

**TOWN OF PLATTSBURGH TOWN BOARD
WORK SESSION AGENDA
November 12, 2020**

The meeting was called to order at 6:00 PM by the presiding officer at the Town of Plattsburgh Town Hall, 151 Banker Road.

	<u>Present</u>	<u>Absent</u>
MEMBERS: Michael S. Cashman, Supervisor	x	
Thomas E. Wood, Councilor	x	
Meg E. LeFevre, Councilor	x	
Barbara E. Hebert, Councilor	x	
Charles A. Kostyk, Councilor	x	
Kevin M. Patnode, Town Clerk	x	
James J. Coffey, Town Attorney		

Public Comments -none


Supervisor's Report

Draft Resolutions

020-xxx Minutes
020-xxx Monthly Reports
020-xxx Agreement to Hire James Coffey as Town Attorney
020-xxx JCEO 2020- 2021 Agreement
020-xxx Appointment of Fair Housing Officer
020-xxx Appointment of Deputy Supervisor
020-xxx Insurance Renewal Cool Insurance
020-xxx Website Contract 2021
020-xxx Town Board Meeting Dates for 2021
020-xxx Authorization to proceed for Professional Services

Committee Reports -

Town Board meeting be adjourned at 6:10 PM.


11/13/2020

**TOWN OF PLATTSBURGH
TOWN BOARD SEMI MONTHLY MEETING
November 19, 2020**

The meeting was called to order at 6:00 p.m. by the presiding officer at the Town Hall on the Banker Road. Pledge

MEMBERS:	<u>PRESENT</u>	<u>ABSENT</u>
Michael S. Cashman, Supervisor	x	
Thomas E. Wood, Councilor		x
Meg E. LeFevre, Councilor	x	
Barbara E. Hebert, Councilor	x	
Charles A. Kostyk, Councilor	x	
Kevin M. Patnode, Town Clerk	x	
James J. Coffey, Town Attorney	x	

Resolution No.020-160

Approve Minutes of the Previous Meeting

RESOLVED, that the minutes of October 15, 2020 be approved and the reading of the minutes be dispensed with.


Motion: Barbara E. Hebert

Seconded by: Charles A. Kostyk

Discussion: none

Roll Call:	<u>Yes</u>	<u>No</u>	<u>Absent</u>	<u>Carried</u>	<u>Tabled</u>
				x	
Thomas E. Wood			x		
Meg E. LeFevre	x				
Barbara E. Hebert	x				
Charles A. Kostyk	x				
Michael S. Cashman	x				

Public Comment- none


11/25/2020

**TOWN OF PLATTSBURGH
TOWN BOARD SEMI MONTHLY MEETING
November 19, 2020**

Resolution No. 020-161

Abstract 11B - 20

RESOLVED, that the abstract of audited claims **No.11B-20** for \$1,054,845.63 **Abstract 11B-20** prepays for the amount \$ 196,515.15 be received as reviewed by the Audit Committee and the Supervisor is hereby authorized to pay said abstracts.

Motion: Meg E. LeFevre


Seconded by: Charles A. Kostyk

Discussion: none

Roll Call:

<u>Yes</u>	<u>No</u>	<u>Absent</u>	<u>Carried</u>	<u>Tabled</u>
			x	

Thomas E. Wood			x	
Meg E. LeFevre	x			
Barbara E. Hebert	x			
Charles A. Kostyk	x			
Michael S. Cashman	x			


11/25/2020

**TOWN OF PLATTSBURGH
TOWN BOARD SEMI MONTHLY MEETINGS
November 19, 2020**

Resolution No. 020-162

Monthly Department Reports

RESOLVED, to receive and place on file Monthly Department Head Reports.

Building and Grounds -October

Codes and Zoning- October

Dog Control Officer - October

Historian-

Highway Superintendent –October

Justice Court-

Parks and Recreation- October

Planning & Community
Development – October

Safety Committee –

Supervisors Financial Report- Oct.

Tax Receiver-

Town Clerk- October

Water Wastewater – October

Motion: Charles A. Kostyk

Seconded by: Barbara E. Hebert

Discussion: Yes

Roll Call:

Yes No Absent Carried Tabled

X

Thomas E. Wood

X

Meg E. LeFevre

X

Barbara E. Hebert


X

Charles A. Kostyk

X

Michael S. Cashman

X


11/25/2020

TOWN OF PLATTSBURGH
TOWN BOARD SEMI MONTHLY MEETING
November 19, 2020

Resolution NO. 020-163

Municipal Property and Liability Insurance Renewal

WHEREAS, it is necessary for the Town of Plattsburgh to provide risk management services and municipal property and liability insurance; therefore be it

RESOLVED, that the Supervisor is authorized to renew its Agreement with the Cool Insuring Agency Inc., principally located at 2 Country Club Rd, Ste 1 Queensbury, NY 12804 to provide Risk Management Services and as insurance broker for the Town to provide Municipal Insurance coverage; and be it further

RESOLVED, that, after careful review of the Town's needs and market options the Town Board wishes to renew property and liability insurance for the period January 10, 2021 to January 10, 2022 shall be provided by NYMIR Reciprocal, endorsements as warranted during said period; and, be it further

RESOLVED, that a copy of this Resolution be given to the Finance Manager and the Supervisor be authorized to sign all related documentation with NYMIR and Cool Inc.


Motion: Charles A. Kostyk

Seconded by: Barbara E. Hebert

Discussion: none

Roll Call:

	<u>Yes</u>	<u>No</u>	<u>Absent</u>	<u>Carried</u>	<u>Tabled</u>
				x	
Thomas E. Wood			x		
Meg E. LeFevre	x				
Barbara E. Hebert	x				
Charles A. Kostyk	x				
Michael S. Cashman	x				


11/25/2020

**TOWN OF PLATTSBURGH
TOWN BOARD SEMI MONTHLY MEETING
November 19, 2020**

Resolution No. 020-164

**Town of Plattsburgh Web Site Management
Independent Contractor/Consultant Agreement**

WHEREAS, the consulting firm Kimmel Services LLC located at 15 Duke Avenue, Cadyville, New York, has prepared and submitted a proposal between the Town of Plattsburgh and Kimmel Services to provide website development and management on a contractual basis for 2021; therefore, be it

RESOLVED, that the Town of Plattsburgh, a municipal corporation organized and existing under and by virtue of the laws of the State of New York with offices and principal place of business at 151 Banker Road, Plattsburgh, New York, party of the first part, and David Kimmel (the "Contractor"), now residing at 15 Duke Ave, Cadyville NY 12918, party of the second part, in consideration of the promises, mutual covenants and Agreement attached, do hereby mutually agree to the attached Agreement; and, be it further

RESOLVED, that Mr. Kimmel is an independent contractor and shall not be considered an employee or agent for the Town and as Contractor is hereby prohibited from assigning, transferring, conveying, subletting or otherwise disposing of this Agreement or his right, title or interest herein; and, be it further

RESOLVED, that, after review by the Town Attorney, the Supervisor is duly authorized and empowered to execute the attached Agreement on behalf of the Town of Plattsburgh; and be it further

RESOLVED, a copy this Resolution and said Agreement be given to the Finance Manager and Mr. Kimmel.


Motion waive the reading proceed to vote: Barbara E. Hebert

Seconded by: Meg E. LeFevre

Discussion: none

Roll Call:

	<u>Yes</u>	<u>No</u>	<u>Absent</u>	<u>Carried</u>	<u>Tabled</u>
				x	
Thomas E. Wood			x		
Meg E. LeFevre	x				
Barbara E. Hebert	x				
Charles A. Kostyk	x				
Michael S. Cashman	x				


11/25/2020

**TOWN OF PLATTSBURGH
TOWN BOARD SEMI MONTHLY MEETINGS
November 19, 2020**

Resolution No. 020-165

JCEO Services Agreement 2021-2022

WHEREAS, the Town of Plattsburgh Town Board is in receipt of the 2020-2021 annual Agreement between the Town of Plattsburgh and the Joint Council for Economic Opportunity of Plattsburgh and Clinton County, Inc., which states the services and financial assistance rendered by both parties for the operation of the Community Outreach Program in the Town of Plattsburgh for the period commencing December 1, 2020 and ending November 30, 2021; and,

WHEREAS, the Town Board has give consideration to the request of \$21,018. 00 for the contribution for the Outreach program and hereby does authorize the Supervisor to sign and execute said Agreement upon approval by the Town Attorney; therefore, be it

RESOLVED, that the Supervisor is hereby authorized to make payment in the net amount of twenty one thousand one hundred twenty three dollars (\$21,018.00) to JCEO and that payment be made payable from the Town of Plattsburgh General Fund; and, it is further

RESOLVED, that an executed copy of this Agreement is returned to J.C.E.O for their files and that the Finance Manager be given a copy.


Motion waive the reading and proceed to vote: Charles A. Kostyk

Seconded by: Meg E. LeFevre

Discussion: Yes

Roll Call:

	<u>Yes</u>	<u>No</u>	<u>Absent</u>	<u>Carried</u>
				x
Thomas E. Wood			x	
Meg E. LeFevre	x			
Barbara E. Hebert	x			
Charles A. Kostyk	x			
Michael S. Cashman	x			


11/25/2020

**TOWN OF PLATTSBURGH
TOWN BOARD SEMI MONTHLY MEETING
NOVEMBER 19, 2020**

Resolution No. 020-166

**Authorization to Proceed with Professional Services
Proposal for Pandemic Operations Plan**

WHEREAS, Governor Cuomo signed the “ Pandemic Operations Plan “ legislation and pursuant to the new law, operations plan are required to be submitted to the public employee labor unions for the Town of Plattsburgh by February 4, 2021 and final completed plans must be submitted by April 1, 2021; and

WHEREAS the Town’s consulting engineer, Laberge Group of 4 Computer Drive West, Albany, New York 12205 will implement services needed, for an amount not to exceed \$7,800.00; therefore, be it

RESOLVED, that after review and recommendation by the Town Attorney, the Supervisor be given authorization to enter into an Agreement with Laberge Group to proceed with said proposal on behalf of the Town of Plattsburgh; and it is further

RESOLVED, that copy of this Resolution is forwarded to the Laberge Group, and Finance Manager.

Motion: Barbara E. Hebert

Seconded by: Charles A. Kostyk


Discussion: Yes

Roll Call:

Yes No Absent Carried Tabled

x

Thomas E. Wood		x
Meg E. LeFevre	x	
Barbara E. Hebert	x	
Charles A. Kostyk	x	
Michael S. Cashman	x	


11/25/2020

**TOWN OF PLATTSBURGH
TOWN BOARD SEMI MONTHLY MEETING
November 19, 2020**

Resolution No. 020-167

Appointment of A Fair Housing Officer

WHEREAS, The Office of Fair Housing and Equal Opportunity administers federal laws and establishes national policies to assure that all Americans have equal access to the housing of their choice; and

WHEREAS, the Town of Plattsburgh wishes to have an officer who will implement and enforce the Fair Housing Act; and

WHEREAS, The Supervisor, on behalf of the Town Board, recommends the appointment of Steve Imhoff as the Fair Housing Officer for the Town of Plattsburgh to serve at the pleasure of the Supervisor and the Town Board; therefore be it

RESOLVED, that Steve Imhoff be assigned to oversee that fair housing regulations are followed and act as the primary point of contact for all fair housing related issues; and be it further

RESOLVED, that Mr. Imhoff take an oath of office within thirty days of his appointment and a copy of this Resolution be given to the Finance Manager, the LDC Board and a copy be placed in his personnel file.

Motion to waive the vote and proceed to vote: Charles A. Kostyk

Seconded by: Barbara E. Hebert

Discussion: none

Roll Call:

	<u>Yes</u>	<u>No</u>	<u>Absent</u>	<u>Carried</u>	<u>Tabled</u>
				x	
Thomas E. Wood					x
Meg E. LeFevre	x				
Barbara E. Hebert	x				
Charles A. Kostyk	x				
Michael S. Cashman	x				


11/25/2020

**TOWN OF PLATTSBURGH
TOWN BOARD SEMI MONTHLY MEETING
November 19, 2020**

Resolution 020-168

Deputy Supervisor Appointment For 2021

RESOLVED, pursuant to Section 42 of the Town Law that Councilor Meg E. LeFevre be reappointed by the Supervisor to serve at his pleasure as Deputy Supervisor for the Town of Plattsburgh for 2021; and, be it further

RESOLVED, that take an oath of office within thirty days of this Resolution and, in the absence of the Supervisor, that Meg E. LeFevre be given Signatory authority in the same capacity as the Town Supervisor currently is; and, be it further

RESOLVED, that copies of this Resolution be given to Ms. LeFevre, one be placed in her personnel file and one sent to the New York State Retirement Board.

Motion: Barbara E. Hebert

Seconded by: Charles A. Kostyk

Discussion: none

Roll Call:	<u>Yes</u>	<u>No</u>	<u>Absent</u>	<u>Carried</u>	<u>Tabled</u>
				x	

Thomas E. Wood	
Meg E. LeFevre	x
Barbara E. Hebert	x
Charles A. Kostyk	x
Michael S. Cashman	x

x


11/25/2020

**TOWN OF PLATTSBURGH
TOWN BOARD MONTHLY MEETING
November 19, 2020**

Resolution No. 020-169

**Resolution authorizing Supervisor to enter into
Agreement with James J. Coffey, Esq. to provide legal services**

WHEREAS, the Town Board of the Town of Plattsburgh wishes to retain the services of James J. Coffey, Esq. as an independent contractor that is an appointed official to provide legal services on behalf of the Town.

WHEREAS, James J. Coffey, Esq. has offered to provide legal services to the Town.

WHEREAS, the Town desires to retain James J. Coffey to perform legal services.

NOW THEREFORE, the Town Board of the Town of Plattsburgh in regular session duly convened does hereby:

1. Authorize the Supervisor to execute the attached Agreement with James J. Coffey, Esq. to furnish and perform Legal Services for the Town which are the subject of the attached Agreement.
2. For the above services as outlined, the Attorney will submit an appropriate voucher to the Town for audit and payment of the Legal Services rendered during the prior month.
3. James J. Coffey, Esq. will be entitled to protection under the Public Officials Liability Policy of the Town.
4. This Resolution shall take effect immediately.

Motion: Charles A. Kostyk

Seconded by: Barbara E. Hebert

Discussion: Yes

Roll Call:

	<u>Yes</u>	<u>No</u>	<u>Absent</u>	<u>Carried</u>	<u>Tabled</u>
				x	
Thomas E. Wood			x		
Meg E. LeFevre	x				
Barbara E. Hebert	x				
Charles A. Kostyk	x				
Michael S. Cashman	x				


11/25/2020

**TOWN OF PLATTSBURGH
TOWN BOARD SEMI MONTHLY MEETING
November 19,2020**

Resolution No. 020-170

Town Board Meetings for 2021

RESOLVED, that the Town Board "REGULAR" Monthly and Semi-Monthly meetings be held on the first and third Thursday respectively of each month at 6:00 P.M. prevailing time at the Town Hall on 151 Banker Road, Plattsburgh, New York; and, it is further

RESOLVED, that on occasion the Town Board will meet fifteen minutes earlier to distribute material to councilors and prepare for the meeting; and, be it further

RESOLVED, that, as needed, Town Board "INFORMAL" Work-Session meetings shall be held on the second and fourth Thursday of each month at 6:00 P.M. prevailing time at the Town Hall on 151 Banker Road, Plattsburgh, New York, pursuant to Section 62 of Town Law; and, it is further

RESOLVED, in the event that there is a fifth Thursday in any month, meetings will be scheduled at the discretion of the Supervisor; and, be it further

RESOLVED, that, due to holidays and observances the Town Board does hereby change the dates of its respective scheduled meetings as follows:
Thursday, November 11, 2021 changed /canceled to
Thursday -November 25, 2021 Cancelled

RESOLVED, that a copy of the date changes be posted on the Town's website a copy of this Resolution be given to the Finance Manager.

Motion: Meg E. LeFevre

Seconded by: Charles A. Kostyk


Discussion: none

Roll Call:

<u>Yes</u>	<u>No</u>	<u>Absent</u>	<u>Carried</u>	<u>Tabled</u>
			x	

**Thomas E. Wood
Meg E. LeFevre
Barbara E. Hebert
Charles A. Kostyk
Michael S. Cashman**

			x	
x				
x				
x				
x				


11/25/2020

**TOWN OF PLATTSBURGH
TOWN SEMI MONTHLY MEETING
November 19, 2020**

RESOLVED, that this Town Board meeting be adjourned at 6:19 PM.

Motion by: Barbara E. Hebert

Seconded by: Meg E. LeFevre

Discussion: none

Roll Call:	<u>Yes</u>	<u>No</u>	<u>Carried</u>
			x
Thomas E. Wood	absent		
Meg E. LeFevre	x		
Barbara E. Hebert	x		
Charles A. Kostyk	x		
Michael S. Cashman	x		


11/25/2020

**TOWN OF PLATTSBURGH
TOWN BOARD SEMI MONTHLY MEETING
November 19,2020**

Resolution No. 020-170

Town Board Meetings for 2021

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Thursday, November 11, 2021 changed /canceled to
Thursday -November 25, 2021 Cancelled

RESOLVED, that a copy of the date changes be posted on the Town's website a copy of this Resolution be given to the Finance Manager.

Motion: Meg E. LeFevre


Seconded by: Charles A. Kostyk

Discussion: none

Roll Call:

<u>Yes</u>	<u>No</u>	<u>Absent</u>	<u>Carried</u>	<u>Tabled</u>
			X	

Thomas E. Wood				X
Meg E. LeFevre	X			
Barbara E. Hebert	X			
Charles A. Kostyk	X			
Michael S. Cashman	X			


11/20/2020



TOWN OF PLATTSBURGH Dog Control Officer

151 BANKER ROAD
PLATTSBURGH, NEW YORK 12901-7307
(518) 562-6813
FAX # (518) 563-563-8396 or 562-6801
TDD (800) 662-1220
Townofplattsburgh.org

The Town is an equal opportunity provider and employer

Michael S. Cashman
Supervisor

Meg E. LeFevre
Deputy Supervisor/Councilor

James J. Coffey
Town Attorney

Thomas E. Wood
Councilor

Charles A. Kostyk
Councilor

Barbara E. Hebert
Councilor

Kevin M. Patnode
Town Clerk

Matthew Favro
Deputy Town Attorney

11/8 - Carol contacted me on the Godspeed Road stating now her neighbors cat was in her yard. I stated I can't help with cat issues and I had mailed them a letter previously about their dogs.

11/8 Trooper Vanvalkenburg contacted me about a dog struck by a car on the Morrisonville/Plattsburgh Town line. He could not get in contact with Schuyler Falls DCO. He asked if I could pick the dog up and transport it. I posted a photo of the dog online in the Adirondack Lost and Found Pet group. The owner was located while I was on my way.

11/9 Levi at 351 Rugar Street contacted me stating that his neighbor at the apartment dog is often left outside and sometimes wonders over. He is concerned that they do not take care of their dog. I previously addressed the dog entering into his yard and stated I could write a ticket on his behalf which he did not want, I told him as far as feeling the dog is neglected it would need to be reported to law enforcement.

11/11 I received a call from a woman on Route 3 in Morrisonville stating that her neighbors dog was loose. The front door of the residence had blown open for the second time in the past few weeks and she could not get in contact with the owners or Schuyler Falls DCO. She did not know the address. I told her I would need the address and I could reach out in contacts in law enforcement to try to find the owners contact information. I also posted on Adirondack Lost and Found Pet group. She did not contact me back.

11/12/20 Kevin contacted me regarding an email he received from Lizzie Keysor regarding an aggressive dog incident. He forwarded the email to me. I emailed Lizzie back. She stated she had called me and spoken to the supervisor. I believe she contacted the number listed on the towns website which does not go directly to me and I have no access to. As of today 11/23 I have not received a response back and she did not include her phone number in the email.

11/14 I received a call that a dog was at large that looked similar to a brown and white border collie with longer hair and a pink collar near Clinton Community College on the large hill going in. I am not familiar with the campus however I did drive to the college and walk around. I did not see any dogs at large.

11/17 I received a call from SGT Pray that a dog was found on Wallace Hill Rd. She gave the contact person my number, I reached out with no response.



TOWN OF PLATTSBURGH

DEPARTMENT OF CODES & ZONING

Stephen M. Imhoff | Code Enforcement Officer
Allen W. Reece | Code Enforcement Officer
Drew Arthur | Code Enforcement Officer
Donna Primiano-Masten | Codes & Zoning Secretary

151 BANKER RD, PLATTSBURGH, NY 12901-7307
PHONE: (518) 562-6840 | **TDD:** (800) 662-1220 | **FAX:** (518) 562-6844

Michael Cashman
Supervisor

Meg LeFevre
Deputy Supervisor/Councilor

James J. Coffey
Town Attorney

Thomas E. Wood
Councilor

Charles A. Kostyk
Councilor

Barbara E. Hebert
Councilor

Kevin Patnode
Town Clerk

Matthew Favro
Deputy Town Attorney

To: Honorable Michael S. Cashman, Town Supervisor
Members of the Town Board

From: Stephen M. Imhoff
Code Enforcement Official

Re: November, 2020 Monthly Report

THE FOLLOWING NUMBER OF PERMITS AND ACTIVITIES ARE REPORTED:

- 29 Building permits were requested this month.
- 27 Building Permits were issued this month.
- 4 Permit(s) issued current month, paid/requested in a prior month.
- 2 Permit(s) requested current month, not issued yet (under review/requires additional information).
- 3 Permit(s) requested previous month, requires additional information from applicant.
- Permit(s) requested current month – still pending letter from Planning Board.
- Permit(s) issued current month, no fee required.
- 4 Matter(s) before Zoning Board of Appeals
- Permit(s) pending Town Board/Planning Board Action.
- 3 Inspection(s) (example: wood stove/fire/code violation/zoning compliance letters).
- 1 Temporary Certificate of Occupancy
- 1 Burn Permits
- 2 Renewals

Residential:	18	\$985,850.00
Commercial & Industrial:	13	\$516,661.00
Total:	31	\$1,502,511.00

RESIDENTIAL:**DOLLAR AMOUNT:**

3	Single Family Residence		
	Frank Anglin – 21 Newell Ave	\$ 260,900.00	
	Joshua Mockus – Cumberland Hd Rd (Mod)	\$ 300,000.00	
	PWMH (Menard) – 138 Bradford Rd (Mod)	<u>\$ 150,000.00</u>	
			\$ 710,900.00
-	Multi-Family Residence – Duplex		\$
-	Garage, Attached		\$
-	Garage, Detached		\$
-	Erect Seasonal Camp		
2	CONCRETE SLAB/Gravel Pad / Retaining Wall		\$ 11,500.00
-	Foundation Repair		\$
-	Bilco Door		
3	Addition, Alteration and/or Renovation of Residence		\$ 217,300.00
-	Roof over Existing Deck		\$
2	Erect a Deck, Porch , or Gazebo		\$ 6,500.00
-	Erect Roof over Existing Roof on Manufactured Home		\$
-	Erect a 3 Season Sun Room		\$
-	Erect Handicap Ramp		\$
3	Erect/extend a Utility/ Machine Shed		\$ 26,150.00
-	Installation of In-Ground Pool		\$
-	Installation of Above-Ground Pool		\$
-	Installation of Hot Tub		\$
1	Demolition		\$
1	Installation of Propane Fireplace/Wood Stove/Pellet Stove/Heating Sys		\$ 13,500.00
-	Installation of Outdoor Wood Boiler		
-	Install/Upgrade Generator		\$
-	Electrical Upgrade		\$
-	Solar Panel Array		\$
-	Chimney Repair/Stone Veneer		\$
-	Leanto / Carport		\$
-	Erect a Pole Barn		\$
-	Remove Manufactured Home		\$
-	Park and occupy manufactured home in Mobile Home Park		\$
-	Park and occupy manufactured home on private lot		\$
2	Renewals		
1	Burn Permits		
1	Other – Day Care/ <u>Foster Care</u> /Home Inspection/ <u>Floodplain Dev.</u> <u>Permit</u>		
-	Asbestos Abatement		

COMMERCIAL AND INDUSTRIAL:**DOLLAR AMOUNT:**

-	Erect/ Addition Commercial Building		\$
1	Repair and/or Alteration of commercial building	\$	2,500.00
-	Commercial roofing job	\$	
1	Alter tenant/commercial space – FIVE BELOW	\$	500,000.00
-	Storage Building – construct new mini-storage buildings	\$	
-	Public Utilities		
-	Wireless Telecommunications	\$	
-	HVAC Replacement – New furnace	\$	
-	Fire Suppression System	\$	
-	Remove Underground Storage Tanks	\$	
-	Solar System		
1	Charging Station	\$	14,161.00
4	Erect/repair signage	\$	
-	Temporary Banners/Signs		
-	Installation of LPG tank		
-	Installation of gasoline tank	\$	
-	Convert residential house to commercial use	\$	
5	Occupy Commercial Business		
-	Demolition		
-	Renewals		
1	Other – Zoning Compliance Letters		
<i>Residential:</i>		<i>18</i>	<i>\$985,850.00</i>
<i>Commercial & Industrial:</i>		<i>13</i>	<i>\$516,661.00</i>
<i>Total:</i>		<i>31</i>	<i>\$1,502,511.00</i>

Permit Monthly Report

11/01/2020 - 11/30/2020

Permit #	Issue Date	Owner	Permit Type	Property Location	Valuation	Amount
November 2020						
201101	11/02/2020	MBF 1 Inc	Sign	1785 Military Tpke SBL#: 206.3-5-1		\$100.00
Description of Work:						
ADD TWO (2) ADDITIONAL 7.6 SF PANELS TO EXISTING FREE STANDING SIGN						
201102	11/02/2020	Franklin Anglin	Single Family Resd	21 Newell Ave SBL#: 206.-2-22	\$260,900.00	\$530.75
Description of Work:						
CONSTRUCT A NEW 1,595 SF HOME WITH 528 SF ATTACHED GARAGE						
11/9/2020 - plot plan revised- front yard setback reduced to 30' per original subdivision map. See images.						
201103	11/02/2020	Bryan Mockus	Alteration	1918 Rt 3 SBL#: 204.-2-4	\$7,300.00	\$73.00
Description of Work:						
REPAIR 14' OF EXTERIOR WALL						
201104	11/04/2020	Joshua Mockus	Modular Home	Cumberland Hd Rd SBL#: 209.-1-2.61	\$300,000.00	\$622.75
Description of Work:						
INSTALL A 1,413 SF MODULAR HOME WITH A 1,024 SF ATTACHED GARAGE ON PROPERTY						
+++ 911 ADDRESS : 759 CUMBERLAND HEAD RD						
201105	11/04/2020	Richard Redmond, Jr. Wendy Baker	Shed	43 Lighthouse Rd SBL#: 209.3-1-17	\$2,000.00	\$50.00
Description of Work:						
REPAIR AND EXTEND EXISTING STORAGE SHED WITH 12' X 12' ADDITION						
2020-81	11/05/2020	Maple Pond LLC	Foster Care Inspections	Runway Dr SBL#: 233.-1-14		\$25.00
Description of Work:						
FOSTER CARE INSPECTION AT 15 TAMMY LANE						
11/10 - inspection - good. Letter mailed to CC DSS						

Permit Monthly Report

Permit #	Issue Date	Owner	Permit Type	Property Location	Valuation	Amount
201106	11/06/2020	Champlain Centre North LLC	Occupy Com. Business	60 Smithfield Blvd (B104 Bohemian Roots) SBL#: 206.4-2-1.2		\$100.00
Description of Work: OCCUPY SPACE FOR SEASONAL RETAIL SALES OF MISC MERCHANDISE						
201107	11/06/2020	Champlain Centre North LLC	Occupy Com. Business	60 Smithfield Blvd (Christmas Ornaments (Kiosk - Location A)) SBL#: 206.4-2-1.2		\$100.00
Description of Work: OCCUPY FOR SEASONAL SALE OF CHRISTMAS ORNAMENTS AND RELATED MERCHANDISE						
201108	11/06/2020	Joseph Ajmo	Occupy Com. Business	7081 Rt 9 SBL#: 194.13-2-24		\$100.00
Description of Work: OCCUPY COMMERCIAL SPACE TO OPERATE A CAFE/BAKE SHOP FOR RETAIL SALES AND DINE-IN						
+++ RELEASE FINAL CO FOR PERMIT #111219 WHEN THE CO IS ISSUED FOR THIS FILE. SEE THE HARD COPY OF THIS FILE FOR ORIGINAL CO ++++						
201109	11/06/2020	Joseph Ajmo	Sign	7081 Rt 9 SBL#: 194.13-2-24		\$64.00
Description of Work: INSTALL A 32 SF FREE STANDING SIGN AT PROPERTY						
20-25	11/06/2020	US Government	Burn Permit	124 Connecticut Rd SBL#: 233.-5-42		
Description of Work: BURN PERMIT						
201110	11/09/2020	Bryan Yanulavich	Sign	6054 Rt 22 SBL#: 193.-2-24		\$50.00
Description of Work: REPLACE/CHANGE NAME OF 9 SF PANEL ON EXISTING FREE STANDING SIGN						
201111	11/10/2020	Champlain Centre North LLC	Occupy Com. Business	60 Smithfield Blvd (C122) SBL#: 206.4-2-1.2		\$100.00
Description of Work: OCCUPY COMMERCIAL SPACE BY NUPERA TO OPERATE AN EYEBROW THREADING AND WAXING SALON						

Permit Monthly Report

Permit #	Issue Date	Owner	Permit Type	Property Location	Valuation	Amount
201112	11/10/2020	Patricia Shepherd	Deck	7 Runway Dr SBL#: 233.-1-18	\$2,000.00	\$50.00
Description of Work:						
REMOVE EXISTING DECK AND REPLACE WITH NEW 10' X 21 1/2' DECK ON FRONT OF HOME						
201113	11/12/2020	Cl Co Chapter NYS ARC Inc	Commercial Alteration	231 New York Rd SBL#: 233.-5-18	\$2,500.00	\$50.00
Description of Work:						
ERECT THREE (3) TWENTY FOOT STEEL LIGHT POLES IN REAR PARKING LOT FOR SECURITY AND SAFETY						
201114	11/12/2020	Jeffrey Bachman	Heating System	2320 Rt 3 SBL#: 203.-2-20.1	\$13,500.00	\$135.00
Description of Work:						
REMOVE OF BOILER AND INSTALL NEW HEATING SYSTEM AND SPOT ERV SYSTEM						
201115	11/16/2020	NYSARC, Inc	Shed	37 Northern Ave SBL#: 233.-5-24	\$16,000.00	\$224.00
Description of Work:						
INSTALL TWO (2) 14' X 32' SHEDS ON THE PROPERTY						
201116	11/16/2020	Lucie Akey	Charging Station	15 Booth Dr SBL#: 206.4-1-5	\$14,161.00	\$142.00
Description of Work:						
INSTALL ONE (1) EV CHARGING STATION IN BUTCHER BLOCK PARKING LOT						
201117	11/16/2020	Ilene Fessette	Concrete Pad	7 Michaele Ave SBL#: 193.3-3-36	\$8,500.00	\$213.00
Description of Work:						
CONSTRUCT 14' X 76' CONCRETE SLAB AT PROPERTY						
201118	11/16/2020	Robert Basom	Deck	1 Deepdale Rd SBL#: 233.20-1-10	\$4,500.00	\$75.00
Description of Work:						
REMOVE EXISTING CONCRETE PORCH AND CONSTRUCT NEW WOODEN DECK ONTO FRONT OF HOME						

Permit Monthly Report

Permit #	Issue Date	Owner	Permit Type	Property Location	Valuation	Amount
201119	11/17/2020	Daniel Bosley	Addition	5 Bristol Rd SBL#: 194.2-2-33	\$60,000.00	\$458.00
Description of Work:						
CONSTRUCT 26' X 36' ATTACHED GARAGE WITH 20' X 16' BREEZEWAY; AND 24' X 24' ADDITION ONTO EXISTING HOUSE						
+++ SEE FLOODPLAIN DEVELOP PERMIT #2020-04 - NOTE: AS-BUILT FLOOD ELEVATION CERTIFICATE TO BE PROVIDED prior TO FINAL CO						
2020-04	11/17/2020	Daniel Bosley	Floodplain Dev Permit	5 Bristol Rd SBL#: 194.2-2-33		\$100.00
Description of Work:						
FLOODPLAIN DEVELOPMENT PERMIT APPLICATION						
+++ AS-BUILT ELEVATION CERTIFICATE WILL BE PROVIDED ONCE FOUNDATION IS POURED						
201120	11/19/2020	Bradley Cayea	Shed	52 Honey Dr SBL#: 192.4-1-89	\$8,150.00	\$60.00
Description of Work:						
INSTALL A 12' X 20' PRE-FAB STORAGE SHED IN SIDE YARD						
201121	11/19/2020	Gerald Menard	Modular Home	138 Bradford Rd SBL#: 191.-3-26.231	\$150,000.00	\$260.00
Description of Work:						
INSTALL A 1300 SF MODULAR HOME ON PROPERTY - NO GARAGE						
2020-82	11/20/2020	Akey Properties LLC	Zoning Compliance Letter	5 Latour Ave (Vacant) SBL#: 194.-1-25		\$50.00
Description of Work:						
ZONING COMPLIANCE REQUEST						
201122	11/20/2020	Fleur Ange Peryea	Demolition	268 Tom Miller Rd SBL#: 206.-2-1.1		\$50.00
Description of Work:						
DEMOLISH OLD AND COLLAPSING BARN AND REMOVAL OF DEBRIS						
201123	11/20/2020	Champlain Centre North LLC	Commercial Remodel	60 Smithfield Blvd (FIVE BELOW) SBL#: 206.4-2-1.2	\$500,000.00	\$3,484.00
Description of Work:						
BUILD OUT 8,710 SF SPACE FOR NEW TENANT - FIVE BELOW						

Permit Monthly Report

Permit #	Issue Date	Owner	Permit Type	Property Location	Valuation	Amount
201124	11/20/2020	Plattsburgh Holiday Inn, LLC	Sign	406 Rt 3		\$1,108.00
Description of Work:						
REPLACE THREE (3) EXISTING SIGNS: 82 SF BLDG, 36 SF FREESTANDING & 435 SF FREESTANDING AT HOLIDAY INN - REBRANDING TO DAYS INN						
201125	11/30/2020	Maple Pond LLC	Concrete Pad	Wallace Hill Rd	\$3,000.00	\$100.00
Description of Work:						
POUR A 12 X 33 AT 7 OVERLOOK CIRCLE						
201126	11/30/2020	Thomas LeClair Irrevocable Trust	Occupy Com. Business	Archie Bordeaux Rd		\$100.00
Description of Work:						
OCCUPY COMMERCIAL SPACE FOR RETAIL SALE OF USED CARS AND RVs						
201127	11/30/2020	Jarrod Persun	Alteration	5 Brandell Dr	\$150,000.00	\$390.00
Description of Work:						
REMODEL KITCHEN, LIVING ROOM & MASTER BATH AND FINISH EXISTING SPACE ABOVE GARAGE						
November 2020 Total:					\$1,502,511.00	\$8,964.50
Reporting Period Total:					\$1,502,511.00	\$8,964.50

Account#	Account Description	Fee Description	Qty	Local Share
A01255	Vital Records	Marriage License Fee	2	35.00
		Sub-Total:		\$35.00
A1255	Certified Copies	Certified Copies	37	404.00
		Sub-Total:		\$404.00
A12551	Misc. Fees	Misc. Fees	1	22.00
		Sub-Total:		\$22.00
A1560	Home Inspection	Home Inspection	1	25.00
		Sub-Total:		\$25.00
A20011	Parks& Recreation	Activity Fees	22	3,985.00
		Sub-Total:		\$3,985.00
A2070	Parks & Recreation	Ski Club Youth	7	2,950.00
		Sub-Total:		\$2,950.00
A2110	Board of Appeals	Board of Appeals	1	200.00
		Sub-Total:		\$200.00
A2115	Subdivision Fees	Subd. Preliminary Plan Fee	1	150.00
		Subd. Sketch Plan Fee	2	240.00
		Sub-Total:		\$390.00
A2544	Dog Licensing	Female, Spayed	30	420.00
		Female, Unspayed	3	51.00
		Male, Neutered	21	294.00
		Male, Unneutered	2	34.00
	Senior Discount	Senior Discount	14	-112.00
		Sub-Total:		\$687.00
A2555	C of O	C Of O	1	700.00
	Codes and Zones	Sign Permit	4	1,322.00
	Permits	Building Permits	21	3,901.00
	Zoning Comp Letters	Zoning Comp. Letters	2	100.00
		Sub-Total:		\$6,023.00
T2001	Ordinance Permits	Subdivision Recreation Fee	2	1,000.00
		Sub-Total:		\$1,000.00

Account#	Account Description	Fee Description	Qty	Local Share
Total Local Shares Remitted:				\$15,721.00
Amount paid to:	NYS Ag. & Markets for spay/neuter program			66.00
Amount paid to:	State Health Dept. for Marriage Licenses			45.00
Total State, County & Local Revenues:			Total Non-Local Revenues:	\$111.00
	\$15,832.00			

To the Supervisor:

Pursuant to Section 27, Sub 1, of the Town Law, I hereby certify that the foregoing is a full and true statement of all fees and monies received by me, Kevin Patnode, Town Clerk, Town of Plattsburgh, during the period stated above, in connection with my office, excepting only such fees and monies, the application of which are otherwise provided for by law.

_____	_____		12/4/2020
Supervisor	Date	Town Clerk	Date



TOWN OF PLATTSBURGH

Highway Department

151 BANKER ROAD
PLATTSBURGH, NEW YORK 12901
(518) 562-6881

FAX # (518) 563-8136

Email: timd@townofplattsburgh.org
gregb@townofplattsburgh.org
karenp@townofplattsburgh.org

Timmy Dubrey
Highway Superintendent

Greg Burnell
Deputy Superintendent

Jason Cook
Crew Supervisor

Karen Pepper
Secretary

Month of
NOVEMBER 2020

Daily work performed

1	
2	at pit salt sand, plow/sand Cadyville, Mville2, check roads, call in 2 guys, plow with #25, pushed up sand-n-sand with the big dozer #58, plowed and sanded mains, worked on #42, replaced dump box cyl hose, removed water pump, started putting new pump on, plow & sand, rinse off truck, cleaned break room, cleaned out refrigerator, dusted/cleaned floor, put up shelf, washed pick ups, emptied garbage, load truck at pit to plow roads, put up sand & salt
3	plow,sand with 25, 47, plowed and sanded roads-Tom Miller Rd., Wallace Hill, Parc, plowed and sanded Cadyville/south
4	at pit salt sand, office work, wash 47 & plow, suited #30, took sander out & put back in #26, worked around shop, washed and cleaned up truck #26, emptied sander, took sander to fix front spring, harnessed up truck #50, checked mailboxes on Bart Merrill and Trudeau Road, put sander back in truck #26 and secured it, push sand, Wood Cliff put #4 in turn around, pick up blacktop, Ampersand, shop work, worked on #50 lights, repaired #26 sander adjuster, worked in shop, fixed mailbox on Bart Merrill, put stone down, pick up blacktop, finished #42 water pump replacement, went to pit worked on D7 decelerator, clean bay 10, help put plow and sander in #50, help take out and put back sander in #26, cut road on Vista, put item #4 down at the turn around on Wood Cliff, picked up chunk of asphalt on Ampersand, salt/sand pit
5	at pit salt/sand, office work, check jobs, replaced crossover on Vista, ran loader #15 mixing sand-n-salt up in sand pit, pushed sand, mill South Junction pot holes, worked in shop, grinded pot holes, installed new headlight and wire on #50, repaired ABS problem on #50, put pipe in milled road, worked on trackless repairs, helped put hood on #37, went to work on #44, dozer work in pit, replaced culvert on Vista Rd, put plow & wing on 42
6	at pit salt/sand, patch paving Vista Dr., South Junction Road, worked in shop, supervise work, work with auction items, welded on sand screen, dig out crossover Vista for blacktop, mill South Junction for blacktop, paved spots on South Junction Rd., performed NYSI & lube #27, added additive to #11, treated fuel tank with power service, blacktop crossover, fix roads, went out and got #17, started working on removing parts for trackless, load of sweepings to Cadyville, work on sand screen at shop, went to pit, blacktop pot holes
7	
8	

20	cleaning under guide rails S. Junction, Gougeville Springs, worked on #45 check engine light & tire pressure light, help on water dept F250 frond end work, cleaned and organized upstairs
21	
22	check roads, call guys in, put plows on truck #28 #42, put rubber blade on truck #37, slush off, sanded in Wallace Hill, Cumberland Head, south, plow M-ville #2, Tom Miller Rd, Wallace Hill, south end
23	worked in shop, dig safe, culvert inventory, worked on #37, office work, unloaded truck 26 sander, washed and cleaned #26, painted slusher and wing, emptied and cleaned trucks, picked up out back, changed u bolt on front of #5, helped change tires on Beekmantown's truck, help on Water & sewer truck, ordered parts for #55, helped replace u bolts, cleaned John Deere loader inside and outside, cleaned out back, oranized truck cleaning supplies and paint room, chip paint on #5 wing, made bracket for mud flap on right
24	fixed road signs, disposed of dead animals, worked in shop, shop/office work, helped fix railroad sign on SouthJunction Road, worked in shop, finished painting slusher on truck #26, brought in gooseneck off lowboy and greased, put #4 away, greased trackless, finished work on W/S pickup, repaired wiper on #97, changed O2 sensors on #45, replaced lift pump on #44, cleaned shop, finished cleaning and organizing paint room, swept bay 2, washed truck 34 inside and outside, painted tool tray, chip paint, paint frame and wing
25	plow and sand Morrisonville 1, Wallace Hill, Smithfield, Morrisonville 2, Parc, South End, Cadyville, Cumberland Head
26	
27	
28	
29	
30	worked in shop, fixed road signs, installed deliniators, worked on #37, work in office, call in digsafes, worked around shop, emptied out sander truck #26, washed and cleaned up #26, greased entire truck and sander, fixed rattling headlight, emptied trucks, worked on #57, worked in shop, mounted and balanced 4 new tires on #45, replaced bad ujoint on #57, add wheel weights to balancer, wash and clean trucks all day, winterized #21 roller, #10, welded plow frame on B&G Chevy pickup, #28 replaced plow pogo stick light, replaced oring #50 return hose, emptied truck 52 with salt & sand, washed 52 inside and outside, washed loader, emptied garbages, helped replace lights on truck, sanitized upstairs and all vehicles, repair mud flap, worked on #5, worked on #42, sharpened chainsaws

**TOWN BOARD LIAISON COMMITTEE
MONTHLY REPORT
PLANNING & COMMUNITY DEVELOPMENT
DECEMBER 4, 2020**

◆ **Planning Board Agenda:**

- November 18, 2020- see attached summary of Planning Board Actions
- December Agenda (Attached)

◆ **Town Board Items:**

- Planning & Codes RFQ for Consulting Services
- *Grant Awarded* LWRP 2016- Funds available through Regional Waterfront Committee from 2016 Award. MOU to be signed between Town and Clinton County for BMG Phase II design
- Ampersand & BMG Phase 1 (On Pause)
- Annexation update

◆ **Meetings attended by Planning staff:**

- November 4- Planning & Zoning Monthly Meeting
- November 5- Zoom call with CCBR SGP
- November 6-Meeting with Keith Provost
- November 6- Video Conference with Jeremiah Ward (Rand Hill Rd. project)
- November 9- Trevor meeting with Barb
- November 10-Remote Meeting with Ethan Gaddy (Chazen)
- November 17-Department Head Meeting
- November 17- Planning Board Meeting
- November 18- NYPF Webinar
- November 18- Action for Health Meeting
- November 19- Regional Waterfront Meeting
- November 19- SRTG Meeting
- November 20- Family Meeting to review white board
- November 30- Meeting with Bill Studley (pre-sketch)

◆ **Telecommunications Projects:**

- None

◆ **Freedom of Information (FOIL) Requests Completed:**

◆ **Community Development**

- Zoning Ordinance Update- Draft/Final documents under staff review. Met with Chazen 12/3 to review street map edits
- CEC grant contract underway. Proceed with implementation of remaining item (VFDs), seek reimbursement.
- National Association of Realtors Grant (NAR) \$1500-\$10,000 Partnership between Town and CCRA. ½ day training and/or Zoning analysis & plan for former airport.

- Healthy Neighborhoods Grant for CH tiling – re-allocated to Treadwells Mills Connector Trail
- DASNY Grant #9514 (\$50k) completed- Entering DASNY Grant #15829 (\$250k) for construction of BMG Phase I, (On Pause)
- Hometown Heroes- RFP bids are in and vendor will be chosen soon. All banners are down for the winter. We currently have 28 banners, we have decommissioned 10 banners, and we have 13 new applications for the 2021 season.

◆ **Local Waterfront Revitalization Program (LWRP) Grant (Comprehensive Plan Initiative):**

- DASNY Grant Application (Jetties) Phase I \$50k, Phase II \$200k. Phase I-IA design complete. Construction (On Pause)
- Coordination with state transportation officials to petition for a public crossing at BMG
- 2016 CFA funding application to Regional Waterfront Committee for BMG Phase II design. Elan to begin initial collation of previous plans and begin initial design scope.

◆ **Complete Streets/Trails:**

- Funding “stitched together” for Treadwells Mills Connector (SRTG & Town Rec). 3 quotes received (see attached). Grants expire January 1, 2021 so work must be completed fall 2020.

◆ **Other**

- Next Town Board Liaison Committee Update Meeting: TBD

Design Review/Subdivision and Site Plan Projects Approved and/or Under Construction:

Project Name	Status	Status Change	Date Updated	Notes
After Hours Imaging Site Plan 2020	Signed DPP	N	9/8/20	
ARC Salt/Sand Storage Site Plan 2020	Signed DPP	Y	11/24/20	
NCC Systems Site Plan 2019	Signed DPP	N	10/31/19	
Plattsburgh Community Housing Site Plan 2019	Signed DPP	N	10/8/19	
South Junction Transload Facility	Signed DPP	N	8/2019	
Bertrand Multi-Family Housing SP & SUP 2020	Signed DPP	N	5/19/20	
Eastern Insuring Site Plan 2019	80% As Built Memo Sent- Temp CofO	N	12/9/19	
Johns Manville Site Plan 2020	AsBuilt Signed-Request for return of 3	Y	11/16/20	

Project Name	Status	Status Change	Date Updated	Notes
Bluff Point Golf Resort Phase II Site Plan 2019	Signed DPP	N	10/28/19	
Della Toyota Inventory Lot Site Plan 2019	Signed DPP	N	12/9/2019	
UMS Properties R & D Facility SP & SUP 2019	Signed DPP	N	12/31/2019	
Delaware River Solar Site Plan & SUP 2019	Signed DPP	N	6/17/2020	
Walmart Site Plan 2019	Signed DPP	N	1/24/2020	
UMS Materials Silo Site Plan 2019	Signed DPP	N	3/2/2020	
Della Kia Site Plan 2019	Signed DPP	N	4/27/2020	
TDC Industrial Blvd SP 2019 60,000sf & 5,000 sq	Signed DPP	N	4/27/2020	
Plattsburgh Lodging Ventures Site Plan 2019	Signed DPP	N	2/11/2020	
Huttig Nissan Site Plan 2018	Signed DPP	N	7/31/19	
Sporn Site Plan 2020	Signed DPP	N	7/8/2020	
Plattsburgh Quarry Site Plan 2019	Signed DPP	N	9/2/2020	

**TOWN OF PLATTSBURGH
PLANNING BOARD ACTIONS
NOVEMBER 17, 2020**

- ITEM #1 PLATTSBURGH QUARRY EXPANSION SITE PLAN & SPECIAL USE PERMIT 2020** - Request for site plan & special use permit approval for a 7.2 +/- acre mining expansion in an R2 district. Located at 111 Quarry Rd. with public water and public sewer; Zoned R2; Tax Map Parcel 207.-1-4. Owner/Applicant: Upstone Materials, Inc. Engineer: CLA Site. **SKETCH/ DETAILED PRELIMINARY PLAN TABLED**
- ITEM #2 AFTER HOURS IMAGING SITE PLAN MODIFICATION 2020-** Request for a modification to a previously approved site plan to relocate their mobile MRI trailer to an alternate location with minor site improvements. Located at 24 Hammond Lane with public water and public sewer; Zoned C; Tax Map Parcel # 220.-8-15.2. Owner Applicant Jim Morgan; Engineer AEDA. **SEQRA DETERMINATION & SKETCH/ DETAILED PRELIMINARY PLAN APPROVAL**
- ITEM #3 DAVISON SUBDIVISION 2020-** Request for a 2-lot split/merge subdivision separating a 0.122-acre lot (Lot 2.) from tax map parcel 207.-1-29.1(Lot 1) and merging with tax map parcel #207.-1-29.2 No new lots created. Located at 50 Tom Miller Rd. with public water and public sewer; Zoned R2; Tax Map Parcel # 207.-1-29.1. Owner/Applicant Donald Davison DDS; Engineer: RMS **SEQRA DETERMINATION & SKETCH/DETAILED PRELIMINARY PLAN APPROVAL**
- ITEM #4 FARRELL NORTH PROPERTIES SITE PLAN 2020-**Request to construct a 10,000 sq. ft. warehouse building for cold storage with related site improvements. Located at 94 Industrial Blvd. with public water and public sewer. Zoned IP; Tax Map Parcel 220.-1-3.34 & 220.-1-3.35; Owner/Applicant Farrell Roofing; Engineer RMS **SKETCH PLAN APPROVAL**
- ITEM #5 MOUNT WHITNEY MEADOWS LLC SITE PLAN 2020-**Request to construct a 60,000 sq. ft. warehouse building with related site improvements. **USE VARIANCE REQUIRED.** Located on Connecticut Rd. with public water and public sewer. Zoned NC; Tax Map Parcel 233.-5-52; Owner/Applicant Patrick Murnane Sr.; Engineer RMS **SKETCH PLAN APPROVAL**
- ITEM #6 PAGE DRIVE SUBDIVISION PHASE III LOTS 7 & 7A 2020-** Request for a 2-lot split/merge subdivision separating 0.1 acre of land from tax map parcel #203.-2-47.1 and merging with tax map parcel #203.-2-47.7. No new buildable lot created. Located on Page Drive with private water & private sewer; Zoned MH; Tax Map Parcel #203.-2-47.1. Owners Thomas Maggy & John Smith; Applicant Thomas

Maggy; Surveyor Dean Lashway. **SEQRA DETERMINATION &
SKETCH/DETAILED PRELIMINARY PLAN APPROVAL**

ITEM #7 **PELLERIN SUBDIVISION 2020** – Request for a 3-lot subdivision, creating 2 new 0.91-acre residential buildable lots and remaining lands of Lot 3 being 144.2-acres. Located at 441 Wallace Hill Rd with public water and private sewer; Zoned R2 & MH; Tax Map Parcel # 192.-2-26.1; Owner/Applicant Jay Pellerin; Surveyor Dean Lashway **SKETCH PLAN APPROVAL**

**TOWN OF PLATTSBURGH
PLANNING BOARD MEETING
AGENDA
DECEMBER 15, 2020**

- ITEM #1 PLATTSBURGH QUARRY EXPANSION SITE PLAN & SPECIAL USE PERMIT 2020** - Request for site plan & special use permit approval for a 7.2 +/- acre mining expansion in an R2 district. Located at 111 Quarry Rd. with public water and public sewer; Zoned R2; Tax Map Parcel 207.-1-4. Owner/Applicant: Upstone Materials, Inc. Engineer: CLA Site. **SKETCH/ DETAILED PRELIMINARY PLAN REVIEW**
- ITEM #2 PELLERIN SUBDIVISION 2020** – Request for a 2-lot subdivision, creating 1 new 1.82-acre residential buildable lots and remaining lands of Lot 2 being 142.38-acres. Located at 441 Wallace Hill Rd with public water and private sewer; Zoned R2 & MH; Tax Map Parcel # 192.-2-26.1; Owner/Applicant Jay Pellerin; Surveyor Dean Lashway **SEQRA DETERMINATION & SKETCH/DETAILED PRELIMINARY PLAN REVIEW**
- ITEM #3 FARRELL NORTH PROPERTIES SITE PLAN 2020**-Request to construct a 9,600 sq. ft. warehouse building for cold storage with related site improvements. Located at 94 Industrial Blvd. with public water and public sewer. Zoned IP; Tax Map Parcel 220.-1-3.34 & 220.-1-3.35; Owner/Applicant Farrell Roofing; Engineer RMS **SEQRA DETERMINATION & DETAILED PRELIMINARY PLAN REVIEW**
- ITEM #4 STAY SUBDIVISION 2020**- Request for a 4-lot subdivision. Lot 1 being a 0.706 acre parcel with an existing residence that will include an access easement to the proposed lots, lot 2 being a 1.094 acre parcel with an existing residence and lots 3 & 4 to be split/merged with tax map parcel # 233.-1-42. No new buildable lots created. **AREA VARIANCE REQUIRED** for no road frontage. Located on Lakeland Drive (private) with public water and public sewer; Zoned R1; Tax Map Parcel # 233.-1-43.2; Owner/Applicant Sally Stay; Engineer RMS. **SEQRA DETERMINATION & DETAILED PRELIMINARY PLAN REVIEW**
- ITEM #5 MARX SUBDIVISION 2020**- Request for a 2-lot subdivision, creating 1 new 4.535-acre residential buildable lot (Lot 2) and Lot 1 being 9.869-acres of remaining lands. **AREA VARIANCE REQUIRED** for deficient road frontage. Located on Hill Dr. with private water and private sewer. Zoned R2; Tax Map Parcel 193.-3-8; Owner/Applicant Ronald Marx.; Engineer RMS **SKETCH PLAN REVIEW**