

TOWN OF PLATTSBURGH
TOWN BOARD SEMI-MONTHLY MEETING
July 16, 2012

The meeting was called to order at _____ p.m. by the presiding officer at the Town Hall on the Banker Road.

| MEMBERS: | <u>Present</u> | <u>Absent</u> |
|---------------------------------------|-----------------------|----------------------|
| Bernard C. Bassett, Supervisor | X | |
| Thomas E. Wood, Councilor | X | |
| Martin D. Mannix, Councilor | X | |
| Paul D. Lamoy, Councilor | | |
| Gerard A. Renadette, Councilor | | X |
| Rickey J. Collins, Town Clerk | X | |
| James J. Coffey, Town Attorney | X | |

Resolution No.012-216

Approving the Minutes of the Previous Meeting

RESOLVED, that the minutes of July 2nd and July 9th, 2012 be approved and the reading of the minutes be dispensed with.

Motion by: Martin D. Mannix

Seconded by: Gerard A. Renadette

Discussion: No

| Roll Call: | <u>Yes</u> | <u>No</u> | <u>Absent</u> | <u>Carried</u> | <u>Tabled</u> |
|----------------------------|-------------------|------------------|----------------------|-----------------------|----------------------|
| | | | | x | |
| Thomas E. Wood | x | | | | |
| Martin D. Mannix | x | | | | |
| Paul D. Lamoy | | | x | | |
| Gerard A. Renadette | x | | | | |
| Bernard C. Bassett | x | | | | |

PUBLIC RECOGNITION

Present: Deb Blake, Dan Heath

Comments:

Resolution No. 012-217

Abstract 7B

RESOLVED, that the abstract of audited claims **No.7b-12(1441-1563)** for \$1,903,831.24, **Abstract 7B-12 (297-314)** prepays for the amount \$334,190.46 be received as reviewed by the Audit Committee and the Supervisor is hereby authorized to pay said abstracts.

Motion: Gerard A. Renadette

Seconded by: Thomas E. Wood

Discussion: No

| | | | | | |
|----------------------------|-------------------|------------------|----------------------|-----------------------|----------------------|
| Roll Call: | <u>Yes</u> | <u>No</u> | <u>Absent</u> | <u>Carried</u> | <u>Tabled</u> |
| | | | | x | |
| Thomas E. Wood | x | | | | |
| Martin D. Mannix | x | | | | |
| Paul D. Lamoy | | | x | | |
| Gerard A. Renadette | x | | | | |
| Bernard C. Bassett | x | | | | |

Resolution No. 012-218

Codes and Zoning Department Monthly Report

RESOLVED, to receive and place on file a report from Stephen Imhoff, Codes Enforcement Officer, for the month of June 2012

Motion: Thomas E. Wood

Seconded by: Martin D. Mannix

Discussion: No

| | | | | | |
|----------------------------|-------------------|------------------|----------------------|-----------------------|----------------------|
| Roll Call: | <u>Yes</u> | <u>No</u> | <u>Absent</u> | <u>Carried</u> | <u>Tabled</u> |
| | | | | x | |
| Thomas E. Wood | x | | | | |
| Martin D. Mannix | x | | | | |
| Paul D. Lamoy | | | x | | |
| Gerard A. Renadette | x | | | | |
| Bernard C. Bassett | x | | | | |

Resolution No.012-219

Historian’s Monthly Report

RESOLVED, to receive and place on file the Historian’s Monthly Report for the month of June 2012.

Motion: Thomas E. Wood

Seconded by: Gerard A. Renadette

Discussion: No

| Roll Call: | <u>Yes</u> | <u>No</u> | <u>Absent</u> | <u>Carried</u> | <u>Tabled</u> |
|---------------------|------------|-----------|---------------|----------------|---------------|
| | | | | | x |
| Thomas E. Wood | x | | | | |
| Martin D. Mannix | x | | | | |
| Paul D. Lamoy | | | x | | |
| Gerard A. Renadette | x | | | | |
| Bernard C. Bassett | x | | | | |

Resolution No.012-220

Planning Department Monthly Report

RESOLVED, to receive and place on file a report from Phil VonBargen, Planning and Engineering Department Head, for the month of July 2012.

Motion: Thomas E. Wood

Seconded by: Martin D. Mannix

Discussion: Yes

| Roll Call: | <u>Yes</u> | <u>No</u> | <u>Absent</u> | <u>Carried</u> | <u>Tabled</u> |
|---------------------|------------|-----------|---------------|----------------|---------------|
| | | | | x | |
| Thomas E. Wood | x | | | | |
| Martin D. Mannix | x | | | | |
| Paul D. Lamoy | | | x | | |
| Gerard A. Renadette | x | | | | |
| Bernard C. Bassett | x | | | | |

Resolution No.012-221

**SUPERVISOR'S MONTHLY
FINANCIAL REPORT**

RESOLVED, to receive and place on file the Supervisor's Financial Report for the month of June 2012.

Motion: Martin D. Mannix

Seconded by: Gerard A. Renadette

Discussion: No

| Roll Call: | <u>Yes</u> | <u>No</u> | <u>Absent</u> | <u>Carried</u> | <u>Tabled</u> |
|---------------------|------------|-----------|---------------|----------------|---------------|
| | | | | x | |
| Thomas E. Wood | x | | | | |
| Martin D. Mannix | x | | | | |
| Paul D. Lamoy | | | x | | |
| Gerard A. Renadette | x | | | | |
| Bernard C. Bassett | x | | | | |

Resolution No. 012-222

Town Clerk’s Monthly Report

RESOLVED, to receive and place on file a report from Rickey J. Collins, Town Clerk, for the month of June 2012.

Motion: Gerard A. Renadette

Seconded by: Martin D. Mannix

Discussion: Yes

| | | | | | |
|----------------------------|-------------------|------------------|----------------------|-----------------------|----------------------|
| Roll Call: | <u>Yes</u> | <u>No</u> | <u>Absent</u> | <u>Carried</u> | <u>Tabled</u> |
| | | | | x | |
| Thomas E. Wood | x | | | | |
| Martin D. Mannix | x | | | | |
| Paul D. Lamoy | | | x | | |
| Gerard A. Renadette | x | | | | |
| Bernard C. Bassett | x | | | | |

Resolution No. 012-223

Water Wastewater Department’s Monthly Report

RESOLVED, to receive and place on file a report from Scott Stoddard, Water Wastewater Department Director, for June 2012.

Motion: Thomas E. Wood

Seconded by: Gerard A. Renadette

Discussion: Yes

| | | | | | |
|----------------------------|-------------------|------------------|----------------------|-----------------------|----------------------|
| Roll Call: | <u>Yes</u> | <u>No</u> | <u>Absent</u> | <u>Carried</u> | <u>Tabled</u> |
| | | | | x | |
| Thomas E. Wood | x | | | | |
| Martin D. Mannix | x | | | | |
| Paul D. Lamoy | | | x | | |
| Gerard A. Renadette | x | | | | |
| Bernard C. Bassett | x | | | | |

Resolution NO. 12-224

Town of Plattsburgh FOIL Request Policy Amendment

WHEREAS, the Town of Plattsburgh Town Board recognizes and encourages the right of all citizens to be aware of the process of governmental decision-making and to review or obtain documents, policy, procedures and other actions of Town Government in accordance with the Committee on Open Government and the opinions that have been rendered; and,

WHEREAS, periodically it is necessary for the Town Board to make revisions to existing policies and to incorporate said revisions therein; and,

WHEREAS, the Town of Plattsburgh desires to amend the FOIL Request Policy adopted June 15, 2009 by Resolution 09-215; therefore, be it

RESOLVED, that the attached Policy be adopted and be strictly adhered to and enforced as stated therein; and, be it further

RESOLVED, that the FOIL Request Policy be shared with all Department Heads and placed in the Town’s official Policy Books; and, be it further

RESOLVED, that said Policy is to take effect upon adoption.

Motion: Gerard A. Renadette

Seconded by: Martin D. Mannix

Discussion: Yes

| Roll Call: | <u>Yes</u> | <u>No</u> | <u>Absent</u> | <u>Carried</u> | <u>Tabled</u> |
|----------------------------|-------------------|------------------|----------------------|-----------------------|----------------------|
| | | | | x | |
| Thomas E. Wood | x | | | | |
| Martin D. Mannix | x | | | | |
| Paul D. Lamoy | | | x | | |
| Gerard A. Renadette | x | | | | |
| Bernard C. Bassett | x | | | | |

Resolution NO. 12-225

Setting A Public Hearing To Review Proposed Amendments To The Town Zoning Ordinance

WHEREAS, the Town of Plattsburgh’s Zoning Ordinance provides that amendments to Ordinances may be initiated by Town Board appointment of a committee for the purpose of amending said ordinance, and

WHEREAS, a committee, duly authorized by the Town Board, comprised of two Town Councilors, Town citizens and Town staff and officials (herein referred to as the “committee”) was established to review the Town of Plattsburgh 2010 Comprehensive Master Plan and make recommendations for changes, additions or modifications to the Town Zoning Ordinance; and

WHEREAS, after review and discussion of the Committee’s draft amendment the Town Board desires to distribute the June 2012 draft amendment for the Town Zoning Ordinance to the appropriate agencies in accordance with Article XIII, Section 13.3 and 13.4 of the Town Zoning Ordinance and Section 264 and 265 of New York Town Law as follows:

1. Town Planning Board and Zoning Board; and
2. Clinton County Planning Board; and
3. Adjacent municipalities
4. Regional State Park Commission; and,

WHEREAS, New York State Law and the Town's Zoning Ordinance requires that a public hearing on proposed amendments be held to consider the advisability of amendment to the Town of Plattsburgh Zoning Ordinance; and

WHEREAS, Part 617 of the Environmental Conservation Law - "State Environmental Quality Review Act", Section 8-0113 (SEQRA herein) provides for the review of any "ACTION" to determine the effect of said Action on the environment, along with any related administrative procedures for the implementation, authorization or approval of said Action; and

WHEREAS, Part 617.12 (b)-(2) of SEQRA, provides that "the adoption of changes in the allowable uses within any zoning districts affecting 25 or more acres," mandates the proposed amendments to said Zoning Ordinance and said Zone Map Amendment as a TYPE I ACTION which requires specific acts by the Town of Plattsburgh prior to the adoption or rejection of said proposed amendments; and

WHEREAS, determination of the effect of said action on the environment will be necessary to determine whether a Draft Environmental Impact Statement (DEIS) is required; and

WHEREAS, the Town of Plattsburgh Town Board is identified as an involved agency in accordance with SEQRA for the purpose of assessing the effect of this Zoning Ordinance Amendment on the environment and whether or not said effect is significant enough to warrant the preparation of a Draft Environmental Impact Statement (DEIS); and

WHEREAS, the Town Board has made a determination that they intend to act as Lead Agency and there are no other involved agencies under SEQRA for the purposes of the amendments to zoning ordinance and map and have prepared the required long Environmental Assessment Form (EAF); and

WHEREAS, the Town Board of Town of Plattsburgh, as the project sponsor, is required to review and use the EAF to determine the significance of said proposed amendments; now, therefore be it

RESOLVED, the Town Board hereby declares itself as Lead Agency for the Revisions and Amendment to Zoning Ordinance and Map (Project), and does hereby determine that the proposed Project is a TYPE I ACTION and a coordinated review under SEQRA will be conducted, and, be it further

RESOLVED, that the Town of Plattsburgh Town Board does hereby receive and place on file the Draft June 2012 Amendment Zoning Ordinance which changes are as set forth in the attached Draft Town of Plattsburgh Zoning Ordinance Amendment; and, it is further

RESOLVED that the Town Board shall hold a public hearing in relation to the proposed amendment to the Zoning Ordinance at the Town Hall, at 151 Banker Road, Plattsburgh, New York 12901 on the **August 20, 2012 at 6:35 o'clock P.M.**, [Eastern Daylight Savings Time]; and, be it further

RESOLVED that pursuant to the provisions of Article XIII, Section 13.3 and 13.4 of the Town Zoning Ordinance, the Town Clerk shall cause a notice of the time and

place of said public hearing to be published in The Press Republican, a paper of general circulation in the Town of Plattsburgh, at least once on or before the **August 20, 2012** with such notice also being posted in the Town Hall and given to necessary adjoining municipalities and the Clinton County Planning Board and such other agencies and parties as required by law; and, be it further

RESOLVED, that notice of said Public Hearing and a copy of the draft June 2012 amendment for the Zoning Ordinance Amendment shall also be posted on the Town's Website; and, be it further

RESOLVED, that a copy of this Resolution and attachments be given to the Town Clerk, Planning and Zoning Departments the adjacent municipalities and Clinton County Planning Board and other interested agencies.

Motion: Gerard A. Renadette

Seconded by: Thomas E. Wood

Discussion: Yes

| Roll Call: | <u>Yes</u> | <u>No</u> | <u>Absent</u> | <u>Carried</u> | <u>Tabled</u> |
|----------------------------|-------------------|------------------|----------------------|-----------------------|----------------------|
| | | | | x | |
| Thomas E. Wood | x | | | | |
| Martin D. Mannix | x | | | | |
| Paul D. Lamoy | | | x | | |
| Gerard A. Renadette | x | | | | |
| Bernard C. Bassett | x | | | | |

RESOLVED, that this Town Board meeting be adjourned at 7:15 PM.

Motion by: Thomas E. Wood

Seconded by: Martin D. Mannix

Discussion: No

| Roll Call: | <u>YES</u> | <u>NO</u> | <u>ABSENT</u> |
|----------------------------|-------------------|------------------|----------------------|
| Thomas E. Wood | x | | |
| Martin D. Mannix | x | | |
| Paul D. Lamoy | | | x |
| Gerard A. Renadette | x | | |
| Bernard C. Bassett | x | | |

Motion to go into Executive Session

Motion by:

Seconded by:

Time:

Roll Call: **YES** **NO**

Thomas E. Wood
Martin D. Mannix
Paul D. Lamoy
Gerard A. Renadette
Bernard C. Bassett

Motion to come out of Executive Session

Motion by:

Seconded by:

Time:

Roll Call: **YES** **NO**

Thomas E. Wood
Martin D. Mannix
Paul D. Lamoy
Gerard A. Renadette
Bernard C. Bassett

ADJOURNMENT

Respectfully Submitted,

Rickey J. Collins, Town Clerk