

TOWN OF PLATTSBURGH TOWN BOARD
WORK SESSION AGENDA
April 8, 2021

The meeting was called to order at 6:00 PM by the presiding officer at the Town of Plattsburgh Town Hall, 151 Banker Road.

	<u>Present</u>	<u>Absent</u>
MEMBERS: Michael S. Cashman, Supervisor	x	
Thomas E. Wood, Councilor	x	
Meg E. Bobbin, Councilor	x	
Barbara E. Hebert, Councilor	x	
Charles A. Kostyk, Councilor	x	
Kevin M. Patnode, Town Clerk	x	
James J. Coffey, Town Attorney	x	

Public Comments -none

Supervisor's Report

Draft Resolutions

021-xxx Minutes
021-xxx Monthly Reports
021-xxx Request to Advertise for Sealed Bids
 Water Supply Improvements 2020
021-xxx Reinstate 2.5% Wage Increase and Corresponding
 Budget Amendments

Committee Reports -

5/4/21

Executive Session – as needed

Motion to go into Executive Session
to discuss on going litigation
with the City of Plattsburgh
medical, financial, credit or employment
history of a of one particular person or matters
leading to said dismissal, removal,
promotion, appointment, employment

Motion by: Barbara E. Hebert

Seconded by: Thomas E. Wood

Time: 6:04

Motion to come out of Executive session

Motion by: Meg E. Bobbin

Seconded by: Charles A. Kostyk

Time: 6:53

Roll Call:	<u>YES</u>	<u>NO</u>
Thomas E. Wood	x	
Meg E. Bobbin	x	
Barbara E. Hebert	x	
Charles A. Kostyk	x	
Michael S. Cashman	x	

Roll Call:	<u>YES</u>	<u>NO</u>	<u>ABSENT</u>
Thomas E. Wood	x		
Meg E. Bobbin	x		
Barbara E. Hebert	x		
Charles A. Kostyk	x		
Michael S. Cashman	x		

Town Board meeting be adjourned at 6:53 PM.


5/4/21

TOWN OF PLATTSBURGH

TOWN BOARD MONTHLY MEETING

April 1, 2021

The meeting was called to order at 6:00 p.m. by the presiding officer at the Town Hall on the Banker Road. Pledge

MEMBERS:	<u>PRESENT</u>	<u>ABSENT</u>
Michael S. Cashman, Supervisor	x	
Thomas E. Wood, Councilor	x	
Meg E. Bobbin, Councilor	x	
Barbara E. Hebert, Councilor		x
Charles A. Kostyk, Councilor	x	
Kevin M. Patnode, Town Clerk	x	
James J. Coffey, Town Attorney		x

Resolution No.021-052

Approve Minutes of the Previous Meeting

RESOLVED, that the minutes of March 4 and 11, 2021 be approved and the reading of the minutes be dispensed with.

Motion: Meg E. Bobbin

Seconded by: Charles A. Kostyk

Discussion: none

Roll Call:	<u>Yes</u>	<u>No</u>	<u>Absent</u>	<u>Carried</u>	<u>Tabled</u>
				x	
Thomas E. Wood	x				
Meg E. Bobbin	x				
Barbara E. Hebert			x		
Charles A. Kostyk	x				
Michael S. Cashman	x				

Public Comment- none

Kupol
5/4/21

**TOWN OF PLATTSBURGH
TOWN BOARD MONTHLY MEETING
April 1, 2021**

Resolution No. 021-053

Abstract 4B- 21

RESOLVED, that the abstract of audited claims **No.4B-21** for \$742,975.06, **Abstract 4B-21** prepays for the amount \$177,926.75 be received as reviewed by the Audit Committee and the Supervisor is hereby authorized to pay said abstracts.

Motion: Charles A. Kostyk

Seconded by: Meg E. Bobbin

Discussion: none

Roll Call:


<u>Yes</u>	<u>No</u>	<u>Absent</u>	<u>Carried</u>	<u>Tabled</u>
			x	

**Thomas E. Wood
Meg E. Bobbin
Barbara E. Hebert
Charles A. Kostyk
Michael S. Cashman**

x
x

x
x
x

x


5/4/21

**TOWN OF PLATTSBURGH
TOWN BOARD MONTHLY MEETING
April 1, 2021**

Resolution NO. 21-054

**3% Site Plan Return Deposit for Della Toyota
Inventory Lot Site Plan 2019**

WHEREAS, the Town of Plattsburgh Planning Board has reviewed and approved all requirements of the Della Toyota Inventory Storage Lot Site Plan 2019; and

WHEREAS, the Planning and Community Development Department has coordinated inspection of said project and reports all requirements have been met and completed; therefore, be it

RESOLVED, that the Supervisor is hereby authorized and directed to release the deposit in the amount of \$3,723.38 plus accrued interest to date; and it is further

RESOLVED, that a certified copy of this Resolution be forwarded, by the Planning and Community Development Department Secretary, with the return of deposit to Famiglia Bella, LLC.


Motion: Thomas E. Wood

Seconded by: Charles A. Kostyk

Discussion: none

Roll Call:

	<u>Yes</u>	<u>No</u>	<u>Absent</u>	<u>Carried</u>	<u>Tabled</u>
				x	
Thomas E. Wood	x				
Meg E. Bobbin	x				
Barbara E. Hebert			x		
Charles A. Kostyk	x				
Michael S. Cashman	x				


5/4/21

**TOWN OF PLATTSBURGH
TOWN BOARD MONTHLY MEETING
April 1, 2021**

Resolution No. 021-055

**Two Year Agreement with Casella Waste
Management of NY Inc.**

WHEREAS, Casella Waste Management of NY Inc. has submitted a proposed waste refuse Agreement to the Town for a two year agreement effective April 1 , 2021; and

WHEREAS, and the Town Attorney has reviewed the Agreement and is satisfied the Agreement is legally sufficient; therefore be it

RESOLVED, the Supervisor is hereby authorized to execute any and all documents necessary to contract services with Cassella Waste Management of NY Inc.

Motion: Charles A. Kostyk

Seconded by: Meg E. Bobbin

Discussion: none

Roll Call:	<u>Yes</u>	<u>No</u>	<u>Absent</u>	<u>Carried</u>	<u>Tabled</u>
				x	

**Thomas E. Wood
Meg E. Bobbin
Barbara E. Hebert
Charles A. Kostyk
Michael S. Cashman**

**x
x

x
x
x**

x


5/4/21

**TOWN BOARD MEETING
APRIL 1, 2021**

Resolution NO. 21-056

**Former County Airport Smart Growth Plan –
Behan Planning & Design**

WHEREAS, the Town of Plattsburgh is home to the Former Clinton County Airport, located on Industrial Blvd; and

WHEREAS, The former airport has been the site of recent investment and development including Norsk Titanium, Monahan Medical, and The Development Corporation; and

WHEREAS, The Town of Plattsburgh, County of Clinton, and The Development Corporation have formed a public/private partnership for the installation of new road and utility infrastructure at the former airport to support the advancement of its renovation as a vibrant & new technology, manufacturing, mixed use, and residential sector of Town; and

WHEREAS, the Town of Plattsburgh has received grant funding from the National Association of Realtors, Clinton County Board of Realtors, and the Clinton County Capital Resource Corporation for the purposes of developing a Smart Growth Plan to inform the vision, development strategy, and future zoning & design guidelines for the subject lands; and

WHEREAS, the Town of Plattsburgh has a two-year term contract with Behan Planning & Design, located at 112 Spring Street, Suite 305 Saratoga Springs, New York 12866; and

WHEREAS, Behan Planning & Design is eminently qualified to develop such a plan in partnership with the Town and its designated committee members; and

WHEREAS, Behan Planning & Design has provided an adequate scope of services and lump sum quote for \$24,000.00; now, therefore be it

RESOLVED, the Town of Plattsburgh Town Board, upon approval and recommendation of the Town Attorney, does hereby accept the proposal and scope of services as submitted by; and it is further

RESOLVED, that the Supervisor is hereby authorized and directed to execute the Agreements for said professional consulting services; and be it further

RESOLVED, that a copy of this Resolution be given to the Finance Manager, Planning Department Head, and the Codes Enforcement Officer.

Motion: Meg E. Bobbin

Seconded by: Thomas E. Wood

Discussion: none

Roll Call:

	<u>Yes</u>	<u>No</u>	<u>Absent</u>	<u>Carried</u>	<u>Tabled</u>
Thomas E. Wood	x			x	
Meg E. Bobbin	x				
Barbara E. Hebert			x		
Chuck A. Kostyk	x				
Michael S. Cashman	x				


5/14/21

**TOWN OF PLATTSBURGH
TOWN MONTHLY MEETING
April 1, 2021**

RESOLVED, that this Town Board meeting be adjourned at 6:10 PM.

Motion by: Charles A. Kostyk

Seconded by: Thomas E. Wood

Discussion: none

Roll Call:	<u>Yes</u>	<u>No</u>	<u>Carried</u>
			x
Thomas E. Wood	x		
Meg E. Bobbin	x		
Barbara E. Hebert	absent		
Charles A. Kostyk	x		
Michael S. Cashman	x		

K. Wood
5/4/21



KENNEDY VALVE

Division of McWane, Inc.

1021 East Water Street

P.O. Box 931

Elmira, New York 14902-0931

Telephone (607) 734-2211

Fax (607) 734-1003

April 27, 2021

VP Supply Plattsburgh

To whom it may concern,

This letter is to certify that VP Supply located at 190 Tom Miller Road in Plattsburgh New York is Kennedy Valve's only stocking distributor in the Plattsburgh area. This particular location has been a stocking distributor for several decades. They are a very reputable and reliable distributor of Kennedy Valve products.

Regards,

Ryan Caron

District Sales Manager

607-731-0752

Ryan.Caron@KVMHSales.Com



ISO 9001:2008 Certified

ISO 14001:2004 Certified

P R I C E Q U O T A T I O N
VP Supply Corp - Plattsburgh
190 Tom Miller Road
Plattsburgh, NY 12901
518-563-4916

Page : 1

Printed At : 10:19:45 27 APR 2021

Quote Date	Quote No.	Quote Expiration Date	Writer	Slsn	WH	
04/27/21	2997829	05/27/21	MSS	4	9	

Quoted To:PLATTS

Ship To:PLATTS

TOWN OF PLATTSBURGH
151 BANKER ROAD
PLATTSBURGH NY 12901

TOWN OF PLATTSBURGH
151 BANKER ROAD
PLATTSBURGH NY 12901

6FH

Ln	Order Quant	EDP Code / Description	Net Price	UM	Ext Price
1	6	Customer Contact: BARB 1546360615102R 6' BURY K-81D KENNEDY HYDRANT 5-1/4"MAIN VALVE OPENING MJ. CONNECTION, OPEN LEFT, STAINLESS STEEL TRIM, RED COLOR, PENTAGON STEM NUT, 2ea. 2-1/2" AND 1ea. 4-1/2" NST HOSE CONNECTIONS	2525.000	EA	15150.00

Net Amount	\$15,150.00
Tax	\$0.00
Quotation Total	\$15,150.00

CONTRACT ADDENDUM NO. 2021052-00

(BASE HIGHWAY GREEN INFRASTRUCTURE)

DATED: April 22, 2021

TO
Agreement for Professional Services
(Original Agreement: GS Plattsburgh, Dated: April 17, 2017)

The original Agreement, between Town of Plattsburgh, Clinton County, New York, the OWNER and Laberge Engineering & Consulting Group, LTD., the ENGINEER is hereby amended as follows:

The contract amount shall be increased by \$9,800 plus reimbursable expenses for provision of additional services related to Base Highway Green Infrastructure as defined in the attached proposal letter dated April 22, 2021.

Town of Plattsburgh

151 Banker Road

Plattsburgh, New York 12901
City State Zip

BY: _____

Print Name: Michael Cashman Title: Supervisor

LABERGE ENGINEERING & CONSULTING GROUP, LTD.

4 Computer Drive, West

Albany New York 12205
City State Zip

BY: 
Richard F. Laberge, P.E., President

April 22, 2021

Michael S. Cashman, Supervisor
Town of Plattsburgh
Town Hall
151 Banker Road
Plattsburgh, New York 12901

Re: **Proposal for Professional Services**
Base Highway Green Infrastructure
Town of Plattsburgh, New York

Dear Mr. Cashman:

As recently discussed, the road network in the Base Highway District was originally designed for more intensive use than it will see in the future. Current and likely future traffic volumes will not require four lane highways. The Town is spending resources plowing and maintaining traffic lanes that are no longer required. In addition, the storm sewer system is in poor condition.

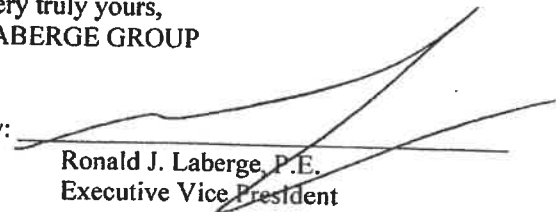
A potential solution to these problems is to reduce road widths to a single lane in each direction while maintaining existing sidewalks. In keeping with the Town's complete streets philosophy, bike lanes can be added on each side of the road. The removal of traffic lanes allows for the use of green infrastructure practices that will reduce stormwater runoff and provide stormwater treatment. This will result in the ability to eliminate some storm sewers through the use of open swales and reduce the size of most storm sewers in the project area to be selected.

There are two funding programs that may be of interest to the Town. These include the Green Infrastructure Grant Program (GIGP) which will pay up to 90 percent of the green infrastructure costs of the project and the Climate Smart program which will pay up to 50 percent of the project cost. These two programs are an excellent way to leverage the funds the Town has available in the Base Highway District.

In order to apply for either of these programs and to determine how much work can be performed given the Town's budget, a feasibility study is required. Per our discussion with Town staff, New York Road is the preferred starting point for this work. Laberge Group proposes to prepare the required study for a lump sum fee of \$9,800 plus reimbursable expenses.

If the above is acceptable we will forward an agreement for signature. Please do not hesitate to call if you should have any questions.

Very truly yours,
LABERGE GROUP

By: 
Ronald J. Laberge, P.E.
Executive Vice President

RJL: cjb

ADVERTISEMENT FOR BIDS

Sealed bids for WATER SUPPLY IMPROVEMENTS 2020:

**CONTRACT NO. 1 –GENERAL
CONTRACT NO. 2 –PLUMBING
CONTRACT NO. 3 –MECHANICAL
CONTRACT NO. 4- ELECTRICAL**

will be received by the TOWN OF PLATTSBURGH at the TOWN HALL until 11 o'clock A.M., local time on June 11, 2021 and then at said office, publicly opened and read aloud.

The Information for Bidders, Form of Bid, Form of Contract, Plans and Specifications and Forms of Bid Bond, Performance and Payment Bond and other Contract Documents may be examined at the following places:

TOWN OF PLATTSBURGH 151 BANKER ROAD, PLATTSBURGH, NEW YORK 12901
LABERGE GROUP, 4 COMPUTER DRIVE WEST, ALBANY, NEW YORK 12205

Copies may be obtained at the office of the TOWN CLERK upon payment of a \$100.00 deposit for each set. Checks shall be made payable to TOWN OF PLATTSBURGH. If the Town is requested to mail the Contract Documents, there will be an additional non-refundable charge of \$20.00 for postage and handling.

All qualified bidders, upon return of full Contract Documents, will be refunded the full deposit. All non-bidders, upon return of full Contract Documents, will be refunded one-half of the deposit. All documents, returned for refund, must be received complete, in good condition and within thirty (30) days of the Bid Opening.

The Owner reserves the right to waive any informalities or to reject any or all bids.

Each bidder must deposit with his bid, security in the amount, form and subject to the conditions provided in the Information for Bidders.

Attention of bidders is particularly called to the requirements as to conditions of employment to be observed and minimum wage rates to be paid under the Contract.

BIDDERS OF THIS WORK WILL BE REQUIRED TO COMPLY WITH THE PRESIDENT'S EXECUTIVE ORDERS #11246 AND #11375. THE REQUIREMENTS FOR BIDDERS AND CONTRACTORS UNDER THIS ORDER, WHICH CONCERNS NON-DISCRIMINATION IN EMPLOYMENT, ARE EXPLAINED IN THE SPECIFICATIONS.

Minority and Women's Business Enterprises as well as Section 3 Business Enterprises are strongly encouraged to apply.

No bidder may withdraw his bid within forty-five (45) days after the actual date of the opening thereof.

DATE

Katie Kalluche, Town Clerk