

**TOWN OF PLATTSBURGH
TOWN BOARD MONTHLY MEETING
February 6, 2012**

The meeting was called to order at 6:30p.m. by the presiding officer at the Town Hall on the Banker Road.

	<u>Present</u>	<u>Absent</u>
MEMBERS: Bernard C. Bassett, Supervisor	X	
Thomas E. Wood, Councilor	X	
Martin D. Mannix, Councilor	X	
Paul D. Lamoy, Councilor	X	
Gerard A. Renadette, Councilor	X	
Rickey J. Collins, Town Clerk	X	
James J. Coffey, Town Attorney	X	

Resolution No.012-057

Approving the Minutes of the Previous Meeting

RESOLVED, that the minutes of January 17 and January 23, 2012 be approved and the reading of the minutes be dispensed with.

Motion by: Thomas E. Wood

Seconded by: Paul D. Lamoy

Discussion: Yes

Roll Call:	<u>Yes</u>	<u>No</u>	<u>Absent</u>	<u>Carried</u>	<u>Tabled</u>
				X	
Thomas E. Wood	X				
Martin D. Mannix	X				
Paul D. Lamoy	X				
Gerard A. Renadette	X				
Bernard C. Bassett	X				

PUBLIC RECOGNITION

Present: Allen Reece, Debra Blake

Comments: None

Resolution No. 012-058

Abstract 1A

RESOLVED, that the abstract of audited claims **No.2A-12(3137-3183)** for \$113,314.49, **Abstract 2A-12 (518-529)** prepays for the amount \$19,259.46, **No.2A-12(1-189)** for \$1,904,536.29 **Abstract 2A-12(1-95)** prepays for the amount \$1,773,657.10 be received as reviewed by the Audit Committee and the Supervisor is hereby authorized to pay said abstracts.

Motion: Paul D. Lamoy

Seconded by: Gerard A. Renadette

Discussion: Yes

Roll Call:	<u>Yes</u>	<u>No</u>	<u>Absent</u>	<u>Carried</u>	<u>Tabled</u>
				X	
Thomas E. Wood	X				
Martin D. Mannix	X				
Paul D. Lamoy	X				
Gerard A. Renadette	X				
Bernard C. Bassett	X				

Resolution No. 012-59

Codes and Zoning Department Monthly Report

RESOLVED, to receive and place on file a report from Stephen Imhoff, Codes Enforcement Officer, for the month of January 2012.

Motion: Gerard A. Renadette

Seconded by: Paul D. Lamoy

Discussion: Yes

Roll Call:	<u>Yes</u>	<u>No</u>	<u>Absent</u>	<u>Carried</u>	<u>Tabled</u>
				X	
Thomas E. Wood	X				
Martin D. Mannix	X				
Paul D. Lamoy	X				
Gerard A. Renadette	X				
Bernard C. Bassett	X				

Resolution NO. 012-60

Highway Superintendent's Monthly Report

RESOLVED, to receive and place on file a report from Jim Woods, Superintendent of Highways, for the month of January 2012.

Motion: Thomas E. Wood

Seconded by: Gerard A. Renadette

Discussion: No

Roll Call:	<u>Yes</u>	<u>No</u>	<u>Absent</u>	<u>Carried</u>	<u>Tabled</u>
				X	
Thomas E. Wood	X				
Martin D. Mannix	X				
Paul D. Lamoy	X				
Gerard A. Renadette	X				
Bernard C. Bassett	X				

Resolution No.012-61

Historian's Monthly Report

RESOLVED, to receive and place on file the Historian's Monthly Report for the month of January 2012.

Motion: Paul D. Lamoy

Seconded by: Martin D. Mannix

Discussion: Yes

Roll Call:	<u>Yes</u>	<u>No</u>	<u>Absent</u>	<u>Carried</u>	<u>Tabled</u>
				X	
Thomas E. Wood	X				
Martin D. Mannix	X				
Paul D. Lamoy	X				
Gerard A. Renadette	X				
Bernard C. Bassett	X				

Resolution NO. 12-62

Appointment of Henry Hale as Chairperson for the Zoning Board of Appeals

WHEREAS, with the resignation of Wally Day as Chairperson and Board member for the Codes and Zoning Board created a vacancy on the Zoning Board of Appeals; and

WHEREAS, Henry Hale, a Board member in good standing, is willing to serve as a Chairperson of the Zoning Board of Appeals, filling the un-expired term of Wally Day; therefore, be it,

RESOLVED, that the Town of Plattsburgh Town Board does hereby appoint Henry Hale, to the Zoning Board Of Appeals as Chairperson to a term to expire December 31, 2015; and, be it further

RESOLVED, that a copy of this Resolution be given to Steve Imhoff, Department Head for Codes and Zoning and the Budget Officer.

Motion: Gerard A. Renadette

Seconded by: Martin D. Mannix

Discussion: Yes

Roll Call:	<u>Yes</u>	<u>No</u>	<u>Absent</u>	<u>Carried</u>	<u>Tabled</u>
				X	
Thomas E. Wood	X				
Martin D. Mannix	X				
Paul D. Lamoy	X				
Gerard A. Renadette	X				
Bernard C. Bassett	X				

Resolution NO. 12-63

Request to Attend Annual Code Enforcement Educational Conference

WHEREAS, Town of Plattsburgh Code Enforcement Officials are required to maintain their license; and

WHEREAS, it is in the best interest of the Town to remain current and informed concerning changes in regulation; therefore it is

RESOLVED, that Stephen Imhoff and Allen Reece, Codes Enforcement Officers, be allowed to attend the Northern Adirondack Code Enforcement Officials Association's 17th Annual Educational Conference held from March 5 – March 8, 2012, in Lake Placid, New York at the Crown Plaza Resort and Golf Club; and it is further

RESOLVED, that \$480.00 for conference fees and \$699.94 for lodging and meals be charged to the Code/Zoning Budget; and, be it further

RESOLVED, that a copy of this Resolution be given to the Budget Officer and Codes Enforcement Officers.

Motion: Thomas E. Wood

Seconded by: Paul D. Lamoy

Discussion: Yes

Roll Call:	<u>Yes</u>	<u>No</u>	<u>Absent</u>	<u>Carried</u>	<u>Tabled</u>
				X	
Thomas E. Wood	X				
Martin D. Mannix	X				
Paul D. Lamoy	X				
Gerard A. Renadette	X				
Bernard C. Bassett	X				

Resolution No. 012-64

Request to Advertise For A New 3/4 Ton Pickup Truck For the Parks & Recreation Department

WHEREAS, Melanie Defayette, Youth Services and Recreation Director, has met with the Recreation Committee to discuss her requested to solicit bids for a new 3/4 ton Pickup Truck; and

WHEREAS, the Recreation Committee has reviewed the Department’s needs and the proposed specifications and it is their recommendation that the request be approved; therefore, be it

RESOLVED, that the Town Clerk is hereby authorized and directed to have an advertisement published in the Press Republican for sealed bids, with a non-collusive bid form, entitled "New 3/4 Ton Pickup Truck," returnable on or before March 2, 2012, at 3:00 PM, prevailing time, at the Town Hall, Office Complex, 151 Banker Road, Plattsburgh, NY 12901 at which time the Town Clerk will publicly open the bids; and, be it further

RESOLVED, Specification forms for this Contract may be obtained from the Town Clerk's Office during regular business hours; and, it is further

RESOLVED, the Town Board is requiring a trade- in value for a 2005 1/2 ton Pickup Truck, and said truck may be examined by appointment during regular business hours; and, it is further

RESOLVED, that the Town Board reserves the right to reject any or all bids offered; and, be it further

RESOLVED, that a copy of this Resolution be given to the Budget Officer, and Youth Services and Recreation Director.

Motion: Thomas E. Wood

Seconded by: Paul D. Lamoy

Discussion: Yes

Roll Call:	<u>Yes</u>	<u>No</u>	<u>Absent</u>	<u>Carried</u>	<u>Tabled</u>
				X	
Thomas E. Wood	X				
Martin D. Mannix	X				
Paul D. Lamoy	X				
Gerard A. Renadette	X				
Bernard C. Bassett	X				

Resolution NO. 12-65

Municipal Property and Liability Insurance Renewal

WHEREAS, it is necessary for the Town of Plattsburgh to provide risk management services and municipal property and liability insurance; therefore be it

RESOLVED, that the Supervisor is authorized to renew its Agreement with the Cool Insuring Agency Inc., principally located at PO Box 2153, Glens Falls, NY 12801-

2153 to provide Risk Management Services and as insurance broker for the Town to provide Municipal Insurance coverage; and be it further

RESOLVED, that, after careful review of the Town’s needs and market options and as recommended in a letter dated January 18, 2012 from Peter R. Prescott, Vice President of the Cool Insuring Agency, recommending property and liability insurance for the period January 20, 2012 to January 20, 2013 shall be provided by NYMIR Reciprocal, for a premium of \$115,599.39, +/- endorsements as warranted during said period; and, be it further

RESOLVED, that a copy of this Resolution be given to the Budget Officer and the Supervisor be authorized to sign all related documentation with NYMIR and Cool Inc.

Motion: Martin D. Mannix

Seconded by: Gerard A. Renadette

Discussion: Yes

Roll Call:	<u>Yes</u>	<u>No</u>	<u>Absent</u>	<u>Carried</u>	<u>Tabled</u>
				X	
Thomas E. Wood	X				
Martin D. Mannix	X				
Paul D. Lamoy	X				
Gerard A. Renadette	X				
Bernard C. Bassett	X				

Resolution No. 012-66

Request for Repair of 1992 Highway Paver

WHEREAS, a letter was received from James Woods, Highway Superintendent, concerning the condition of the Town Highway 1992 paver; and

WHEREAS, the existing condition of said paver presents a potentially hazardous condition that should be remediated as soon as possible and Mr. Woods has received quotes from a companies as indicated by the attached estimates; and

WHEREAS, Milton Cat Inc. of 500 Commerce Drive, Clifton Park New York 12065-1314 has submitted the low estimate in an amount not to exceed of \$20,000.00 for the purchase of said repairs: therefore, be it

RESOLVED, that the Supervisor be and he hereby is authorized to sign all related documents relative to the purchase for repairs to be made on the Highway Paver, payable from the Account # DA-5130-4200 and that a copy of this Resolution be given to the Budget Officer and a copy be given to Mr. Woods, Highway Superintendent.

Motion: Martin D. Mannix

Seconded by: Gerard A. Renadette

Discussion: Yes

Roll Call:	<u>Yes</u>	<u>No</u>	<u>Absent</u>	<u>Carried</u>	<u>Tabled</u>
				X	
Thomas E. Wood	X				
Martin D. Mannix	X				
Paul D. Lamoy	X				
Gerard A. Renadette	X				
Bernard C. Bassett	X				

Resolution No. 012-67

Purchase of Water Reading Meters

WHEREAS, Resolution 09-296 authorized the standardization of water reading meters with Neptune Water Meters, and

WHEREAS, Neptune Technology Group has submitted documentation stating Ti Sales Inc. is the authorized Level I certified distributor for Neptune and is the exclusive supplier of Neptune products in the Upstate New York market area; therefore, be it

RESOLVED, the Town Board approve the purchase as requested and that the Water & Wastewater Director is hereby authorized to make said purchase in the amount of \$14,645.70; and, be it further

RESOLVED, that payment be made payable from the 2012 Water & Wastewater Budget Account #SW6.8340.4170 and that a copy of this Resolution be given to the Water & Wastewater Department and the Budget Officer.

Motion: Gerard A. Renadette

Seconded by: Thomas E. Wood

Discussion: Yes

Roll Call:	<u>Yes</u>	<u>No</u>	<u>Absent</u>	<u>Carried</u>	<u>Tabled</u>
				X	
Thomas E. Wood	X				
Martin D. Mannix	X				
Paul D. Lamoy	X				
Gerard A. Renadette	X				
Bernard C. Bassett	X				

Resolution No.012-68

SUPERVISOR'S YEAR END FINANCIAL REPORT

RESOLVED, to receive and place on file the Supervisor's Financial Report for the year of 2011.

Motion: Thomas E. Wood

Seconded by: Gerard A. Renadette

Discussion:

Roll Call:	<u>Yes</u>	<u>No</u>	<u>Absent</u>	<u>Carried</u>	<u>Tabled</u>
				X	
Thomas E. Wood	X				
Martin D. Mannix	X				
Paul D. Lamoy	X				
Gerard A. Renadette	X				
Bernard C. Bassett	X				

Resolution No. 012-69 **Appointment of Mike Cashman to the Zoning Board Appeals**

WHEREAS, a vacancy exist for a full time member on the Zoning Board of Appeals;

WHEREAS, Mike Cashman a Alternate member of the Zoning Board of Appeals is willing to serving as a full time member; therefore, be it

RESOLVED, the Town Board, of the Town of Plattsburgh does hereby appoint Mike Cashman, a resident of the Town of Plattsburgh, to the Zoning Board of Appeals for a term to expire December 31, 2012; and be it further

RESOLVED, that Mr. Cashman take an oath of office within thirty days of this Resolution; and be it further

RESOLVED, that a copy of this Resolution be given to Board Chairperson, Henry Hale and to Steve Imhoff.

Motion: Thomas E. Wood

Seconded by: Paul D. Lamoy

Discussion: Yes

Roll Call:	<u>Yes</u>	<u>No</u>	<u>Absent</u>	<u>Carried</u>	<u>Tabled</u>
				X	
Thomas E. Wood	X				
Martin D. Mannix	X				
Paul D. Lamoy	X				
Gerard A. Renadette	X				
Bernard C. Bassett	X				

RESOLVED, that this Town Board meeting be adjourned at 7:20 P.M.

Motion by: Martin D. Mannix

Seconded by: Thomas E. Wood

Discussion: No

Roll Call:	<u>Yes</u>	<u>No</u>	<u>Carried</u>
			X
Thomas E. Wood	X		
Martin D. Mannix	X		
Paul D. Lamoy	X		
Gerard A. Renadette	X		
Bernard C. Bassett	X		

Motion to go into Executive Session to

Motion to come out of Executive Session

Motion by:

Motion by:

Seconded by:

Seconded by:

Time:

Time:

Roll Call: **YES** **NO**

Roll Call: **YES** **NO**

Thomas E. Wood
Martin D. Mannix
Paul D. Lamoy
Gerard A. Renadette
Bernard C. Bassett

Thomas E. Wood
Martin D. Mannix
Paul D. Lamoy
Gerard A. Renadette
Bernard C. Bassett

ADJOURNMENT

Respectfully Submitted,

Rickey J. Collins, Town Clerk