood

Seconded by: Charles A. Kostyk

Discussion: Yes

Roll Call:

Yes No Absent Carried Tabled
X

Thomas E. Wood
Meg E. Bobbin
Barbara E. Hebert
Charles A. Kostyk
Michael S. Cashman

X
X X X X X


5/4/21