

**TOWN OF PLATTSBURGH TOWN BOARD
WORK SESSION AGENDA
August 13, 2020**

The meeting was called to order at 6:00 PM by the presiding officer at the Town of Plattsburgh Town Hall, 151 Banker Road.

	<u>Present</u>	<u>Absent</u>
MEMBERS: Michael S. Cashman, Supervisor	X	
Thomas E. Wood, Councilor	X	
Meg E. LeFevre, Councilor	X	
Barbara E. Hebert, Councilor	X	
Charles A. Kostyk, Councilor	X	
Kevin M. Patnode, Town Clerk	X	
James J. Coffey, Town Attorney	X	

Public Comments none

Supervisor's Report

Draft Resolutions

020-xxx Minutes
020-xxx Monthly Reports
020-xxx Notice of Budget Meeting
020-xxx Establishing a Parks & Recreation Advisory Committee
020-xxx Adopt 2020 Retention Schedule

Committee Reports -

Town Board meeting be adjourned at 6:22 PM.



**TOWN OF PLATTSBURGH
TOWN BOARD SEMI MONTHLY MEETING
August 20, 2020**

The meeting was called to order at 6:00 p.m. by the presiding officer at the Town Hall on the Banker Road. Pledge

MEMBERS:

Michael S. Cashman, Supervisor
Thomas E. Wood, Councilor
Meg E. LeFevre, Councilor
Barbara E. Hebert, Councilor
Charles A. Kostyk, Councilor
Kevin M. Patnode, Town Clerk
James J. Coffey, Town Attorney

PRESENT ABSENT

x
x
x
x
x
x
x

Resolution No.020-118

Approve Minutes of the Previous Meeting

RESOLVED, that the minutes of July 2, 16.23, 2020 be approved and the reading of the minutes be dispensed with.

Motion: Charles A. Kostyk

Seconded by: Meg E. LeFevre

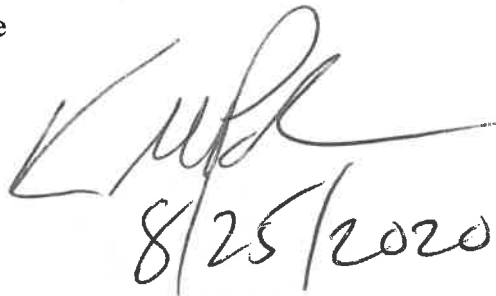
Discussion: nonr

Roll Call:

Yes No Absent Carried Tabled
x

Thomas E. Wood x
Meg E. LeFevre x
Barbara E. Hebert x
Charles A. Kostyk x
Michael S. Cashman x

Public Comment- none


8/25/2020

**TOWN OF PLATTSBURGH
TOWN BOARD SEMI MONTHLY MEETING
August 20, 2020**

Resolution No. 020-119

Abstract 9B- 20

RESOLVED, that the abstract of audited claims **No.9B-20** for \$822,984.14 **Abstract 9B20** prepays for the amount \$ 162,563.72 be received as reviewed by the Audit Committee and the Supervisor is hereby authorized to pay said abstracts.

Motion: Barbara E. Hebert

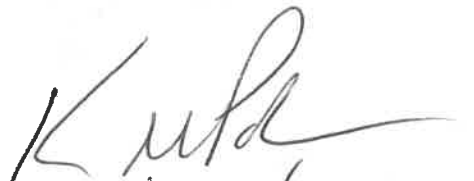
Seconded by: Meg E. LeFevre

Discussion: none

Roll Call:

<u>Yes</u>	<u>No</u>	<u>Absent</u>	<u>Carried</u>	<u>Tabled</u>
			x	

Thomas E. Wood	x
Meg E. LeFevre	x
Barbara E. Hebert	x
Charles A. Kostyk	x
Michael S. Cashman	x


8/25/2020

**TOWN OF PLATTSBURGH
TOWN BOARD SEMI MONTHLY MEETINGS
August 20, 2020**

Resolution No. 020-120

Monthly Department Reports

RESOLVED, to receive and place on file Monthly Department Head Reports.

Building and Grounds - July

Codes and Zoning- July

Dog Control Officer - July

Historian-

Highway Superintendent – July

Justice Court-

Parks and Recreation- .June/July

Planning & Community
Development – July

Safety Committee –

Supervisors Financial Report- July

Tax Receiver-

Town Clerk-July

Water Wastewater – July

Motion: Charles A. Kostyk

Seconded by: Meg E. LeFevre

Discussion: none

Roll Call:

Yes No Absent Carried Tabled

x

Thomas E. Wood

x

Meg E. LeFevre

x

Barbara E. Hebert

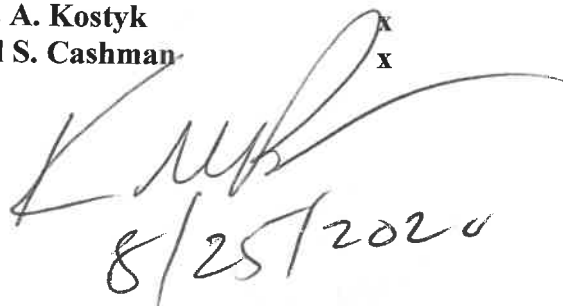
x

Charles A. Kostyk

x

Michael S. Cashman

x


8/25/2020

TOWN OF PLATTSBURGH
TOWN BOARD SEMI MONTHLY MEETING
August 20, 2020

Resolution NO.2020-122

Adopt 2020 Retention Schedule

RESOLVED, by the Town Board of Town of Plattsburgh that Retention and Disposition Schedule for New York Local Government Records (LGS-1) issued pursuant to Article 57-A of the Arts and Cultural Affairs Law, and containing legal minimum retention periods for local government records, is hereby adopted for use by all officers in legally disposing of valueless records listed therein; therefore be it further

RESOLVED, that in accordance with Article 57-A

- (a) Only those records will be disposed of that are described in Records Disposition Schedule for New York Local Government Records (LGS-), after they have met the minimum retention periods described therein,
- (b) Only those records will be disposed of that have sufficient administrative, fiscal, legal, or historical value to merit retention beyond established legal minimum periods ; and be it further


RESOLVED, and a copy of this Resolution be given to the Town Clerk.

Motion to table: Meg E. LeFevre
Seconded by: Barbara E. Hebert
Discussion: Yes

Roll Call:	<u>Yes</u>	<u>No</u>	<u>Absent</u>	<u>Carried</u>	<u>Tabled</u>
-------------------	-------------------	------------------	----------------------	-----------------------	----------------------

x

Thomas E. Wood	x
Meg E. LeFevre	x
Barbara E. Hebert	x
Charles A. Kostyk	x
Michael S. Cashman	x


8/25/2020

**TOWN OF PLATTSBURGH
TOWN BOARD SEMI MONTHLY MEETING
August 20, 2020**

**Resolution NO. 020-123 Amended Appointment of Roger Black as a
Member of the Zoning Board of Appeals**

WHEREAS, Resolution 019-219 (**Passed on 12/19/2019**) appointed Mr. Black as a Member of the Town Zoning Board of Appeals for a term to expire December 31,2025 ; and

WHEREAS, Local Law #1 of 1999 has a term of five years; therefore, be it

RESOLVED, that, as per Local Law #1 of 1999, the Town board does hereby correct the appointment of Roger Black, to the Zoning Board of Appeals for a term to expire December 31,2024; and be it further

RESOLVED, and a copy of this Resolutions be given to the Mr. Black; Mr. Steve Imhoff, Department Head Codes and Zoning; and the Chairperson of the Zoning Board of Appeals


Motion: Thomas E. Wood

Seconded by: Barbara E. Hebert

Discussion: none

Roll Call:

	<u>Yes</u>	<u>No</u>	<u>Absent</u>	<u>Carried</u> x	<u>Tabled</u>
Thomas E. Wood	x				
Meg E. LeFevre	x				
Barbara E. Hebert	x				
Charles A. Kostyk	x				
Michael S. Cashman	x				


8/25/2020

**TOWN OF PLATTSBURGH
TOWN BOARD SEMI MONTHLY MEETING
August 20, 2020**

Resolution NO. 020-124

**Amended Appointment of Vasso LaForest
as a Member Of the Zoning Board of Appeals**

WHEREAS, Resolution 014-83 (**Passed on 2/24/2014**) appointed Mr. LaForest to replace Mr. Michael Cashman (who resigned 1/30, 2014 after serving one year of his term) as member of the Zoning Board of Appeals for a term to expire 12/31/2018; and

WHEREAS, the ending date for Mr. Cashman's term should have been 12/31/2017; and

WHEREAS, a resolution was drawn up to amend the incorrect term end date, however, it was not passed at the time; and

WHEREAS, Resolution 019-015 (**Passed on 1/3/2019**) appointed Mr. LaForest as Member on the Town Zoning Board of Appeals for a term to expire December 31, 2023; and

WHEREAS, Local Law #1 of 1999 has a term of five years; and to correct the terms noted above, therefore, be it

RESOLVED, that, as per Local Law #1 of 1999, the Town Board does hereby correct the appointment of Vasso LaForest, to the Zoning Board of Appeals for a term to expire December 31, 2022; and, be it further

RESOLVED, that a certified copy of this Resolution be given to Mr LaForest; Mr. Steve Imhoff, Department Head Codes and Zoning; and the Chairperson of the Zoning Board of Appeals.

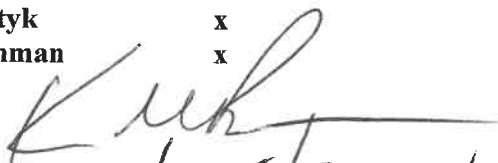
Motion: Meg E. LeFevre

Seconded by :Charles A. Kostyk

Discussion: none

Roll Call:

	<u>Yes</u>	<u>No</u>	<u>Absent</u>	<u>Carried</u>	<u>Tabled</u>
Thomas E. Wood	x			x	
Meg E. LeFevre	x				
Barbara E. Hebert	x				
Charles A. Kostyk	x				
Michael S. Cashman	x				


8/25/2020

**TOWN OF PLATTSBURGH
TOWN BOARD SEMI MONTHLY MEETING
August 20, 2020**

**Resolution NO. 020-125 Amended Appointment of Marianne Alexandrou as a
Member of the Zoning Board of Appeals**

WHEREAS, Resolution 018-246 (**Passed on 12/20/2018**) appointed Ms. Alexandrou as a Member of the Town Zoning Board of Appeals for a term to expire December 31,2024 ; and


WHEREAS, Local Law #1 of 1999 has a term of five years; therefore, be it

RESOLVED, that, as per Local Law #1 of 1999, the Town board does hereby correct the appointment of Marianne Alexandrou, to the Zoning Board of Appeals for a term to expire December 31,2023; and be it further

RESOLVED, and a copy of this Resolutions be given to the Ms. Alexandrou; Mr. Steve Imhoff, Department Head Codes and Zoning; and the Chairperson of the Zoning Board of Appeals

Motion: Barbara E. Hebert
Seconded by: Thomas E. Wood
Discussion: none

Roll Call:	<u>Yes</u>	<u>No</u>	<u>Absent</u>	<u>Carried</u>	<u>Tabled</u>
				x	
Thomas E. Wood	x				
Meg E. LeFevre	x				
Barbara E. Hebert	x				
Charles A. Kostyk	x				
Michael S. Cashman	x				


8/25/2020

TOWN OF PLATTSBURGH
TOWN BOARD SEMI-MONTHLY MEETING
August 20, 2020

Resolution NO. 020-126

Denial of Junk Yard License at 55 Hammond Lane

WHEREAS, the Town of Plattsburgh has received an application for the renewal of a junkyard license filed and submitted by Randy Parmeter regarding operation of a junkyard at 55 Hammond lane in the Town of Plattsburgh, State of New York; and

WHEREAS, the Town Board of the Town of Plattsburgh has received a letter dated May 18, 2020 from Steve Imhoff Code Enforcement Officer for the Town of Plattsburgh, with photographs of the property; and

WHEREAS, the Codes Enforcement Officer and members of the Town Board have personally inspected said property and have found that the junkyard does not comply with Section 11 fencing of Local Law 6 of 1984; and

WHEREAS, Mr. Parmeter was given over six months to comply during last Summer and Fall and failed to move all of the junkyard items behind his fence; now therefore be it

RESOLVED, that Mr. Parmeter be given until September 30, 2020 to remove all remaining junk (as partly shown in the photographs) ; and it is further

RESOLVED, that if the junk is not removed as of October 1 2020 Mr. Parmeter's application for the renewal of his junkyard license is here by denied; and be it further

RESOLVED, that the Town Lawyer draft a letter stating the ramifications and penalties of losing his license; and be if further

RESOLVED, and a copy of this Resolutions be given to the Town Clerk and Mr. Steve Imhoff, Department Head Code and Zoning , the Chairperson of the Zoning Board of Appeals, and Mr. Randy Parmeter..

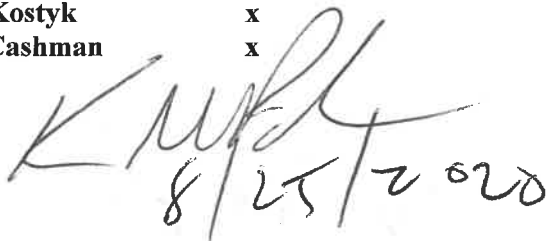
Motion: Barbara E. Hebert

Seconded by: Meg E. LeFevre

Discussion:

Roll Call:

	<u>Yes</u>	<u>No</u>	<u>Absent</u>	<u>Carried</u>	<u>Tabled</u>
				x	
Thomas E. Wood	x				
Meg E. LeFevre	x				
Barbara E. Hebert	x				
Charles A. Kostyk	x				
Michael S. Cashman	x				


8/25/2020

**TOWN OF PLATTSBURGH
TOWN SEMI MONTHLY MEETING
August 20, 2020**

RESOLVED, that this Town Board meeting be adjourned at 6:32 PM.

Motion by: Barbara E. Hebert

Seconded by: Charles A. Kostyk

Discussion: none

Roll Call:	<u>Yes</u>	<u>No</u>	<u>Carried</u>
			x
Thomas E. Wood	x		
Meg E. LeFevre	x		
Barbara E. Hebert	x		
Charles A. Kostyk	x		
Michael S. Cashman	x		



8/25/2020

NOTICE is given that the Plattsburgh Town Board will hold the Budget work session on, October 17, 2020 scheduled between 8:00AM-5:00PM. The meeting will be held at the Town Hall located at 151 Banker Road, in the Town of Plattsburgh, Clinton County, New York. In response to the COVID-19 pandemic those in attendance must adhere to the masking protocol and social distancing requirements.

On September 30th, the Tentative Budget will be available at the Town Clerk's Office, at the Town Hall. The tentative Budget will also be available on the Town's website.

Dated:

**By order of Kevin Patnode
Town Clerk
Town of Plattsburgh**

—



TOWN OF PLATTSBURGH

DEPARTMENT OF CODES & ZONING

Stephen M. Imhoff | Code Enforcement Officer
Allen W. Reece | Code Enforcement Officer
Drew Arthur | Code Enforcement Officer
Donna Primiano-Masten | Codes & Zoning Secretary

151 BANKER RD, PLATTSBURGH, NY 12901-7307
PHONE: (518) 562-6840 | TDD: (800) 662-1220 | FAX: (518) 562-6844

Michael Cashman
Supervisor

Meg LeFevre
Deputy Supervisor/Councilor

James J. Coffey
Town Attorney

Thomas E. Wood
Councilor

Charles A. Kostyk
Councilor

Barbara E. Hebert
Councilor

Kevin Patnode
Town Clerk

Matthew Favro
Deputy Town Attorney

To: Honorable Michael S. Cashman, Town Supervisor
Members of the Town Board

From: Stephen M. Imhoff
Code Enforcement Official

Re: August, 2020 Monthly Report

THE FOLLOWING NUMBER OF PERMITS AND ACTIVITIES ARE REPORTED:

- 29 Building permits were requested this month.
- 25 Building Permits were issued this month.
- 3 Permit(s) issued current month, paid/requested in a prior month.
- 4 Permit(s) requested current month, not issued yet (under review/requires additional information).
- 3 Permit(s) requested previous month, requires additional information from applicant.
- Permit(s) requested current month – still pending letter from Planning Board.
- Permit(s) issued current month, no fee required.
- 4 Matter(s) before Zoning Board of Appeals
- 1 Permit(s) pending Town Board/Planning Board Action.
- 3 Inspection(s) (example: wood stove/fire/code violation/zoning compliance letters).
- Temporary Certificate of Occupancy
- 3 Burn Permits
- 10 Renewals

Residential:	29	\$941,304.00
Commercial & Industrial:	20	\$610,718.00
Total:	49	\$1,522,022.00

RESIDENTIAL:**DOLLAR AMOUNT:**

3	Single Family Residence		
	Edward Svendsen – Town Line Rd	\$ 200,000.00	
	Julius Etli – Robinson Rd	\$ 176,000.00	
	Plattsburgh Housing Outlet - Moffitt Rd	<u>\$ 190,000.00</u>	\$ 566,000.00
-	Multi-Family Residence – Duplex		\$
-	Garage, Attached		\$
2	Garage, Detached		\$ 38,450.00
-	Erect Seasonal Camp		
-	Concrete Slab/Gravel Pad / RETAINING WALL		\$
-	Foundation Repair		\$
-	Bilco Door		
2	Addition, Alteration and/or Renovation of Residence		\$ 185,500.00
1	Roof over Existing Deck		\$ 500.00
3	Erect a Deck, Porch, or Gazebo		\$ 5,200.00
-	Erect Roof over Existing Roof on Manufactured Home		\$
1	Erect a 3 Season Sun Room		\$ 16,254.00
-	Erect Handicap Ramp		\$
4	Erect/extend a Utility/ Machine Shed		\$ 10,900.00
-	Installation of In-Ground Pool		\$
1	Installation of Above-Ground Pool		\$ 5,000.00
-	Installation of Hot Tub		\$
-	Demolition		\$
-	Installation of Propane Fireplace/Wood Stove/Pellet Stove		\$
-	Installation of Outdoor Wood Boiler		
-	Install/Upgrade Generator		\$
-	Electrical Upgrade		\$
-	Solar Panel Array		\$
-	Chimney Repair/Stone Veneer		\$
1	Leanto		\$ 1,000.00
-	Erect a Pole Barn		\$
-	Remove Manufactured Home		\$
-	Park and occupy manufactured home in Mobile Home Park		\$
3	Park and occupy manufactured home on private lot		\$ 112,500.00
5	Renewals		
3	Burn Permits		
-	Other – Day Care/Foster Care/Home Inspection/Floodplain Dev. Permit		
-	Asbestos Abatement		

COMMERCIAL AND INDUSTRIAL:**DOLLAR AMOUNT:**

1	Erect/ Addition Commercial Building Bernier Properties LLC – 134 Idaho Ave	<u>\$12,000.00</u>	\$ 12,000.00
4	Repair and/or Alteration of commercial building		\$ 543,718.00
-	Commercial roofing job		\$
-	Alter tenant/commercial space		\$
-	Storage Building – construct new mini-storage buildings		\$
-	Public Utilities		
-	Wireless Telecommunications		\$
-	HVAC Replacement – New furnace		\$
-	Fire Suppression System		\$
-	Remove Underground Storage Tanks		\$
-	Solar System		
-	Charging Station		\$
4	Erect/repair signage		\$
-	Temporary Banners/Signs		
-	Installation of LPG tank		
1	Installation of gasoline tank		\$ 55,000.00
-	Convert residential house to commercial use		\$
2	Occupy Commercial Business		
-	Demolition		
5	Renewals		
4	Other – Zoning Compliance Letters		
<i>Residential:</i>		29	\$ 941,304.00
<i>Commercial & Industrial:</i>		20	\$ 610,718.00
<i>Total:</i>		49	\$1,552,022.00

Permit Monthly Report

08/01/2020 - 08/31/2020

Permit #	Issue Date	Owner	Permit Type	Property Location	Valuation	Amount
August 2020						
200801	08/03/2020	Plattcon A LLC	Commercial Remodel	7 Consumer Sq (Sam's Club) SBL#: 220.-8-24	\$145,718.00	\$1,457.00
Description of Work:						
REPLACE TWO (2) SECTIONS OF MULTI-DECK, REFRIGERATED COOLERS IN THE GROCERY AREA						
200802	08/05/2020	Tina Farr	Garage detached	40 Pleasant Rdg Rd SBL#: 232.-3-28.1	\$18,500.00	\$208.00
Description of Work:						
CONSTRUCT A 26' X 32' DETACHED GARAGE						
200803	08/05/2020	Maria Godoy James Mattox	Roof Over Existing Deck	214 Wallace Hill Rd SBL#: 192.-1-15.422	\$500.00	\$75.00
Description of Work:						
CONSTRUCT A ROOF OVER AN EXISTING 6' X 12' DECK ON SIDE OF HOME						
200804	08/06/2020	Robert Martz	Shed	464 Wallace Hill Rd SBL#: 192.-2-1.34	\$3,400.00	\$50.00
Description of Work:						
PLACE A 10' X 12' SHED IN BACK YARD						
200805	08/07/2020	JAN Properties LLC	Occupy Com. Business	7160 Rt 9 SBL#: 194.-2-39		\$100.00
Description of Work:						
OCCUPY COMMERCIAL SPACE FOR OPERATION OF REMOTE CONTROL CAR RACE TRACK						
200806	08/10/2020	Barnett & Barnett LLC	Sign	438 Rt 3 (Century 21 Foote-Ryan) SBL#: 206.4-2-2.4		\$50.00
Description of Work:						
PLACE A 16 SF SIGN ON BUILDING						
200807	08/10/2020	Brian Dumesnil	Addition	4145 Rt 9 SBL#: 246.-1-11	\$15,500.00	\$50.00
Description of Work:						
CONSTRUCT 14' X 14' ADDITION ONTO HOME AND RAISE ROOF LINE						
2020-75	08/11/2020	Scors-Mullarky Properties LLC	Zoning Compliance Letter	13 Bristol Rd SBL#: 194.2-2-34		\$50.00
Description of Work:						
ZONING COMPLIANCE REQUEST						

Permit Monthly Report

Permit #	Issue Date	Owner	Permit Type	Property Location	Valuation	Amount
200808	08/12/2020	Plattcon A LLC	Sign	100 Consumer Sq (Spectrum) SBL#: 220.-8-24		\$180.00
Description of Work:						
INSTALL ONE 45 SF SIGN ON THE SOUTH SIDE OF THE BUILDING AND ONE 45 SF SIGN ON THE WEST SIDE OF THE BUILDING						
200809	08/12/2020	Prem Gandhi	Garage detached	98 Blair Rd SBL#: 195.3-2-24	\$19,950.00	\$187.00
Description of Work:						
CONSTRUCT A NEW 22' X 34' DETACHED GARAGE						
200810	08/12/2020	Jamie Coupal	Gazebo	3 Jubert Ln SBL#: 206.3-5-3	\$2,800.00	\$50.00
Description of Work:						
INSTALL A 12' X 20' PRE-FAB SCREENED GAZEBO IN BACK YARD						
200811	08/12/2020	Russell Heath	Garage Addition	6217 Rt 22 SBL#: 193.-1-18.2	\$1,000.00	\$126.75
Description of Work:						
CONSTRUCT A 13' X 39' ADDITION ONTO THE SIDE OF AN EXISTING DETACHED GARAGE						
20-21	08/12/2020	Clarence Laduke	Burn Permit	266 Bradford Rd SBL#: 191.-3-34		
Description of Work:						
BURN PERMIT						
200812	08/13/2020	Sharon King	Deck	301 Tom Miller Rd SBL#: 206.-6-3	\$1,000.00	\$50.00
Description of Work:						
REMOVE EXISTING FRONT CONCRETE STOOP AND REPLACE WITH SAME SIZE NEW DECK						
200813	08/13/2020	WGS Holdings IV, LLC	Commercial Remodel	1945 Rt 3 SBL#: 204.3-2-2.1	\$105,000.00	\$1,050.00
Description of Work:						
DOLLAR GENERAL INTERIOR REMODEL: PAINTING, FIXTURE RESETS; NEW CASH WRAPS; NEW COOLERS AND FREEZERS						
200814	08/14/2020	Edward Svendsen	Single Family Resd	Town Line Rd SBL#: 191.-2-4	\$200,000.00	\$1,053.50
Description of Work:						
CONSTRUCT A NEW 2,850 SF SINGLE FAMILY HOME WITH 1,044 SF ATTACHED GARAGE						
200815	08/14/2020	Julius Etli	Single Family Resd	Robinson Rd SBL#: 191.-3-26.5	\$176,000.00	\$552.00
Description of Work:						
CONSTRUCT A NEW 1,465 SF HOME WITH 743 SF ATTACHED GARAGE						

Town of Plattsburgh

Permit Monthly Report

Permit #	Issue Date	Owner	Permit Type	Property Location	Valuation	Amount
200816	08/14/2020	Mark & Tami Lowther	Single Family Resd	10 Seneca Dr SBL#: 208.8-1-5	\$170,000.00	\$324.00
Description of Work: COMPLETE AFTER FIRE REMODEL/RENOVATION AND REPAIR OF FOUNDATION						
200817	08/17/2020	Cammie Ashley	Shed	18 Chenango Rd SBL#: 194.20-4-16	\$2,000.00	\$50.00
Description of Work: PLACE A 10' X 12' PRE-FAB SHED IN REAR YARD BY VARIANCE						
200818	08/17/2020	Stephen Brodi	Sign	390 Rugar St SBL#: 220.-8-16.1		\$50.00
Description of Work: FLICK'S AUTO REPAIR - PLEASE A 16 SF FREE STANDING SIGN ON PROPERTY						
200819	08/17/2020	Plattsburgh Housing Outlet Inc	Modular Home	Moffitt Rd SBL#: 180.-3-4.33	\$190,000.00	\$334.00
Description of Work: ERECT A NEW 27' X 50' MODULAR HOME ON PROPERTY. NO GARAGE						
200820	08/18/2020	Richard Morrison	3 Season Sun Room	428 Wallace Hill Rd SBL#: 192.-2-1.8	\$16,254.00	\$50.00
Description of Work: CONVERT EXISTING 12' X 12' DECK INTO A 3-SEASON ROOM						
200821	08/18/2020	Louis Garrant	Manufactured Home	4 Peryea Dr SBL#: 220.4-2-1.18	\$5,000.00	\$185.00
Description of Work: INSTALL A 1995 COMMODORE SW 14 X 66 MOBILE HOME ON EXISTING SLAB						
20-22	08/18/2020	Emily Heywood	Burn Permit	Bart Merrill Rd SBL#: 189.-3-15.23		
Description of Work: BURN PERMIT						
20-23	08/18/2020	Thomas & Lynn Howard	Burn Permit	6 Barcomb Ave SBL#: 219.2-1-22		
Description of Work: BURN PERMIT						

Permit Monthly Report

Permit #	Issue Date	Owner	Permit Type	Property Location	Valuation	Amount
200822	08/19/2020	Bernier Properties LLC	Commercial Addition	134 Idaho Ave SBL#: 233.-5-54	\$12,000.00	\$250.00
Description of Work: CONSTRUCT A 14.8 X 38' ADDITION TO REPLACE EXISTING ENTRY WAY AND SUN ROOM						
200823	08/20/2020	Cory Bilow	Pool (Above Ground)	13 Vista Dr SBL#: 205.2-1-2.611	\$5,000.00	\$100.00
Description of Work: INSTALL A 21' ROUND ABOVE-GROUND POOL IN REAR YARD						
200824	08/20/2020	Marvin Bordeaux	Storage Tanks	6046-6050 Rt 22 SBL#: 193.-2-23	\$55,000.00	\$200.00
Description of Work: INSTALL A NEW 4000 GALLON SPLIT COMPARTMENT ABOVE GROUND FUEL STORAGE TANK AT PROPERTY						
200825	08/20/2020	Champlain Centre North LLC	Occupy Com. Business	60 Smithfield Blvd (B103 - Spirit Halloween (Seasonal)) SBL#: 206.4-2-1.2		\$100.00
Description of Work: SEASONAL OCCUPANCY OF COMMERCIAL SPACE FOR RETAIL SALE OF HALLOWEEN COSTUMES, ACCESSORIES AND DECORATIONS						
200826	08/21/2020	Tyler Seabrook	Shed	24 Sawyer Ln SBL#: 204.-5-14	\$1,000.00	\$50.00
Description of Work: CONSTRUCT A STICK BUILT 12' X 16' SHED IN REAR YARD						
200827	08/24/2020	Orrell Blanchard	Manufactured Home	68 Irish Settlement Rd SBL#: 232.-3-27.8	\$80,000.00	\$202.00
Description of Work: REMOVE EXISTING SW MANUFACTURED HOME AND REPLACE WITH NEW 2019 14 X 72 EAGLE RIVER SINGLE WIDE MANUFACTURED HOME						
200828	08/26/2020	MPB 1 Inc	Commercial Alteration	1785 Military Tpke (Maplefield's) SBL#: 206.3-5-1	\$286,000.00	\$2,860.00
Description of Work: EXPAND DELI INTO ADJACENT SPACE						
200829	08/26/2020	Christopher Rowell	Commercial Alteration	323 Tom Miller Rd SBL#: 206.-6-1	\$7,000.00	\$70.00
Description of Work: REPLACE DAMAGED CEDAR SIDING WITH STONE VENEER						

Permit Monthly Report

Permit #	Issue Date	Owner	Permit Type	Property Location	Valuation	Amount
200830	08/26/2020	Terry Hayes	Shed	14 Terry Ln SBL#: 191.-2-27.21	\$4,500.00	\$50.00
Description of Work: INSTALL A 12' X 16' PRE-FAB SHED IN REAR YARD						
2020-76	08/27/2020	Northwoods Place LLC	Zoning Compliance Letter	14 Latour Ave SBL#: 194.13-2-23		\$50.00
Description of Work: ZONING COMPLIANCE LETTER REQUEST						
2020-77	08/27/2020	M Garrard Properties LLC	Zoning Compliance Letter	4670 Rt 9 SBL#: 233.-1-31		\$50.00
Description of Work: ZONING COMPLIANCE REQUEST						
200831	08/28/2020	Jodie Nephew	Manufactured Home	22 Peryea Dr SBL#: 220.4-2-1.15	\$27,500.00	\$202.00
Description of Work: PLACE A 2007 REDMAN 14 X 72 SW MOBILE HOME ON CONCRETE SLAB						
200832	08/31/2020	James Provost	Deck	19 Sheila Ave SBL#: 205.4-3-22	\$1,400.00	\$50.00
Description of Work: CONSTRUCT A 14' X 10' DECK ON REAR OF RESIDENCE						
200833	08/31/2020	Community Bank	Sign	524 Rt 3 SBL#: 206.4-1-4		\$148.00
Description of Work: INSTALL A 19.59 SF BUILDING SIGN AND 49 SF FREE STANDING SIGN AT THE PROPERTY						
August 2020 Total:					\$1,552,022.00	\$10,664.25
Reporting Period Total:					\$1,552,022.00	\$10,664.25

Kevin Patnode

From: Kevin Patnode
Sent: Monday, September 7, 2020 3:03 PM
To: Kevin Patnode
Subject: DCO report

08/01/20 Spoke to Frederico regarding the barking dogs again on Route 3 Cadyville, Kevin looked the address up for me and it is in Plattsburgh. No contact information for the owner was able to be located. All contact information police had was outdated.

08/03/20 received a call at 2:00 from Trooper Trombley regarding a loose dog on Cedar St in Plattsburgh. I contacted the caller and was on my way when she called back and said the owner came and picked the dog up. Total time- 1 hour.

08/05/20 to 08/08/20 I was on vacation.

08/11/20 - Received a call at 2:30 pm from Linda Akey regarding dogs at the corner of Bradford and Robinson Rd. Linda stated the dogs bark a lot and are not cared for. I can't investigate animal cruelty and told her I could let the Sheriffs Dept know however she said the dogs do have dog houses.

08/11/20 9:00 pm received a Facebook message about a dog under a shed at 36 Cubb Circle. I responded back to Tina and made arrangements to go in the morning.

08/12/20 from 09:00 to 6:00 Pm I went to Cubb Circle to work the the dog at 36 Cubb Circle. I also went to the town office, I set up a kennel and called the Spca for a live trap.

08/13/20 11:00 am went back to Cubb Circle, spent two hours trying to coax the dog out from under the shed. Talked to the SPCA who was going later with a live trap. Spca caught the dog in the live trap, the dog was slightly aggressive it was unclear if she would be able to be adopted out.

08/18/20 Bonnie from the town office contacted me about a beagle wandering up to a group of people hiking. I contacted the people who were from Massachusetts walking a trail in Plattsburgh and had been followed by a beagle. They had called the number on the tags and were waiting for the owners.

08/23/20 The Elmore SPCA called me that a man found a pug near Irish Settlement Road and asked me to bring the dog to the SPCA. I explained I was in Malone but would leave immediately to go pick the dog up. I left Malone and drove to Plattsburgh and did not hear back from the SPCA or the person who found the dog, later in the day I received several Facebook messages about a missing pug. I was able to contact the dogs owner and the dog was in fact at the SPCA.

08/25/20 Kevin contacted me about a dog bite that occurred in Plattsburgh on 08/22 the case had been handled by state police. He gave me all the information on the report that came in. I contacted the parties involved as well as the health department. A black lab bit a child in the face. It was the dogs second bite and the family euthanized the dog.

08/27/20 Kevin left me a voicemail regarding a complaint he received from a Dustin Provost regarding dogs that are loose on Sorrell Ave and potentially unlicensed. I called the number back but it goes to a woman who said she did not know who Dustin is. I originally had the wrong address that I attempted going to. I ended up at Shelia Ave.

08/28/20 I drove to 25 Sorrell Ave in Plattsburgh. No one was home and no dogs were loose. I did hear a dog barking from inside the residence.

Kaleigh LaBombard Mills

Account#	Account Description	Fee Description	Qty	Local Share
A 2192	Masoleum Services	Cemetary Services	2	100.00
		Sub-Total:		\$100.00
A01255	Vital Records	Marriage License Fee	8	140.00
		Sub-Total:		\$140.00
A1255	Certified Copies	Certified Copies	67	748.00
		Sub-Total:		\$748.00
A12551	Misc. Fees	Misc. Fees	1	25.00
		Sub-Total:		\$25.00
A2001	Building Rentals	Building Rentals	5	370.00
	Parks & Recreation	Kayaking	23	250.00
		Sub-Total:		\$620.00
A20011	Parks& Recreation	Activity Fees	4	200.00
		Sub-Total:		\$200.00
A2110	Board of Appeals	Board of Appeals	2	150.00
		Sub-Total:		\$150.00
A2115	Site Plan Fee	Detailed Preliminary Plan Site Plan Fee	2	1,500.00
		Sketch Site Plan Fee	3	375.00
	Subdivision Fees	Subd. Preliminary Plan Fee	7	1,050.00
		Subd. Sketch Plan Fee	7	1,200.00
		Sub-Total:		\$4,125.00
A2544	Dog Licensing	Female, Spayed	43	602.00
		Female, Unspayed	3	51.00
		Male, Neutered	21	294.00
		Male, Unneutered	5	85.00
	Senior Discount	Senior Discount	28	-221.00
		Sub-Total:		\$811.00
A2555	Codes and Zones	Sign Permit	7	428.00
	Permits	Building Permits	41	15,498.61
	Zoning Comp Letters	Zoning Comp. Letters	3	150.00
		Sub-Total:		\$16,076.61
T2001	Ordinance Permits	Subdivision Recreation Fee	3	750.00
		Sub-Total:		\$750.00
T3000/A	Ordinance Permits	Bid Specs	3	300.00
		Sub-Total:		\$300.00

Account#	Account Description	Fee Description	Qty	Local Share
Total Local Shares Remitted:				\$24,045.61
Amount paid to:	NYS Ag. & Markets for spay/neuter program			88.00
Amount paid to:	State Health Dept. for Marriage Licenses			180.00
Total State, County & Local Revenues:			\$24,313.61	
Total Non-Local Revenues:				\$268.00

To the Supervisor:

Pursuant to Section 27, Sub 1, of the Town Law, I hereby certify that the foregoing is a full and true statement of all fees and monies received by me, Kevin Patnode, Town Clerk, Town of Plattsburgh, during the period stated above, in connection with my office, excepting only such fees and monies, the application of which are otherwise provided for by law.

Supervisor

Date

Town Clerk

Date

9/3/2020