

**BOARD OF DIRECTORS OF THE TOWN OF
PLATTSBURGH LDC, INC.**

Emergency Meeting -- September 22, 2010 -- 9:30 a.m.

- Call to Order/Introductions – Present: Woods, Corell, Proxy votes on file in favor of the three proposed resolutions from Sally Sears-Mack, Barb Hebert, Robert Christopherson.
- Absent: Mike Whalen, Jim Coffey

-- Proof of notice of meeting or waiver of notice: See meeting notice.

-- Reading of Minutes of 8-12-10: Dispensed with until next regular meeting.

-- Receiving communications: Mike Whalen contacted Phil via email that he is resigning from the LDC effective immediately. Formal action will be taken at the next meeting.

-- Appointment of New Members: n/a

-- Reports of Officers/Committees: Balance on Hand: \$125,829.65. The outstanding loan to the HOME Program of \$1,500 has been received from the State CDBG office by the Town and will be repaid to the LDC in the next couple days.

-- Unfinished Business

- SSF Production, LLC status: Phil reported that the Environmental Review has been completed and filed with the Request for Funds from the State CDBG office. Once approval has been received the first drawdown will be made.

-- New Business

On a motion by Elaine Woods, seconded by Sally Sears-Mack (phone), with a vote of 4-0 in approval, the following three motions were passed:

- The LDC agrees to enter into a Sub-recipient agreement with the Town of Plattsburgh for the administration of the SSF Production, LLC grant.
- The LDC agrees to enter into a consultation agreement with the Laberge Group for assistance, as needed, with the SSF Production, LLC grant. The cost of any consultation services will be born by the grant.
- The LDC agrees to enter into a Sub-recipient agreement with the Town of Plattsburgh for the administration of the Haley Lumber grant when awarded to the Town.

-- Adjournment: Motion by Elaine Woods

-- Future Meeting Date: October 2010

Submitted by:



Philip Corell, Secretary