

**TOWN OF PLATTSBURGH
TOWN BOARD MONTHLY MEETING
July 2, 2020**

The meeting was called to order at 6:00 p.m. by the presiding officer at the Town Hall on the Banker Road. Pledge

MEMBERS:

PRESENT ABSENT

Michael S. Cashman, Supervisor	x	
Thomas E. Wood, Councilor	x	
Meg E. LeFevre, Councilor	x	
Barbara E. Hebert, Councilor	x	
Charles A. Kostyk, Councilor		x
Kevin M. Patnode, Town Clerk	x	
James J. Coffey, Town Attorney	x	

Resolution No.020-092

Approve Minutes of the Previous Meeting

RESOLVED, that the minutes of June 4 and 11, 2020 be approved and the reading of the minutes be dispensed with.

Motion: Thomas E. Wood

Seconded by: Meg E. LeFevre


Discussion: none

Roll Call:

	<u>Yes</u>	<u>No</u>	<u>Absent</u>	<u>Carried</u>	<u>Tabled</u>
				x	
Thomas E. Wood	x				
Meg E. LeFevre	x				
Barbara E. Hebert	x				
Charles A. Kostyk			x		
Michael S. Cashman	x				

Public Comment-

None


7/8/2020

**TOWN OF PLATTSBURGH
TOWN BOARD MEETING
July 2, 2020**

Resolution No. 20-093

Abstract 7A- 20

RESOLVED, that the abstract of audited claims **No.7A-20 (971-1083)** for **\$202,194.14**, **Abstract 7A-20A (154-163)** prepays for the amount \$40,671.49 be received as reviewed by the Audit Committee and the Supervisor is hereby authorized to pay said abstracts.


Motion: Barbara E. Hebert

Seconded by: Thomas E. Wood

Discussion: none

Roll Call:	<u>Yes</u>	<u>No</u>	<u>Absent</u>	<u>Carried</u>	<u>Tabled</u>
				x	

Thomas E. Wood	x				
Meg E. LeFevre	x				
Barbara E. Hebert	x				
Charles A. Kostyk					x
Michael S. Cashman	x				


7/8/2020

TOWN OF PLATTSBURGH
TOWN MONTHLY MEETING
July 2, 2020

Resolution NO. 20-094

Junkyard License Renewal for 28 Flanagan Drive

WHEREAS, the Town Clerk has received an application and fees for a license to operate a junkyard business at-28 Flanagan Drive; and

WHEREAS, Steve Imhoff, Code Enforcement Officer, has completed inspection of the junkyard, and the applicant is in compliance; now, therefore it is

RESOLVED, that the Town of Plattsburgh Town Board does hereby receive and place on file said application and authorize the Town Clerk to issue a junkyard license to the aforementioned applicant in compliance with the letter issued by Steve Imhoff, Code Enforcement Officer of the Town of Plattsburgh; and, be it further

RESOLVED, that a copy of this Resolution be given to the Town Clerk and the Codes Department.


Motion: Meg E. LeFevre

Seconded by: Thomas E. Wood

Discussion: none

Roll Call:	<u>Yes</u>	<u>No</u>	<u>Absent</u>	<u>Carried</u>	<u>Tabled</u>
				x	

Thomas E. Wood	x				
Meg E. LeFevre	x				
Barbara E. Hebert	x				
Charles A. Kostyk			x		
Michael S. Cashman	x				


7/8/2020

**TOWN OF PLATTSBURGH
TOWN BOARD MONTHLY MEETING
July 2, 2020**

Resolution NO. 20-095

**3% Site Plan Return Deposit for NCC Systems
Site Plan 2019**

WHEREAS, the Town of Plattsburgh Planning Board has reviewed and approved all requirements of the NCC Systems Site Plan 2019; and

WHEREAS, the Planning and Community Development Department has coordinated inspection of said project and reports all requirements have been met and completed; therefore, be it

RESOLVED, that the Supervisor is hereby authorized and directed to release the deposit in the amount of \$1,858.80, plus accrued interest to date; and it is further

RESOLVED, that a certified copy of this Resolution be forwarded, by the Planning and Community Development Department Secretary, with the return of deposit to TC Holdings LLC.

Motion: Barbara E. Hebert

Seconded by: Thomas E. Wood

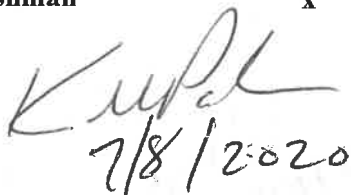
Discussion: Yes

Roll Call:

<u>Yes</u>	<u>No</u>	<u>Absent</u>	<u>Carried</u>	<u>Tabled</u>
			x	

Thomas E. Wood	x
Meg E. LeFevre	x
Barbara E. Hebert	x
Charles A. Kostyk	
Michael S. Cashman	x

x


7/8/2020

TOWN OF PLATTSBURGH
TOWN BOARD MONTHLY MEETING
July 2, 2020

Resolution NO. 20-096

3% Site Plan Return Deposit Site Plan 2019 for
UPS Facility

WHEREAS, the Town of Plattsburgh Planning Board has reviewed and approved all requirements of the UPS Facility Expansion Site Plan 2019; and

WHEREAS, the Planning and Community Development Department has coordinated inspection of said project and reports all requirements have been met and completed; therefore, be it

RESOLVED, that the Supervisor is hereby authorized and directed to release the deposit in the amount of \$39,217.50, plus accrued interest to date; and it is further

RESOLVED, that a certified copy of this Resolution be forwarded, by the Planning and Community Development Department Secretary, with the return of deposit to Arcadis U.S. Inc.


Motion: Meg E. LeFevre

Seconded by: Barbara E. Hebert

Discussion: none

Roll Call:	<u>Yes</u>	<u>No</u>	<u>Absent</u>	<u>Carried</u>	<u>Tabled</u>
				x	

Thomas E. Wood	x	
Meg E. LeFevre	x	
Barbara E. Hebert	x	
Charles A. Kostyk		x
Michael S. Cashman	x	


7/8/2020

TOWN OF PLATTSBURGH
TOWN BOARD MONTHLY MEETING
July 2, 2020

Resolution No. 20-097

Highway Request for New Rotary Lift
Purchase and Removal of Old Lift

WHEREAS, the Town Highway Department needs a rotary lift equipment to replace the current ground lift; and

WHEREAS, Tim DuBrey, Highway Superintendent, has complied with the NYS, OGS procurement requirements for acquisition by the completion of the competitive mini-bid process executed via the NYS Vehicle Marketplace; therefore be it

RESOLVED, to receive a letter dated June 15, 2020 Mr. DuBrey, requesting permission to purchase one (1) ground lift and close out of existing ground lift for the amount of \$73,040.81, pursuant to the New York State Office through the General Services Standards and Purchase Group Contract; and it is further

RESOLVED, that the Town Board does hereby grant permission to Mr. DuBrey to order said rotary lift with equipment and a copy of this resolution be given to the Highway Superintendent.

Motion: Meg E. LeFevre

Seconded by: Barbara E. Hebert

Discussion: Yes

Roll Call:

	<u>Yes</u>	<u>No</u>	<u>Absent</u>	<u>Carried</u>	<u>Tabled</u>
				X	
Thomas E. Wood	x				
Meg E. LeFevre	x				
Barbara E. Hebert	x				
Charles A. Kostyk					x
Michael S. Cashman	x				


7/8/2020

**TOWN OF PLATTSBURGH
TOWN BOARD MONTHLY MEETING
July 2, 2020**

Resolution No. 020-098

Annual Audit Report

WHEREAS, the Town has engaged the firm of EFPR Group, CPA's, PC to perform an audit of the Town's financial statements for the year ended December 31, 2019; and

WHEREAS, EFPR Group, CPA's, PC performed the audit and has provided the Town with Independent Auditor's Report, Financial Statements and Required Supplementary Information; therefore be, it

RESOLVED, that the Board accepts the audit report prepared by EFPR Group, CPA's, PC for the year ended December 31, 2019; and be, it further

RESOLVED, that a copy of this Resolution be given to Finance Manager.


Motion: Thomas E. Wood

Seconded by: Barbara E. Hebert

Discussion: Yes

Roll Call:

	<u>Yes</u>	<u>No</u>	<u>Absent</u>	<u>Carried</u>	<u>Tabled</u>
				x	
Thomas E. Wood	x				
Meg E. LeFevre	x				
Barbara E. Hebert	x				
Charles A. Kostyk					x
Michael S. Cashman	x				


7/8/2020

**TOWN OF PLATTSBURGH
TOWN BOARD MONTHLY MEETING
July 2, 2020**

Resolution NO. 020-099

**Amendment Appointment of Henry Hale as a
Member Of the Zoning Board of Appeals**

WHEREAS, Resolution 15-243 appointed Mr. Hale as Member on the Town Zoning Board of Appeals for a term to expire December 31, 2019 ; and

WHEREAS, Local Law #1 of 1999 has a term of five years; therefore, be it

RESOLVED, that, as per Local Law #1 of 1999, the Town Board does hereby correct the appointment of Henry Hale, to the Zoning Board of Appeals for a term to expire December 31, 2020; and, be it further

RESOLVED, that a copy of this Resolution be given to Mr. Hale and to Steve Imhoff Department Head.

Motion: Thomas E. Wood


Seconded by: Barbara E. Hebert

Discussion: none

Roll Call:	<u>Yes</u>	<u>No</u>	<u>Absent</u>	<u>Carried</u>	<u>Tabled</u>
-------------------	-------------------	------------------	----------------------	-----------------------	----------------------

X

Thomas E. Wood	x				
Meg E. LeFevre	x				
Barbara E. Hebert	x				
Charles A. Kostyk			x		
Michael S. Cashman	x				


7/8/2020

**TOWN OF PLATTSBURGH
TOWN BOARD MONTHLY MEETING
July 2, 2020**

Resolution NO.2020-100

MOU with the Clinton County Health Department

WHEREAS, a MOU is necessary to establish a framework of collaboration between the Town and County; and,

WHEREAS, the Town of Plattsburgh will receive a \$5,000 Healthy Neighborhoods Initiative Grant award; now therefore be it

RESOLVED, that the Town Board does hereby authorize the Town Supervisor to sign the Memorandum of Understanding with the Clinton County Health Department to utilize the \$5,000 HNI grant award; and be it further

RESOLVED, that the Town Board does hereby authorize the Town in the amount of \$5,000.00 to be used to enhancement and or activation of spaces for physical activity in Town of Plattsburgh Park's; and be it further


RESOLVED, that a copy of this Resolution be given to the Recreation and Youth Services Director and the Finance Manager.

Motion: Meg E. LeFevre

Seconded by: Thomas E. Wood

Discussion: Yes

Roll Call:	<u>Yes</u>	<u>No</u>	<u>Absent</u>	<u>Carried</u>	<u>Tabled</u>
				x	
Thomas E. Wood	x				
Meg E. LeFevre	x				
Barbara E. Hebert	x				
Charles A. Kostyk			x		
Michael S. Cashman	x				


7/8/2020

**TOWN OF PLATTSBURGH
TOWN BOARD MEETING
July 2, 2020**

Resolution NO. 020-101

**Adopt and Implementing a 2020 Handbook for Town of
Plattsburgh Employees**

WHEREAS, resolution 019-203 authorized the Town to engaged services of Ronni M. Travers of Public Sector HR Consultants, LLC; and

WHEREAS, the Town has received a copy of the proposed 2020 employee handbook for Town of Plattsburgh employees; therefore, be it

RESOLVED, subject to review by the Town Attorney that the Supervisor be authorized, to accept the Town of Plattsburgh employee hand book and, be it further.

RESOLVED, that a copy of new Town of Plattsburgh employee handbook be given to each employee to have and the acknowledgement place in each personnel file.


Motion: Meg E. LeFevre

Seconded by: Barbara E. Hebert

Discussion: Yes

Roll Call:	<u>Yes</u>	<u>No</u>	<u>Absent</u>	<u>Carried</u>	<u>Tabled</u>
				x	

Thomas E. Wood	x				
Meg E. LeFevre	x				
Barbara E. Hebert	x				
Charles A. Kostyk			x		
Michael S. Cashman	x				


7/8/2020

**TOWN OF PLATTSBURGH
TOWN BOARD MONTHLY MEETING
July 2, 2020**

Resolution No. 020-102

2020-2022 Non- Union Employee Policy

WHEREAS, the Town of Plattsburgh and its Non-Union Employees entered into an policy regarding their terms and conditions of employment: and,

WHEREAS, parties to said policy are desirous of entering into a new policy, that has been agreed upon by the Town of Plattsburgh and the Non-Union Employees as indicated by the **policy** attached and dated **EFFECTIVE 1/1/2020** with an **EXPIRATION DATE** of **12/31/2022**; now, therefore be it

RESOLVED, that the Supervisor, and members of the Town Board, be and hereby are authorized to execute said policy between the Non-Union Employees and the Town of Plattsburgh on behalf of the Town of Plattsburgh; and, be it further

RESOLVED, that a copy of this Resolution and the executed policy be given to the Finance Manager.

Motion: Barbara E. Hebert

Seconded by: Meg E. LeFevre

Discussion: Yes

Roll Call:

	<u>Yes</u>	<u>No</u>	<u>Absent</u>	<u>Carried</u>	<u>Tabled</u>
				x	
Thomas E. Wood	x				
Meg E. LeFevre	x				
Barbara E. Hebert	x				
Charles A. Kostyk			x		
Michael S. Cashman	x				


7/8/2020

**TOWN OF PLATTSBURGH
TOWN BOARD MONTHLY MEETING
July 2, 2020**

Resolution No. 020-102

2020-2022 Non- Union Employee Policy

WHEREAS, the Town of Plattsburgh and its Non-Union Employees entered into an policy regarding their terms and conditions of employment: and,

WHEREAS, parties to said policy are desirous of entering into a new policy, that has been agreed upon by the Town of Plattsburgh and the Non-Union Employees as indicated by the policy attached and dated **EFFECTIVE 1/1/2020** with an **EXPIRATION DATE** of **12/31/2022**; now, therefore be it

RESOLVED, that the Supervisor, and members of the Town Board, be and hereby are authorized to execute said policy between the Non-Union Employees and the Town of Plattsburgh on behalf of the Town of Plattsburgh; and, be it further

RESOLVED, that a copy of this Resolution and the executed policy be given to the Finance Manager.

Motion: Barbara E. Hebert

Seconded by: Meg E. LeFevre

Discussion: Yes

Roll Call:

	<u>Yes</u>	<u>No</u>	<u>Absent</u>	<u>Carried</u>	<u>Tabled</u>
				x	
Thomas E. Wood	x				
Meg E. LeFevre	x				
Barbara E. Hebert	x				
Charles A. Kostyk				x	
Michael S. Cashman	x				


7/8/2020

TOWN OF PLATTSBURGH
TOWN MONTHLY MEETING
July 2, 2020

Motion to go into Executive Session

Motion to come out of Executive Session

Current Litigation with the City of Plattsburgh,

Discuss work history of 5 employees or matters
leading to said dismissal, removal, promotion,
appointment, employment, discipline, demotion
or suspension

Motion by: Barbara E. Hebert
Seconded by: Thomas E. Wood
Time: 6:28

Motion by: Barbara E. Hebert
Seconded by: Meg E. LeFevre
Time: 7:18

Roll Call:	<u>YES</u>	<u>NO</u>
Thomas E. Wood	x	
Meg E. LeFevre	x	
Barbara E. Hebert	x	
Charles A. Kostyk	absent	
Michael S. Cashman	x	

Roll Call:	<u>YES</u>	<u>NO</u>
Thomas E. Wood	x	
Meg E. LeFevre	x	
Barbara E. Hebert	x	
Charles A. Kostyk	absent	
Michael S. Cashman	x	

RESOLVED, that this Town Board meeting be adjourned at 7:18 PM.

Motion by: Thomas E. Wood
Seconded by: Barbara E. Hebert
Discussion: none

Roll Call:	<u>Yes</u>	<u>No</u>	<u>Carried</u>
			x
Thomas E. Wood	x		
Meg E. LeFevre	x		
Barbara E. Hebert	x		
Charles A. Kostyk	absent		
Michael S. Cashman	x		


7/8/2020

**TOWN OF PLATTSBURGH
TOWN BOARD SEMI MONTHLY MEETING
July 16, 2020**

The meeting was called to order at 6:00 p.m. by the presiding officer at the Town Hall on the Banker Road. Pledge

MEMBERS:

PRESENT ABSENT

Michael S. Cashman, Supervisor		x
Thomas E. Wood, Councilor	x	
Meg E. LeFevre, Councilor	x	
Barbara E. Hebert, Councilor	x	
Charles A. Kostyk, Councilor	x	
Kevin M. Patnode, Town Clerk	x	
James J. Coffey, Town Attorney	x	

Resolution No.020-103

Approve Minutes of the Previous Meeting

RESOLVED, that the minutes of June 4 and June 11, 2020 be approved and the reading of the minutes be dispensed with.

Motion: Thomas E. Wood

Seconded by: Barbara E. Hebert

Discussion:

Roll Call:

	<u>Yes</u>	<u>No</u>	<u>Absent</u>	<u>Carried</u>	<u>Tabled</u>
				x	
Thomas E. Wood	x				
Meg E. LeFevre	x				
Barbara E. Hebert	x				
Charles A. Kostyk	x				
Michael S. Cashman				x	

Public Comment- none


7/17/2020

**TOWN OF PLATTSBURGH
TOWN BOARD SEMI MONTHLY MEETING
July 16, 2020**

Resolution No. 020-104

Abstract 7B- 20

RESOLVED, that the abstract of audited claims **No.7B-20 (1084-1143)**for \$341,905.59**Abstract 7B-20 (166-173)** prepays for the amount \$516,842.40 be received as reviewed by the Audit Committee and the Supervisor is hereby authorized to pay said abstracts.

Motion: Charles A. Kostyk

Seconded by: Thomas E. Wood

Discussion: none

Roll Call:


Yes No Absent Carried Tabled

x

**Thomas E. Wood
Meg E. LeFevre
Barbara E. Hebert
Charles A. Kostyk
Michael S. Cashman**

**x
x
x
x**

x


7/17/2020

TOWN OF PLATTSBURGH
TOWN BOARD SEMI MONTHLY MEETINGS
July 16, 2020

Resolution No. 020-105

Monthly Department Reports

RESOLVED, to receive and place on file Monthly Department Head Reports.

Building and Grounds -June

Codes and Zoning- June

Dog Control Officer - June

Historian-

Highway Superintendent –June

Justice Court-

Parks and Recreation- .

Planning & Community
Development – June

Safety Committee –

Supervisors Financial Report- June

Tax Receiver-

Town Clerk-June

Water Wastewater –June

Motion: Charles A. Kostyk

Seconded by: Barbara E Hebert

Discussion: none

Roll Call:

<u>Yes</u>	<u>No</u>	<u>Absent</u>	<u>Carried</u>	<u>Tabled</u>
			x	

Thomas E. Wood

x

Meg E. LeFevre

x

Barbara E. Hebert


x

Charles A. Kostyk

x

Michael S. Cashman

x


7/17/2020

**TOWN OF PLATTSBURGH
TOWN BOARD MONTHLY MEETING
July 16, 2020**

Resolution NO. 20-106

**Authorizing The Highway Superintendent
to Start The 2020 Paving Program**

WHEREAS, the Town of Plattsburgh has appropriated a total of \$214,426.50, the 2020 Highway Budget for the 2020 Road Paving Program; and

WHEREAS, Tim DuBrey, Highway Superintendent has identified Town Roads that are in greatest need of repair with a total estimated cost of \$214,426.50; and

WHEREAS, funding for the 2020 road paving, repair and improvement program is to be taken from the DA-5110-4200, DA-5112-4200 and CHIPS account DA-5112-2000; therefore, be it

RESOLVED, that the Town Board does hereby authorize the Highway Superintendent to spend the appropriated funds to implement the aforementioned 2020 Road Paving Program with paving to take place on roads as recommended by the Highway Superintendent; and, it is further


RESOLVED, that a copy of this Resolution be given to the Finance Manager and the Highway Superintendent.

Motion: Barbara E. Hebert

Seconded by: Charles A. Kostyk

Discussion: none

Roll Call:	<u>Yes</u>	<u>No</u>	<u>Absent</u>	<u>Carried</u>	<u>Tabled</u>
				x	
Thomas E. Wood	x				
Meg E. LeFevre	x				
Barbara E. Hebert	x				
Charles A. Kostyk	x				
Michael S. Cashman					x


7/17/2020

TOWN OF PLATTSBURGH
TOWN BOARD MEETING
July 16, 2020

Resolution No. 020-107

Request to Advertise for Sealed Bids
Quarry Road Water Improvements

WHEREAS, plans and specifications have been prepared by Laberge Engineering and Consulting Group entitled "Quarry Road Water Improvements", and

WHEREAS, Scott Stoddard, Water & Wastewater Director has requested to solicit bids, and, therefore be it

RESOLVED, that the Town Clerk is hereby authorized and directed to advertise for sealed bids for the project entitled Quarry Road Water Improvements, for which bid specifications and non-collusion documents will be available from the Town Clerk, and that said advertisement shall be placed in the Press Republican with bids to be opened on August 25, 2020 at 11:00 AM, at the Town of Plattsburgh Town Hall on 151 Banker Road, Plattsburgh, New York and, be it further

RESOLVED, that the Town of Plattsburgh Town Board reserves the right to reject any or all bids offered; and, be it further

RESOLVED, that a copy of this Resolution is to be given to the Town Clerk, the Director Water & Wastewater Department, and the Finance Manager.


Motion: Charles A. Kostyk

Seconded by: Barbara E. Hebert

Discussion: none

Roll Call:

	<u>Yes</u>	<u>No</u>	<u>Absent</u>	<u>Carried</u>	<u>Tabled</u>
				X	
Thomas E. Wood	x				
Meg E. LeFevre	x				
Barbara E. Hebert	x				
Charles A. Kostyk	x				
Michael S. Cashman					x


7/17/2020

**TOWN OF PLATTSBURGH
TOWN BOARD MONTHLY MEETING
July 16, 2020**

Resolution No. 20-108

**Agreement With Moody's Investor Service
for rating services**

WHEREAS, the Town is seeking to convert \$10,000,000.00 of outstanding Capital Project Bond Anticipate Notes in to long term bonds;

WHEREAS, to issue long term bonds the Town is required to receive a bond rating;

RESOLVED that, after the Town Attorney's review, the Supervisor be authorized to sign an Agreement between Moody's Investor's Services and the Town of Plattsburgh to meet the regulations for the issuance of long term bonds; and be it further

RESOLVED, that a copy of this Resolution be given to the Town Clerk and Finance Manager.


Motion: Thomas E. Wood

Seconded by: Charles A. Kostyk

Discussion: none

Roll Call:

	<u>Yes</u>	<u>No</u>	<u>Absent</u>	<u>Carried</u>	<u>Tabled</u>
				x	
Thomas E. Wood	x				
Meg E. LeFevre	x				
Barbara E. Hebert	x				
Charles A. Kostyk	x				
Michael S. Cashman					x



7/17/2020

**TOWN OF PLATTSBURGH
TOWN MONTHLY MEETING
July 16, 2020**

RESOLVED, that this Town Board meeting be adjourned at 6:09 PM.

Motion by: Thomas E. Wood
Seconded by: Barbara E. Hebert
Discussion: none

Roll Call:	<u>Yes</u>	<u>No</u>	<u>Carried</u>
			x
Thomas E. Wood	x		
Meg E. LeFevre	x		
Barbara E. Hebert	x		
Charles A. Kostyk	x		
Michael S. Cashman	absent		


7/17/2020

TOWN OF PLATTSBURGH TOWN BOARD

WORK SESSION AGENDA

July 23, 2020

The meeting was called to order at 6:00 PM by the presiding officer at the Town of Plattsburgh Town Hall, 151 Banker Road.

	<u>Present</u>	<u>Absent</u>
MEMBERS: Michael S. Cashman, Supervisor	x	
Thomas E. Wood, Councilor		x
Meg E. LeFevre, Councilor	x	
Barbara E. Hebert, Councilor	x	
Charles A. Kostyk, Councilor	x	
Kevin M. Patnode, Town Clerk	x	
James J. Coffey, Town Attorney	x	

Public Comments - none

Supervisor's Report

Draft Resolutions

020-xxx Minutes

020-xxx 3% Site Plan Return for Trustworthy LLC 2019

020-xxx Twin State Agreement for September 1, 2020 to August 31, 2021

Committee Reports -

Executive Session – as needed

Motion to go into Executive Session
to discuss work history of 5 employees
or matters leading to said dismissal,
removal, promotion, appointment,
employment, discipline, demotion
or suspension

Motion to come out of Executive session

Motion by: Barbara E. Hebert

Motion by: Barbara E. Hebert

Seconded by: Meg E. LeFevre

Seconded by: Charles A. Kostyk

Time: 6:27

Time: 7:01

Roll Call:	<u>YES</u>	<u>NO</u>
Thomas E. Wood	Absent	
Meg E. LeFevre	x	
Barbara E. Hebert	x	
Charles A. Kostyk	x	
Michael S. Cashman	x	

Roll Call:	<u>YES</u>	<u>NO</u>	<u>ABSENT</u>
Thomas E. Wood			x
Meg E. LeFevre	x		
Barbara E. Hebert	x		
Charles A. Kostyk	x		
Michael S. Cashman	x		

Town Board meeting adjourned at 7:01 PM.

K. Wood
7/24/2020



TOWN OF PLATTSBURGH

DEPARTMENT OF CODES & ZONING

Stephen M. Imhoff | Code Enforcement Officer
Allen W. Reece | Code Enforcement Officer
Drew Arthur | Code Enforcement Officer
Donna Primiano-Masten | Codes & Zoning Secretary

151 BANKER RD, PLATTSBURGH, NY 12901-7307
PHONE: (518) 562-6840 | TDD: (800) 662-1220 | FAX: (518) 562-6844

Michael Cashman
Supervisor

Meg LeFevre
Deputy Supervisor/Councilor

Thomas E. Wood
Councilor

Charles A. Kostyk
Councilor

Barbara E. Hebert
Councilor

Kevin Patnode
Town Clerk

Matthew Favro
Deputy Town Attorney

To: Honorable Michael S. Cashman, Town Supervisor
Members of the Town Board

From: Stephen M. Imhoff
Code Enforcement Official

Re: July, 2020 Monthly Report

THE FOLLOWING NUMBER OF PERMITS AND ACTIVITIES ARE REPORTED:

- 52 Building permits were requested this month.
- 47 Building Permits were issued this month.
- 3 Permit(s) issued current month, paid/requested in a prior month.
- 5 Permit(s) requested current month, not issued yet (under review/requires additional information).
- 2 Permit(s) requested previous month, requires additional information from applicant.
- Permit(s) requested current month – still pending letter from Planning Board.
- 3 Permit(s) issued current month, no fee required.
- 5 Matter(s) before Zoning Board of Appeals
- 1 Permit(s) pending Town Board/Planning Board Action.
- 4 Inspection(s) (example: wood stove/fire/code violation/zoning compliance letters).
- Temporary Certificate of Occupancy
- 2 Burn Permits
- 7 Renewals

Residential:	36	\$1,189,907.00
Commercial & Industrial:	22	\$2,889,499.00
Total:	58	\$4,079,406.00

RESIDENTIAL:**DOLLAR AMOUNT:**

3	Single Family Residence		
	Michael Tompkins – Akey Rd	\$ 275,000.00	
	Goodwin/Hannon – Cumberland Hd Rd	\$ 375,000.00	
	Rob Boire – 29 Halsey Ct	<u>\$ 250,000.00</u>	\$ 900,000.00
-	Multi-Family Residence – Duplex		\$
1	Garage, Attached		\$ 11,000.00
1	Garage, Detached –Addition to garage		\$ 13,000.00
-	Erect Seasonal Camp		
-	Concrete Slab/Gravel Pad / RETAINING WALL		\$
-	Foundation Repair		\$
-	Bilco Door		
3	Addition, Alteration and/or Renovation of Residence		\$ 8,700.00
1	Roof over Existing Deck		\$ 800.00
8	Erect a Deck, Porch, or Gazebo		\$ 112,400.00
-	Erect Roof over Existing Roof on Manufactured Home		\$
1	Erect a 3 Season Sun Room		\$ 20,000.00
-	Erect Handicap Ramp		\$
-	Erect/extend a Utility/ Machine Shed		\$
3	Installation of In-Ground Pool		\$ 86,000.00
5	Installation of Above-Ground Pool		\$ 32,507.00
-	Installation of Hot Tub		\$
1	Demolition		\$
-	Installation of Propane Fireplace/Wood Stove/Pellet Stove		\$
-	Installation of Outdoor Wood Boiler		
-	Install/Upgrade Generator		\$
-	Electrical Upgrade		\$
-	Solar Panel Array		\$
-	Chimney Repair/Stone Veneer		\$
2	Leanto		\$ 3,000.00
1	Erect a Pole Barn		\$ 2,500.00
-	Remove Manufactured Home		\$
-	Park and occupy manufactured home in Mobile Home Park		\$
-	Park and occupy manufactured home on private lot		\$
4	Renewals		
2	Burn Permits		
-	Other – Day Care/Foster Care/Home Inspection/Floodplain Dev. Permit		
-	Asbestos Abatement		

COMMERCIAL AND INDUSTRIAL:**DOLLAR AMOUNT:**

1	Erect/Addition Commercial Building Famiglia Bella (Kia) – Della Dr.	<u>\$2,800,000.00</u>	\$2,800,000.00
4	Repair and/or Alteration of commercial building		\$ 89,499.00
-	Commercial roofing job		\$
-	Alter tenant/commercial space		\$
-	Storage Building – construct new mini-storage buildings		\$
-	Public Utilities		
-	Wireless Telecommunications		\$
-	HVAC Replacement – New furnace		\$
-	Fire Suppression System		\$
-	Remove Underground Storage Tanks		\$
-	Solar System		
-	Charging Station		\$
7	Erect/repair signage		\$
-	Temporary Banners/Signs		
-	Installation of LPG tank		
-	Installation of gasoline tank		
-	Convert residential house to commercial use		\$
2	Occupy Commercial Business		
1	Demolition		
3	Renewals		
4	Other – Zoning Compliance Letters		
<i>Residential:</i>		36	\$1,189,907.00
<i>Commercial & Industrial:</i>		22	\$2,889,499.00
<i>Total:</i>		58	\$4,079,406.00

Permit Monthly Report

07/01/2020 - 07/31/2020

Permit #	Issue Date	Owner	Permit Type	Property Location	Valuation	Amount
July 2020						
200701	07/02/2020	Richard Nugent	Pole Barn	63 Goodspeed Rd SBL#: 245.-5-39	\$2,500.00	\$84.00
Description of Work:						
CONSTRUCT A 14' X 24' POLE BARN FOR BOAT STORAGE						
200702	07/02/2020	Sean Wood @ Wick Works	Demolition	22 Peryea Dr SBL#: 220.4-2-1.15		\$50.00
Description of Work:						
DEMOLISH AND REMOVAL OF HOME DUE TO FIRE DAMAGE						
200703	07/02/2020	Finney Sports	Commercial Alteration	7226 Rt 9 SBL#: 194.-2-46.2	\$4,650.00	\$150.00
Description of Work:						
REPLACE ENTRYWAY ROOFING, SHEATHING, TWO (2) WINDOWS AND DOOR AND REPLACE DOOR ON NORTH WALL OF BUILDING.						
2020-71	07/02/2020	Plattsburgh Storage LLC	Zoning Compliance Letter	183 Sharron Ave SBL#: 233.7-1-16		\$50.00
Description of Work:						
ZONING COMPLIANCE LETTER						
20-19	07/06/2020	Terry Fay	Burn Permit	49 Gravelly Pt Dr SBL#: 195.3-4-24		
Description of Work:						
BURN PERMIT						
200704	07/06/2020	Verville Enterprises Inc	Alteration	952-954 Rt 3 SBL#: 205.4-3-44	\$4,000.00	\$57.00
Description of Work:						
CONVERT EXISTING 1-CAR GARAGE TO LIVING-DINING SPACE FOR APT. #2. INSTALL 2 WINDOWS IN PLACE OF GARAGE DOOR						
200705	07/06/2020	Adam Fitcher	Pool (Above Ground)	4 Laurel Ct SBL#: 233.16-2-16	\$6,000.00	\$150.00
Description of Work:						
INSTALL A 27' ROUND ABOVE-GROUND POOL WITH 228 SF ATTACHED DECK IN BACKYARD.						
200706	07/06/2020	Tobias Trombley	Lean-to	378 Rand Hill Rd SBL#: 191.-2-49	\$1,000.00	\$180.00
Description of Work:						
CONSTRUCT A 20' X 24' LEAN-TO ON SIDE OF HOME						

Permit Monthly Report

Permit #	Issue Date	Owner	Permit Type	Property Location	Valuation	Amount
200707	07/07/2020	CM Development LLC	Commercial Alteration	1 Martina Cir SBL#: 220.-1-3.11	\$29,849.00	\$298.00
Description of Work: INSTALLATION OF THREE (3) MAKEUP AIR UNIT FOUNDATIONS WITH ONE (1) TRAFFIC PROTECTION						
200708	07/07/2020	Town of Plattsburgh	Commercial Alteration	136 Trade Rd SBL#: 193.-2-11.3	—	TSF
Description of Work: TRADE ROAD PUMP STATION IMPROVEMENTS						
200709	07/09/2020	Frank Buksa	3 Season Sun Room	30 Facticeau Ave SBL#: 207.-3-18	\$20,000.00	\$64.00
Description of Work: CONSTRUCT A 16' X 16' SUN ROOM ON BACK OF RESIDENCE						
200710	07/09/2020	Gregory & Leslie Baker	Alteration	2013 Rt 22B SBL#: 205.4-1-9	\$700.00	\$50.00
Description of Work: REMOVE 2ND FLOOR SLIDING GLASS DOOR AND REPLACE WITH 2 WINDOWS						
200711	07/09/2020	Jaime Viveiros	Deck	512 Rand Hill Rd SBL#: 191.-4-1	\$1,500.00	\$50.00
Description of Work: CONSTRUCT A 15' X 16' REAR DECK						
200712	07/09/2020	Wendy Paul	Pool (Above Ground)	6 Fawn Ridge Trl SBL#: 205.-3-12.42	\$6,500.00	\$100.00
Description of Work: INSTALL AN 18' ROUND ABOVE-GROUND POOL IN SIDE YARD						
200713	07/09/2020	Roch Langlois	Deck	87 Bay Rd SBL#: 194.2-1-28.15	\$9,500.00	\$60.00
Description of Work: REMOVE AND REPLACE EXISTING 12' X 25' REAR DECK IN THE SAME FOOTPRINT						
200714	07/09/2020	A & J Support Services Inc	Sign	1246 Rt 3 SBL#: 205.1-1-22	—	\$50.00
Description of Work: PLACE A 12.5 SF SIGN ON FRONT OF BUILDING						
200715	07/10/2020	Michael Tompkins	Single Family Resd	Akey Rd SBL#: 190.-3-2.3	\$275,000.00	\$824.75
Description of Work: CONSTRUCT NEW 2022 SF SINGLE FAMILY HOME WITH 1277 SF ATTACHED GARAGE						

Permit Monthly Report

Permit #	Issue Date	Owner	Permit Type	Property Location	Valuation	Amount
200716	07/13/2020	Jesse Daniels	Pool (Inground)	1201 Cumberland Hd Rd SBL#: 195-1-5	\$16,000.00	\$100.00
Description of Work:						
INSTALL A 14' X 29' INGROUND POOL IN BACK YARD						
200717	07/14/2020	Mark Desnoyers	Deck	210 Dennis Ln SBL#: 192.4-3-39	\$3,000.00	\$51.00
Description of Work:						
REMOVE EXISTING 16' X 16' DECK AND RECONSTRUCT NEW DECK ON SAME FOOTPRINT.						
200718	07/14/2020	Smithfield Group, LLC	Sign	45 Smithfield Blvd (North Country Thoracic & Vascular PC) SBL#: 206.4-2-1.51		\$50.00
Description of Work:						
MOUNT A 17.6 SF SIGN ON BUILDING FACE						
200719	07/14/2020	Famiglia Bella LLC	Commercial New	Delta Dr SBL#: 206.-1-26.113	\$2,800,000.00	\$4,907.60
Description of Work:						
CONSTRUCT A NEW SINGLE STORY 12,269 SF AUTOMOBILE DEALERSHIP SHOWROOM, OFFICES AND REPAIR GARAGE AND STORAGE SPACES						
200720	07/14/2020	Town of Plattsburgh	Commercial Alteration	11,13,15 Connecticut Rd SBL#: 233.-5-48		Top
Description of Work:						
PHYSICAL LOCATION : 4673 ROUTE 9 - MUNICIPAL WASTEWATER PUMP STATION - BLUFF POINT (ACCESS TO THIS PARCEL IS BY EASEMENT)						
200721	07/15/2020	Jason Favro	Pool (Above Ground)	18 Brookside Ave SBL#: 205.4-1-36	\$8,200.00	\$100.00
Description of Work:						
INSTALL A 15' X 30' OVAL ABOVE-GROUND IN BACK YARD						
200722	07/15/2020	Smithfield Group	Sign	59 Smithfield Blvd (All Natural bath & Body Shoppe Inc) SBL#: 206.4-2-1.51		\$50.00
Description of Work:						
PLACE A 13 SF SIGN ON BUILDING						

Permit Monthly Report

Permit #	Issue Date	Owner	Permit Type	Property Location	Valuation	Amount
200723	07/15/2020	Kristin Ambler	Porch	18,21 Starfish Way SBL#: 194.15-1-3.2	\$18,000.00	\$80.00
Description of Work: CONSTRUCT 12' X 22' SCREENED PORCH ON LAKE SIDE OF HOME						
+++ ENGINEER CERTIFICATION & SIGN OFF REQUIRED FOR SONOTUBES - CONSTRUCTION STARTED WITHOUT A PERMIT ++++						
200724	07/16/2020	Les Roches LLC	Single Family Resd	Cumberland Hd Rd SBL#: 208.-1-5	\$375,000.00	\$742.50
Description of Work: CONSTRUCT A 2,970 SF SINGLE FAMILY RESIDENCE WITH ATTACHED GARAGE						
200725	07/16/2020	Johns Manville	Sign	1 Kaycee Loop Rd SBL#: 220.-7-3		\$50.00
Description of Work: RELOCATE EXISTING 16.75 SF SIGN						
200726	07/16/2020	Patrick Leary	Pool (Inground)	42 Loch Ln SBL#: 246.-1-9.4	\$20,000.00	\$100.00
Description of Work: INSTALL A 20' X 38' INGROUND POOL IN LAKE SIDE FRONT YARD						
200727	07/16/2020	Stephen Goddeau	Garage Addition	13 Wildflower Ln SBL#: 204.-2-42.23	\$13,000.00	\$50.00
Description of Work: CONSTRUCT A 12' X 16' ADDITION TO AN EXISTING DETACHED GARAGE IN REAR YARD						
2020-72	07/17/2020	Thomas Brown	Zoning Compliance Letter	4 Firehouse Ln SBL#: 194.15-2-48		\$50.00
Description of Work: ZONING COMPLIANCE REQUEST						
200728	07/17/2020	Lucas Wisniewski	Alteration	9 Brookview Dr SBL#: 233.20-1-25	\$4,000.00	\$50.00
Description of Work: MOVE FRONT ENTRY DOOR AND EXTEND PORCH 10 FEET ALONG HOUSE						
200729	07/17/2020	Orrell Blanchard	Deck	68 Irish Settlement Rd SBL#: 232.-3-27.8	\$1,500.00	\$50.00
Description of Work: PLACE A 3 1/2' X 13' PREFAB DECK AT POOLSIDE						

Permit Monthly Report

Permit #	Issue Date	Owner	Permit Type	Property Location	Valuation	Amount
200730	07/17/2020	Brandon Cook	Deck	10 Foxfire Dr SBL#: 220.4-5-65	\$1,100.00	\$50.00
Description of Work: CONSTRUCT AN 8' X 10' DECK ON FRONT OF HOME						
200731	07/20/2020	Jolley Associates LLC	Sign	443 Rt 3 (Shell Gas Station) SBL#: 206.4-4-2		\$72.00
Description of Work: REPLACE EXISTING 35.58 SF FREE STANDING SIGN WITH SAME SIZE REPLACEMENT						
200732	07/20/2020	Jolley Associates LLC	Sign	443 Rt 3 (Shell Gas Station) SBL#: 206.4-4-2		\$100.00
Description of Work: REPLACE TWO (2) 31 SF SIGNS ON FUEL CANOPY WITH NEW SAME SIZE, SAME LOCATION SIGNAGE						
200733	07/21/2020	Daniel Albert	Deck	8 Lakeview Dr SBL#: 195.3-2-14	\$75,000.00	\$75.00
Description of Work: REMOVE EXISTING DECK AND REPLACE IT WITH AN EXPANDED 2-STORY DECK AND SCREEN PORCH						
200734	07/21/2020	Bobby Oommen	Garage Attached	16 Brandell Dr SBL#: 209.-1-1.29	\$11,000.00	\$84.00
Description of Work: PLACE A 14' X 24' PRE-FAB GARAGE IN REAR YARD						
2020-73	07/21/2020	Ashley Gambino	Zoning Compliance Letter	69 Lighthouse Rd SBL#: 209.3-1-22		\$50.00
Description of Work: ZONING COMPLIANCE LETTER +++ 7/29/2020 - letter emailed and mailed.						
200735	07/23/2020	TC Clinton Holdings LLC	Sign	664 Tom Miller Rd SBL#: 205.-4-9		\$272.00
Description of Work: INSTALL A 26.25 SF BUILDING SIGN; A 60 SF BUILDING SIGN AND A 50 SF FREE STANDING SIGN AT THE PROPERTY						
200736	07/23/2020	After Hours Imaging - James Morgan Jr	Demolition	24 Hammond Ln SBL#: 220.-8-15.2		\$100.00
Description of Work: INTERIOR DEMOLITION ONLY OF FINISHES & MISC WALL & EQUIPMENT						

Permit Monthly Report

Permit #	Issue Date	Owner	Permit Type	Property Location	Valuation	Amount
200737	07/28/2020	Platteon A LLC	Occupy Com. Business	114 Consumer Sq (Giuseppe's Pizza) SBL#: 220.-8-24		\$1.00
Description of Work: OCCUPY COMMERCIAL SPACE FOR RETAIL PIZZERIA STORE						
2020-74	07/28/2020	The Development Corp C1 Co NY	Zoning Compliance Letter	1509 Military Tpke SBL#: 220.-1-3.7		\$50.00
Description of Work: ZONING COMPLIANCE LETTER REQUEST						
200738	07/28/2020	Robert Burdick	Roof Over Existing Deck	64 Baker Rd SBL#: 204.-1-4.2	\$800.00	\$50.00
Description of Work: CONSTRUCT "L" SHAPED ROOF OVER EXISTING DECK AREA ON FRONT/SIDE OF HOME - APPROXIMATELY 300 SF						
200739	07/28/2020	TRB Development LLC	Single Family Resd	29 Halsey Ct SBL#: 207.10-1-16	\$250,000.00	\$1,203.00
Description of Work: CONSTRUCT NEW 3,234 SF HOME WITH 24' X 36' ATTACHED GARAGE						
200740	07/28/2020	Champlain Centre North LLC	Occupy Com. Business	60 Smithfield Blvd (TB Wireless LLC (Kiosk - Location K)) SBL#: 206.4-2-1.2		\$100.00
Description of Work: OCCUPY KIOSK SPACE FOR PHONE REPAIR SERVICE						
200741	07/28/2020	Derek Hills	Pool (Above Ground)	1442 Rt 3 SBL#: 205.-1-5	\$8,000.00	\$172.00
Description of Work: CONSTRUCT AN 18' X 20' DECK AND INSTALL AN ABOVE-GROUND POOL						
200742	07/28/2020	Katie Morgan	Pool (Above Ground)	21 Marie Dr SBL#: 233.20-2-1	\$3,807.00	\$100.00
Description of Work: INSTALL AN 18' ABOVE-GROUND POOL IN BACK YARD						
200743	07/28/2020	Jennifer Belli	Pool (Inground)	1166 Rt 3 SBL#: 205.2-1-3	\$50,000.00	\$100.00
Description of Work: INSTALL A 14' X 31.5' INGROUND POOL WITH PATIO IN REAR YARD						
200744	07/28/2020	Ferris Family Properties, LLC	Commercial Alteration	119 Sharron Ave SBL#: 233.-2-3	\$50,000.00	\$1,187.00
Description of Work: REMODEL BUILDING FOR NEW BUSINESS						

Permit Monthly Report

Permit #	Issue Date	Owner	Permit Type	Property Location	Valuation	Amount
200745	07/28/2020	Jason Favro	Deck	18 Brookside Ave SBL#: 205.4-1-36	\$2,800.00	\$51.20
Description of Work: CONSTRUCT A 16' X 16' DECK NEXT TO ABOVE-GROUND POOL						
20-20	07/28/2020	Frances Ford	Burn Permit	56 Gravelly Pt Dr SBL#: 195.3-4-3		
Description of Work: BURN PERMIT						
200746	07/31/2020	Jane Rushford	Lean-to	2186 Rt 22B SBL#: 206.3-2-15	\$2,000.00	\$150.00
Description of Work: CONSTRUCT A 24' X 30' LEANTO OFF EXISTING DETACHED GARAGE						
200747	07/31/2020	The Development Corp Cl Co NY	Commercial Alteration	1509 Military Tpke	\$5,000.00	\$50.00
Description of Work: ERECT INTERIOR PARTITION WALL WITH OUTLETS AND ROLLING DOOR AND OCCUPY SPACE						
SBL#: 220.-1-3.7						
July 2020 Total:					\$4,079,406.00	\$12,666.05
Reporting Period Total:					\$4,079,406.00	\$12,666.05

Kevin Patnode

From: Kaleigh Mills ~~kaleigh.lombard@gmail.com~~
Sent: Sunday, August 2, 2020 10:58 AM
To: Kevin Patnode
Subject: July 2020 DCO Report

Kevin below is the July 2020 DCO Report.

07/02/2020 I updated DCO notes from June, I also started making a form to be sent to the Clinton County Sheriff's Office as well as Janet Collier. The form is to help articulate who is responsible for dogs seized by Law Enforcement being transferred to the SPCA.

07/03/2020 Laura Carter contacted me at 10:00 pm stating she found a dog on the Peaseleville Road. Upon contacting her back the dog has been reunited with its family.

07/04/2020 I received several calls throughout the day regarding missing dogs from fireworks the evening before. One dog was missing from Rugar Park, another from Wallace Hill.

07/05/2020 I answered calls throughout the day regarding missing dogs in the area. From the weekend, I shared posts online to help owners locate their missing dogs. The two dogs from 07/04/2020 had returned home.

07/06/2020 I gathered notes from the previous week I reached out to Ag and Markets regarding the draft of the form I sent. Updated time sheet and completed monthly report for June.

07/10/2020 I received a complaint about a dog at large near "Wiggletown Walmart". I drove around the area and down to UFirst Credit Union. I did not find any at large dogs.

07/15/2020 State Police contacted me stating they had a call from a woman who witnessed a dog at large near the Off Ramp at Exit 27. They did not have any patrol available to check on the call. I was visiting a friend in Champlain and left immediately I did not locate the dog or a deceased dog.

07/18/2020 I received a "Unknown" call from a woman who left a voicemail stating her Great Dane was missing in Plattsburgh.

07/20/2020 05:00 Pm responded to a call from state police Trooper Koslowsky regarding a loose dog in Cubb Circle. I immediately went to Plattsburgh, my fiancé and I both drove around looking for the dog and stopped to ask several residence if they seen the dog. They had not seen a dog. I contacted SP back to let them know. I then went to Walmart and went back to Cubb Circle.

07/21/2020 I received a call from a man "Federico" whom had a complaint of dogs barking at 2207 State Route 3 Cadyville. Attempted several times to obtain contact info for owner. He stated Dave Duquette went and spoke to his neighbor back in 2016 and that at one point he was so upset he contacted law enforcement who also went out. I attempted several times to contact Barbara Dukett the listed owner of the property at 2207 State Route 3.

07/22/2020 Kevin contacted me asking me to call Sherill Shaunessy whom contacted the office regarding the dogs on Joshua Drive. Contacted and left a voicemail.

07/23/2020 I went to the office to collect paperwork and sign Employee Handbook. Updated notes and checked in with the Town Clerk Kevin.

07/24/2020 I received a call about a loose small grey wirey haired dog on Military Turnpike near "Wiggletown Walmart" from a passerby. I drove around the area and down to UFirst Credit Union on Rugar St, I was unable to locate a loose dog.

07/26/2020 Beth Dupre at 8 Joshua Drive sent me a text with a picture stating that the "large White wolf is loose" I responded letting her know I was on vacation and that the dogs are moving soon. I contacted Michele Ross the dogs owner as soon as I received the text. Michele went over put the dog in. I confirmed the dogs will be moving in August. In the picture the dog was still on the dog owners property.

07/31/2020 Around 2:30 pm I received a call from Melissa at Plattsburgh Health Group asking me to pick their clients dogs up from their office. I informed her that I could only pickup dogs that fall under NYS Ag and Markets Law Article 7 and that I would check with the SPCA to see if they would take the dogs. I was unable to contact them by phone and the SPCA voicemail said to email them. I declined to bring the dogs due to the dogs not falling under Article 7 Ag and Markets. Referred them to contact a boarding facility. I also contacted Elmore SPCA by email. On Saturday 08/01/20 Elmore SPCA responded saying they would not have been able to accept the dogs from me and in future cases I should refer those types of calls to Law Enforcement.

Notes- Reminder that I will be out of town for a few days this week. Originally I was leaving Thursday August 6th, 2020 however I now need to leave the evening of Wednesday August 5th. I will not be able to have my phone on me as it is for State Exams. I will then be leaving on vacation for 2 days and returning late Saturday August 8th. I will return calls on Sunday August 9th.

Thank you,

Kaleigh LaBombard Mills

Account#	Account Description	Fee Description	Qty	Local Share
A 2192	Masoleum Services	Cemetary Services	2	350.00
		Sub-Total:		\$350.00
A01255	Vital Records	Marriage License Fee	6	105.00
		Sub-Total:		\$105.00
A1255	Certified Copies	Certified Copies	34	400.50
		Sub-Total:		\$400.50
A12551	Misc. Fees	Misc. Fees	2	125.00
		Sub-Total:		\$125.00
A2001	Building Rentals	Building Rentals	8	590.00
	Parks & Recreation	Kayaking	34	400.00
		Sub-Total:		\$990.00
A20011	Parks& Recreation	Activity Fees	9	362.00
		Sub-Total:		\$362.00
A2025	Pool Charges	Pool Charges	1	100.00
		Sub-Total:		\$100.00
A2110	Board of Appeals	Board of Appeals	5	360.00
		Sub-Total:		\$360.00
A2115	Site Plan Fee	Sketch Site Plan Fee	5	1,375.00
	Subdivision Fees	Subd. Sketch Plan Fee	1	600.00
		Sub-Total:		\$1,975.00
A2544	Dog Licensing	Exempt Dogs	1	0.00
		Female, Spayed	31	434.00
		Female, Unspayed	5	85.00
		Male, Neutered	35	490.00
		Male, Unneutered	3	51.00
	Senior Discount	Senior Discount	24	-189.00
		Sub-Total:		\$871.00
A2555	C of O	C Of O	1	100.00
	Codes and Zones	Sign Permit	8	669.00
	Permits	Building Permits	38	14,189.05
	Zoning Comp Letters	Zoning Comp. Letters	3	150.00
		Sub-Total:		\$15,108.05
T3000/A	Ordinance Permits	Bid Specs	6	600.00
		Sub-Total:		\$600.00

Account#	Account Description	Fee Description	Qty	Local Share
Total Local Shares Remitted:				\$21,346.55
Amount paid to:	NYS Ag. & Markets for spay/neuter program			90.00
Amount paid to:	State Health Dept. for Marriage Licenses			135.00
Total State, County & Local Revenues:			Total Non-Local Revenues:	\$225.00
	\$21,571.55			

To the Supervisor:

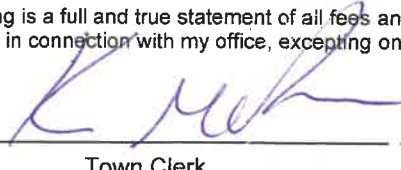
Pursuant to Section 27, Sub 1, of the Town Law, I hereby certify that the foregoing is a full and true statement of all fees and monies received by me, Kevin Patnode, Town Clerk, Town of Plattsburgh, during the period stated above, in connection with my office, excepting only such fees and monies, the application of which are otherwise provided for by law.

Supervisor

Date

Town Clerk

Date


 8/5/2020