

**TOWN OF PLATTSBURGH
TOWN BOARD ORGANIZATIONAL MEETING
January 3, 2012**

The meeting was called to order at 6:33 p.m. by the presiding officer at the Town Hall on the Banker Road.

	<u>Present</u>	<u>Absent</u>
MEMBERS: Bernard C. Bassett, Supervisor	X	
Thomas E. Wood, Councilor	X	
Martin D. Mannix, Councilor	X	
Paul D. Lamoy, Councilor	X	
Gerard A. Renadette, Councilor	X	
Rickey J. Collins, Town Clerk	X	
James J. Coffey, Town Attorney		X

Resolution No.012-01

Approving the Minutes of the Previous Meeting

RESOLVED, that the minutes of December 19, 2011 and December 28, 2011 be approved and the reading of the minutes be dispensed with.

Motion by: Gerard A. Renadette

Seconded by: Martin D. Mannix

Discussion: No

Roll Call:	<u>Yes</u>	<u>No</u>	<u>Absent</u>	<u>Carried</u>	<u>Tabled</u>
				x	

Thomas E. Wood	x
Martin D. Mannix	x
Paul D. Lamoy	x
Gerard A. Renadette	x
Bernard C. Bassett	x

PUBLIC RECOGNITION

Present: Ashley Lamoy, Karen Lamoy, Jim Woods, Elaine Woods, Melissa Joyce, David Duquette, Deb Blake, Abby Clemons, Stephanie Joyce, Dan Heath, Richard Clukey

Comments: Richard Clukey, Main St. Morrisonville (2038 Rt. 22B) talked about a water issue he has his bill shows he used 210,000 gallons of water for \$400.00. He will be having a meeting January 5, 2012 concerning bill at 9am with Bernard Bassett. Town WWW has been to Mr. Clukey's home several times and department can't get a reading with their equipment Mr. Clukey states he has no leaks in his house.

Oath of Office

Oath of Office was administered by Judge Patnode to The following individuals: Judge James Joyce, Supervisor Bernard Bassett, Town Clerk Rickey Collins, Highway Superintendent James Woods, Council Person Martin Mannix, Council Person Tom Wood, and Council Person Gerard Renadette, Dog Control Officer David Duquette.

Resolution No. 012-02

Town Board Meetings for 2012

RESOLVED, that the "REGULAR" Monthly and Semi-Monthly meetings of the Town Board be held on the first and third Monday respectively of each month at 6:30 P.M. prevailing time in the Town Hall of the Town of Plattsburgh on 151 Banker Road, Plattsburgh, New York; and it is further

RESOLVED, that on occasion the Town Board will meet fifteen minutes earlier to distribute material to councilors; and be it further

RESOLVED, that "INFORMAL" Work-session meetings of the Town Board shall be held on the second and fourth Monday of each month at 6:30 P.M. prevailing time in the Town Hall of the Town of Plattsburgh on 151 Banker Road, Plattsburgh, New York, pursuant to Section 62 of Town Law; and it is further

RESOLVED, in the event that there is a fifth Monday in any month, meetings will be scheduled at the discretion of the supervisor; and be it further

RESOLVED, that, due to holidays and conflicts the Town Board does hereby change the dates of its respective scheduled meetings as follows:

Monday **January 16, 2012** to Tuesday **January 17, 2012**, Monday **February 20, 2012** **canceled**

Monday **May 28, 2012** Memorial Day Office **Canceled**, Monday **September 3, 2012** to Tuesday **September 4, 2012**, Monday **October 8, 2012** to Tuesday **October 9, 2012**, Monday **November 5, 2012** to Thursday **November 8, 2012**, Cancel Monday December 24, 2012 Thursday December **27, 2012** Year End Meeting Cancel December 31, 2012

RESOLVED, that a copy of these date changes be posted on the Town's website as official further notices; and, be it further

RESOLVED, that a copy of this Resolution be given to the Budget Officer.

Motion: Paul D. Lamoy

Seconded by: Gerard A. Renadette

Discussion: Yes

Roll Call:	<u>Yes</u>	<u>No</u>	<u>Absent</u>	<u>Carried</u>	<u>Tabled</u>
				x	
Thomas E. Wood	x				
Martin D. Mannix	x				
Paul D. Lamoy	x				
Gerard A. Renadette	x				
Bernard C. Bassett	x				

Resolution No. 012-03 **Addressing The Town Board During Public Meetings**

WHEREAS, the Town Board supports open communication, and wishes to hear from individuals who are interested in formally addressing the Board; and

WHEREAS, an orderly process to conduct Town Business and governance is necessary; therefore be it

RESOLVED, that at all public Town Board meetings any person present wishing to address the Town Board be so recognized by the presiding officer after the adoption of the resolution approving the minutes of the previous meeting pursuant to Section 63 of Town Law; and it is further

RESOLVED, that any person wishing to address the Board will state their name, address and be given up to five (5) minutes to make comments that will be compliant with the Town’s “Conduct at Town Board Meetings” Guidelines as attached with this Resolution that will be made available with the Town Clerk’s Office.

Motion: Gerard A. Renadette

Seconded by: Thomas E. Wood

Discussion: Yes

Roll Call:	<u>Yes</u>	<u>No</u>	<u>Absent</u>	<u>Carried</u>	<u>Tabled</u>
				x	
Thomas E. Wood	x				
Martin D. Mannix	x				
Paul D. Lamoy	x				
Gerard A. Renadette	x				
Bernard C. Bassett	x				

Resolution No. 012-04

**Supervisor To Retain The Original Of
All Correspondence**

RESOLVED, the Supervisor be and he hereby is authorized to retain the original of correspondence he receives and file photocopies with the Town Clerk.

Motion: Thomas E. Wood

Seconded by: Paul D. Lamoy

Discussion: No

Roll Call:	<u>Yes</u>	<u>No</u>	<u>Absent</u>	<u>Carried</u>	<u>Tabled</u>
				x	
Thomas E. Wood	x				
Martin D. Mannix	x				
Paul D. Lamoy	x				
Gerard A. Renadette	x				
Bernard C. Bassett	x				

Resolution No. 012-05

**Supervisor Shall be in Charge of all
Special Districts**

RESOLVED, that the Supervisor, Bernard C. Bassett, and in his absence the Deputy Supervisor shall be in charge of all special districts which includes water, sewer, ambulance, storm water management districts, consolidated highway district and lighting district pursuant to Section 29 of Town Law.

Motion: Martin D. Mannix

Seconded by: Thomas E. Wood

Discussion: No

Roll Call:	<u>Yes</u>	<u>No</u>	<u>Absent</u>	<u>Carried</u>	<u>Tabled</u>
				x	
Thomas E. Wood	x				
Martin D. Mannix	x				
Paul D. Lamoy	x				
Gerard A. Renadette	x				
Bernard C. Bassett	x				

Resolution No. 012-06

Supervisor Shall Act As Chief Fiscal Officer for The Town of Plattsburgh

RESOLVED, that Supervisor Bernard C. Bassett, as the Chief Fiscal Officer for the year 2012, be authorized and directed to deposit idle monies into interest bearing accounts or to purchase Certificates of Deposit from any Town funds, including special districts, in the Adirondack Bank, Key Bank of New York, HSBC, TD Bank, Glens Falls National Bank and Trust Company, Champlain National Bank, NBT Bank, or Community Bank pursuant to Section 64, Subdivision 1 of Town Law; and be it further

RESOLVED, that General Highway and Special District Funds be deposited in checking accounts with the aforementioned banks with offices located in the Town of Plattsburgh, for the year 2012 or any other bank that provides the necessary collateral as required by Audit and Control; and be it further

RESOLVED, that a copy of this Resolution be given to the Budget Officer.

Motion: Thomas E. Wood

Seconded by: Gerard A. Renadette

Discussion: Yes

Roll Call:	<u>Yes</u>	<u>No</u>	<u>Absent</u>	<u>Carried</u>	<u>Tabled</u>
				x	
Thomas E. Wood	x				
Martin D. Mannix	x				
Paul D. Lamoy	x				
Gerard A. Renadette	x				
Bernard C. Bassett	x				

Resolution No. 012-07

Authorization To Pay Public Utility Services Claims

RESOLVED, that pursuant to Section 118 of the Town Law the Supervisor be and hereby is authorized to pay claims for public utility services (electric, gas, water, sewer, fuel oil and telephone services), postage, freight and express charges before they are audited; and be it further

RESOLVED, that a copy of this Resolution be given to the Budget Officer.

Motion: Thomas E. Wood

Seconded by: Paul D. Lamoy

Discussion: No

Roll Call:	<u>Yes</u>	<u>No</u>	<u>Absent</u>	<u>Carried</u>	<u>Tabled</u>
				x	
Thomas E. Wood	x				
Martin D. Mannix	x				
Paul D. Lamoy	x				
Gerard A. Renadette	x				
Bernard C. Bassett	x				

Resolution No. 012-08 **Payday & Salaries For Elected And Appointed Officials**

RESOLVED, that pursuant to Section 27 of the Town Law all elected and appointed officials shall be paid biweekly on Wednesdays, beginning January 4, 2012, with the exception of the Town Attorneys, Bingo Inspector, Councilors, Dog Control Officer, Historian, and Town Justices the who that will be paid on the last day of each month; and, be it further,

RESOLVED, that the salaries of all elected and appointed officials be fixed as indicated in the approved Budget for 2012 and a copy of this Resolution be given to the Budget Officer.

Motion: Gerard A. Renadette

Seconded by: Paul D. Lamoy

Discussion: No

Roll Call:	<u>Yes</u>	<u>No</u>	<u>Absent</u>	<u>Carried</u>	<u>Tabled</u>
				x	
Thomas E. Wood	x				
Martin D. Mannix	x				
Paul D. Lamoy	x				
Gerard A. Renadette	x				
Bernard C. Bassett	x				

Resolution No. 012-09 **Petty Cash For Town Officials**

RESOLVED, that, pursuant to Section 64 of Town Law, Petty Cash Funds be established for Town Officials for 2012 as follows:

Supervisor	\$100.00	
Town Clerk	\$200.00	
Receiver of Taxes and Assessments	\$400.00	
Youth Services Director	\$100.00	
Town Justice	\$350.00	each;

and it is further

RESOLVED, a copy of this Resolution be given to the Budget Officer.

Motion: Thomas E. Wood

Seconded by: Martin D. Mannix

Discussion: No

Roll Call:	<u>Yes</u>	<u>No</u>	<u>Absent</u>	<u>Carried</u>	<u>Tabled</u>
				x	
Thomas E. Wood	x				
Martin D. Mannix	x				
Paul D. Lamoy	x				
Gerard A. Renadette	x				
Bernard C. Bassett	x				

Resolution No.012-010

Purchase Procedures for Goods and Services

RESOLVED, that the Town of Plattsburgh Procedures for the Purchase of Commodities, Equipment, or Goods are the procedures to be followed by all elected and appointed officials and Town employees for the year 2012, for the purchase of Commodities, Equipment or Goods for Public Works Projects/Contracts (Schedule-B), for Professional Services and Consultants for Purchase Order Policy and Cash Disbursements Procedures; and it is further

RESOLVED, that the Town Board of the Town of Plattsburgh does authorize and order that the Purchase Order Policies and Cash Disbursement Procedures, as outlined in Schedules A, B, C and D, shall become the policy and procedures to be followed by Town of Plattsburgh personnel for purchase orders and cash disbursements for the year 2012 and; it is further

RESOLVED, that a copy of this Resolution be given to the Budget Officer.

Motion: Thomas E. Wood

Seconded by: Gerard A. Renadette

Discussion: No

Roll Call:	<u>Yes</u>	<u>No</u>	<u>Absent</u>	<u>Carried</u>	<u>Table</u>
				x	
Thomas E. Wood	x				
Martin D. Mannix	x				
Paul D. Lamoy	x				
Gerard A. Renadette	x				
Bernard C. Bassett	x				

Resolution No.012-11

Investment Policy

RESOLVED, that the attached Town of Plattsburgh 2012 Investment Policy be and the same hereby is approved effective this date and the Supervisor be and he hereby is authorized and directed to implement same for the Town and to schedule a review annually of said policy by the Audit Committee of the Town Board for the purpose of reviewing and recommending to the Town Board any amendments thereto; and be it further

RESOLVED, that a copy of this Resolution be given to the Budget Officer.

Motion: Gerard A. Renadette

Seconded by: Thomas E. Wood

Discussion: Yes

Roll Call:	<u>Yes</u>	<u>No</u>	<u>Absent</u>	<u>Carried</u>	<u>Tabled</u>
				x	
Thomas E. Wood	x				
Martin D. Mannix	x				
Paul D. Lamoy	x				
Gerard A. Renadette	x				
Bernard C. Bassett	x				

Resolution No.012-12

Mileage Reimbursement Rates For 2012

WHEREAS, there are times when a Town vehicle is not available to staff and elected officials when performing Town business requiring the use of privately owned vehicles; now therefore be it

RESOLVED, that the most current IRS mileage rate, is to be paid as compensation for mileage incurred when performing Town business, when a Town vehicle is not available, or when the use of a private vehicle is authorized by a Department Head or the Town Supervisor to all elected or appointed Town Officials, for the use of their own automobile in performance of their official duties and to any other Town employee so authorized by the Town Board for the year 2012; and be it further

RESOLVED, that a copy of this Resolution be given to the Budget Officer and Department Heads.

Motion: Thomas E. Wood

Seconded by: Martin D. Mannix

Discussion: Yes

Roll Call:	<u>Yes</u>	<u>No</u>	<u>Absent</u>	<u>Carried</u>	<u>Tabled</u>
				x	
Thomas E. Wood	x				
Martin D. Mannix	x				
Paul D. Lamoy	x				
Gerard A. Renadette	x				
Bernard C. Bassett	x				

Resolution No.012-13 **Naming The Official Town Newspaper for 2012**

RESOLVED, that pursuant to Section 64 of Town Law, the Press-Republican be named as the official newspaper for the Town of Plattsburgh for 2012.

Motion: Thomas E. Wood

Seconded by: Paul D. Lamoy

Discussion: No

Roll Call:	<u>Yes</u>	<u>No</u>	<u>Absent</u>	<u>Carried</u>	<u>Tabled</u>
				x	
Thomas E. Wood	x				
Martin D. Mannix	x				
Paul D. Lamoy	x				
Gerard A. Renadette	x				
Bernard C. Bassett	x				

Resolution No. 012-14 **Appointment Of The Budget Officer**

RESOLVED, to re-appoint Diane Miller as Budget Officer to serve at the pleasure of the Supervisor for the Town of Plattsburgh for 2012 pursuant to Section 20 of Town Law; and be it further

RESOLVED, that Ms. Miller take the oath of office within thirty days of this Resolution; and be it further

RESOLVED, that a copy of this Resolution be given to the Budget Officer, a copy put in her personnel file and a copy be sent to the State Retirement Board.

Motion: Gerard A. Renadette

Seconded by: Paul D. Lamoy

Discussion: No

Roll Call:	<u>Yes</u>	<u>No</u>	<u>Absent</u>	<u>Carried</u>	<u>Tabled</u>
				x	
Thomas E. Wood	x				
Martin D. Mannix	x				
Paul D. Lamoy	x				
Gerard A. Renadette	x				
Bernard C. Bassett	x				

Resolution No. 012-15

Re- Appointment of Deputy Supervisor For 2012

RESOLVED, that pursuant to Section 42 of the Town Law Councilor Martin D. Mannix is hereby appointed by the Supervisor, and to serve at his pleasure to serve as Deputy Supervisor for the Town of Plattsburgh for 2012; and be it further

RESOLVED, that Mr. Mannix take an oath of office within thirty days of this Resolution and that he be given Signatory authority in the same capacity as the Town Supervisor currently is; and, therefore be it

RESOLVED, that copies of this Resolution be given to the Budget Officer, placed in Mr. Mannix personnel file and sent to the State Retirement Board.

Motion: Thomas E. Wood

Seconded by: Paul D. Lamoy

Discussion: Yes

Roll Call:	<u>Yes</u>	<u>No</u>	<u>Absent</u>	<u>Carried</u>	<u>Tabled</u>
				x	
Thomas E. Wood	x				
Martin D. Mannix		Abstain			
Paul D. Lamoy	x				
Gerard A. Renadette	x				
Bernard C. Bassett	x				

Resolution No. 012-16

Re-Appointment Of Town Historian

RESOLVED, that pursuant to Section 148 of the Education Law, Jerry Bates is hereby re-appointed to serve at the pleasure of the Supervisor, as Town Historian for the Town of Plattsburgh; and be it further

RESOLVED, that Mr. Bates take an oath of office within thirty days of this Resolution; and, be it further

RESOLVED, that a copy of this Resolution be given to the Budget Officer, a copy put in his personnel file and a copy, if required, be sent to the State Retirement Board.

Motion: Thomas E. Wood

Seconded by: Paul D. Lamoy

Discussion: Yes

Roll Call:	<u>Yes</u>	<u>No</u>	<u>Absent</u>	<u>Carried</u>	<u>Tabled</u>
				x	
Thomas E. Wood	x				
Martin D. Mannix	x				
Paul D. Lamoy	x				
Gerard A. Renadette	x				
Bernard C. Bassett	x				

Resolution No. 012-17

Appointment Of Deputy Town Historian

RESOLVED, that pursuant to Section 148 of the Education Law, William Glidden is hereby appointed to serve at the pleasure of the Supervisor, as Deputy Town Historian for the Town of Plattsburgh; and be it further

RESOLVED, that Mr. Glidden take an oath of office within thirty days of this Resolution.

Motion: Thomas E. Wood

Seconded by: Gerard A. Renadette

Discussion: Yes

Roll Call:	<u>Yes</u>	<u>No</u>	<u>Absent</u>	<u>Carried</u>	<u>Tabled</u>
				x	
Thomas E. Wood	x				
Martin D. Mannix	x				
Paul D. Lamoy	x				
Gerard A. Renadette	x				
Bernard C. Bassett	x				

**Resolution No.012-18
for 2012**

Appointment Of A Dog Control Officer

RESOLVED, to re-appoint David Duquette as Dog Control Officer for the Town of Plattsburgh for 2012 pursuant to Section 20 of Town Law; and be it further

RESOLVED, that Mr. Duquette take the oath of office within thirty days of this Resolution; and be it further

RESOLVED, that a copy of this Resolution be given to the Budget Officer, a copy put in his personnel file and a copy be sent to the State Retirement Board.

Motion: Martin D. Mannix

Seconded by: Paul D. Lamoy

Discussion:

Roll Call:	<u>Yes</u>	<u>No</u>	<u>Absent</u>	<u>Carried</u>	<u>Tabled</u>
				x	
Thomas E. Wood	x				
Martin D. Mannix	x				
Paul D. Lamoy	x				
Gerard A. Renadette	x				
Bernard C. Bassett	x				

Resolution No. 012-19

Re-Appointment Of Bingo Inspector for 2012

RESOLVED, to re-appoint Arthur Maggy as Bingo Inspector for the Town of Plattsburgh for 2012 pursuant to Section 20 of Town Law; and be it further

RESOLVED, that Mr. Maggy take the oath of office within thirty days of this Resolution; and be it further

RESOLVED, that a copy of this Resolution be given to the Budget Officer, a copy put in his personnel file and a copy be sent to the State Retirement Board.

Motion: Gerard A. Renadette

Seconded by: Paul D. Lamoy

Discussion: No

Roll Call:

Yes No Absent Carried Tabled

x

Thomas E. Wood	x
Martin D. Mannix	x
Paul D. Lamoy	x
Gerard A. Renadette	x
Bernard C. Bassett	x

Resolution No. 012-20

Committee Appointments For 2012

RESOLVED, that Councilors Thomas E. Wood and Martin D. Mannix be appointed to serve on the Assessing, Planning and Zoning Committee for the year 2012. This Committee shall assist with rezoning, updating zoning and matters concerning assessing; and, it is further

RESOLVED, that Councilors Paul D. Lamoy and Gerard A. Renadette be appointed to the Auditing Committee for the year 2012. This Committee shall examine all vouchers presented to the Town Board for payment; and, it is further

RESOLVED, that Councilors Paul D. Lamoy and Martin D. Mannix be appointed to serve on the Building and Grounds Committee for the year 2012. This Committee shall make reports and recommendations on all Town buildings and properties including special districts; and, it is further

RESOLVED, that Councilors Gerard A. Renadette and Martin D. Mannix be appointed to serve on the Community Services and Ambulance Committees for the year 2012. This Committee shall concern itself with liaison and cooperation with municipalities and Ambulance Service providers in the matters of joint service issues that may be presented to the Town Board; and, it is further

RESOLVED, that Councilors Thomas E. Wood and Martin D. Mannix be appointed to serve on the Highway Committee for the year 2012. This Committee is to observe the conditions of all highway equipment, road signs and Town highways and thereby report to the Town Superintendent of Highways and to the Town Board on said conditions and recommendations; and, it is further

RESOLVED, that Councilors Paul D. Lamoy and Gerard A. Renadette be appointed to serve on the Safety Committee for the year 2012. This Committee shall review all reported employee accidents, preside over employee safety meetings and make reports and recommendations to the Town Board; and, it is further

RESOLVED, that Councilors Gerard A. Renadette and Thomas E. Wood be appointed to serve on the Water and Sewer Committee for the year 2012. This Committee shall inspect the water and sewer facilities and make a report of conditions and recommendations to the Water and Wastewater Director and the Town Board; and, it is further

RESOLVED, that Councilors Thomas E. Wood and Paul D. Lamoy be appointed to serve on the Youth Services and Recreation Committee for the year 2012. This Committee shall advise the Youth Services and Recreation Director and make a report of conditions and recommendations to the Town Board: and, it is further

RESOLVED, that Councilors Martin D. Mannix and Gerard A. Renadette be appointed to serve on the Personnel Committee for the year 2012. This Committee shall advise the office staff and make a report of conditions and recommendations to the Town Board.

Motion: Gerard A. Renadette

Seconded by: Thomas E. Wood

Discussion: Yes

Roll Call:	<u>Yes</u>	<u>No</u>	<u>Absent</u>	<u>Carried</u>	<u>Tabled</u>
				x	
Thomas E. Wood	x				
Martin D. Mannix	x				
Paul D. Lamoy	x				
Gerard A. Renadette	x				
Bernard C. Bassett	x				

Resolution No.012-21

Fire District Liaison for 2012

WHEREAS, the Town Board of the Town of Plattsburgh desires to maintain effective communications with the various fire districts and volunteer fire departments situated within the Town of Plattsburgh and provide to each fire district and department a Town Board member as liaison; now, therefore be it

RESOLVED, that Councilor Thomas E. Wood be appointed to serve as a Town liaison with the District and District # 3 Fire Department; and, it is further

RESOLVED, that Councilor Martin D. Mannix be appointed to serve, as a Town liaison with the District and Cadyville Fire Department; and, it is further

RESOLVED, that Supervisor Bernard C. Bassett be appointed to serve as a Town liaison with the District and Morrisonville Fire Department; and, it is further

RESOLVED, that Councilor Paul D. Lamoy be appointed to serve as a Town liaison with the District and South Plattsburgh Fire Department; and, it is further

RESOLVED, that Gerard A. Renadette, be appointed to serve as a Town liaison with the District and Cumberland Head Fire Department; and, it is further

RESOLVED, that the liaison write a letter to each district and department advising each of their appointment and offering their assistance as Town Board member for the year 2012.

Motion: Paul D. Lamoy

Seconded by: Gerard A. Renadette

Discussion: No

Roll Call:	<u>Yes</u>	<u>No</u>	<u>Absent</u>	<u>Carried</u>	<u>Tabled</u>
				x	
Thomas E. Wood	x				
Martin D. Mannix	x				
Paul D. Lamoy	x				
Gerard A. Renadette	x				
Bernard C. Bassett	x				

Resolution No. 012-22

Re-Appointment of James J. Coffey as Town Attorney

WHEREAS, James Coffey, is willing to continue serving as The Town of Plattsburgh Town Attorney; therefore be it

RESOLVED, that the Town Board of the Town of Plattsburgh does hereby re-appoint Mr. Coffey, a resident of the Town of Plattsburgh, Town Attorney for a term to expire December 31, 2013; and, be it further

RESOLVED, that Mr. Coffey take the oath of office within thirty days of this Resolution; and, be it further

RESOLVED, that a copy of this Resolution be given to the Budget Officer, a certified copy be given to Mr. Coffey and also be put in his personnel file and a copy be sent to the State Retirement Board.

Motion: Martin D. Mannix

Seconded by: Paul D. Lamoy

Discussion: No

Roll Call:	<u>Yes</u>	<u>No</u>	<u>Absent</u>	<u>Carried</u>	<u>Tabled</u>
				x	
Thomas E. Wood	x				
Martin D. Mannix	x				
Paul D. Lamoy	x				
Gerard A. Renadette	x				
Bernard C. Bassett	x				

Resolution No. 012-23

**Re-Appointment of CJ Madonna as Deputy
Town Attorney**

WHEREAS, CJ Madonna, is willing to continue serving as The Town of Plattsburgh Deputy Town Attorney; therefore, be it

RESOLVED, that the Town Board of the Town of Plattsburgh does hereby re-appoint Mr. Madonna, a resident of the Town of Plattsburgh, Deputy Town Attorney for a term to expire December 31, 2013; and, be it further

RESOLVED, that Mr. Madonna take the oath of office within thirty days of this Resolution; and, be it further

RESOLVED, that a copy of this Resolution be given to the Budget Officer, a certified copy be given to Mr. Madonna and also be put in his personnel file and a copy be sent to the State Retirement Board.

Motion: Gerard A. Renadette

Seconded by: Thomas E. Wood

Discussion: No

Roll Call:	<u>Yes</u>	<u>No</u>	<u>Absent</u>	<u>Carried</u>	<u>Tabled</u>
				x	
Thomas E. Wood	x				
Martin D. Mannix	x				
Paul D. Lamoy	x				
Gerard A. Renadette	x				
Bernard C. Bassett	x				

Resolution No. 012-24

Appointment Of Court Clerks

RESOLVED, to receive and place on file a letter dated January 1, 2012 from Town Justices Patnode and Town Justice Joyce re-appointing Pamela St. John and Pamela Esposito as full time court clerks for the Town of Plattsburgh Town Justices for 2012; and, be it further

RESOLVED, that a copy of this Resolution be given to the Budget Officer placed in each of their personnel files and sent to the State Retirement Board; and, be it further.

RESOLVED, that Ms. St. John and Ms. Esposito take an oath of office within thirty days of this Resolution

Motion: Thomas E. Wood

Seconded by: Paul D. Lamoy

Discussion: Yes

Roll Call:	<u>Yes</u>	<u>No</u>	<u>Absent</u>	<u>Carried</u>	<u>Tabled</u>
				x	
Thomas E. Wood	x				
Martin D. Mannix	x				
Paul D. Lamoy	x				
Gerard A. Renadette	x				
Bernard C. Bassett	x				

Resolution No. 012-24

Appointment Of Court Clerks

RESOLVED, to receive and place on file a letter dated January 1, 2012 from Town Justices Patnode and Town Justice Joyce re-appointing Pamela St. John and Pamela Esposito as full time court clerks for the Town of Plattsburgh Town Justices for 2012; and, be it further

RESOLVED, that a copy of this Resolution be given to the Budget Officer placed in each of their personnel files and sent to the State Retirement Board; and, be it further.

RESOLVED, that Ms. St. John and Ms. Esposito take an oath of office within thirty days of this Resolution

Motion: Thomas E. Wood

Seconded by: Paul D. Lamoy

Discussion: Yes

Roll Call:	<u>Yes</u>	<u>No</u>	<u>Absent</u>	<u>Carried</u>	<u>Tabled</u>
				x	
Thomas E. Wood	x				
Martin D. Mannix	x				
Paul D. Lamoy	x				
Gerard A. Renadette	x				
Bernard C. Bassett	x				

Resolution No. 012-25

Election Worker’s Compensation for 2012

RESOLVED, that the 2012 compensation rates paid by the Town of Plattsburgh to election workers shall be as per the attached schedule from the Clinton County Board of Elections; and be it further:

RESOLVED, that the Budget officer receive a copy of this Resolution with attachments.

Motion: Gerard A. Renadette

Seconded by: Paul D. Lamoy

Discussion: No

Roll Call:	<u>Yes</u>	<u>No</u>	<u>Absent</u>	<u>Carried</u>	<u>Tabled</u>
				x	
Thomas E. Wood	x				
Martin D. Mannix	x				
Paul D. Lamoy	x				
Gerard A. Renadette	x				
Bernard C. Bassett	x				

Resolution No. 012-26

**Town of Plattsburgh Web Site Management
Independent Contractor/Consultant Agreement**

WHEREAS, the consulting firm Kimmel Technology Integration Services located at 15 Duke Ave, Cadyville New York, has prepared and submitted a proposal between the Town of Plattsburgh and David Kimmel to provide website development and management on a contractual basis for 2012; therefore, be it

RESOLVED, that the Town of Plattsburgh, a municipal corporation organized and existing under and by virtue of the laws of the State of New York with offices and principal place of business at 151 Banker Road, Plattsburgh, New York, party of the first part, and David Kimmel (the “Contractor”), now residing at 15 Duke Ave, Cadyville NY 12918, party of the second part, in consideration of the promises, mutual covenants and Agreement attached, do hereby mutually agree; and, be it further

RESOLVED, that Mr. Kimmel is an independent contractor, and shall not be considered an employee or agent for the Town and as Contractor is hereby prohibited from assigning, transferring, conveying, subletting or otherwise disposing of this Agreement or his right, title or interest herein; and, be it further

RESOLVED, that, after review by the Town Attorney, the Supervisor is duly authorized and empowered to execute the attached Agreement on behalf of the Town of Plattsburgh; and be it further

RESOLVED, a copy this Resolution and said Agreement be given to the Budget Officer, Mr. Kimmel and that this Resolution become effective immediately

Motion: Gerard A. Renadette

Seconded by: Paul D. Lamoy

Discussion: Yes

Roll Call:	<u>Yes</u>	<u>No</u>	<u>Absent</u>	<u>Carried</u>	<u>Tabled</u>
				x	
Thomas E. Wood	x				
Martin D. Mannix	x				
Paul D. Lamoy	x				
Gerard A. Renadette	x				
Bernard C. Bassett	x				

Resolution No. 012-27
Cinemas

Application of License for Cumberland 12

WHEREAS, to comply with the Town of Plattsburgh Codes and Zoning Laws, Cumberland 12 Cinemas has applied for a license to conduct and operate a cinema known as Cumberland 12 Cinemas, located in the Town of Plattsburgh at 18 North Bowl Lane, Route 9; and

WHEREAS, said application was applied for and received with license fee of \$500.00; and

WHEREAS, the Codes Department has completed a positive inspection and has found Cumberland 12 Cinemas to be in compliance with all Local Laws and New York State Regulations and Codes; therefore be it

RESOLVED, to receive and place on file an application, with fee, for a license to conduct and operate Cumberland 12 Cinemas, and it is further

RESOLVED, that the Town Clerk is hereby authorized to issue said license for the period from January 1, 2012 through December 31, 2012

Motion: Martin D. Mannix

Seconded by: Gerard A. Renadette

Discussion: No

Roll Call:	<u>Yes</u>	<u>No</u>	<u>Absent</u>	<u>Carried</u>	<u>Tabled</u>
				x	
Thomas E. Wood	x				
Martin D. Mannix	x				
Paul D. Lamoy	x				
Gerard A. Renadette	x				
Bernard C. Bassett	x				

Resolution No.012-28

Employee Assistance Service (EAS)

WHEREAS, the Town of Plattsburgh ("Town" herein) has had an annual contract with the Clinton County Mental Health Association, Inc., doing business as Employee Assistance Services ("Agency" herein), whereby Agency provides informational services to the Town as an employer and, among other services, provides counseling to employees of the Town; and

WHEREAS, the Agency will submit to the Town its Town of Plattsburgh Employee Assistance Services Annual Report from January 1, 2011 to December 31, 2011 upon completion in January 2012; and

WHEREAS, the Town Board has provided, within the General Fund of the Town of Plattsburgh 2012 budget, sufficient funds to cover employees for the renewal of a one-year contract with Agency; and

WHEREAS, the Agency has submitted a proposed contract dated as of the first day of January 2012 for a one-year renewal of the annual contract between Agency and Town for the sum of (\$1,440.00) per annum to be paid by Town to Agency upon execution of said contract by the Town; and

WHEREAS, the Town attorney has approved as to form the one-year contract submitted by the Agency; now, therefore, it is

RESOLVED, that the one-year renewal contract submitted by the Agency is and the same hereby is approved and the Supervisor is and he hereby is authorized to execute the same for the Town for the year 2012; and be it further

RESOLVED, that a copy of this Resolution be given to the Budget Officer.

Motion: Gerard A. Renadette

Seconded by: Thomas E. Wood

Discussion: No

Roll Call:	<u>Yes</u>	<u>No</u>	<u>Absent</u>	<u>Carried</u>	<u>Tabled</u>
				x	
Thomas E. Wood	x				
Martin D. Mannix	x				
Paul D. Lamoy	x				
Gerard A. Renadette	x				
Bernard C. Bassett	x				

Resolution No. 012-29

Resignation of Wallace Day as Chairperson and Member Zoning Board of Appeals

WHEREAS, Mr. Wally day has submitted a letter of resignation from his position as Chairperson for the Zoning Board of Appeals dated December 27, 2011; now, therefore, be it

RESOLVED, that the Town Board does hereby accept Mr. Day's letter of resignation effective December 31, 2011; and be it further

RESOLVED, that the Town Board does hereby wish to thank him for his service as a member of the Board of Appeals and Chairperson and wish him well with his further endeavors, and, be it further

RESOLVED, that the Supervisor send a letter on behalf of the Town Board, thanking Mr. Day for his dedication and years of service to the Town.

RESOLVED, that a copy of this Resolution is given to the Budget Officer and Steve Imhoff Department Head

Motion: Gerard A. Renadette

Seconded by: Paul D. Lamoy

Discussion: Yes

Roll Call:	<u>Yes</u>	<u>No</u>	<u>Absent</u>	<u>Carried</u>	<u>Tabled</u>
				x	
Thomas E. Wood	x				
Martin D. Mannix	x				
Paul D. Lamoy	x				
Gerard A. Renadette	x				
Bernard C. Bassett	x				

Resolution No. 012-30

**Hurricane Irene and Tropical Storm Lee
Assessment Relief Act**

WHEREAS, Hurricane Irene and Tropical Storm Lee brought unprecedented devastation to many property owners impacting property in a manner that may have reduced its value; and

WHEREAS, provisions have been developed to address property that was catastrophically impacted causing the taxable assessed value of the property to be eligible for reduction; and

WHEREAS, the State Legislature has passed Part G of Chapter 56, Laws of 2011, "***Hurricane Irene and Tropical Storm Lee Assessment Relief Act***" to enable eligible taxing jurisdictions to provide relief to qualifying owners of properties when a property lost 50% or more of its value as a result of flooding and is considered catastrophically impacted; therefore, be it

RESOLVED, that the Town of Plattsburgh Town Board adopt the provisions of the "***Hurricane Irene and Tropical Storm Lee Assessment Relief Act***" as an option to property owners who believe that they qualify as defined by the legislation and Part G of Chapter 56, Laws of 2011 and as per the attached "**Summary of Legislation**" and Chapter 56 Part G; and, be it further

RESOLVED, that a copy of this Resolution be given to the Town’s Assessor, Budget Officer and Clerk for appropriate posting and, as warranted, distribution to Town of Plattsburgh property owners.

Motion: Gerard A. Renadette

Seconded by: Martin D. Mannix

Discussion: Yes

Roll Call:	<u>Yes</u>	<u>No</u>	<u>Absent</u>	<u>Carried</u>	<u>Tabled</u>
				x	
Thomas E. Wood	x				
Martin D. Mannix	x				
Paul D. Lamoy	x				
Gerard A. Renadette	x				
Bernard C. Bassett	x				

RESOLVED, that this Town Board meeting be adjourned at 7:40 PM.

Motion by: Thomas E. Wood

Seconded by: Gerard A. Renadette

Discussion: No

Roll Call:	<u>Yes</u>	<u>No</u>	<u>Carried</u>
			x
Thomas E. Wood	x		
Martin D. Mannix	x		
Paul D. Lamoy	x		
Gerard A. Renadette	x		
Bernard C. Bassett	x		

Motion to go into Executive Session to

Motion to come out of Executive Session

Motion by:

Motion by:

Seconded by:

Seconded by:

Time:

Time:

Roll Call: YES NO

Roll Call: YES NO

Thomas E. Wood
Martin D. Mannix
Paul D. Lamoy
Gerard A. Renadette
Bernard C. Bassett

Thomas E. Wood
Martin D. Mannix
Paul D. Lamoy
Gerard A. Renadette
Bernard C. Bassett

ADJOURNMENT

Respectfully Submitted,

Rickey J. Collins, Town Clerk