

TOWN OF PLATTSBURGH TOWN BOARD
WORK SESSION AGENDA
JUNE 25, 2012

The meeting was called to order at 6:30 PM by the presiding officer at the Treadwells Mills Recreation Park and Town Hall.

	<u>Present</u>	<u>Absent</u>
MEMBERS: Bernard C. Bassett, Supervisor	x	
Thomas E. Wood, Councilor		x
Martin D. Mannix, Councilor	x	
Paul D. Lamoy, Councilor	x	
Gerard A. Renadette, Councilor	x	
Rickey J. Collins, Town Clerk	x	
James J. Coffey, Town Attorney	x	

Supervisor's Report

1. Rug Sketch
2. Paving Program
3. Battle of Plattsburgh
4. Complete Streets Steering Committee Board Appointee – Meeting Tuesday @ 4

Draft Resolutions

- 012-201 Twin State Maintenance Renewal Agreement
- 012-202 Park Acquisition Grant Application
- 012-203 Authorizing the Supervisor to Submit Application to NTS Office of PR&HP Dev. Cadyville Park Acquisition Project

Resolution NO. 12-201

Twin State Maintenance Renewal Agreement

WHEREAS, the Town of Plattsburgh ("Town" herein) maintains an annual Maintenance Renewal Agreement with Twin State to provide telephone hardware, software and system support for its telephone equipment; and

WHEREAS, Twin State has submitted a Renewal Agreement to the Town for Service from July 16, 2012 to July 15, 2013; and

WHEREAS, the Town Board has provided, within the General Fund of the Town of Plattsburgh 2012 Budget, for the renewal of its one-year contract with Twin State in the amount of \$ 2,179.56; and

WHEREAS, the Town attorney has approved as to form the one-year contract submitted by Twin State; now, therefore be it

RESOLVED, that the one-year renewal contract submitted by Twin State be approved and the Supervisor is authorized to execute the same for the Town of Plattsburgh and a copy of this Resolution be given to the Budget Officer.

Motion: Paul D. Lamoy

Seconded by: Gerard A. Renadette

Discussion: Yes

Roll Call:	<u>Yes</u>	<u>No</u>	<u>Absent</u>	<u>Carried</u>	<u>Tabled</u>
				x	
Thomas E. Wood			x		
Martin D. Mannix	x				
Paul D. Lamoy	x				
Gerard A. Renadette	x				
Bernard C. Bassett	x				

Resolution No. 12-202

Park Acquisition Grant Application

WHEREAS, the Youth Services and Recreation Committee has meet with Mel Defayette, Recreation Director, to discuss the future of the Cadyville Park and related programs; and

WHEREAS, the property know as Cadyville Park located on the Goddeau Road in Cadyville, NY 12918 has been leased to the Town of Plattsburgh for a number of years and used for recreation activities is now available for purchase; and

WHEREAS, the Town Board would like to purchase said property to continue to offer the use of the Park for public, school and Town recreational purposes; and

WHEREAS, funding that may be used for the acquisition of the Park is available from the Office of Parks, Recreation & Historic Preservation; now, therefore be it

RESOLVED, the Town Supervisor is authorized to enter into an Agreement with the Town's consulting engineers, The Laberge Group, to prepare and submit an application to the Office of Parks, Recreation & Historic Preservation for an amount not to exceed \$5,400.00 to research and prepare said application; and, it is further

RESOLVED, that a copy of this Resolution be given to the Budget Officer Laberge Group and Town's Recreation Director.

Motion: Paul D. Lamoy

Seconded by: Martin D. Mannix

Discussion: No

Roll Call:	<u>Yes</u>	<u>No</u>	<u>Absent</u>	<u>Carried</u>	<u>Tabled</u>
				x	
Thomas E. Wood			x		
Martin D. Mannix	x				
Paul D. Lamoy	x				
Gerard A. Renadette	x				
Bernard C. Bassett	x				

Resolution No. 12-203 **Authorizing The Supervisor To Submit An Application To NYS Office OF Parks, Recreation & Historic Preservation Park Development and Planning Program Cadyville Park Acquisition Project**

WHEREAS, the Town of Plattsburgh is desirous of submitting an application for grant funds from the Office of Parks, Recreation & Historic Preservation for the acquisition of *The Cadyville Park*; and

WHEREAS, the Town Board understands and agrees that a matching grant, (25% based on a 10.78% poverty rate) local match, is the responsibility of the Town;

NOW, THEREFORE, BE IT RESOLVED, that the Town of Plattsburgh does hereby commit the funds for local match purposes to be raised from any of the following: in-kind, non-cash donations of labor, materials, equipment, Town Force Account and general revenues of the Town; and

BE IT FURTHER RESOLVED, that the Supervisor of the Town of Plattsburgh is hereby authorized and directed to file an application for funds from the New York State Office of Parks, Recreation & Historic Preservation in accordance with the provisions of Title 9 of the Environmental Protection Act of 1993, in an amount not to exceed \$500,000, and upon approval of said request to enter into and execute a project agreement with the State for such financial assistance to the Town of Plattsburgh for the acquisition of *Cadyville Park* and, if appropriate, a conservation easement preservation covenant to the deed of the assisted property; and

BE IT FURTHER RESOLVED, that the Supervisor is hereby authorized to publish a request for qualifications to select a qualified consultant to develop plans and specifications, manage project implementation and administer the grant if awarded; and

BE IT FURTHER RESOLVED, that a copy of this Resolution be given to the Budget Officer and the Director of the Parks and Recreation Department.

Motion: Gerard A. Renadette

Seconded by: Martin D. Mannix

Discussion: No

Roll Call:	<u>Yes</u>	<u>No</u>	<u>Absent</u>	<u>Carried</u>	<u>Tabled</u>
				x	
Thomas E. Wood			x		
Martin D. Mannix	x				
Paul D. Lamoy	x				
Gerard A. Renadette	x				
Bernard C. Bassett	x				

Draft Minutes

012-XXX School Bus Lease Agreement for Town Recreation Program

012-XXX Periodic Est. #4 Contract #2 Plattsburgh/Morrisonville Water Meters

012-XXX Authorizing the Highway Superintendent to State the 2012 Paving Program

012-XXX Building and Grounds and Safety Committee Monthly Report

012-XXX Agricultural and Industrial Fair of Clinton County Inc.

012-XXX S.Vitlae Pyrotechnic Industries Inc. Display Fireworks

012-XXX Request 3% for Lyman Site Plan 2011

Resolution No. 12-xxx

**Beekmantown School Bus Lease Agreement for
Town of Plattsburgh Recreation Programs**

WHEREAS, the Town of Plattsburgh recreation program provides opportunities for youth during the summer to participate in a number of programs throughout the municipality; and

WHEREAS, transportation in a rural community will often prevent town youth from participating in the recreation programs and the Beekmantown Central School District is willing to enter into an agreement with the Town of Plattsburgh to provide buses for summer youth programs; therefore, be it

RESOLVED, that the Town Board does hereby approve the School Bus Lease Agreement between the Beekmantown Central School District, as the lessor, and the Town of Plattsburgh, as the lessee, to lease buses for youth recreation purposes commencing on the 25th day of June and ending on the 31st day of September 2012, for three (3) school buses described in said lease subject to the rental of no consideration but subject to the terms and conditions set forth in said Lease; and, it is further

RESOLVED, that, after review by the Town Attorney, the Supervisor is hereby authorized to execute said Lease for the Town of Plattsburgh and he is directed to obtain and initiate compliance with all other terms and provisions of said Lease Agreement at the rate be \$1.87 per mile; and it is further

RESOLVED, that a copy of this Resolution be forwarded to the Budget Officer, Recreation Director, Beekmantown School District and COOL Insuring.

Motion:
Seconded by:

Discussion:

Resolution No.012-xxx

**Contract #2 Master Meters for Morrisonville
Water District Periodic Estimate Payment #4**

WHEREAS, the Town of Plattsburgh previously awarded to East National Water LLC a bid to provide customer water meters for the Morrisonville Water District in Schuyler Falls; and,

WHEREAS, Laberge Engineering and Consulting Group and Scott Stoddard, Director of the Water Wastewater Department, have reviewed Periodic Estimate for payment No. 4 for the purchase and installation of 11 cold water meters and recommend them as indicated; therefore, be it

RESOLVED, that the Supervisor is hereby authorized to make payment for Periodic Estimate No. 4 dated June 1, 2012, in the amount of \$7,293.00 less 5% retainage of (\$364.65) making the total amount requested \$6,928.35 as payment to East National Water LLC, P.O. Box 991, Palmer, MA 01069; and, it is further

RESOLVED, that a copy of this Resolution, and the executed Periodic Estimate No.4, be given to the Budget Officer, the Laberge Engineering and Consulting Group, East National Water LLC and the Director of the Water Wastewater Department.

Motion:

Seconded by:

Discussion:

Resolution No.012-xxx

**Authorizing The Highway Superintendent to
Start The 2012 Paving Program**

WHEREAS, the Town of Plattsburgh has appropriated a total of \$294,000.00 in the 2012 Highway Budget for the 2012 Road Paving Program; and

WHEREAS, Jim Woods, Highway Superintendent, and the Highway Committee have submitted the 2012 Highway Road Paving Program (see attached listing) identifying Town Roads that are in greatest need of repair with a total estimated cost of \$279,000.00; and

WHEREAS, funding for the 2012 road paving, repair and improvement program is to be taken from the DA-5110-4200, DA-5112-4200 and CHIPS accounts; therefore, be it

RESOLVED, that the Town of Plattsburgh Town Board does hereby authorize the Highway Superintendent to spend the appropriated funds to implement the aforementioned 2012 Road Paving Program with Town paving to take place on roads as recommended by the Highway Superintendent and Highway Committee; and, it is further

RESOLVED, that a copy of this Resolution be given to the Budget Officer and the Highway Superintendent.

Motion:

Seconded by:

Discussion:

Resolution NO. 12-xxx Agricultural and Industrial Fair of Clinton County, Inc.

WHEREAS, the Town Clerk has received an application with fee for a license to conduct and operate a place of public amusement within the Town of Plattsburgh; namely, the Agricultural & Industrial Fair of Clinton County, Inc., at the Clinton County Fairgrounds; and

WHEREAS, said applicant received the issuance of a New York State Certificate of Inspection by the Code Enforcement Officer indicating full compliance and a check, for the application fee in the amount of six hundred dollars (\$600) which, has been submitted to the Town Clerk's Office; therefore, be it

RESOLVED, that after review of the certificate of insurance naming the Town of Plattsburgh as additional insured, the Town Clerk is hereby authorized to issue said license for the period from Monday, July 17 through Sunday, July 22, 2012; and, be it further

RESOLVED, that a copy of this Resolution be given to the Budget Officer, Codes Officer and Cool Insurance.

Motion:

Seconded by:

Discussion:

**Resolution No. 012-xxx Building Maintenance and Safety Committee
Monthly Report**

RESOLVED, to receive and place on file a report from Art Brault, Building Maintenance Supervisor, for the month of May 2012.

Motion:

Seconded by:

Discussion:

Resolution NO. 12-xxx

WHEREAS, the Youth Services and Recreation Committee has meet with Mel Defayette Recreation Director; and

WHEREAS, the property know as Cadyville Park located on Route 3 has been leased to the Town of Plattsburgh and used for recreation activities and now is for sale; and

WHEREAS, the Town Board would like to purchase said property; now, therefore be it

RESOLVED, the Town Supervisor is authorized to have Laberge Group on behalf of the Town of Plattsburgh review for grant matches to purchase said property; and it is further

RESOLVED Town Supervisor sign all documents with the Town Attorneys final review; and be it further,

RESOLVED, that a copy of this Resolution be given to the Budget Officer Laberge Group and Recreation Director.

Motion:

Seconded by:

Discussion:

Resolution NO. 12-xxx

**S. Vitale Pyrotechnic Industries Inc. Display
Fireworks**

WHEREAS, S. Vitale Pyrotechnic Industries Inc. , has duly submitted to the Town Board of the Town of Plattsburgh (Town herein) an application for a permit for the public display of fireworks on July 17, 2012 to take place at the Clinton County Fairgrounds situated along Route 22B in the Town of Plattsburgh; and

WHEREAS, the Town is not required to collect a fee for the granting of such permit; and

WHEREAS, the Town Board has determined that in lieu of an adequate bond in the amount of one million dollars being provided by the applicant, a commercial general liability insurance policy in the minimum amount of one million dollars for each occurrence and general aggregate coverage in the minimum amount of one million dollars, with the Town being named as insured's on said policy, be accepted and also be submitted to the Town Attorney for his review, and upon the Town Attorney approving the application and liability insurance coverage as to form, and the Clinton County Fairgrounds as the controlling agency of the land on which the public display of fireworks is to be held having also approved the granting of said application by the Town; now, therefore it is

RESOLVED, that the Town Clerk be and he hereby is authorized and directed to issue the required permit for the public display of fireworks by the applicant on Tuesday, July 7, 2012 at the Clinton County Fairgrounds upon the Town Attorney approving said application as complying with the conditions and requirements of section 405.00 of the Penal Law; and be it further

RESOLVED, that a copy of this Resolution be given to the Budget Officer, Codes Officer and Cool Insurance

Motion:

Seconded by:

Discussion:

Resolution NO. 12-xxx

**3% Construction Deposit Performance
Guarantee for Lyman’s Salvage Site Plan 2011**

WHEREAS, the Town of Plattsburgh Planning Board has reviewed and approved all requirements of the Lyman’s Salvage Site Plan 2011; and

WHEREAS, the Lyman’s Salvage Site Plan 2011 has on file with the Town of Plattsburgh, a 3% deposit performance guarantee for construction of their project in the original amount of \$828.22 plus accrued interest; and

WHEREAS, the Planning Department has coordinated inspection of said project and reports all requirements have been met and completed; and

WHEREAS, Lyman’s Salvage Site Plan 2011 has requested that the 3% deposit in the amount of \$828.22 plus accrued interest to date be returned; now, therefore be it

RESOLVED, that the Supervisor is hereby authorized and directed to release the said deposit in the amount of \$828.22 plus accrued interest to date; and it is further

RESOLVED, that a certified copy of this resolution be forwarded, by the Planning Department Secretary, with the return of deposit to Mr. Ricky Lyman Sr, 28 Flanagan Drive, Plattsburgh, NY 12901.

Motion:

Seconded by:

Discussion:

Committee Reports -

Executive Session – as needed

Motion to go into Executive Session **Motion to come out** of Executive Session

Motion by:

Motion by:

Seconded by:

Seconded by:

Time:

Time:

Roll Call:
ABSENT

YES NO ABSENT

Roll Call: **YES NO**

**Thomas E. Wood
Martin D. Mannix
Paul D. Lamoy
Gerard A. Renadette
Bernard C. Bassett**

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Martin D. Mannix
Paul D. Lamoy
Gerard A. Renadette
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