



# TOWN OF PLATTSBURGH PLANNING & COMMUNITY DEVELOPMENT

**TREVOR COLE, AICP, SENIOR PLANNER**

**JESSICA KOGUT, PLANNER**

**MICHELE BUCKMINSTER, SECRETARY**

**151 BANKER ROAD PLATTSBURGH, NEW YORK 12901-7307**

**(518) 562-6850**

*The Town is an equal opportunity provider and employer*

*Michael Cashman  
Supervisor*

*Meg LeFevre  
Deputy Supervisor  
Councilperson*

December 1, 2020

To: Honorable Michael Cashman and  
Town Board Members

Re: Reappointment of Expired Term for  
James Sherman, Planning Board Member

Dear Town Board Members:

Please be advised that Mr. James Sherman's term, as a member of the Town of Plattsburgh Planning Board, will expire on December 31, 2020. Mr. Sherman has been a responsible member through active participation on the Board. He has attended several training opportunities to increase his knowledge about planning responsibilities and laws. Therefore, it is recommended the Town Board consider re-appointing Mr. Sherman for a new seven (7) year term of appointment, which would expire on December 31, 2027.

Respectfully submitted,

Trevor Cole, AICP  
Senior Planner

PC: Matthew Favro, Deputy Town Attorney  
Tim Palmer, Planning Board Chairperson



# TOWN OF PLATTSBURGH

## DEPARTMENT OF CODES & ZONING

*Stephen M. Imhoff* | Code Enforcement Officer  
*Allen W. Reece* | Code Enforcement Officer  
*Drew Arthur* | Code Enforcement Officer  
*Donna Primiano-Masten* | Codes & Zoning Secretary

151 BANKER RD, PLATTSBURGH, NY 12901-7307  
PHONE: (518) 562-6840 | TDD: (800) 662-1220 | FAX: (518) 562-6844

*Michael Cashman*  
Supervisor

*Meg LeFevre*  
Deputy Supervisor/Councilor

December 1, 2020

Michael S. Cashman, Supervisor  
And Town Board Members

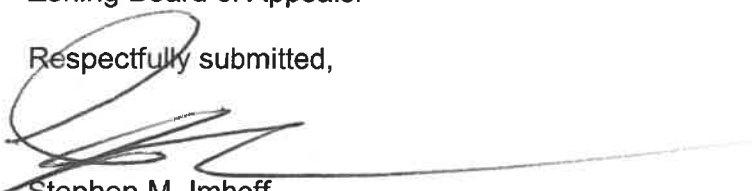
RE: Zoning Board of Appeals Member

Dear Mr. Cashman and Board Members:

We have received a Volunteer Appointment Application from Ms. Melanie Marr stating her interest in being a member of the Zoning Board of Appeals. I have attached a copy of her application for your reference.

I would like to recommend the appointment of Ms. Melanie Marr as an alternate member to the Zoning Board of Appeals.

Respectfully submitted,



Stephen M. Imhoff  
Zoning Enforcement Official

SMI/dpm  
Enclosure



# TOWN OF PLATTSBURGH

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*Michael Cashman*  
Supervisor

*Meg LeFevre*  
Deputy Supervisor/Councilor

December 2, 2020

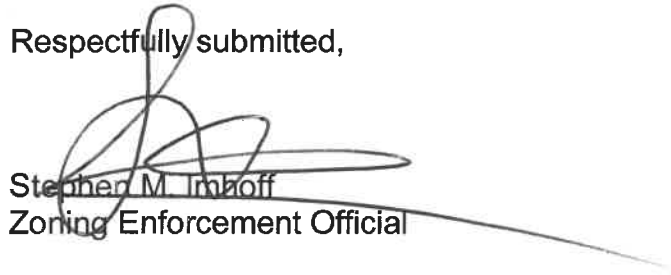
Michael Cashman, Supervisor  
and Town Board Members

RE: Zoning Board of Appeals Members

Dear Mr. Cashman and Board Members:

I would like to recommend that the Town Board re-appoint Mr. Henry Hale, Chairperson to the Zoning Board Appeals for another term commencing January 1, 2021.

Respectfully submitted,

  
Stephen M. Imhoff  
Zoning Enforcement Official

SMI/dpm