

TOWN OF PLATTSBURGH TOWN BOARD

WORK SESSION AGENDA

July 23, 2012

The meeting was called to order at 6:30 PM by the presiding officer at the Town of Plattsburgh Town Hall, 151 Banker Road.

| | <u>Present</u> | <u>Absent</u> |
|--|----------------|---------------|
| MEMBERS: Bernard C. Bassett, Supervisor | X | |
| Thomas E. Wood, Councilor | X | |
| Martin D. Mannix, Councilor | X | |
| Paul D. Lamoy, Councilor | X | |
| Gerard A. Renadette, Councilor | X | |
| Rickey J. Collins, Town Clerk | X | |
| James J. Coffey, Town Attorney | X | |

Supervisor's Report

1. Environmental Site Assessment
2. FOIL Committee - monitor requests and compliance
3. NYSEG Agreement - Update
4. MicroEnterprise Grant Update
5. Troy & Banks – Utility Audits
6. Local Law No. 1 2002 “Removal of Dog Feces”

Draft Resolutions

- 012-226 Proclamation for Bridget Chauvin
- 012-227 Closure of Unnecessary Projects
- 012-228 Zoning Ordinance Amendment Consulting Services MOU
- 012-229 Saranac Bus Lease for 2012-2013
- 012-xxx Dog Control Officer's Monthly Report
- 012-xxx Taco Bell 3% Site Plan Return
- 012-xxx Minutes of July 16, 2012

Resolution No. 012-226

PROCLAMATION OF RECOGNITION FOR BRIDGET CHAUVIN

WHEREAS, the Town of Plattsburgh Town Board periodically recognizes individuals who have demonstrated leadership and commitment to our community; and,

WHEREAS, on June first, 1961 Bridget Chauvin was appointed by then Supervisor Arthur LeFevre as Secretary to the Supervisor and from the time of her initial employment she demonstrated a high level of service and commitment working with various Town Boards, co-workers and residents of the Town who also benefited by her dedication and knowledge such that in 1987 they honored her with the recognition of “Secretary of the Year” in the Town of Plattsburgh; and

WHEREAS, though the expansion and growth of residential, industrial and commercial business in the Town of Plattsburgh caused her duties to increase placing more demands on her position Ms. Chauvin continued to meet each challenge and improve her skills and knowledge by participating in workshops and seminars until her retirement in July, 1998 then remaining on to serve part time as Town Budget Officer until the end of the year; and

WHEREAS, Ms. Chauvin’s competence, efficiency, experienced, loyalty, courteous and discreet manor of service guided her to then become a Board Member of the Arthur L. LeFevre Senior Apartments, a position that she will retire from this summer; now, therefore, it is

RESOLVED, that the Town of Plattsburgh Town Board on behalf of all residents of the Arthur L. LeFevre Apartments and former Town Boards and co-workers hereby commends Ms. Chauvin and wishes to express to her the appreciation of all for her years of dedicated service to residents of the Town of Plattsburgh.

Motion: Moved by All

Seconded by: Seconded by All

Discussion: Yes

| Roll Call: | <u>Yes</u> | <u>No</u> | <u>Absent</u> | <u>Carried</u> | <u>Tabled</u> |
|----------------------------|-------------------|------------------|----------------------|-----------------------|----------------------|
| | | | | X | |
| Thomas E. Wood | X | | | | |
| Martin D. Mannix | X | | | | |
| Paul D. Lamoy | X | | | | |
| Gerard A. Renadette | X | | | | |
| Bernard C. Bassett | X | | | | |

Resolution No. 012-227

Closure Of Unnecessary Capital Projects

WHEREAS, in the past, certain capital projects were opened for various work projects being done or work projects that were anticipated to be done; and

WHEREAS, monies remain in said capital project accounts that are no longer being utilized or planned for future use; and

WHEREAS, after discussions with NYS Comptroller’s Office, it is their recommendation that any remaining funds should be returned to the source of these funds, such as interfund transfers, bonding, etc; and

WHEREAS, after researching, it was determined that the following capital projects were funded mainly through interfund transfers from Water and Sewer special districts, the Highway Department or General Fund; therefore, be it

RESOLVED, that the Town of Plattsburgh Town Board does hereby authorize the return of funds plus interest to date to their original source as follows:

To Consolidated Sewer:

| | | |
|------------------------------|------|--------------|
| H028 – Halseys Corners Sewer | 1998 | \$ 12,565.38 |
| H056 – Industrial Park Sewer | 1995 | \$121,745.36 |
| H059 – Cliff Haven Sewer | 1999 | \$ 49,508.70 |

To Consolidated Water:

| | | |
|------------------------------|------|--------------|
| H048 – Halseys Corners Water | 1991 | \$ 124.95 |
| H045 – M/ville Tank Painting | 1998 | \$ 919.31 |
| H049 – Cumberland Crns Water | 1992 | \$ 69,464.36 |
| H063 – Industrial Park Water | 1994 | \$ 8,673.07 |

To General Fund

| | | |
|--------------------------|------|-------------|
| H053 - Natural Gas Study | 1993 | \$.03 |
| H054 – Land Acquisition | 1993 | \$ 3,383.78 |

To Highway:

| | | |
|------------------------------|------|--------------|
| H047 – Rugar St. Storm Sewer | 1990 | \$ 36,657.67 |
|------------------------------|------|--------------|

further

and, be it

RESOLVED, that funds in two Special Revenues (CD) that have been unused since fiscal year 2000/2001, and were from Wallace Hill Sewer District, shall also be returned to the Consolidated Sewer District in the amount of \$5,085.30; and, be it further

RESOLVED, that a copy of this Resolution be given to the Budget Officer and the WWW Director and Superintendent of Highways.

Motion: Gerard A. Renadette

Seconded by: Martin D. Mannix

Discussion: Yes

Roll Call:

| | <u>Yes</u> | <u>No</u> | <u>Absent</u> | <u>Carried</u> | <u>Tabled</u> |
|---------------------|------------|-----------|---------------|----------------|---------------|
| | | | X | | |
| Thomas E. Wood | X | | | | |
| Martin D. Mannix | X | | | | |
| Paul D. Lamoy | X | | | | |
| Gerard A. Renadette | X | | | | |
| Bernard C. Bassett | X | | | | |

Resolution No. 012-228

Zoning Ordinance Amendment Consulting Services MOU

WHEREAS, On February 7, 2011 the Town of Plattsburgh passed Resolution No. 011-072 retaining the services of the Chazen Companies to provide consulting services for the purpose of reviewing and making recommendations for amendments to the Town Zoning Ordinance; and

WHEREAS, It has been identified that it is necessary to prepare the State Environmental Quality Review Act (SEQRA) Part 1 Environmental Assessment Form (EAF) as required to determine potential environmental impacts resulting from the Zoning Ordinance Amendments; and

WHEREAS, existing resources are limited and said work is outside the scope of the Planning Department’s ability to complete in a timely fashion; and

WHEREAS, funds have been budgeted and it is the recommendation of the Planning Department that a Memorandum Of Understanding, MOU, be entered into with Chazen Companies of 100 Glen Street, Suite 3B,Glens Falls, New York 12801 to provide the necessary skills and resources to complete the SEQRA and Part 1 EAF; now, therefore be it

RESOLVED, that the Town of Plattsburgh Town Board does hereby authorize the Supervisor to enter into an Agreement, as indicated by the attached MOU, with Chazen Companies in the amount of \$2,500.00; and, be it further

RESOLVED, that a copy of this Resolution be given to the Budget Officer and the Planning Department.

Motion: Thomas E. Wood

Seconded by: Gerard A. Renadette

Discussion: Yes

| | | | | | |
|---------------------|-------------------|------------------|----------------------|-----------------------|----------------------|
| Roll Call: | <u>Yes</u> | <u>No</u> | <u>Absent</u> | <u>Carried</u> | <u>Tabled</u> |
| | | | X | | |
| Thomas E. Wood | X | | | | |
| Martin D. Mannix | X | | | | |
| Paul D. Lamoy | X | | | | |
| Gerard A. Renadette | X | | | | |
| Bernard C. Bassett | X | | | | |

Resolution No. 012-229

Saranac Bus Lease for 2012- 2013 for the Town of Plattsburgh

RESOLVED, that the Town Board does hereby receive the School Bus Lease Agreement dated July 1,2012 between the Saranac Central School District, Town of Saranac, County of Clinton,

hereinafter called the Lesser, and the Town Of Plattsburgh as the Lessee for leasing school bus(s) for recreation purposes commencing on the 1st day on July 2012 and ending the 30th day of June 2013 for the sum of two dollars and eighty one cents (\$2.81) per mile plus the cost of a driver, if provided, and subject to the terms and conditions set fourth in said Lease Agreement; and , it is further

RESOLVED, that upon approval of said Lease Agreement by the Town Attorney, the Supervisor is hereby authorized to execute the Agreement for the Town of Plattsburgh and is directed to obtain and initiate compliance with all other terms and provisions of the Agreement; and, be it further

RESOLVED, that a copy of this Resolution be forwarded to Cool Insurance, Budget Officer, Recreation Department and Town Clerk.

Motion: Gerard A. Renadette

Seconded by: Paul D. Lamoy

Discussion: Yes

| | | | | | |
|---------------------|------------|-----------|---------------|----------------|---------------|
| Roll Call: | <u>Yes</u> | <u>No</u> | <u>Absent</u> | <u>Carried</u> | <u>Tabled</u> |
| | | | | X | |
| Thomas E. Wood | X | | | | |
| Martin D. Mannix | X | | | | |
| Paul D. Lamoy | X | | | | |
| Gerard A. Renadette | X | | | | |
| Bernard C. Bassett | X | | | | |

Committee Reports -

Executive Session – as needed

Motion to go into Executive Session **Motion to come out** of Executive Session
to discuss the work history of specific individuals

Motion by:

Motion by:

Seconded by:

Seconded by:

Time:

Time:

| | | | | | | | |
|---------------------|------------|-----------|---------------|---------------------|------------|-----------|---------------|
| Roll Call: | <u>YES</u> | <u>NO</u> | <u>ABSENT</u> | Roll Call: | <u>YES</u> | <u>NO</u> | <u>ABSENT</u> |
| Thomas E. Wood | | | | Thomas E. Wood | | | |
| Martin D. Mannix | | | | Martin D. Mannix | | | |
| Paul D. Lamoy | | | | Paul D. Lamoy | | | |
| Gerard A. Renadette | | | | Gerard A. Renadette | | | |
| Bernard C. Bassett | | | | Bernard C. Bassett | | | |

