

**TOWN OF PLATTSBURGH  
TOWN BOARD MONTHLY MEETING  
March 4, 2021**

The meeting was called to order at 6:00 p.m. by the presiding officer at the Town Hall on the Banker Road. Pledge

**MEMBERS:**

	<u>PRESENT</u>	<u>ABSENT</u>
Michael S. Cashman, Supervisor	x	
Thomas E. Wood, Councilor	x	
Meg E. Bobbin, Councilor		x
Barbara E. Hebert, Councilor	x	
Charles A. Kostyk, Councilor	x	
Kevin M. Patnode, Town Clerk	x	
James J. Coffey, Town Attorney	x	

**Resolution No.021-040**

**Approve Minutes of the Previous Meeting**

**RESOLVED**, that the minutes of February 4 and 11, 2021, be approved and the reading of the minutes be dispensed with.

**Motion: Thomas E. Wood**

**Seconded by: Charles A. Kostyk**

**Discussion: none**

**Roll Call:**

	<u>Yes</u>	<u>No</u>	<u>Absent</u>	<u>Carried</u>	<u>Tabled</u>
				x	
Thomas E. Wood	x				
Meg E. Bobbin			x		
Barbara E. Hebert	x				
Charles A. Kostyk	x				
Michael S. Cashman	x				

**Public Comment- none**

  
3/10/21

**TOWN OF PLATTSBURGH  
TOWN BOARD MONTHLY MEETING  
March 4, 2021**

**Resolution No. 021-041**

**Abstract 3- 21**

**RESOLVED**, that the abstract of audited claims **No.3A-21** for \$259,500.90, **Abstract 3A-21** prepays for the amount \$321,416.79 be received as reviewed by the Audit Committee and the Supervisor is hereby authorized to pay said abstracts.

**Motion: Thomas E. Wood**

**Seconded by: Barbara E. Hebert**

**Discussion: none**

**Roll Call:**

<u>Yes</u>	<u>No</u>	<u>Absent</u>	<u>Carried</u>	<u>Tabled</u>
			x	

Thomas E. Wood	x
Meg E. Bobbin	
Barbara E. Hebert	x
Charles A. Kostyk	x
Michael S. Cashman	x

x

  
3/10/21

**TOWN OF PLATTSBURGH  
TOWN BOARD MONTHLY MEETING  
March 4, 2021**

**Resolution No. 021-042**

**Agreement With Eagle's Nest Veterinary Services  
for Dangerous Dogs in the Town of Plattsburgh**

**WHEREAS**, on occasion it is necessary for the Dog Control Officers to Kennel dangerous dogs and provide other Kennel services as appropriate and approved by the Supervisor;

**WHEREAS**, Eagle's Nest Veterinary Hospital has submitted a Renewal Agreement to the Town for Service from March 24, 2021 to March 23, 2022 with a retainer of \$500.00 as stated in the agreement; therefore be it

**RESOLVED** that, after the Town Attorney's review, the Supervisor be authorized to sign an Agreement between Eagles Nest Veterinary Services. and the Town Of Plattsburgh to meet the regulations from Agriculture and Markets concerning dangerous dogs and any rules and regulation promulgated pursuant thereto in relation to the seizure, holding, care, redemption and disposition of seized dogs, in The Town of Plattsburgh; and be it further

**RESOLVED**, that a copy of this Resolution be given to the, Dog Control Officer, Town Clerk and Eagle's Nest Veterinary 34 Skyway Plaza, Suite 2. Plattsburgh, New York 12901

**Motion: Charles A. Kostyk**

**Seconded by: Thomas E. Wood**

**Discussion: Yes**

**Roll Call:**

	<u>Yes</u>	<u>No</u>	<u>Absent</u>	<u>Carried</u>	<u>Tabled</u>
				x	
Thomas E. Wood	x				
Meg E. Bobbin			x		
Barbara E. Hebert	x				
Charles A. Kostyk	x				
Michael S. Cashman	x				

  
3/10/21

**TOWN OF PLATTSBURGH  
TOWN BOARD MONTHLY MEETING  
March 4, 2021**

**Resolution No. 021-043**

**Purchase of Water Reading Meters**

**WHEREAS**, Resolution 09-296 authorized the standardization of water reading meters to be Neptune Water Meters, and

**WHEREAS**, Neptune Technology Group has submitted documentation stating Ti Sales Inc. is the authorized Level I certified distributor for Neptune and is the exclusive supplier of Neptune products in the Upstate New York market area; and

**WHEREAS**, Ti Sales Inc. as the authorized Level I certified distributor for Neptune and the exclusive supplier of Neptune products in the Upstate New York market area has submitted price quotations for the year 2021; therefore, be it

**RESOLVED**, the Town Board approve the purchase as requested and that the Water & Wastewater Director is hereby authorized to make incremental purchases not to exceed the total amount of \$100,000.00 in fiscal year 2021; and, be it further

**RESOLVED**, that payment be made payable from the 2021 Water & Wastewater Budget Account # SW6.8340.4170 and that a copy of this Resolution be given to the Water & Wastewater Department and Budget Officer.

**Motion: Thomas E. Wood**

**Seconded by: Charles A. Wood**

**Discussion: Yes**

<b>Roll Call:</b>	<b><u>Yes</u></b>	<b><u>No</u></b>	<b><u>Absent</u></b>	<b><u>Carried</u></b>	<b><u>Tabled</u></b>
				<b>x</b>	
<b>Thomas E. Wood</b>	<b>x</b>				
<b>Meg E. Bobbin</b>			<b>x</b>		
<b>Barbara E. Hebert</b>	<b>x</b>				
<b>Charles A. Kostyk</b>	<b>x</b>				
<b>Michael S. Cashman</b>	<b>x</b>				

  
3/10/21

**TOWN OF PLATTSBURGH  
TOWN BOARD MONTHLY MEETING  
March 4, 2021**

**Resolution No. 21-044**

**Sewer Capital Project Closure**

**WHEREAS**, the following Sewer Capital Projects outlined below are completed and need to be closed: and

Route 9 Lift Station Capital Project (Consolidated Sewer District)  
Base Manhole Capital Project (Base Sewer District)

**WHEREAS**, the remaining cash balances in each capital project fund will be returned to the Consolidated Sewer District (Route 9 Lift Station Capital Project) and Base Sewer District (Base Manhole Capital Project) and said cash balances will be applied to the debt related to each project, therefore, be it

**RESOLVED**, that the Town Board does hereby authorize the closure of the Sewer Capital Projects as outlined above and the return of cash to the Consolidated Sewer District and Base sewer District, and be it further


**RESOLVED**, that a copy of this Resolution be given to the Finance Manager and Director of Water and Wastewater.

**Motion: Thomas E. Wood**

**Seconded by: Charles A. Kostyk**

**Discussion: Yes**

<b>Roll Call:</b>	<b><u>Yes</u></b>	<b><u>No</u></b>	<b><u>Absent</u></b>	<b><u>Carried</u></b>	<b><u>Tabled</u></b>
				<b>x</b>	
<b>Thomas E. Wood</b>	<b>x</b>				
<b>Meg E. Bobbin</b>			<b>x</b>		
<b>Barbara E. Hebert</b>	<b>x</b>				
<b>Charles A. Kostyk</b>	<b>x</b>				
<b>Michael S. Cashman</b>	<b>x</b>				

  
3/10/21

**TOWN OF PLATTSBURGH  
TOWN BOARD MONTHLY MEETING  
March 4, 2021**

**Resolution No. 21-045**

**Water Capital Project Closure**

**WHEREAS**, the following Water Capital Projects outlined below are completed and need to be closed: and,

Treadwell Mills Capital Project  
Morrisonville Water Capital Project  
Water Supply Investigation Project  
2 Million Gallon Storage Tank Project  
Cadyville Water Tank Rehab Project  
Cumberland Corners Water Tank Rehab Project  
Champlain Park Tank Rehab Project  
Bluff Point Tank Rehab Project  
Hammond Lane Tank Rehab Project

and all work has been completed; and

**WHEREAS**, the remaining cash balances in each capital project fund will be returned to the Consolidated Water District and said cash balances will be applied to the debt related to each project, therefore, be it

**RESOLVED**, that the Town Board does hereby authorize the closure of the Water Capital Project as outlined above, and be it further

**RESOLVED**, that a copy of this Resolution be given to the Finance Manager and Director of Water and Wastewater.

**Motion: Charles A. Kostyk**

**Seconded by: Thomas E. Wood**

**Discussion: none**

**Roll Call:**

	<u>Yes</u>	<u>No</u>	<u>Absent</u>	<u>Carried</u>	<u>Tabled</u>
				x	
Thomas E. Wood	x				
Meg E. Bobbin			x		
Barbara E. Hébert	x				
Charles A. Kostyk	x				
Michael S. Cashman	x				

  
3/10/21

**TOWN OF PLATTSBURGH  
TOWN MONTHLY MEETING  
March 4, 2021**


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**RESOLVED**, that this Town Board meeting be adjourned at 6:17 PM.

**Motion by: Barbara E. Hebert**  
**Seconded by: Charles A. Kostyk**  
**Discussion: none**

<b>Roll Call:</b>	<b><u>Yes</u></b>	<b><u>No</u></b>	<b><u>Carried</u></b>
			<b>x</b>
<b>Thomas E. Wood</b>	<b>x</b>		
<b>Meg E. Bobbin</b>	<b>absent</b>		
<b>Barbara E. Hebert</b>	<b>x</b>		
<b>Charles A. Kostyk</b>	<b>x</b>		
<b>Michael S. Cashman</b>	<b>x</b>		

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3/10/21

**TOWN OF PLATTSBURGH TOWN BOARD  
WORK SESSION AGENDA  
March 11, 2021**

The meeting was called to order at 6:01 PM by the presiding officer at the Town of Plattsburgh Town Hall, 151 Banker Road.

	<u>Present</u>	<u>Absent</u>
<b>MEMBERS:</b> Michael S. Cashman, Supervisor	x	
Thomas E. Wood, Councilor	x	
Meg E. Bobbin Councilor		x
Barbara E. Hebert, Councilor	x	
Charles A. Kostyk, Councilor	x	
Kevin M. Patnode, Town Clerk	x	
James J. Coffey, Town Attorney	x	

**Public Comments**

**Supervisor's Report**

**Draft Resolutions**

021-xxx Minutes  
021-xxx Monthly Reports  
021-046 Road Closures for Highway Department  
021-xxx Playground Equipment Purchase for Everest Rabideau Park

**Committee Reports -**

Town Board meeting be adjourned at 6:51 PM.

**Executive Session – as needed**

  
3/12/21



**Motion to go into** Executive Session  
to discuss proposed, pending or current litigation  
Article 78 with Upstone,  
proposed, pending, or current litigation  
with city of Plattsburgh, annexation

Motion by: Charles A. Kostyk

Seconded by: Barbara E. Hebert

**Time: 6:16**

**Motion to come out** of Executive session

Motion by: Thomas E. Wood

Seconded by: Charles A. Kostyk

**Time: 6:51**

Roll Call:	<u>YES</u>	<u>NO</u>
Thomas E. Wood	x	
Meg E. Bobbin	absent	
Barbara E. Hebert	x	
Charles A. Kostyk	x	
Michael S. Cashman	x	

Roll Call:	<u>YES</u>	<u>NO</u>	<u>ABSENT</u>
Thomas E. Wood	x		
Meg E. Bobbin			x
Barbara E. Hebert	x		
Charles A. Kostyk	x		
Michael S. Cashman	x		

  
3/12/21

**TOWN OF PLATTSBURGH  
TOWN BOARD WORK SESSION  
March 11, 2021**

**Resolution No. 021-046**

**Highway Request for Town Road Closures**

**WHEREAS**, the Supervisor has received a letter dated March 9, 2021 from Tim Dubrey Superintendent of Highways requesting permission to temporarily post the following Town Roads effective March 15, 2021;

Akey Rd. (from Rt. 374, to the entire length), Bart Merrill Road  
(Section North of the Gene Lefevre Rd. intersection), Bradford Road,  
(from Rt. #374 going north to Rt. #190), Champlain Park (all entrances),  
Cliff Haven Community (all entrances), Durand Road, Gene LeFevre Rd, Trudeau Road,  
Kennedy Road, Robinson Road, Stafford Road, South Jct. Road, Thunderbird Heights, (all  
entrances), Woodcliff Drive, Wallace Hill Road and Archie Bordeau Road Therefore be it,

**RESOLVED**, that certain vehicles, as described in the New York State Vehicle and Traffic Law Section 1660, be excluded from Town Highways and/or sections thereof listed in the aforementioned letter upon (1) the erection of signs posting the respective highways or sections thereof; and (2) a notice, pursuant to said section 1660, being published in the Press Republican; and, it is further

**RESOLVED**, that the Town Board does hereby authorize and direct the Town Clerk to cause said notice to be published in the Press Republican in accordance to Town Law; and, be it further.

**RESOLVED**, that a copy of this Resolution be given to the Highway Superintendent.

**Motion: Thomas E. Wood**

**Seconded by: Barbara E. Hebert**

**Discussion: Yes**

**Roll Call:**

	<u>Yes</u>	<u>No</u>	<u>Absent</u>	<u>Carried</u>	<u>Tabled</u>
				<u>X</u>	
Thomas E. Wood	x				
Meg E. Bobbin				x	
Barbara E. Hebert	x				
Charles A. Kostyk	x				
Michael S. Cashman	x				

  
3/12/21

### Town of Plattsburgh Notice of Posted Roads

Pursuant to Section 1660 of the Vehicle and Traffic Law the following Town roads will be temporarily posted to any non-essential vehicle in excess of five (5) ton to an axle. Emergency and Service vehicles are exempt from the reduced weight limit; all others will be fined effective March 15, 2021 until further notice;

Akey Rd. (from Rt. 3 going north to Beekmantown line), Bart Merrill Road  
(Section North of the Gene Lefevre Rd. intersection), Bradford Road,  
(from Rt. #374 going north to Rt. #190), Champlain Park (all entrances),  
Cliff Haven Community (all entrances), Durand Road, Gene LeFevre Rd, Kennedy Road,  
Robinson Road, Stafford Road, South Jct. Road, Trudeau Road, Thunderbird Heights,(all  
entrances), Woodcliff Drive ,Wallace Hill Road and Archie Bordeaux Road.

By the Order of Tim DuBrey  
Highway Superintendent  
Town of Plattsburgh

**TOWN OF PLATTSBURGH  
TOWN BOARD MONTHLY MEETING  
April , 2021**

**Resolution NO. 21-xxx**

**3% Site Plan Return Deposit for Della Toyota  
Inventory Lot Site Plan 2019**

**WHEREAS**, the Town of Plattsburgh Planning Board has reviewed and approved all requirements of the Della Toyota Inventory Storage Lot Site Plan 2019; and

**WHEREAS**, the Planning and Community Development Department has coordinated inspection of said project and reports all requirements have been met and completed; therefore, be it

**RESOLVED**, that the Supervisor is hereby authorized and directed to release the deposit in the amount of \$3,723.38 plus accrued interest to date; and it is further

**RESOLVED**, that a certified copy of this Resolution be forwarded, by the Planning and Community Development Department Secretary, with the return of deposit to Famiglia Bella, LLC .

**Motion:**

**Seconded by:**

**Discussion:**

**Roll Call:**

**Yes   No   Absent   Carried   Tabled**

**Thomas E. Wood  
Meg E. Bobbin  
Barbara E. Hebert  
Charles A. Kostyk  
Michael S. Cashman**



**TOWN OF PLATTSBURGH  
PLANNING & COMMUNITY  
DEVELOPMENT**

**TREVOR COLE, AICP, SENIOR PLANNER**

**JESSICA KOGUT, PLANNER**

**MICHELE BUCKMINSTER, SECRETARY**

**151 BANKER ROAD PLATTSBURGH, NEW YORK 12901-7307**

**(518) 562-6850**

*The Town is an equal opportunity provider and employer.*

*Michael Cashman  
Supervisor*

*Meg Bobbin  
Deputy Supervisor  
Councilperson*

March 22, 2021

TO: Honorable Michael Cashman and  
Members of the Town Board

RE: Della Toyota Inventory Storage Lot Site Plan 2019  
Request for Refund of 3% Construction Deposit

Dear Mr. Cashman and Town Board Members:

The Planning & Community Development Department is requesting the 3% construction deposit, which we are holding for the Della Toyota Inventory Storage Lot Site Plan 2019, to be released. The amount for the deposit placed on file is \$3,723.38. All requirements for this project are complete therefore it is no longer necessary to hold the deposit. We recommend this deposit in the amount of \$3,723.38 plus accrued interest be refunded to Famiglia Bella, LLC.

If you have any questions regarding the above, please contact the Planning & Community Development Office at the Town of Plattsburgh.

Sincerely yours,

Trevor Cole, AICP  
Senior Planner