



TOWN OF PLATTSBURGH

BUILDING AND GROUNDS

Chuck Kosyk
Councilor

Barbara E. Hebert
Councilor

Thomas E. Wood Jr.
Councilor

Kevin M. Patnode
Town Clerk

James J. Coffey
Town Attorney

Michael S. Cashman
Supervisor

Meg LeFevre
**Councilor/Deputy
Supervisor**

DEPARTMENT

151 BANKER ROAD
PLATTSBURGH, NEW YORK 12901-7307
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The Town is an equal opportunity provider and employer

Building and Grounds Monthly report for October 2020

Oct. 1st

- a. Toni, Brian and Kerry cleaned and disinfected office complex and Court Clerk's office
- b. Took tank and pump reads, recorded fuel reconciliations
- c. Dick took vacation day
- d. Cleared undergrounds as they were received
- e. Toni continued on with cleaning and disinfecting of Park buildings and exterior restrooms
- f. Rick, Don, Brian and Kerry set new pole at intersection of Wallace Hill Rd. and Rte.374, appreciate the shared services received from W.W.W.'s Fonze Rushford, Tyson Drown and Josh Squires with the install
- g. Brian and Kerry continued on with mowing and trimming of Parks
- h. Put final finish coat on cap for Cadyville Park sign
- i. Rick and Don began streetlight arm relocation located on rte.9 south in conjunction with N.Y.S.E.G. pole replacement projects
- j. Staff returned to Town disinfected offices and Court Clerk's office
- k. Disinfected work vehicles at end of shift

Oct. 2nd

- a. Toni, Brian and Kerry cleaned and disinfected offices and Court Clerk's office
- b. Took tank and pump reads, recorded fuel reconciliations
- c. Cleared undergrounds as they were received
- d. Toni moved onto cleaning and disinfecting Park buildings and all exterior restrooms
- e. Brian and Kerry cut and trimmed West Plattsburgh

- g. Installed cap for Cadyville sign project with finish mortaring stone face on warmer day
- h. Team returned to Town disinfected offices and Court Clerk's office
- i. Disinfected work vehicles at end of shift

Oct. 7th

- a. Toni called in sick
- b. Brian and Kerry cleaned and disinfected Town offices and Court Clerk's office
- c. Took tank and pump reads, recorded fuel reconciliations
- d. Cleared undergrounds as they were received
- e. After receiving notice from N.Y.S.E.G. concerning streetlight outages on rte 22, Dick and Don were dispatched to perform repairs, T #1001 replaced 100 watt H.P.S bulb and T# 1006 replaced 150 watt H.P.S.
- f. Completed disc golf course project, awaiting new changes to continue on hole 9
- g. Received work order to repair body lift for mausoleum, diagnosed problem made repairs, test ran lift, lift now in proper working order.
- h. Staff returned to Town disinfected offices and Court Clerk's office
- i. Disinfected work vehicles at end of shift

Oct. 8th

- a. Toni cleaned and disinfected offices and Court Clerk's office
- b. Dick called in sick day
- c. Took tank and pump reads, recorded fuel reconciliations
- d. Cleared undergrounds as they were received
- e. Toni continued on with cleaning and disinfecting Park buildings and all exterior restrooms
- f. Team started streetlight repairs, excavated underground service at 32 Village dr. disconnected power supply trenched from pole to pad mounted transformer, installed schedule 80 conduit ran #2 three wire up pole and out to vault generated work order for N.Y.S.E.G to disconnect old service and connect new service
- g. Per N.Y.S.E.G. request re-installed light arm and head on Rte. 22 B in front of Lucky's Market, tied in new service re-energized street light
- h. Received notice from resident in Cliff Haven streetlight reported out at intersection of Rte9 and Champlain Dr.

- f. Rick and Brian repaired V.A. banner located near Enterprise Dr.
- g. Kerry delivered big mower to Dragoon's for recall work
- h. Rick and Brian performed streetlight repair located on Rte.3 address 934 , pole # 0265 replaced 100 watt H.P.S. bulb , location 1719 Military Turnpike , pole # 0381 replaced 100 watt H.P.S. bulb and intersection of Archie Bourdeau Rd. and Irish Settlement Rd, replaced disconnect with mechanical splice.
- i. Kerry cleaned skid steer and John Deere tractor
- j. Team returned to Town disinfected Town offices and Court Clerk's office
- k. Disinfected work vehicles at end of shift

Oct. 14th

- a. Took tank and pump reads, recorded fuel reconciliations
- b. Toni, Brian and Kerry cleaned and disinfected work vehicles
- c. Toni continued on with cleaning and disinfecting Park buildings and exterior restrooms
- d. Cleared undergrounds as they were received
- e. Covered sky light located in lobby protect from water build up
- f. Kerry began removal of soccer nets as soccer season has ended
- g. Don and Brian trouble shooting street lights on Della Dr. possibility Luck. Bros. construction cut through underground feed lines again
- h. Cleared undergrounds received later in the day
- i. Excavated underground on Della Dr. found break in service line, will complete project tomorrow.
- j. Team returned to Town disinfected office complex and Court Clerk's office
- k. Disinfected work vehicles at end of shift

Oct. 15th

- a. Took tank and pump reads, recorded fuel reconciliations
- b. Cleared undergrounds as they were received
- c. Toni, Brian and Kerry cleaned and disinfected office complex and Court Clerk's office
- d. Kerry returned to soccer net removal
- e. Don took information from dig site location to process work order for N.Y.S.E.G.

- e. Toni continued on with cleaning and disinfecting of Park building's and all exterior restrooms.
- f. Dick and Don installed signage for Town drop box location
- g. Streetlight staff performed streetlight repairs located Rte.3 T#0837 replaced 250 watt H.P.S. bulb, T# 0838 replaced 250 watt H.P.S. bulb, 151 Banker Rd. T# 0225 replaced 100 watt H.P.S bulb, 31 Barcomb Ave. T# 0323 replaced 100 watt H.P.S bulb and photo control eye and intersection of Rte 3 and Rte.190 replaced 250 watt H.P.S. light head with L.E.D. of same equivalent
- h. Brian and Kerry started removing soccer goals and chaining them on field locations
- i. Staff returned to Town and disinfected office complex and Court Clerk's office
- j. Disinfected work vehicles at end of shift

Oct. 20th

- a. Took tank and pump reads, recorded fuel reconciliations
- b. Cleared undergrounds as they were received
- c. Toni, Brian and Kerry cleaned and disinfected Town complex and Court Clerk's office
- d. Don scheduled water shut off with W.W.W at Cumberland Head and Cadyville beach house, to facilitate winterizing buildings.
- e. Gather team together started working on Disc Golf course as per Mel's work order, consist of relocating tee pads and benches also signage
- f. Toni continued on with cleaning and disinfecting Park buildings and exterior restrooms
- g. Cleaned and organized shop area
- h. Gathered recyclables removed to proper storage bins
- i. Staff returned to Town disinfected offices and Court Clerk's office
- j. Disinfected work vehicles at end of shift.

Oct.21st

- a. Toni, Brian and Kerry cleaned and disinfected Town complex and Court Clerk's office
- b. Took tank and pump reads, recorded fuel reconciliations
- c. Cleared undergrounds as they were received
- d. Team readjusted tee slabs at Disc golf course per Mel's request

- c. Took tank and pump reads, recorded fuel reconciliations
- d. Cleared undergrounds received in the A.M.
- e. Toni continued on with cleaning and disinfecting Park buildings and all exterior restrooms
- f. Kerry continued with the aerating of the Park fields
- g. Received notice from N.Y.S.E.G about streetlight outage located on Cumberland Head Rd, dispatched Dick and Don to make repairs, replaced 150 watt H.P.S. with L.E.D.
- h. Rick worked half day
- i. Dick and Don finished mortaring Cadyville Park sign
- j. Team returned to Town disinfected front offices and Court Clerk's office
- k. Disinfected work vehicles at end of shift

Oct. 26th

- a. Toni, Brian and Kerry cleaned and disinfected front offices and Court Clerk's office
- b. Took tank and pump reads, recorded fuel reconciliations
- c. Cleared undergrounds as they were received
- d. Toni continued on with cleaning and disinfecting Park buildings
- e. Dick and Don checked motion detector flood light installed at May Currier, light is working properly
- f. Kerry and Brian performed trash run throughout the Parks
- g. Had streetlight crew due inventory for bucket truck also compiled work order list for streetlight projects that are due
- h. Staff retrieved flooring samples for Cadyville Park building project, after having looked at floor samples Mel picked out floor she preferred
- i. Staff cleaned and organized pole barn to accommodate winter storage area for Highway dept. paving machine, contacted Jason Cook he had paver moved into storage area
- j. Received notice concerning men's room in front office complex, Brian made repairs to restroom
- k. Staff returned to Town disinfected office complex and Court Clerk's office
- l. Disinfected work vehicles at end of shift

Oct. 27th

- a. Took tank and pump reads, recorded fuel reconciliations
- b. Toni, Brian and Kerry cleaned and disinfected Town offices and Court Clerk's office
- c. Cleared undergrounds as they were received

- e. Received report from Highway Superintendent concerning lights in sand pit not working properly, Brian and Kerry checked streetlights, lights working normally
- f. Dick and Don performed streetlight run, checking for outages(changed Treadwell's area)
- g. Kerry and Brian removed A/C unit from May Currier, stored in basement.
- h. Rick took half day vacation time
- i. Dick and Don performed streetlight repair work order's
- j. Brian and Kerry broke down boxes in file destruction storage area, placed in proper recycling bins
- k. Brian and Kerry scrubbed all walls in Cadville Park restrooms as per Mel's request
- l. Staff returned to Town disinfected front offices and Court Clerk's office
- m. Disinfected work vehicles at end of shift.

Oct 30th

- a. Toni and Brian cleaned town offices
- b. Don ran Wallace hill to build a list of street lights out for the day
- c. Don tank reads
- d. Kerry took vacation day
- e. Rick took vacation day
- f. Don undergrounds
- g. Brian check dog park for trash
- h. Brian prepped backpack blower for Mel as requested by work order
- i. Don reset motion light at May Currier
- j. Toni cleaning park buildings
- k. Don morning meeting with Michael, asked that we replace soap in break room and paper towels in men's room.
- l. Brian replaced soap in break room and towels in men's room.
- m. Don and Brian performed streetlight repairs
- n. Staff returned to Town disinfected and cleaned office complex and Court Clerk's office
- o. Disinfected work vehicles at end of shift



TOWN OF PLATTSBURGH

DEPARTMENT OF CODES & ZONING

Stephen M. Imhoff | Code Enforcement Officer
Allen W. Reece | Code Enforcement Officer
Drew Arthur | Code Enforcement Officer
Donna Primiano-Masten | Codes & Zoning Secretary

151 BANKER RD, PLATTSBURGH, NY 12901-7307

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Matthew Favro
Deputy Town Attorney

To: Honorable Michael S. Cashman, Town Supervisor
Members of the Town Board

From: Stephen M. Imhoff
Code Enforcement Official

Re: October, 2020 Monthly Report

THE FOLLOWING NUMBER OF PERMITS AND ACTIVITIES ARE REPORTED:

- 30 Building permits were requested this month.
- 27 Building Permits were issued this month.
- 1 Permit(s) issued current month, paid/requested in a prior month.
- 2 Permit(s) requested current month, not issued yet (under review/requires additional information).
- 6 Permit(s) requested previous month, requires additional information from applicant.
- Permit(s) requested current month -- still pending letter from Planning Board.
- Permit(s) issued current month, no fee required.
- 5 Matter(s) before Zoning Board of Appeals
- Permit(s) pending Town Board/Planning Board Action.
- 2 Inspection(s) (example: wood stove/fire/code violation/zoning compliance letters).
- 1 Temporary Certificate of Occupancy
- Burn Permits
- 2 Renewals

<i>Residential:</i>	23	\$1,631,856.00
<i>Commercial & Industrial:</i>	9	\$250,000.00
<i>Total:</i>	32	\$1,881,856.00

RESIDENTIAL:**DOLLAR AMOUNT:**

4	Single Family Residence		
	Heritage Heights – Lot 88 Independence Dr	\$ 200,000.00	
	Patrick Pellerin – Rand Hill Rd	\$ 250,000.00	
	PWMH (Underwood) – Sears Blvd (Mod)	\$ 220,000.00	
	Kathleen Kasprzak – Pristine Dr	<u>\$ 300,000.00</u>	\$ 970,000.00
-	Multi-Family Residence – Duplex	\$	
-	Garage, Attached	\$	
2	Garage, Detached	\$ 118,000.00	
-	Erect Seasonal Camp		
2	CONCRETE SLAB/Gravel Pad / Retaining Wall	\$ 16,000.00	
-	Foundation Repair	\$	
-	Bilco Door		
3	Addition, Alteration and/or Renovation of Residence	\$ 312,000.00	
-	Roof over Existing Deck	\$	
1	Erect a Deck, Porch , or Gazebo	\$ 7,500.00	
-	Erect Roof over Existing Roof on Manufactured Home	\$	
-	Erect a 3 Season Sun Room	\$	
-	Erect Handicap Ramp	\$	
4	Erect/extend a Utility/ Machine Shed	\$ 18,250.00	
1	Installation of In-Ground Pool	\$ 30,000.00	
-	Installation of Above-Ground Pool	\$	
-	Installation of Hot Tub	\$	
-	Demolition	\$	
-	Installation of Propane Fireplace/Wood Stove/Pellet Stove	\$	
-	Installation of Outdoor Wood Boiler		
-	Install/Upgrade Generator	\$	
-	Electrical Upgrade	\$	
-	Solar Panel Array	\$	
-	Chimney Repair/Stone Veneer	\$	
-	Leanto / Carport	\$	
-	Erect a Pole Barn	\$	
-	Remove Manufactured Home	\$	
1	Park and occupy manufactured home in Mobile Home Park	\$ 70,106.00	
1	Park and occupy manufactured home on private lot	\$ 88,000.00	
2	Renewals		
-	Burn Permits		
1	Other – Day Care/ Foster Care /Home Inspection/Floodplain Dev. Permit		
-	Asbestos Abatement		

COMMERCIAL AND INDUSTRIAL:**DOLLAR AMOUNT:**

-	Erect/ Addition Commercial Building	\$	
1	Repair and/or Alteration of commercial building	\$	250,000.00
-	Commercial roofing job	\$	
-	Alter tenant/commercial space	\$	
-	Storage Building – construct new mini-storage buildings	\$	
-	Public Utilities		
-	Wireless Telecommunications	\$	
-	HVAC Replacement – New furnace	\$	
-	Fire Suppression System	\$	
-	Remove Underground Storage Tanks	\$	
-	Solar System		
-	Charging Station	\$	
4	Erect/repair signage	\$	
-	Temporary Banners/Signs		
-	Installation of LPG tank		
-	Installation of gasoline tank	\$	
-	Convert residential house to commercial use	\$	
2	Occupy Commercial Business		
-	Demolition		
-	Renewals		
2	Other – Zoning Compliance Letters		
<i>Residential:</i>		23	\$1,631,856.00
<i>Commercial & Industrial:</i>		9	\$ 250,000.00
<i>Total:</i>		32	\$1,881,856.00

Town of Plattsburgh
Permit Monthly Report

10/01/2020 - 10/31/2020

Permit #	Issue Date	Owner	Permit Type	Property Location	Valuation	Amount
October	2020					
201016	10/20/2020	Gerald Menard	Modular Home	Sears Blvd	\$220,000.00	\$336.00
Description of Work:				SBL#: 180.-4-14		
<i>INSTALL A NEW 2021 RITZ CRAFT 1,680 SF MODULAR HOME ON PROPERTY. NO GARAGE.</i>						
201014	10/16/2020	William Girard	Shed	2 Bell Rd	\$4,000.00	\$75.00
Description of Work:				SBL#: 192.-1-21		
<i>PLACE AN 11' X 26' STORAGE SHED IN FRONT YARD</i>						
201001	10/01/2020	Linh Phan	3 Season Sun Room	499 Wallace Hill Rd	\$2,000.00	\$70.00
Description of Work:				SBL#: 192.-5-1		
<i>CONSTRUCT 3-SEASON ROOM OVER EXISTING DECK IN REAR OF HOME</i>						
201026	10/29/2020	Plattsburgh Wholesale Homes	Manufactured Home	28 Romeo Cir	\$88,000.00	\$320.00
Description of Work:				SBL#: 192.4-4-1		
<i>INSTALL NEW 2021 COLONY 26.8 X 48 MANUFACTURED HOME ON SLAB</i>						
201009	10/09/2020	Maple Pond LLC	Concrete Pad	Wallace Hill Rd	\$7,500.00	\$100.00
Description of Work:				SBL#: 193.3-3-3		
<i>INSTALL A 17 X 18 CONCRETE SLAB AT 11 OVERLOOK CIRCLE</i>						
201023	10/28/2020	Ilene Fessette	Concrete Pad	8 Michaele Ave	\$8,500.00	\$213.00
Description of Work:				SBL#: 193.3-3-29		
<i>CONSTRUCT 14' X 76' CONCRETE SLAB AT PROPERTY</i>						
201022	10/28/2020	Chad Hunkins	Sign	7158 Rt 9		\$50.00
Description of Work:				SBL#: 194.-2-38		
<i>PLACE A 12 SF FREESTANDING SIGN AT FRONT OF PROPERTY</i>						
201027	10/30/2020	Nicole Demarse	Garage detached	194 Cmdr Thomas MacDonough Hwy	\$100,000.00	\$518.75
Description of Work:				SBL#: 194.15-1-5		
<i>CONSTRUCT A NEW 25' X 81' GARAGE ON PROPERTY</i>						

Permit Monthly Report

Permit #	Issue Date	Owner	Permit Type	Property Location	Valuation	Amount
2020-80	10/29/2020	Fannie Mae	Zoning Compliance Letter	1103 Cumberland Hd Rd		\$50.00
Description of Work: ZONING COMPLIANCE REQUEST <i>compliance letter emailed 10/30/2020.</i>						
201002	10/02/2020	Mental Retardation Service Inc	Alteration	12 Pine Ridge Dr	\$25,000.00	\$84.00
Description of Work: CONVERT EXISTING ATTACHED GARAGE INTO TWO BEDROOMS SBL#: 205.3-4-44						
2020-79	10/15/2020	Mountian Harbor Properties LLC	Foster Care Inspections	940-942 & Rt 3 & Tom Miller		\$25.00
Description of Work: FOSTER CARE/ADOPTION INSPECTION SBL#: 205.4-3-3.1						
201007	10/06/2020	Burton Owen	Shed	96 Tom Miller Rd	\$5,000.00	\$50.00
Description of Work: INSTALL A 12' X 16' PRE-FAB SHED IN REAR YARD SBL#: 207.-1-35.1						
201010	10/13/2020	Susan Weeks	Addition	93 Lighthouse Rd	\$265,000.00	\$605.00
Description of Work: CONVERT AN EXISTING 576 SF GARAGE INTO LIVING SPACE AND CONSTRUCT AN 836 SF ADDITION WITH AN 1008 SF ATTACHED GARAGE *** SEE NOTES regarding FEMA and flood insurance						
201017	10/20/2020	David Rogers	Garage detached	34 Pinebrook Dr	\$18,000.00	\$225.00
Description of Work: CONSTRUCT A 900 SF DETACHED GARAGE FOR STORAGE SBL#: 219.2-1-9.17						
201024	10/28/2020	Rugar MHP, LLC	Manufactured Home	467 Rugar St	\$70,106.00	\$245.00
Description of Work: INSTALL NEW 2020 14' X 70' CHAMPION SWMH ON FOUNDATION AT 18 SPAULDING DRIVE SBL#: 220.-5-3						

Permit Monthly Report

Permit #	Issue Date	Owner	Permit Type	Property Location	Valuation	Amount
201003	10/02/2020	NYSARC, Inc.	Alteration	1 Plattsburgh Ave	\$22,000.00	\$92.00
Description of Work:				SBL#: 233.20-3-4		
<i>CONVERT EXISTING ATTACHED GARAGE INTO ONE SINGLE BEDROOM AND NEW LAUNDRY ROOM</i>						
201013	10/13/2020	Kris Watson	Shed	3981 Rt 22	\$5,250.00	\$60.00
Description of Work:				SBL#: 245.-5-69		
<i>PLACE A 12' X 20' PRE-FAB SHED IN SIDE YARD</i>						
2020-78	10/15/2020	Richard Distefano	Zoning Compliance Letter	45 Windswept Ln		\$50.00
Description of Work:				SBL#: 246.-4-7		
<i>ZONING COMPLIANCE LETTER</i>						
201011	10/13/2020	Kathleen Kasprzak	Single Family Resd	Pristine Dr	\$300,000.00	\$772.75
Description of Work:				SBL#: 194.-4-4		
<i>CONSTRUCT NEW HOME WITH ATTACHED GARAGE</i>						
201019	10/27/2020	Craig Hart	Pool (Inground)	25 Brandell Dr	\$30,000.00	\$100.00
Description of Work:				SBL#: 209.-1-1.215		
<i>INSTALL A 14' X 24' RECTANGULAR IN-GROUND POOL IN REAR YARD</i>						
201012	10/13/2020	UMS Property LLC	Commercial Alteration	26 Werner Schluter Way	\$250,000.00	\$375.20
Description of Work:				SBL#: 232.-3-10.2		
<i>ALTER EXISTING MEZZANINE WITH OFFICE SPACES AND STORAGE IN THE 2019 BRIDGE ADDITION</i>						
201020	10/27/2020	Plattcon A LLC	Occupy Com. Business	126 Consumer Sq (Hickory Farms)		\$100.00
Description of Work:				SBL#: 220.-8-24		
<i>SEASONAL OCCUPANCY OF COMMERCIAL SPACE FOR SPECIALTY SEASONAL FOOD SALES</i>						
201021	10/27/2020	Plattcon A LLC	Sign	126 Consumer Sq (Hickory Farms)		\$64.00
Description of Work:				SBL#: 220.-8-24		
<i>INSTALL A 32 SF SIGN TO BUILDING</i>						
201025	10/28/2020	Patrick Pellerin	Single Family Resd	Rand Hill Rd.	\$250,000.00	\$543.25
Description of Work:				SBL#: 191.-2-59.23		
<i>CONSTRUCT NEW 1,623 SF SINGLE FAMILY RESIDENCE WITH 550 SF ATTACHED GARAGE</i>						

Town of Plattsburgh
Permit Monthly Report

Permit #	Issue Date	Owner	Permit Type	Property Location	Valuation	Amount
201018	10/27/2020	Douglas Henry	Shed	221 Durand Rd SBL#: 193.-3-16.4	\$4,000.00	\$50.00
Description of Work: PLACE 10' X 12' PRE-FAB SHED IN REAR YARD						
201008	10/09/2020	Dustin Broughton	Deck	42 Independence Dr SBL#: 206.3-4-86	\$7,500.00	\$77.00
Description of Work: CONSTRUCT A 12' X 32' DECK ON BACK OF HOME						
201004	10/05/2020	Heritage Homes NY LLC	Single Family Resd	Independence Dr SBL#: 206.3-4-88	\$200,000.00	\$643.50
Description of Work: LOT 88 - CONSTRUCT A NEW 2,754 SF HOME WITH ATTACHED GARAGE						
201015	10/19/2020	Champlain Centre North LLC	Occupy Com. Business	60 Smithfield Blvd (Go! Calendars (Kiosk - Location K)) SBL#: 206.4-2-1.2		\$100.00
Description of Work: SEASONAL OCCUPANCY FOR RETAIL SALE OF CALENDARS						
201005	10/05/2020	Monaghan Medical Corp	Sign	153 Industrial Blvd SBL#: 220.-2-3		\$249.00
Description of Work: INSTALL A 83.33 SF SIGN ON BUILDING						
201006	10/05/2020	Monaghan Medical Corp	Sign	153 Industrial Blvd SBL#: 220.-2-3		\$99.00
Description of Work: INSTALL AN 83.33 SF SIGN ON BULIDING						
					October 2020 Total:	\$1,881,856.00
					Reporting Period Total:	\$6,342.45

Kevin Patnode

From: Kaleigh Labombard
Sent: Tuesday, November 3, 2020 10:19 AM
To: Kevin Patnode
Subject: October report

10/01 I received a call from Molly who lives on Morrisonville stating she wasn't sure if she had the right number but she wanted to report two dangerous dogs, she called back again and said she needed to contact the Schyler Falls DCO.

10/05 at 10:26 pm I received a call from a man who said his black dog was missing for 4 days. He left no other information.

10/06 I received a call from Kimberly Fountain regarding the letter mailed to her about her dogs being at large and unlicensed. She was directed to go to the town to license her dogs.

10/08 I received a call from Kevin around 4:30 pm regarding Riki Agnew still having issues with his neighbor on Aspen Court. I went to Aspen Court on 10/09 around 11:00 am and addressed the situation I then went to the neighbor at 3 Aspen Court the Sorrell residence. I advised them the dog must be kept on a leash at all times off their property and it must be licensed or I would come back with a ticket.

10/09 I went to the town office to speak with the court again and pick up the catch pole.

10/09 I contacted Phil Beaumharnois regarding the complaint he had with his neighbor and explained the dangerous dog process. He said since I spoke with the neighbors they have kept the dog chained inside an outdoor fence when it's outside and he feels a leash law ticket would be applicable instead of the dangerous dog case.

10-11-20 3:08 pm Ben Hallock found a dog in Plattsburgh with no collar or leash, owner was located.

10-13-20 Spoke to Janet Collier on Ag and Markets Updates.

10-16-20 "Carol" on the Goodspeed Rd stated her neighbor at 10 Goodspeed Rddog was loose. No dogs located at large.

10-22-20 Trooper Koslowsky contacted me and stated he handled a dog bite at 286 Bradford Road. All information was reported to the health department.

10-25-20 7:30 pm I received a call from Michelle Ryan regarding a missing cat named Blossom on Willow Dr. I gave the owner information to local cat rescues and the SPCA.

10-25-20 I received a voicemail from Rachel Stating she wanted to report a puppy mill in Plattsburgh, I called her back and left a voicemail asking for more information And letting her know while I can't investigate cruelty that has to be law enforcement I can look into the licensing aspect.

10-26-20 I received a voicemail from a woman late at night on Newell Ave stating that a Pitbull was loose, I returned the call at 8:27 am on Monday and left a voicemail. No further information was given.

10/28/20 I received a call from NYSF that a passerby on Wallace Hill reported a woman stopped and picked two huskies up off the side of the road; at the time I was on the Military Turnpike passing through Altona. I turned around and went back to Wallace Hill area. I did not see anyone with two huskies. When I returned home I checked the Adirondack Lost and Found pet group and seen the dogs were returned to their owner.

Kaleigh LaBombard Mills

Account#	Account Description	Fee Description	Qty	Local Share
A 2192	Masoleum Services	Cemetery Services	3	570.00
		Sub-Total:		\$570.00
A01255	Vital Records	Marriage License Fee	1	17.50
		Sub-Total:		\$17.50
A1255	Certified Copies	Certified Copies	65	765.00
		Sub-Total:		\$765.00
A1560	Home Inspection	Home Inspection	1	25.00
		Sub-Total:		\$25.00
A2001	Building Rentals Parks & Recreation	Building Rentals Kayaking	18 8	1,290.00 80.00
		Sub-Total:		\$1,370.00
A2110	Board of Appeals	Board of Appeals	7	550.00
		Sub-Total:		\$550.00
A2115	Site Plan Fee	Detailed Preliminary Plan Site Plan Fee	1	400.00
		Sketch Site Plan Fee	3	500.00
		Subd. Preliminary Plan Fee	1	150.00
		Subd. Sketch Plan Fee	2	240.00
		Sub-Total:		\$1,290.00
A2544	Dog Licensing	Exempt Dogs	1	0.00
		Female, Spayed	22	308.00
		Female, Unspayed	2	34.00
		Male, Neutered	10	140.00
		Male, Unneutered	7	119.00
		Senior Discount	15	-115.00
		Sub-Total:		\$486.00
A2555	Codes and Zones	Sign Permit	4	462.00
	Permits	Building Permits	31	7,119.95
	Zoning Comp Letters	Zoning Comp. Letters	2	100.00
		Sub-Total:		\$7,681.95
Total Local Shares Remitted:				\$12,755.45
Amount paid to: NYS Ag. & Markets for spay/neuter program				59.00
Amount paid to: State Health Dept for Marriage Licenses				22.50
Total State, County & Local Revenues:				\$12,836.95
Total Non-Local Revenues:				\$81.50

To the Supervisor:

Pursuant to Section 27, Sub 1, of the Town Law, I hereby certify that the foregoing is a full and true statement of all fees and monies received by me, Kevin Patnode, Town Clerk, Town of Plattsburgh, during the period stated above, in connection with my office, excepting only such fees and monies, the application of which are otherwise provided for by law.

Supervisor

Date

Town Clerk

Date



11/5/2020

**TOWN BOARD LIAISON COMMITTEE
MONTHLY REPORT
PLANNING & COMMUNITY DEVELOPMENT
OCTOBER 30, 2020**

◆ **Planning Board Agenda:**

- October 2020- see attached summary of Planning Board Actions
- November Agenda (Attached)

◆ **Town Board Items:**

- *Grant Awarded* LWRP 2016- Funds available through Regional Waterfront Committee from 2016 Award. MOU to be signed between Town and Clinton County for BMG Phase II design
- Ampersand & BMG Phase 1 (On Pause)
- Annexation update

◆ **Meetings attended by Planning staff:**

- October 6- Meeting with Jim Coffey and Michael Cashman
- October 6- Planning & Zoning Monthly Meeting
- October 7- Meeting with Andre Bertrand (Playground equipment for Cumberland Head Park
- October 9-Safety Committee Meeting
- October 14- Meeting at Cumberland Head Park
- October 14- Meet with Rick Perry @ AHI Hammond Lane
- October 15-Meet to discuss potential MFH development @ former Clinton County Airport
- October 16-Meeting with Brian Yanulavich
- October 16 – Meeting with Kirk Baughman Cumberland Head Park equipment
- October 16- Meet Mary Allred SUNY Ecology professor @ LaPier Lane
- October 20- Traffic Safety Committee Meeting
- October 20- Planning Board Meeting
- October 21- Phone Call with Pietra Zaffram
- October 30- Insurance Meeting
- October 30- Liaison Committee Meeting

◆ **Telecommunications Projects:**

- Plattsburgh NY Verizon 8-14 Ampersand Drive, Small Cell (on dentist office roof)

◆ **Freedom of Information (FOIL) Requests Completed:**

- Joe Kondratowicz for Tax Map Parcel #205.-4-13 (10/7/2020) (Banker Road Solar)

◆ **Community Development**

- Zoning Ordinance Update- Draft/Final documents under staff review. Meeting with Chazen to discuss minor revisions week of November 2-6.
- CEC grant contract underway. Proceed with implementation of remaining item (VFDs), seek reimbursement.
- National Association of Realtors Grant (NAR) \$1500-\$10,000 Partnership between Town and CCRA. ½ day training and/or Zoning analysis & plan for former airport.

- Healthy Neighborhoods Grant for CH tiling – re-allocated to Treadwells Mills Connector Trail
- DASNY Grant #9514 \$50k) completed- Entering DASNY Grant #15829 (\$250k) for construction of BMG Phase I, (On Pause)
- Hometown Heroes- RFP completed and will be noticed for banner vendors. (see draft resolution & RFP)

◆ **Local Waterfront Revitalization Program (LWRP) Grant (Comprehensive Plan Initiative):**

- DASNY Grant Application (Jetties) Phase I \$50k, Phase II \$200k. Phase I-IA design complete. Construction (On Pause)
- Coordination with state transportation officials to petition for a public crossing at BMG
- 2016 CFA funding application to Regional Waterfront Committee for BMG Phase II design. Eian preparing a budget now.

◆ **Complete Streets/Trails:**

- Funding “stitched together” for Treadwells Mills Connector (SRTG & Town Rec). 3 quotes received (see attached). Grants expire January 1, 2021 so work must be completed fall 2020.

◆ **Other**

- Next Town Board Liaison Committee Update Meeting: November 27, 2020

Design Review/Subdivision and Site Plan Projects Approved and/or Under Construction:

Project Name	Status	Status Change	Date Updated	Notes
After Hours Imaging Site Plan 2020	Signed DPP	N	9/8/20	
Town Fair Tire Site Plan 2019	Final AsBuilts Signed	Y	10/	
NCC Systems Site Plan 2019	Signed DPP	N	10/31/19	
Plattsburgh Community Housing Site Plan 2019	Signed DPP	N	10/8/19	
Panera Bread Site Plan & SUP 2019	Final AsBuilts Signed	Y	10/13/20	
South Junction Transload Facility	Signed DPP	N	8/2019	
Bertrand Multi-Family Housing SP & SUP 2020	Signed DPP	N	5/19/20	
Monaghan Medical Site Plan 2018	Final AsBuilts Signed	Y	10/13/20	
Eastern Insuring Site Plan 2019	80% As Built Memo Sent- Temp CofO	N	12/9/19	
Johns Manville Site Plan 2020	Signed DPP	N	6/24/20	

Project Name	Status	Status Change	Date Updated	Notes
Bluff Point Golf Resort Phase II Site Plan 2019	Signed DPP	N	10/28/19	
Della Toyota Inventory Lot Site Plan 2019	Signed DPP	N	12/9/2019	
UMS Properties R & D Facility SP & SUP 2019	Signed DPP	N	12/31/2019	
Delaware River Solar Site Plan & SUP 2019	Signed DPP	N	6/17/2020	
Walmart Site Plan 2019	Signed DPP	N	1/24/2020	
UMS Materials Silo Site Plan 2019	Signed DPP	N	3/2/2020	
Della Kia Site Plan 2019	Signed DPP	N	4/27/2020	
TDC Industrial Blvd SP 2019 60,000sf & 5,000 sq ft	Signed DPP	N	4/27/2020	
Plattsburgh Lodging Ventures Site Plan 2019	Signed DPP	N	2/11/2020	
Huttig Nissan Site Plan 2018	Signed DPP	N	7/31/19	
Sporn Site Plan 2020	Signed DPP	N	7/8/2020	
Plattsburgh Quarry Site Plan 2019	Signed DPP	N	9/2/2020	

**TOWN OF PLATTSBURGH
PLANNING BOARD ACTIONS
OCTOBER 20, 2020**

- ITEM #1** **STAY SUBDIVISION 2020-** Request for a 4-lot subdivision. Lot 1 being a 0.94 acre parcel with an existing residence that will include an ingress and egress easement for access to proposed lots, lot 2 being a 0.86 acre parcel with an existing residence and lots 3 & 4 to be split/merged with tax map parcel # 233.-1-42. No new buildable lots. **AREA VARIANCE REQUIRED** for road frontage. Located on Lakeland Drive (private) with public water and public sewer; Zoned R1; Tax Map Parcel # 233.-1-43.2; Owner/Applicant Sally Stay; Engineer RMS. **SKETCH PLAN APPROVAL**
- ITEM #2** **DONOGHUE SUBDIVISION 2020-** Request for a 4-lot split/merge subdivision of an existing 1.74 acre and 0.62 acre lots resulting in 1 new lot. Located at 1 Goodspeed Road with private water and private sewer; Zoned R-2; Tax Map Parcel 245.-5-47 and 245.-5-46; Owner/Applicant John Donoghue Jr.; Surveyor Adirondack Surveying PLLC **SEORA DETERMINATION & DETAILED PRELIMINARY PLAN APPROVAL**
- ITEM #3** **Y-KNOT STORAGE SITE PLAN 2020-**Request to construct three 30ft. x 170ft. storage unit buildings with associated site improvements which will include gravel access drives, site lighting and stormwater management facilities. **USE VARIANCE REQUIRED.** Located on the northwest corner of Route 374 & Wallace Hill Rd. with public water and private sewer. Zoned NC/R2; Tax Map Parcel 192.-1-30.22; Owner/Applicant Christopher LeFevre; Engineer AEDA **SEORA DETERMINATION & DETAILED PRELIMINARY PLAN APPROVAL**
- ITEM #4** **ARC WINTER SAND/SALT STORAGE SHED SITE PLAN 2020** – Request to construct a 2400sf shed for storing sand/salt for winter road and sidewalk maintenance at ARC's facilities. Located at 37 Northern Avenue with public water and public sewer; Zoned A2; Tax Map Parcel 233.-5-24. Owner/Applicant NYS ARC Inc. Clinton County Chapter; Engineer AES Northeast. **SEORA DETERMINATION & DETAILED PRELIMINARY PLAN APPROVAL**
- ITEM #5** **MOUSSEAU PROPERTIES LLC SUBDIVISION 2020-** Request to subdivide an existing 2.1-acre lot into 4 buildable lots. Located at 141 Irish Settlement Road with public water and private sewer. Zoned MH; Tax Map Parcel 232.-3-25; Owner/Applicant Mousseau Properties LLC; Engineer AES Northeast. **SEORA DETERMINATION & DETAILED PRELIMINARY PLAN APPROVAL**

**TOWN OF PLATTSBURGH
PLANNING BOARD MEETING**

AGENDA

NOVEMBER 17, 2020

- ITEM #1** **PLATTSBURGH QUARRY EXPANSION SITE PLAN & SPECIAL USE PERMIT 2020** - Request for site plan & special use permit approval for a 7.2 +/- acre mining expansion in an R2 district. Located at 111 Quarry Rd. with public water and public sewer; Zoned R2; Tax Map Parcel 207.-1-4. Owner/Applicant: Upstone Materials, Inc. Engineer: CLA Site. **SKETCH PLAN REVIEW**
- ITEM #2** **AFTER HOURS IMAGING SITE PLAN MODIFICATION 2020**- Request for a modification to a previously approved site plan to relocate their mobile MRI trailer to an alternate location with minor site improvements. Located at 24 Hammond Lane with public water and public sewer; Zoned C; Tax Map Parcel # 220.-8-15.2. Owner Applicant Jim Morgan; Engineer AEDA. **SEORA DETERMINATION & SKETCH/ DETAILED PRELIMINARY PLAN REVIEW**
- ITEM #3** **DAVISON SUBDIVISION 2020**- Request for a 2-lot split/merge subdivision separating a 0.122-acre lot from tax map parcel 207.-1-29.1(Lot 1) and merging with tax map parcel #207.-1-29.2 (Lot 2.) No new lots created. Located at 50 Tom Miller Rd. with public water and public sewer; Zoned R2; Tax Map Parcel # 207.-1-29.1. Owner/Applicant Donald Davison DDS; Engineer: RMS **SEORA DETERMINATION & SKETCH/DETAILED PRELIMINARY PLAN REVIEW**
- ITEM #4** **FARRELL NORTH PROPERTIES SITE PLAN 2020**-Request to construct a 10,000 sq. ft. warehouse building for cold storage with related site improvements. Located at 94 Industrial Blvd. with public water and public sewer. Zoned IP; Tax Map Parcel 220.-1-3.34 & 220.-1-3.35; Owner/Applicant Farrell Roofing; Engineer RMS **SKETCH PLAN REVIEW**
- ITEM #5** **MOUNT WHITNEY MEADOWS LLC SITE PLAN 2020**-Request to construct a 60,000 sq. ft. warehouse building with related site improvements. **USE VARIANCE REQUIRED**. Located on Connecticut Rd. with public water and public sewer. Zoned NC; Tax Map Parcel 233.-5-52; Owner/Applicant Patrick Murnane Sr.; Engineer RMS **SKETCH PLAN REVIEW**
- ITEM #6** **PAGE DRIVE SUBDIVISION PHASE III LOTS 7 & 7A 2020**- Request for a 2-lot split/merge subdivision separating 0.1 acre of land from tax map parcel #203.-2-47.1 and merging with tax map parcel #203.-2-47.7. No new buildable lot created. Located on Page Drive with private water & private sewer; Zoned MH; Tax Map Parcel #203.-2-47.1. Owners Thomas Maggy & John Smith; Applicant Thomas

Maggy; Surveyor Dean Lashway. **SEQRA DETERMINATION &
SKETCH/DETAILED PRELIMINARY PLAN REVIEW**

ITEM #7

PELLERIN SUBDIVISION 2020 – Request for a 3-lot subdivision, creating 2 new 0.91-acre residential buildable lots and remaining lands of Lot 3 being 144.2-acres. Located at 441 Wallace Hill Rd with public water and private sewer; Zoned R2 & MH; Tax Map Parcel # 192.-2-26.1; Owner/Applicant Jay Pellerin; Surveyor Dean Lashway **SKETCH PLAN REVIEW**



TOWN OF PLATTSBURGH WATER AND WASTEWATER DEPARTMENT

151 BANKER ROAD
PLATTSBURGH, NEW YORK 12901-7307
(518) 562-6890
FAX # (518) 563-8198

Michael S. Cashman
Supervisor

Meg E. LeFevre
Deputy Supervisor

November 5, 2020

To: Honorable Michael S. Cashman
Members of the Town Board

From: Water & Wastewater Department

RE: Water & Wastewater October Report

- Collected all required monthly samples, and also collected the first round of PFOA/PFOS & 1,4 Dioxane at GPWTP for Wells 1,6, and 7.
- Meters read, and inventoried. Skip reports completed.
- Operation Reports to CCDH.
- Reviews of the monthly Planning Board Meeting regarding upcoming projects.
- 246 daily job orders. 180 locates for DSNY including 8 Emergency.
- One W/WW Operator took online training.
- There were 3 after hours call outs. One was for a barn fire on the Moffitt road to monitor the system. The second was for a structure fire in Beekmantown for more monitoring. The third was low pressure on Cumberland Head.
- Assisted B&G with the Vac-All setting a light pole.
- Worked with the security company installing heat and smoke sensors at GPWTP.
- Placed the recently painted storage tank Kimberly 3 in service.
- Repairs to the 2" by-pass prv on Florida Street.
- There were two water main breaks on the same day. The first was at the intersection of NYS Route 9N and Latour Ave. There was a 3" diameter hole in the pipe that was repaired. The second was on Pinebrook drive, this time there was a 130" section of plastic main that had a spiral fracture that had to be replaced. In both cases Boil Water Orders were issued, consecutive samples were collected and the orders were lifted. The Highway Department made asphalt restorations within two days of the repairs.
- Relocated curb stop on Melody Lane.
- Trouble shooting at Cadyville Booster Station on the Jockey Pumps. We were unable to resolve and have obtained help from Control Technologies out of Vermont who had originally installed these controls when the project began.
- 5 Operators completed their annual Asbestos physicals and received chest x-rays for Asbestos exposure.
- One Operator attended via Zoom, Harassment Prevention Training (makeup)

Parks & Recreation Report – October 2020

Submitted by Melanie Defayette

- Youth soccer season ended a successful season with only a couple of teams having to pause for a few days.
- Attended CC Youth Board meeting.
- Met with representatives from two different companies to discuss playground project at Everest Rabideau Park in Cumberland Head. They will submit design ideas in the upcoming month.
- Assisted by local members of the Adirondack Disc Golf Club with a workday at the Disc Golf Course. Cut out two new holes!
- Met with A. VanValkenburg to discuss the 10 year anniversary of the DG course.
- Attended Cornell Cooperative Extension Annual meeting.
- Met with Parks & Rec Committee members twice.
- Met with the Parks & Rec Advisory Committee (PRAC).
- TOP Flatlanders:
 - New Land Trust – 26
 - Silver Lake Mountain – 15
 - Point au Roche – 19
 - Beartown – 17
 - Cobble Lookout – 17
- TOP Paddlers:
 - Moose Pond – 21
 - Paddle & Picnic @ Cadyville Beach – 19
- Co-sponsored Trick or Trot and Haunted Hunt – 39
- All youth soccer equipment returned.
- Attended Annual TOP Budget meeting.
- Volunteer spent two days using his own equipment to blow leaves off the trails at Cadyville Park!
- Began planning all winter activities through March.

**TOWN OF PLATTSBURGH
TOWN BOARD SEMI MONTHLY MEETING
October 15, 2020**

The meeting was called to order at 6:00 p.m. by the presiding officer at the Town Hall on the Banker Road. Pledge

MEMBERS:

	<u>PRESENT</u>	<u>ABSENT</u>
Michael S. Cashman, Supervisor	x	
Thomas E. Wood, Councilor	x	
Meg E. LeFevre, Councilor	x	
Barbara E. Hebert, Councilor	x	
Charles A. Kostyk, Councilor	x	
Kevin M. Patnode, Town Clerk	x	
James J. Coffey, Town Attorney	x	

Resolution No.020-138

Approve Minutes of the Previous Meeting

RESOLVED, that the minutes of September 24, 2020 be approved and the reading of the minutes be dispensed with.

Motion: Charles A. Kostyk


Seconded by: Meg E. LeFevre

Discussion: none

Roll Call:

	<u>Yes</u>	<u>No</u>	<u>Absent</u>	<u>Carried</u>	<u>Tabled</u>
Thomas E. Wood	x				
Meg E. LeFevre	x				
Barbara E. Hebert	x				
Charles A. Kostyk	x				
Michael S. Cashman	x				

Public Comment- none


10/17/2020

**TOWN OF PLATTSBURGH
TOWN SEMI MONTHLY BOARD MEETING
October 15, 2020**

Resolution No. 020-139

Abstract 10B- 20

RESOLVED, that the abstract of audited claims **No.10B-20** for \$359,570.69 **Abstract 10B-20** prepays for the amount \$144,375.00 be received as reviewed by the Audit Committee and the Supervisor is hereby authorized to pay said abstracts.

Motion: Barbara E. Hebert

Seconded by: Meg E. LeFevre

Discussion: no

Roll Call:

Yes No Absent Carried Tabled
x

Thomas E. Wood	x
Meg E. LeFevre	x
Barbara E. Hebert	x
Charles A. Kostyk	x
Michael S. Cashman	x


10/17/2020

**TOWN OF PLATTSBURGH
TOWN BOARD SEMI MONTHLY MEETINGS
October 15, 2020**

Resolution No. 020-140

Monthly Department Reports

RESOLVED, to receive and place on file Monthly Department Head Reports.

Building and Grounds – Sept.

Codes and Zoning- Sept

Dog Control Officer - Sept.

Historian-

Highway Superintendent –Sept.

Justice Court-

Parks and Recreation- Sept.

Planning and Community
Development – Sept.

Safety Committee –

Supervisors Financial Report- Sept.

Tax Receiver-

Town Clerk- Sept

Water Wastewater – Sept.

Motion: Charles A. Kostyk

Seconded by: Meg E. LeFevre

Discussion:

Roll Call:

<u>Yes</u>	<u>No</u>	<u>Absent</u>	<u>Carried</u>	<u>Tabled</u>
			x	

Thomas E. Wood
Meg E. LeFevre
Barbara E. Hebert
Charles A. Kostyk
Michael S. Cashman

x
x
x
x
x


10/17/2020

**TOWN OF PLATTSBURGH
TOWN BOARD SEMI MONTHLY MEETING
October 15, 2020**

Resolution NO. 020-141

**3% Site Plan Return Deposit For Town Fair
Tire Site Plan 2019**

WHEREAS, the Town of Plattsburgh Planning Board has reviewed and approved all requirements of the Town Fair Tire Site Plan 2019 ; and

WHEREAS, the Planning and Community Development Department has coordinated inspection of said project and reports all requirements have been met and completed; therefore, be it

RESOLVED, that the Supervisor is hereby authorized and directed to release the deposit in the amount of \$2,196.27, plus accrued interest to date; and it is further

RESOLVED, that a certified copy of this Resolution be forwarded, by the Planning and Community Development Department Secretary, with the return of deposit to Town Fair Tire Center of NY LLC.

Motion: Barbara E. Hebert

Seconded by: Charles A. Kostyk

Discussion: yes

Roll Call:

Thomas E. Wood	x
Meg E. LeFevre	x
Barbara E. Hebert	x
Charles A. Kostyk	x
Michael S. Cashman	x

<u>Yes</u>	<u>No</u>	<u>Absent</u>	<u>Carried</u>	<u>Tabled</u>
			x	

K. M. DeL...
10/17/2020

**TOWN OF PLATTSBURGH
TOWN BOARD SEMI MONTHLY MEETING
October 15, 2020**

Resolution No. 20-142

**Setting a Public Hearing for Certain Elected
Officials Salary's and the 2021 Preliminary Budget**

WHEREAS, a public notice of the Preliminary Budget and certain Elected Official Salaries must be shared; therefore be it

RESOLVED, notice of hearing entitled, "Setting a Public Hearing for Elected Officials' Salaries and the 2021 Preliminary Budget," shall be published once in the local newspaper and posted at the Town Hall as indicated:

NOTICE IS HEREBY GIVEN that the Preliminary Budget for the Town of Plattsburgh, for the year beginning January 1, 2021, will be compiled and filed in the office of the Town Clerk on or before October 31, 2020.

FURTHER NOTICE, is hereby given that the Town Board of the Town of Plattsburgh will meet and review said Preliminary Budget and hold a public hearing thereon at the Town Hall located on the Banker Road, in the Town of Plattsburgh, Clinton County, New York on Thursday, November 5, 2020 at 6: 05 p.m. prevailing time. At such hearing, any person may be heard in favor or against the Preliminary Budget as compiled or for or against any item or items therein contained.

Councilpersons (4)	\$13,000 each
Supervisor	\$73,000
Town Clerk	\$32,795
Highway Superintendent	\$79,615

A copy of the Preliminary Budget will be available for inspection by all interested persons at the Town Hall on the Banker Road between the hours of 10:00 a.m. and 3:00 p.m.; and be it further

RESOLVED, that a copy of this Resolution be given to the Finance Manager.

Motion: Charles A. Kostyk

Seconded by: Barbara E. Hebert

Discussion: none

Roll Call:	<u>Yes</u>	<u>No</u>	<u>Absent</u>	<u>Carried</u>	<u>Tabled</u>
Thomas E. Wood			x		
Meg E. LeFevre			x		
Barbara E. Hebert			x		
Charles A. Kostyk			x		
Michael S. Cashman			x		

KML

**TOWN OF PLATTSBURGH
TOWN BOARD SEMI-MONTHLY MEETING
October 15, 2020**

Resolution No. 020-143

**Public Hearing Notice for Consolidated
Assessment Rolls**

RESOLVED, that public hearings be held by the Town Board at the Town Hall on the Banker Road on Thursday, November 5, 2020 at 6:10 PM prevailing time, for the purpose of hearing and considering any comments which may be made to the completed consolidated Assessment Rolls that are on file with the Town Clerk pursuant to Town Law, Section 239 as follows:

Town of Plattsburgh Consolidated Water District
Town of Plattsburgh Consolidated Sewer District
Base Water District
Base Sewer District
Base Storm Water Management District
Base Highway Maintenance Improvement District
Highway (Town Wide)
Town of Plattsburgh Lighting District
Consolidated Ambulance District;

and, it is further

RESOLVED, that the Town Clerk is hereby directed to have published in the Press Republican notice of said public hearings to be held at the Town Hall, 151 Banker Road and also posted on the Town Clerk's board; and be it further

RESOLVED, that the Finance Manager be given a copy of this Resolution.

Motion: Charles A. Kostyk

Seconded by: Thomas E. Wood

Discussion: none

Roll Call:

Thomas E. Wood	x
Meg E. LeFevre	x
Barbara E. Hebert	x
Charles A. Kostyk	x
Michael S. Cashman	x

<u>Yes</u>	<u>No</u>	<u>Absent</u>	<u>Carried</u>	<u>Tabled</u>
			x	


10/17/2020

October 15, 2020

Junk Yard License for 55 Hammond

Lane Compliance

WHEREAS, the Town Clerk has received a renewal application and fees for a license to operate a junk yard business from Robert and Jason Parmeter at 55 Hammond Lane; and

WHEREAS, Steve Imhoff, Code Enforcement Officer, has completed a re-inspection of the junkyard parcel (220.8-8.4) only; and

WHEREAS, the applicant is now in compliance with Local Law No. 6 of 1984 of Section 8 of the Town Local Law; now, therefore it is

RESOLVED, that the Town of Plattsburgh Town Board does hereby receive and place on file said application and authorize the Town Clerk to issue a junkyard license to the aforementioned; and be it further

RESOLVED, that a copy of this Resolution be given to the Town Clerk and the Codes and Zoning Department.

Motion: Thomas E. Wood

Seconded by: Barbara E. Hebert

Discussion: Yes

Roll Call:

<u>Yes</u>	<u>No</u>	<u>Absent</u>	<u>Carried</u>	<u>Tabled</u>
X				

Thomas E. Wood x
Meg E. LeFevre x
Barbara E. Hebert x
Charles A. Kosyik x
Michael S. Cashman x

10/17/2020

**TOWN OF PLATTSBURGH
TOWN BOARD SEMI MONTHLY MEETING
October 15, 2020**

Resolution No. 020-145

**Appointment for Parks and Recreation
Advisory Committee**

WHEREAS, the Town Board passed 020-118 for a Parks and Recreation Advisory Committee; and,

WHEREAS, Danielle Borner possess skills and experience and the willingness and enthusiasm to serve as a member of the Parks and Recreation Advisory Committee; therefore be it

RESOLVED, that the Town of Plattsburgh Town Board does hereby appoint Danielle Borner to the Parks and Recreation Advisory Committee, to serve a term until December 31, 2021 and, be it further

RESOLVED, that Ms. Borner take the oath of office within thirty days of this Resolution.

Motion: Charles A. Kostyk

Seconded by: Meg E. LeFevre

Discussion: Yes

Roll Call:

	<u>Yes</u>	<u>No</u>	<u>Absent</u>	<u>Carried</u>	<u>Tabled</u>
Thomas E. Wood	x				
Meg E. LeFevre	x				
Barbara E. Hebert	x				
Charles A. Kostyk	x				
Michael S. Cashman	x				



10/17/2020

**TOWN OF PLATTSBURGH
TOWN SEMI MONTHLY MEETING
October 15, 2020**

RESOLVED, that this Town Board meeting be adjourned at 6:11 PM.

**Motion by: Barbara E. Hebert
Seconded by: Meg E. LeFevre
Discussion:**

Roll Call:	<u>Yes</u>	<u>No</u>	<u>Carried</u>
Thomas E. Wood	x		
Meg E. LeFevre	x		
Barbara E. Hebert	x		
Charles A. Kostyk	x		
Michael S. Cashman	x		


10/17/2020



TOWN OF PLATTSBURGH

151 BANKER ROAD

PLATTSBURGH, NEW YORK 12901-7307

(518) 562-6813

FAX # (518) 563-8396 or 562-6801

TDD (800) 662-1220

www.plattsburgh.org

The Town is an equal opportunity provider and employer

VOLUNTEER APPOINTMENT APPLICATION

Thank you for taking an interest. This application will be used by the Town Board for the purpose of selecting individuals for appointments to serve on a board or committee. Please complete this application in full and attach any additional information you feel will assist the selection. Applications should be typed or clearly printed and filed with the Town Clerk. The Town Board may require an interview with an applicant prior to an appointment. Filing an application does not guarantee an appointment. Applications are kept for two years, so if you are interested in a board or committee that doesn't currently have an opening you are still encouraged to apply.

If you have any questions regarding process feel free to contact the Plattsburgh Town Supervisor's Office at 518-562-6813.

Name Danielle M. Boccer Telephone (518) 645-1786

Address 2109 State Rte 228 Morrisville, NY Zip 12962

Is any family member currently serving on a board/committee? If so, give person's name
NO

Present occupation and place of employment Student - Saranac High School

E-mail dabe5104@gmail.com

Educational background Currently in high school

Statement of Interest/experience/background/qualification, etc. (A letter and resume can be attached):

I am interested in helping improve the recreation department. I have experience with the town of Plattsburgh through working for the Clinton County Youth Bureau. I have not yet completed my high school education; however, I feel that because of my previous participation in Plattsburgh activities, I would be a valuable addition to the Parks and Recreation Committee.

Community organizations and/or professional memberships:

Women's Key Club

Please list any prior service on Town boards or committee:

Please describe any conflicts of interest you may have:

I am not available Wednesday, Saturday, Sunday.

Interested in serving on:

- ☐ Assessment Review Board
- ☐ Finance Board
- ☐ Zoning Board of Appeals
- ☐ Planning Board
- ☐ Recreation Advisory Committee
- ☐ Water Advisory Committee
- ☒ Other Parks & Recreation Committee

Have you attended any board or committee meetings that you wish to be considered for?
Y ☒ N ☐ *If yes please list:

Are you available to serve on a year-round basis? ☒ Y ☐ N

If no what period the year:

Donella Boman
Signature

Stamped in by the Plattsburgh Town Clerk

PRESS REPUBLICAN
473 THIRD STREET
NIAGARA FALLS NY 14301
(518) 561-2300
Fax (518) 565-4192

ORDER CONFIRMATION

Salesperson: Legal Ads

Printed at 10/16/20 12:07 by bupto

Acct #: 16153

Ad #: 1384182

Status: New WHOLD

PLATTSBURGH TOWN OF
C/O MICHAEL S CASHMAN
151 BANKER ROAD
PLATTSBURGH NY 12901

Start: 10/21/2020 Stop: 10/21/2020
Times Ord: 1 Times Run: ***
STD 1.00 X 53.00 Words: 148
Total STD 53.00
Class: 147 PUBLIC NOTICES
Rate: L001 Cost: 33.50
Affidavits: 1

Contact: MICHAEL S CASHMAN
Phone: (518) 562-6800
Fax#:
Email:
Agency:

Ad Descript: NOTICE IS HEREBY GIVEN TH
Given by: *
P.O. #:
Created: bupto 10/16/20 12:03
Last Changed: bupto 10/16/20 12:07

PUB ZONE EDT TP RUN DATES
PR A 97 S 10/21
IN A 96 S 10/21

AUTHORIZATION

Under this agreement rates are subject to change with 30 days notice.

Name (print or type)

Name (signature)

(CONTINUED ON NEXT PAGE)

PRESS REPUBLICAN
473 THIRD STREET
NIAGARA FALLS NY 14301
(518) 561-2300
Fax (518) 565-4192

ORDER CONFIRMATION (CONTINUED)

Salesperson: Legal Ads

Printed at 10/16/20 12:07 by bupto

Acct #: 16153

Ad #: 1384182

Status: New WHOLD WHOI

Notice is hereby given that the Town Board of the Town of Plattsburgh will meet and review said Preliminary Budget, Certain Elected Officials Salary and Consolidated Assessment Rolls for the Town of Plattsburgh, for the year beginning January 1, 2021 at the Town Hall located at 151 Banker Road, Plattsburgh, New York on November 5, 2020 at 6:05 pm prevailing time.

Pursuant to section 113 of Town Law the proposed salaries of the following Town elected Officers are hereby specified as follows: Councillor \$13,000 each, Supervisor \$73,000, Town Clerk \$32,795, Highway Superintendent \$79,615.

Please present any questions on the Budget to the Town Clerk during office hours prior to the date of the Public Hearings.

In response to the COVID-19 pandemic those in attendance must adhere to the masking protocol and social distancing requirements.

Town of Plattsburgh,
Town Clerk
Kevin Patnode

By the Order of the
Town Board

Kevin Patnode

From: Brenda Upton <bupton@pressrepublican.com>
Sent: Friday, October 16, 2020 12:11 PM
To: Kevin Patnode
Subject: Fwd: Confirmation: Ad 1384182 for PLATTSBURGH TOWN OF
Attachments: AD1384182_jnl.pdf

Ad proof to run Oct 21

----- Forwarded Message -----

Subject: Confirmation: Ad 1384182 for PLATTSBURGH TOWN OF
Date: Fri, 16 Oct 2020 12:07:32 -0400
From: PRESS REPUBLICAN <bupton@pressrepublican.com>
To: bupton@pressrepublican.com

Notice is hereby given that the Town Board of the Town of Plattsburgh will meet and review said Preliminary Budget, Certain Elected Officials Salary and Consolidated Assessment Rolls for the Town of Plattsburgh, for the year beginning January 1, 2021 at the Town Hall located at 151 Banker Road, Plattsburgh, New York on November 5, 2020 at 6:05 pm prevailing time.

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Please present any questions on the Budget to the Town Clerk during office hours prior to the date of the Public Hearings.

In response to the COVID-19 pandemic those in attendance must adhere to the masking protocol and social distancing requirements

Town of Plattsburgh, Town Clerk
Kevin Patnode

By the Order of the Town Board



Joint Council for Economic Opportunity
of Clinton and Franklin Counties, Inc.

AGREEMENT

This AGREEMENT made this 1st day of December, 2020 by and between the JOINT COUNCIL FOR ECONOMIC OPPORTUNITY OF CLINTON AND FRANKLIN COUNTIES, INC., a New York not-for-profit corporation having its principal place of business at 54 Margaret Street, Plattsburgh, New York, hereinafter referred to as the party of the first part, and the TOWN OF PLATTSBURGH, having its principal place of business at Town Hall, Plattsburgh New York, hereinafter referred to as the party of the second part.

WITNESSETH

In consideration of the agreement hereinafter contained, the parties hereto, for themselves, have mutually agreed and do agree with each other as follows:

1. The party of the second part agrees to pay the party of the first part the sum of twenty-nine thousand and twenty-nine dollars (\$29,029.) for that portion of the Community Outreach Program administered by the party of the first part with the TOWN OF PLATTSBURGH for the period commencing December 1, 2020 and ending November 30, 2021. Joint Council for Economic Opportunity received Paycheck Protection Program funds in 2020. As a result, the 2020-2021 contract is reduced to twenty- one thousand and eighteen dollars. (\$21,018.)
2. The party of the first part and the party of the second part reserve the right to terminate this agreement on thirty (30) days written notice. In the event funds, as provided by the Department of State through the Community Services Block Grant (CSBG) are no longer available for such Community Outreach Program, the party of the first part shall refund to the party of the second part that portion of uncommitted funds within thirty (30) days after termination of this agreement.
3. The party of the first part shall provide necessary employment, fringe, travel, supplies and support services to the party of the second part to assure an effective Community Outreach Program in the municipality of the second part.

CLINTON COUNTY

54 Margaret Street | Plattsburgh, NY 12901
Phone: 518-561-6310 | Fax: 518-562-2947
www.jceo.org

FRANKLIN COUNTY

17-19 Webster Street | Malone, NY 12953
Phone: 518-483-7022 | Fax: 518-483-3129
www.jceo.org



4. In addition to the payment of the said sum of \$21,018. as foresaid, the party of the second part agrees to provide telephone service as non-cash in-kind to the party of the first part.
5. The party of the second part agrees to provide to the party of the first part the sum equal to one-half (\$10,509.) by January 31, 2021 and the remaining sum by June 1, 2021.

IN WITNESS WHEREOF, the parties have executed this agreement the day and year first written above.

SEAL:

JOINT COUNCIL FOR ECONOMIC
OPPORTUNITY OF PLATTSBURGH AND
CLINTON COUNTY, INC.

BY: 
(Chief Executive Officer)

BY: _____
(Town Supervisor)