

**TOWN OF PLATTSBURGH
TOWN BOARD MONTHLY MEETING
February 7, 2020**

Resolution NO. 20-xxx

**Request to Attend Annual Code Enforcement
Educational Conference**

WHEREAS, it is in the best interest of the Town Code Enforcement Officers to remain current and informed concerning changes in regulation and participation in the Annual Conference will enable the codes Officers to earn 24 credits to maintain their license; therefore it is

RESOLVED, that Stephen Imhoff Allen Reece, and Drew Arthur, Codes Enforcement Officers, be allowed to attend the Northern Adirondack Code Enforcement Officials Association's 25th Annual Educational Conference held from March 2-March 5, 2020, in Lake Placid, New York at the Crown Plaza Resort and Golf Club; and it is further

RESOLVED, that \$2,097.00, for conference fees, lodging, and meals be charged to the Code/Zoning Budget account A8010.4410; and, be it further

RESOLVED, that a copy of this Resolution be given to the Finance Manager and Codes Enforcement Officers.

Motion:

Seconded by:

Discussion:

Roll Call:

Yes No Absent Carried Tabled

**Thomas E. Wood
Meg E. LeFevre
Barbara E. Hebert
Charles A. Kostyk
Michael S. Cashman**



TOWN OF PLATTSBURGH

DEPARTMENT OF CODES & ZONING

Stephen M. Imhoff | Code Enforcement Officer
Allen W. Reece | Code Enforcement Officer
Drew Arthur | Code Enforcement Officer
Donna Primiano-Masten | Codes & Zoning Secretary

151 BANKER RD, PLATTSBURGH, NY 12901-7307
PHONE: (518) 562-6840 | TDD: (800) 662-1220 | FAX: (518) 562-6844

Michael Cashman
Supervisor

Meg LeFevre
Deputy Supervisor/Councilor

January 23, 2020

Honorable Michael S. Cashman and
Town Board Members:

RE: Conference in Lake Placid

This letter is in regard to the Northern Adirondack Code Enforcement Officials Association 25th Annual Continuing Education Conference being held from March 2 - March 5, 2020 in Lake Placid at the Crowne Plaza Resort and Golf Club Placid.

Allen and I have been attending again this each year and Drew will be attending for the first time. I am requesting permission for the three of us to attend in 2020. The fees for us to attend will be \$900.00 for the 4 day conference, \$1,122.00 for 3 nights of lodging and meals, and \$75.00 for annual dues; totaling \$2,097.00.

We are required by NYS Codes Division to have 24 credit hours each year to maintain our license. Attendance at this conference will provide us the 24 credit hours that are needed.

If there are any questions in regard to this matter, please contact me.

Respectfully Submitted,

Stephen M. Imhoff
Code Enforcement Official

Codes\Conferences\Annual Conference Ltr to Tn Bd 2020