

**TOWN OF PLATTSBURGH
TOWN BOARD SEMI MONTHLY MEETING
March 19, 2020**

In response to COVID19 the Town Board used a hybrid model for our Town Board meeting tonight. The adaptive practice came from the advice of the Association of the Town and consolation with our town attorney. We did this in the interest of public health.

The meeting was called to order at 6:00 p.m. by the presiding officer at the Town Hall on the Banker Road. Pledge

MEMBERS:

PRESENT ABSENT

Michael S. Cashman, Supervisor	x -at Town Hall
Thomas E. Wood, Councilor	x- via Teleconference
Meg E. LeFevre, Councilor	x- via Teleconference
Barbara E. Hebert, Councilor	x- via Teleconference
Charles A. Kostyk, Councilor	x- via Teleconference
Kevin M. Patnode, Town Clerk	x- at Town Hall
James J. Coffey, Town Attorney	x- via Teleconference

Resolution No.020-057

Approve Minutes of the Previous Meeting

RESOLVED, that the minutes of February 13 and 20, 2020 be approved and the reading of the minutes be dispensed with.

Motion: Thomas E. Wood

Seconded by: Barbara E. Hebert

Discussion: none

Roll Call:

	<u>Yes</u>	<u>No</u>	<u>Absent</u>	<u>Carried</u>	<u>Tabled</u>
				x	
Thomas E. Wood	x				
Meg E. LeFevre	x				
Barbara E. Hebert	x				
Charles A. Kostyk	x				
Michael S. Cashman	x				

✓

Public Comment- none


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**TOWN OF PLATTSBURGH
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Resolution No. 020- 058

Abstract 3B- 20

RESOLVED, that the abstract of audited claims **No.3B-20 (319-457)** for \$ 435,640.74 **Abstract 3B-20 (56-65)** prepays for the amount \$166,354.86 be received that the abstract of audited received as reviewed by the Audit Committee and the Supervisor is hereby authorized to pay said abstracts.

Motion: Charles A. Kostyk

Seconded by: Meg E. LeFevre

Discussion: yes

Roll Call:

<u>Yes</u>	<u>No</u>	<u>Absent</u>	<u>Carried</u>	<u>Tabled</u>
			x	

Thomas E. Wood	x
Meg E. LeFevre	x
Barbara E. Hebert	x
Charles A. Kostyk	x
Michael S. Cashman	x


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**TOWN OF PLATTSBURGH
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Resolution No. 020-059

Monthly Department Reports

RESOLVED, to receive and place on file Monthly Department Head Reports.

Building and Grounds - February

Codes and Zoning- February

Dog Control Officer -

Historian-

Highway Superintendent –February

Justice Court-

Parks and Recreation- .February

Planning & Community
Development – February

Safety Committee –

Supervisors Financial Report- February

Tax Receiver-

Town Clerk-February

Water Wastewater –

Motion to wave the reading a straight to vote: Barbara E. Hebert

Seconded by: Meg E. LeFevre

Discussion: none

Roll Call:

<u>Yes</u>	<u>No</u>	<u>Absent</u>	<u>Carried</u>	<u>Tabled</u>
			x	

Thomas E. Wood

x

Meg E. LeFevre

x

Barbara E. Hebert

x

Charles A. Kostyk

x

Michael S. Cashman

x


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TOWN OF PLATTSBURGH
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Resolution No. 20-060

Highway Request for New 2021 Tandem
Axle Plow Truck with Trade

WHEREAS, the Town Highway Department has submitted a non –collusive bid for a new 2021 tandem axle plow truck with a trade in of a 2011 International and bids were received; therefore be it

RESOLVED, to receive a letter dated March 9, 2020 Mr. Dubrey, requesting permission to purchase one (1) 2021 Tandem axle plow truck with trade, pursuant to the New York State Office through the General Services Standards and Purchase Group Contract; and it is further

RESOLVED, the purchase of 2021 Tandem Axle truck and equipment be awarded to Charlebois Inc. in Milton, Vt. In the amount of \$177,820.00 be approved; and it is further

RESOLVED, that the Town Board does hereby grant permission to Mr. DuBrey to order said truck with equipment and that payment for said purchase will be made payable from the 2020 Budget Equipment & Capital Outlay Account #DA-5130-2000 and that a copy of this Resolution be given to Mr. DuBrey, Highway Superintendent, and one to the Accounting Department.

Motion: Meg E. LeFevre

Seconded by: Barbara E. Hebert

Discussion: Yes

Roll Call:

	<u>Yes</u>	<u>No</u>	<u>Absent</u>	<u>Carried</u>	<u>Tabled</u>
				x	
Thomas E. Wood	x				
Meg E. LeFevre	x				
Barbara E. Hebert	x				
Charles A. Kostyk	x				
Michael S. Cashman	x				

Kaup
3/20/2020

**TOWN OF PLATTSBURGH
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Resolution NO.2020-061

Recreation Program Contract of Services

WHEREAS, Parks and Recreation utilizes instructional services for programs in the Town of Plattsburgh; and

WHEREAS, the Youth Services and Recreation Director recommends contract services for program and said person(s) get a W9; now, therefore be it

RESOLVED, that the Supervisor is authorized to sign all necessary documents necessary for these short term contract services.

Motion: Charles A. Kostyk

Seconded by: Barbara E. Hebert

Discussion: Yes

Roll Call:	<u>Yes</u>	<u>No</u>	<u>Absent</u>	<u>Carried</u>	<u>Tabled</u>
				x	
Thomas E. Wood	x				
Meg E. LeFevre	x				
Barbara E. Hebert	x				
Charles A. Kostyk	x				
Michael S. Cashman	x				


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**TOWN OF PLATTSBURGH
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Resolution No. 020-062

Cumberland 12 Cinemas License Application

WHEREAS, to comply with the Town of Plattsburgh Codes and Zoning Laws, Cumberland 12 Cinemas has applied for a license to conduct and operate a cinema, known as Cumberland 12 Cinemas, located in the Town of Plattsburgh at 18 North Bowl Lane, Route 9; and

WHEREAS, said application was applied for and received with license fee of \$500.00; and

WHEREAS, the Codes Department has completed their inspection and has found Cumberland 12 Cinemas to be in compliance with all Local Laws and New York State Regulations and Codes; therefore, be it

RESOLVED, to receive and place on file an application for a license to conduct and operate Cumberland 12 Cinemas; and it is further

RESOLVED, that the Town Clerk is hereby authorized to issue said license for the period from January 1, 2020 through December 31, 2020.

Motion: Charles A. Kostyk

Seconded by: Meg E. LeFevre

Discussion: Yes

Roll Call:

	<u>Yes</u>	<u>No</u>	<u>Absent</u>	<u>Carried</u>	<u>Tabled</u>
				x	
Thomas E. Wood	x				
Meg E. LeFevre	x				
Barbara E. Hebert	x				
Charles A. Kostyk	x				
Michael S. Cashman	x				

K. Wood
3/20/2020

**TOWN OF PLATTSBURGH
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Resolution No. 2020-063

Regal Cinemas License Application

WHEREAS, to comply with the Town of Plattsburgh Codes and Zoning Laws, Regal Cinemas has applied for a license to conduct and operate a cinema, known as Regal Cinemas, located in Champlain Centre North in the Town of Plattsburgh; and

WHEREAS, said application was applied for and received with license fee of \$500.00; and

WHEREAS, the Codes Department has completed their inspection and has found Regal Cinemas to be in compliance with all Local Laws and New York State Regulations and Codes; therefore, be it

RESOLVED, to receive and place on file an application for a license to conduct and operate Regal Cinemas; and, it is further

RESOLVED, that the Town Clerk is hereby authorized to issue said license for the period from January 1, 2020 through December 31, 2020

Motion waive the reading and go straight to vote: Thomas E. Wood

Seconded by: Meg E. LeFevre

Discussion: none

Roll Call:	<u>Yes</u>	<u>No</u>	<u>Absent</u>	<u>Carried</u>	<u>Tabled</u>
				x	
Thomas E. Wood	x				
Meg E. LeFevre	x				
Barbara E. Hebert	x				
Charles A. Kostyk	x				
Michael S. Cashman	x				


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**TOWN OF PLATTSBURGH
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Resolution NO. 2020-064

**3% Site Plan Return Deposit for Poirier's True Value
and Rene's Repair Site Plan 2019**

WHEREAS, the Town of Plattsburgh Planning Board has reviewed and approved all requirements of the Poirier's True Value and Rene's Repair Site Plan 2019; and

WHEREAS, the Planning and Community Development Department has coordinated inspection of said project and reports all requirements have been met and completed; therefore, be it

RESOLVED, that the Supervisor is hereby authorized and directed to release the deposit in the amount of \$500.00 plus accrued interest to date; and it is further

RESOLVED, that a certified copy of this Resolution be forwarded, by the Planning and Community Development Department Secretary, with the return of deposit to Chad Poirier.

Motion: Barbara E. Hebert

Seconded by: Charles A. Kostyk

Discussion: none

Roll Call:

	<u>Yes</u>	<u>No</u>	<u>Absent</u>	<u>Carried</u>	<u>Tabled</u>
				x	
Thomas E. Wood	x				
Meg E. LeFevre	x				
Barbara E. Hebert	x				
Charles A. Kostyk	x				
Michael S. Cashman	x				

[Handwritten Signature]
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RESOLVED, that this Town Board meeting be adjourned at 6:17 PM.

Motion by: Charles A. Kostyk

Seconded by: Thomas E. Wood

Discussion: none

Roll Call:	<u>Yes</u>	<u>No</u>	<u>Carried</u>
			x
Thomas E. Wood	x		
Meg E. LeFevre	x		
Barbara E. Hebert	x		
Charles A. Kostyk	x		
Michael S. Cashman	x		


3/20/2020

TOWN OF PLATTSBURGH TOWN BOARD

WORK SESSION AGENDA

March 26, 2020

In response to the COVID -19 pandemic the Plattsburgh Town Board is using adaptive practices in the interest of public health. The Association of Towns has provided guidance along with our attorney. We will be using Zoom, as a remote meeting software to conduct our meetings. The Town of Plattsburgh still learning the technology. To allow folks ample time to login the software will be activated starting at 5:30 PM . The town Board Meeting will begin at 6:00 PM.

The meeting was called to order at 6:00 PM by the presiding officer at the Town of Plattsburgh Town Hall, 151 Banker Road.

	<u>Present</u>	<u>Absent</u>
MEMBERS: Michael S. Cashman, Supervisor	x-via Teleconference-Town Hall	
Thomas E. Wood, Councilor	x-via Teleconference	
Meg E. LeFevre, Councilor	x-via Teleconference	
Barbara E. Hebert, Councilor	x-via Teleconference	
Charles A. Kostyk, Councilor	x-via Teleconference	
Kevin M. Patnode, Town Clerk	x-via Teleconference Town Hall	
James J. Coffey, Town Attorney	x-via Teleconference	

Public Comments- Supervisor's Report-

Draft Resolutions Committee Reports -
020-xxx Minutes

Executive Session – as needed

Motion to go into Executive Session **Motion to come out of** Executive session
to discuss pending Litigation with the City of Plattsburgh

Motion by: Thomas E. Wood

Motion by: Charles A. Kostyk

Seconded by: Barbara E. Hebert

Seconded by: Meg E. LeFevre

Time: 6:18

Time: 6:29

Roll Call:	<u>YES</u>	<u>NO</u>	Roll Call:	<u>YES</u>	<u>NO</u>	<u>ABSENT</u>
Thomas E. Wood	x		Thomas E. Wood	x		
Meg E. LeFevre	x		Meg E. LeFevre	x		
Barbara E. Hebert	x		Barbara E. Hebert	x		
Charles A. Kostyk	x		Charles A. Kostyk	x		
Michael S. Cashman	x		Michael S. Cashman	x		

Town Board meeting be adjourned at 6:29 PM.

