TOWN OF PLATTSBURGH
AUTHORIZATION TO TRAVEL

A. Name & Title Patrick Bowen, Finance Manager Date 02/13/2020

# of Persons Traveling Together 1 Department Account A--.1430.4410

Departure Point Plattsburgh Destination Albany

Departure Date 04/ 01/2020 Return Date 04/03/2020

Departure Time 6:30 am Return Time 5:30 pm

Meeting Starting Time 9:00 am Meeting Ending Time 4:30 pm

Purpose of Trip GFOA Annual Conference

Method of Travel: _____ Train _____ Bus _____ Airline _____
X Town Vehicle _____ Personal Vehicle with attached Declination letter

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B. Estimated Expenditures:

Mileage	_____ Miles _____ times IRS rate _____
Hotel	300.00
Meals	
Registration	$230.00
Other	
TOTAL	530.00

Please attach brochure or other literature as back-up for estimated costs.

The reimbursement of Travel Expenses must be within the established rates and is subject to the availability of funds in the Department Budget.

_____ Date 2/13/2020
Traveler's Signature

Approved: _____ Date 2/13/2020
Department Head

Approved: _____ Date 2/13/20.
Town Supervisor

41st ANNUAL NYGFOA CONFERENCE

April 1-3, 2020

Albany Marriott Hotel
189 Wolf Rd, Albany NY 12205

Pre-Conference programs
begin March 31st

www.nygfoa.org

NEW YORK GOVERNMENT FINANCE OFFICERS' ASSOCIATION

Discover the latest in government finance issues ... register today!

Pre-Conference Programs

Tuesday March 31

8:30 AM - 12:00 PM
Foundations Budgeting
4 CPE | Required GFI Course

9:30 AM - 4:30 PM
Advanced Debt Management
7 CPE | Required GFI Course

1:00 PM - 4:30 PM
Foundations Cash Management
4 CPE | Required GFI Course

1:00 PM - 4:30 PM
Ethics in Government
4 CPE | Required GFI Course

Wednesday April 1

8:30 AM - 12:00 PM
Advanced Budgeting
4 CPE | Required GFI Course

8:30 AM - 12:00 PM
EXCEL Advanced:
Finance Office Tools
4 CPE | 4 GFI Credits

1:00 PM - 4:30 PM
Advanced Cash Management
4 CPE | Required GFI Course

1:00 PM - 4:30 PM
2020 GAAP Update
4 CPE | 4 GFI Credits

NEW FOR 2020!
Concurrent Sessions begin on April 1st and are included with conference registration.

CONCURRENT SESSIONS

3:00 PM - 4:15 PM
- Participatory Budgeting: A New Frontier
- The Trouble with Tax Caps ❖

Annual Conference Sessions

Thursday April 2

GENERAL SESSIONS

9:05 AM - 10:20 AM
Keynote Address
Matt Episcopo: POWER Tactics That Get Leaders Results
2 CPE ❖ | #

10:50 AM - 11:30 AM
GFI Graduation and Annual Business Meeting ☒

CONCURRENT SESSIONS

1:00 PM - 1:50 PM
- Automating Time and Attendance
- GASB 87: New Guidance for Leasing
- Public Sector Investment: The Basics

2:10 PM - 3:00 PM
- XBRL: Future of Financial Reporting
- Debt Refinancing Dos and Don'ts
- State Retirement System Update

3:30 PM - 4:20 PM
- Considerations Before Applying for Grants
- GASB 84: Fiduciary Activities
- ACA and Health Care Costs 2020

4:40 PM - 5:30 PM
- Special Pay Plans and Your Retirement
- Abandoned Property Laws and Regs
- Yellow Book Audits: What Finance Officers Need to Know

Friday April 3

CONCURRENT SESSIONS

8:30 AM - 9:100 AM
- Current Events and Your Debt Issue
- Cybersecurity Threats: Code Red
- The New Blue Book and You

9:30 AM - 10:20 AM
- Developing an Internal Audit Function
- Succession Planning in the Finance Office
- Rating Agency Update

GENERAL SESSIONS

10:40 AM - 11:30 AM
SFY 2021 State Budget ❖

11:40 AM - 12: 30 PM
The Financial Impacts of Hemp Legalization in New York ❖

PROGRAMMING KEYS

GFI Credits
All programs are eligible for GFI credit except where noted with a #.

Most prgramming is eligible for 1 GFI elective credit per session except where noted otherwise.

CPE Credits
All programming provides CPE credit in the Government Specialized Knowledge subject area except where noted. See key below:

❖: Advisory Services
☒: Not eligible

All programming is eligible for 1 CPE credit per session except where noted.

NYGFOA is an approved sponsor with the NYS Education Department to provide courses that qualify for Continuing Professional Education credit.

You can earn up to 27.5 CPE credits through a combination of Pre-Conference Programs and Annual Conference sessions. You MUST have your badge scanned to obtain CPE and/or GFI credit.

Are you eligible for the NYGFOA Professional Development Conference Scholarship?

- NYGFOA public sector members and staff are eligible
- Up to 5 scholarships awarded each year
- Application Deadline: December 20, 2019
- Selection announcement: January 6, 2020
- Email application to Scholarship@nygfoa.org

The Scholarship application is available at www.nygfoa.org/membership/scholarships.

REGISTRATION FORM PLEASE COMPLETE ALL SECTIONS.

41st ANNUAL NYGFOA CONFERENCE

- Online registration available at nygfoa.org.
- Credit Cards accepted (MasterCard, Visa, and Discover).
- Mail, fax, or email registrations (check/cash). See instructions below.
- CK indicates check payments. CC indicates credit card payments.
- Make reservations directly with the hotel as noted on the last page.

See next page for additional details and policies.

1. ATTENDEE

First Time Attendee? ☐ Yes

Patrick Bowen
Name | Professional Designation

Finance Manager
Title

Town of Plattsburgh
Entity/Company

151 Banker Road
Address

Plattsburgh NY 12901
City | State | Zip

518-562-6839 | patrickb@townofplattsburgh.org
Telephone | Email

2. PRE-CONFERENCE PROGRAMS (Tuesday & Wednesday only)

- Fees are separate from the Conference program.

	EARLY BIRD ENDS 2/7/20	REGULAR RATE BEGINS 2/8/20
Tuesday (March 31)		
☐ Foundations Budgeting • 8:30a-12p		
Member	☐ CK $130 / CC $134	☐ CK $150 / CC $155
NonMember	☐ CK $260 / CC $268	☐ CK $300 / CC $309
☐ Advanced Debt Management • 8:30a-4:30p		
Member	☐ CK $150 / CC $155	☐ CK $190 / CC $196
NonMember	☐ CK $340 / CC $350	☐ CK $380 / CC $391
☐ Foundations Cash Management • 1p-4:30p		
Member	☐ CK $130 / CC $134	☐ CK $150 / CC $155
NonMember	☐ CK $260 / CC $268	☐ CK $300 / CC $309
☐ Ethics in Government • 2p-3:35p		
Member	☐ CK $75 / CC $77	☐ CK $95 / CC $98
NonMember	☐ CK $150 / CC $155	☐ CK $190 / CC $196
Wednesday (April 1)		
☐ Advanced Budgeting • 8:30a-12p		
Member	☐ CK $130 / CC $134	☐ CK $150 / CC $155
NonMember	☐ CK $260 / CC $268	☐ CK $300 / CC $309
☐ EXCEL Advanced: Finance Officer Tools • 8:30a-12p		
Member	☐ CK $150 / CC $155	☐ CK $170 / CC $175
NonMember	☐ CK $300 / CC $309	☐ CK $340 / CC $350
☐ Advanced Cash Management • 1p-4:30p		
Member	☐ CK $130 / CC $134	☐ CK $150 / CC $155
NonMember	☐ CK $260 / CC $268	☐ CK $300 / CC $309
☐ 2020 GAAP Update • 1p-4:30p		
Member	☐ CK $150 / CC $155	☐ CK $170 / CC $175
NonMember	☐ CK $300 / CC $309	☐ CK $340 / CC $350

3. CONFERENCE (Concurrent sessions Wednesday, all Thursday & Friday)

- Fees do not include Pre-Conference programs.

	EARLY BIRD ENDS 2/7/20	REGULAR RATE BEGINS 2/8/20
Member	☐ CK $200 / CC $206	☐ CK $230 / CC $237
Nonmembers (govt)	☐ CK $300 / CC $309	☐ CK $330 / CC $340
Nonmembers (priv)	☐ CK $395 / CC $407	☐ CK $435 / CC $448

4. 2020 MEMBERSHIP: RENEW OR JOIN NOW!

DUES ARE PER INDIVIDUAL	GOVERNMENT	PRIVATE
•1-3 Members per entity	☑ CK $180 / CC $185	☐ CK $395 / CC $407
•4-8 Members per entity	☐ CK $165 / CC $170	☐ CK $350 / CC $361
•9+ Members per entity	☐ CK $150 / CC $155	☐ CK $315 / CC $324
•Introductory Offer: 1st Time	☐ CK $90 / CC $93	☐ CK $190 / CC $196
•RETIREE (govt or priv)	☐ CK $25 / CC $26	
•STUDENT (FT or PT; proof reqd)	☐ CK $25 / CC $26	

To obtain the volume discount, all membership applications/renewals must be submitted together. To determine your individual dues, please check within your organization for the total number of members or call NYGFOA at 518.465.1512 for assistance.

5. TOTAL FEES

Pre-Conference Program(s)	2	$
Annual Conference	3	$ 230.00
Membership	4	$ 180.00
Total Payment		$ 410.00

6. PAYMENT

Payments must be received or postmarked by the cutoff date listed to receive discounted rate. Rates are not guaranteed for any registration received without payment or PO.

☑ Check/PO/Voucher enclosed
- Please make checks/vouchers payable to NYGFOA and mail to: NYGFOA, 126 State Street, 5th Fl, Albany, NY 12207.

☐ Credit Card: MasterCard, Visa, Discover (AMEX not accepted.)
- Please go to nygfoa.org and click *Conference* on the navigation bar.

QUESTIONS? Contact Us

NEW YORK GOVERNMENT FINANCE OFFICERS' ASSOCIATION

Phone: 518.465.1512
Email: info@nygfoa.org
Website: nygfoa.org

41st ANNUAL NYGFOA CONFERENCE

DETAILS

CONFERENCE DETAILS

NYGFOA Conference App

The Conference App will be back again this year, accessible as a desktop feature on computers, laptops, iPads, or on a smartphone. With it you will be able to access your sessions details including PowerPoints, surveys, important information about exhibitors, sponsors, speakers, and more. You can also connect with other conference attendees, schedule meetings, and post on the social wall.

If you uninstalled the app from last year, keep an eye out in March for an email with app installation information!

Meals

- Pre-Conference Programs include lunch and refreshment breaks.
- Annual Conference includes two breakfasts, several refreshment breaks, one lunch, two receptions, one dinner and Thursday evening entertainment.
- Only registered attendees with name badges will be permitted to attend sessions, meal functions, and evening entertainment.

CPE Credits

- Pre-Conference: earn up to 16 CPE credits.
- Annual conference: earn up to 11.5 CPE credits.
- Choose from over 31 sessions fon topics relating to government finance.

Exhibitors

Over 60 companies and state agencies specializing in government products and services will be available to demonstrate and discuss the latest innovations in the field.

REGISTRATION DETAILS

Registration for the pre-conference programs and the annual conference is open to all interested persons. To register online, please go to nygfoa.org.

Pre-Conference and Conference Early Bird Rates:

To receive early bird pricing, your payment or PO must be POSTMARKED and PAID by: **February 7, 2020.**

Advanced Registration Date:

Deadline is March 13, 2020.
After March 13 you must register on site.

Cancellation Policy and Cancellation Dates:

Cancellations must be in writing and sent by one of the following:

Mail: NYGFOA, 126 State St, 5th Fl, Albany, NY 12207
Email: info@nygfoa.org
Fax: 518-434-4640

- Cancellations by March 2, 2020 will be charged an administrative fee of $25.00.
- Cancellations after March 2, 2020 will not be refunded.
- Payment is required on any and all registrations not canceled according to this policy.
- No shows are liable for all registration fees.
- By registering for this event you agree to this policy.

During the process of providing you services on behalf of NY Government Finance Officers' Association, we may collect, store, or transmit your personal identifiable information such as name, address, contact information, preferences, demographic information, as well as any hotel or travel requests you provide us. This information is necessary for the facilitation of registration services for you. This information may be shared with other 3rd parties such as travel or lodging providers.

NYGFOA
Responsible Knowledgeable | Accountable

126 State Street, Albany NY 12207
P 518-465-1512 | F 518-434-4640
info@nygfoa.org | www.nygfoa.org

HOTEL INFORMATION

Reserve directly with the hotel of your choice by March 1, 2020. Reserve online or by phone. Information for each hotel is provided below and on the NYGFOA website. DO NOT DELAY. Group blocks fill quickly – well before the cutoff date. Reservations made after March 1, 2020 will be subject to availability at each hotel.

Hotel group rates are for registered conference attendees only. Reservations that do not have a corresponding conference registration will be removed from the group block before the start of the conference.

HOTEL	DISTANCE FROM CONFERENCE	RATE PER NIGHT	PHONE	WEBSITE
Albany Marriott*	Site of Conference	$144.00	518-458-8444	To make reservations online, please visit our website and click on the hotel tab at nygfoa.org/conference
The Desmond (IHG)	2 Miles	$127.00	518-869-8100	
Home2 Suites	.2 Miles	$127.00	518-482-4040	

* If the Albany Marriott is your preferred hotel, we highly recommend reserving your room as soon as possible.

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