

TOWN OF PLATTSBURGH TOWN BOARD
WORK SESSION AGENDA
September 24, 2012

The meeting was called to order at 6:30 PM by the presiding officer at the Town of Plattsburgh Town Hall, 151 Banker Road.

	<u>Present</u>	<u>Absent</u>
MEMBERS: Bernard C. Bassett, Supervisor	x	
Thomas E. Wood, Councilor	x	
Martin D. Mannix, Councilor	x	
Paul D. Lamoy, Councilor	x	
Gerard A. Renadette, Councilor	x	
Rickey J. Collins, Town Clerk	x	
James J. Coffey, Town Attorney	x	

Supervisor's Report

1. Bingo Inspector-D. Scholl
2. Jackie Murray- NYSEG Project Rt. 22 Presentation
3. Finch Pruyn forest land –Adirondack Park Resolution
4. KASA Inc. Phase 1 Environmental Site Assessment Report
5. Charge Back from County Board of Elections
6. Employee Title Reclassification

Resolution No. 012-272

Warranty Extension for 2013 Freightliner

WHEREAS, Jim Woods, Highway Superintendent, has submitted a letter dated September 19, 2012 requesting permission to purchase an extended warranty on the new 2013 Truck; and

WHEREAS, the total estimated cost of extended warranty is not to exceed \$6,000.00 (as per attached letter); now, therefore be it

RESOLVED, that the Highway Superintendent is hereby authorized to make said purchase; and be it further,

RESOLVED, and that the Supervisor is hereby authorized to sign any and all related documents required for the purchase of said warranty; and it is further

RESOLVED, that payment be made payable from the Highway Budget Equipment & Capital Outlay Account # DA-5130-2000 and that a copy of this Resolution be given to the Budget Officer and the Highway Superintendent.

Motion: Paul D. Lamoy

Seconded by: Martin D. Mannix

Discussion: Yes

Roll Call:	<u>Yes</u>	<u>No</u>	<u>Absent</u>	<u>Carried</u>	<u>Tabled</u>
				x	
Thomas E. Wood	x				
Martin D. Mannix	x				
Paul D. Lamoy	x				
Gerard A. Renadette	x				
Bernard C. Bassett	x				

Resolution No. 012-273

Authorization for RFP Advertisement for Ambulance Service

WHEREAS, the Town Board has previously authorized the required advertisement of an RFP for Ambulance Services within the Town of Plattsburgh Consolidated Ambulance District; and

WHEREAS, an advertisement requesting proposals to provide Ambulance Services is needed; therefore, be it

RESOLVED, that an advertisement shall be placed in the official newspaper of the Town as soon as possible; and, it is further

RESOLVED, that the Town of Plattsburgh Board hereby authorizes the publication of a request for Proposals to provide Ambulance Services for the Town of Plattsburgh Consolidated Ambulance District; and, be it further

RESOLVED, on Friday, October 12, 2012, at 3:00 PM, prevailing time, at the Town Hall, Office Complex, 151 Banker Road, Plattsburgh, NY 12901 the Town Clerk, will publicly open sealed Proposals; and, be it further

RESOLVED, that the Town of Plattsburgh Town Board does reserve the right to reject any or all Proposals offered; and, be it further

RESOLVED, a copy of this Resolution be given to the Budget Officer and the Town Clerk.

Motion: Gerard A. Renadette

Seconded by: Martin D. Mannix

Discussion: Yes

Roll Call:	<u>Yes</u>	<u>No</u>	<u>Absent</u>	<u>Carried</u>	<u>Tabled</u>
				x	
Thomas E. Wood	x				
Martin D. Mannix	x				

Paul D. Lamoy x
Gerard A. Renadette x
Bernard C. Bassett x

Resolution No. 012-274

Appointment of an On Call Bingo Inspector

WHEREAS, General Municipal Law, Article 14-h, requires that each municipality closely control all phases of the supervision, licensing and regulation of bingo games licensed in its jurisdiction; and

WHEREAS, attendance at each licensed bingo requires a bingo inspector to be present to observe and gather data as appropriate to regulation; now, therefore, be it

RESOLVED, that in the event the Town appointed Bingo Inspector is unable to attend a licensed bingo game Derek R. Scholl be retained to monitor the game(s) as an on call alternate inspector for the Town of Plattsburgh; and be it further

RESOLVED, Mr. Scholl be compensated at the same rate as the appointed Bingo Inspector and that sum be deleted from the Inspector’s compensation for that event; and it is further

RESOLVED, an application be placed on file and a background check be completed for Mr. Scholl who shall also take an oath of office within 30 days of this Resolution and be given appropriate training by the Town appointed Inspector; and, be it further

RESOLVED, that a copy of this Resolution be given to the Town Budget Officer, The Town Clerk and Bingo Inspector.

Motion: Mr. Lamoy

Seconded by: Mr. Renadette

Discussion: Yes

Roll Call:	<u>Yes</u>	<u>No</u>	<u>Absent</u>	<u>Carried</u>	<u>Tabled</u>
				x	
Thomas E. Wood		x			
Martin D. Mannix	x				
Paul D. Lamoy	x				
Gerard A. Renadette	x				
Bernard C. Bassett	x				

Draft Resolutions

- 012-XXX Minutes
- 012-272 Warranty Extension for 2013 Freighliner
- 012-XXX Culvert Pipe Order for 2013
- 012-XXX Tentative Budget for 2013
- 012-XXX 2013 Budget Work Session
- 012-XXX North Country Life Flight
- 012-XXX
- 012-XXX

Resolution NO. 012-xxx

2012 OGS Culvert Pipe Order

WHEREAS, the necessity to continue maintenance and improvements of roadside drainage ditches and the storm water drainage systems within the Town requires the need for additional drainage pipe; and,

WHEREAS, Jim Woods, Highway Superintendent, has submitted a letter dated September 20, 2012, requesting permission to place an order for culvert pipe through the NYS OGS contract for the 2012 work season: and

WHEREAS, the total estimated cost of said pipe is \$14,412.44; therefore, be it

RESOLVED, that the Highway Superintendent is hereby authorized to make said purchase; and, be it further

RESOLVED, that the Town Board hereby approves the purchase of said pipe from the Highway Accounts entitled Drainage Pipe; and, be it further

RESOLVED, that payment for said purchase will be made payable from the 2012 Highway Budget Equipment & Capital Outlay Account # DA-5110-4400 and DA-5112-4300 and that a copy of this Resolution be given to the Budget Officer and Highway Superintendent .

Motion:

Seconded by:

Discussion:

Roll Call:	<u>Yes</u>	<u>No</u>	<u>Absent</u>	<u>Carried</u>	<u>Tabled</u>
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- Thomas E. Wood**
- Martin D. Mannix**
- Paul D. Lamoy**
- Gerard A. Renadette**
- Bernard C. Bassett**

Resolution No. 012-XXX

Tentative Budgets Filed for 2013

WHEREAS, the 2013 Tentative Budget for the Town of Plattsburgh was duly filed in the Town Clerk’s Office; now therefore be it

RESOLVED, that the Town Board of the Town of Plattsburgh does hereby receive and place on file the 2013 Tentative Budget from the Town Clerk per Town Law, section 106 (3).

RESOLVED, a copy of this Resolution be given to the Budget Officer.

Motion:

Seconded by:

Discussion:

Roll Call: Yes No Absent Carried Tabled

- Thomas E. Wood
- Martin D. Mannix
- Paul D. Lamoy
- Gerard A. Renadette
- Bernard C. Bassett

Resolution No. 012-XXX

Advertise for 2013 Budget Work Sessions

WHEREAS, the Tentative Budget has been filed with the Town Clerk; and

WHEREAS, the Town Board will to meet to discuss Budgets with Town Departments; therefore, it is

RESOLVED, that the Town Board will hold Budget work sessions on October 16,17 and 18, 2012 between the hours of 8 am to 5PM at the Town Hall complex; and be it further

RESOLVED, that the Town Clerk publish this Announcement in the Press Republican and a copy of this Resolution be given to the Budget Officer.

Motion:

Seconded by:

Discussion:

Roll Call: Yes No Absent Carried Tabled

- Thomas E. Wood
- Martin D. Mannix
- Paul D. Lamoy

WHEREAS, North Country LIFE FLIGHT, Inc. is a not-for-profit, tax exempt corporation which is responsible for all aspects of patient care by providing medical equipment, training medical personnel and administering the medical portion utilizing the New York State Police helicopter based in Saranac Lake and private fixed-wing aviation resources; and

WHEREAS, the New York State Police and private fixed-wing aviation resources do not provide a medically trained team or medical equipment for patient transports; and

WHEREAS, the people of Clinton, Essex, Franklin, Hamilton and St. Lawrence Counties receive a vital emergency medical service, which is free of charge to critically ill and seriously injured patients and therefore municipal governments are asked to pledge monies for this worthwhile program; now, therefore, be it

RESOLVED, that the Town Board of the Town of Plattsburgh hereby authorizes the Supervisor to enter into a contract with North Country LIFE FLIGHT, Inc., for the purpose of operation the medical component of the medivac program which will serve its residents and visitors, for the amount of \$1,500.00, which represents the Town's share for 2013; and be it further

RESOLVED, that the sum of \$1,500.00 shall be charged to the Community Services Fund Account for the 2013 budget and be it further

RESOLVED, that a copy of this Resolution be given to the Budget Officer.

Motion:

Seconded by:

Discussion:

Roll Call:	<u>Yes</u>	<u>No</u>	<u>Absent</u>	<u>Carried</u>	<u>Tabled</u>
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**Thomas E. Wood
Martin D. Mannix
Paul D. Lamoy
Gerard A. Renadette
Bernard C. Bassett**

Committee Reports -

Executive Session – as needed

Motion to go into Executive Session

Motion to come out of Executive Session

Motion by:

Motion by:

Seconded by:

Seconded by:

Time:

Time:

Roll Call: **YES** **NO** **ABSENT**

Roll Call: **YES** **NO** **ABSENT**

**Thomas E. Wood
Martin D. Mannix
Paul D. Lamoy
Gerard A. Renadette
Bernard C. Bassett**

**Thomas E. Wood
Martin D. Mannix
Paul D. Lamoy
Gerard A. Renadette
Bernard C. Bassett**

MOTION TO ADJOURN

Motion by:

Seconded by:

Discussion:

Roll Call: **Yes** **No** **Absent** **Carried** **Tabled**

**Thomas E. Wood
Martin D. Mannix
Paul D. Lamoy
Gerard A. Renadette
Bernard C. Bassett**

Town Board meeting be adjourned at 9:10 PM.

ADJOURNMENT

Respectfully Submitted,

Rickey J. Collins, Town Clerk

